**User Manual Managing Case Events in Enterprise Justice – Case Manager**

This manual describes how to manage warrants in the Enterprise Justice Case Management System.

**Adding a new Case Event**

To add a new warrant, use the following steps:

Step 1 – Go to Some random screen

Step 2 – Pull up a case

Step 3 – Click the event tab

Step 4 – Click the plus button

Step 5 – Enter the case event details

**Editing an existing Case Event**

Step 1 – Go to Some random screen

Step 2 – Pull up a case

Step 3 – Click the event tab

Step 4 – Click the plus button

Step 5 – Enter the case event details