

# SAFE LITE GLOBAL CAREERS

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## Official Employment Offer - SafeLite Global Careers

Document Ref: SLGC-JSED-0825

Date: August 13, 2025

To:

Mr. Jvan Seda

[City], Iraq

Dear Mr. Seda,

We are pleased to extend to you this Official Job Offer for the position of International Client Liaison & Language Specialist with SafeLite Global Careers.

Position Title: International Client Liaison & Language Specialist

Location: United States (Placement arranged through SafeLite Global Careers)

Start Date: Upon completion of visa processing and arrival in the United States.

Salary: USD \$2,500 per month, with housing assistance provided upon arrival.

Employment Type: Full-time, initial contract of 12 months with possibility of extension.

### Job Overview:

In this role, you will serve as a vital link between SafeLite Global Careers and our international applicants. Your work will include translation and transcription services, client communication in Arabic, Kurdish, and English, and cultural guidance for candidates relocating abroad. You will also represent SafeLite in client-facing situations, supporting our mission to connect skilled workers with opportunities around the world.

### Conditions:

- This offer is contingent upon receipt of a valid passport, completion of immigration formalities, and successful visa approval.
- SafeLite Global Careers will provide guidance and support throughout the relocation and onboarding process.

We value the unique skills and experience you bring, and we believe your contributions will have a lasting impact on our clients and our mission.

Please confirm your acceptance of this offer by replying to this message or signing and returning a copy of this letter.

Once your passport is issued, we will immediately begin the next steps to secure your relocation and work authorization.

Kind regards,

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Loretta Chapman

Founder & CEO

SafeLite Global Careers

To verify this offer, contact SafeLite Global Careers at: [safelite.biz@gmail.com](mailto:safelite.biz@gmail.com) | +1 252-259-9007

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EST. 2025