

## APPOINTMENT AS ELECTORAL OFFICER

Surname	XENGXF		
First Name(s)	CHWAYITA ANTOINETTE	Date of Birth	25/05/1995
. ,	- WARTONETTE		9505250266086
Title	Electoral Officer	Telephone No	- Lanny Rest
Cellular No.	0744863448	Address	1270 Phalo LaneHappy Rest,
	57 1 1000440		Alice,
	A Landau Company of the Company of t		5700

#### Dear Madam CA XENGXE

# LETTER OF APPOINTMENT \*: 2019 NATIONAL ELECTION - REF [ 699 - 537748108 - 490]

- 1. You are hereby appointed in terms of sections 72 to 82 of the Electoral Act, 73 of 1998 (as amended) to the position of Electoral Officer in respect of the EC129 Raymond Mhlaba Metro/Municipality, Ward Number 21209006 at Voting Station number 10550034 in respect of the above-mentioned electoral event to take place on 08/05/2019 08/05/2019\*. [You may however be deployed to another voting station in the interest of capacity requirements.]
- Having due regard to electoral legislation and other statutes of the Republic of South Africa pertaining to elections, the terms and conditions of your employment are as follows:
  - 2.1 You will have the powers and perform the duties as set out in sections 73, 75, 77, 79, and 81 of the Electoral Act, 73 of 1998 (as amended) and any other section that may be applicable to the performance of your functions. Although you will primarily be performing the duties of this position, your duties and responsibilities may be changed as a result whereof you should also be conversant with the procedures of the other functions at the voting station.
  - 2.2 If you are appointed as a *Presiding Officer*, you will furthermore be responsible for the training of officers allocated to your voting station, completing and maintaining the attendance register, managing the electoral officer replacement process and contracts, regular reporting on voting station statistics and completing the election diary.
  - 2.3 If you are appointed as a Deputy Presiding Officer, you will be responsible for assisting the Presiding Officer in performing his/her duties.
  - 2.4 For the duration of this agreement, you will be entitled to an inclusive\* gross honorarium package of R760.00 (payable per electronic funds transfer (EFT) for the required training day(s) and day(s) work, subject to statutory deductions as required by legislation, i.e. PAYE and UIF, as may be required from time to time). Attendance of training is compulsory and the total gross payment is dependent on you attending all of the required days of work and training. Payments will be made pro rata at the varying rates determined for training and/or work, if all of the days are not attended. No payment will however be effected for attending training only. A cellular phone allowance is payable, where applicable.
  - 2.5 Please note that this agreement does not authorise nor regulate any travel expenses per se. Reimbursive travel may be claimed only after approval is obtained.
  - The above-mentioned honorarium will only be paid on condition that you have exercised your duties and performed your functions for the duration of this agreement and that you have duly signed the contract and attendance register. The honorarium package shall be a total cost to the Electoral Commission, and will be paid after statutory deductions. No overtime will be paid and you are obliged to work until all electoral processes have been completed. Payment will be made after the electoral event, and after conclusion of all allocated functions and duties.
  - 3. This agreement does not create a legitimate expectation for the renewal of this agreement or entitle you to any future appointment with the Electoral Commission.
  - 4. Your employment in terms of this agreement is classed as casual or temporary employment. You will not incur any debts, liabilities or obligations on behalf of the Electoral Commission, except as specifically provided for in this agreement and you are not to be regarded as guaranteed employment in successive electoral events.
  - It will be expected of you to be present at the voting station by not later than 06:00 on the day of the specific election event in order for the voting station to open punctually at 07:00, and continue until such time that all the election processes have been completed.
     You will be bound by the Code of Conduct applicable to electoral officers provided for in legislation. You may be removed from office by the Chief Electoral Officer (or
  - 6. You will be bound by the Code of Conduct applicable to electoral officers provided for in legislation. You may be removed from office by the Chief Electoral Officer (or MEO) in terms of section 82(9) of the Electoral Act, 73 of 1998 (as amended). Should you elect to terminate this agreement, you shall do so by giving notice of resignation in writing to the EPC.
  - In acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and
    conditions of employment as well as the applicable legislation and regulations which will be explained to you during the training period. No amendment to this agreement
    will be of any force or effect unless recorded in writing and signed by both parties. It is further agreed that the service to be provided is an essential service for purposes of
    the Labour Relations Act. 1995.
  - 8. By signing this agreement, you confirm and declare that you did not hold political office nor have you been a candidate in an election nor have you been politically active for a political party or campaigning for a political party during the past five (5) years. You confirm that you have not been elected to office in an organisation that has party political affiliations or aims during the past five (5) years; and you have not been convicted of any serious criminal offence(s).
  - 9. You furthermore confirm and declare that all the details and information given to the Electoral Commission are true and correct; you will abide by the Code of Conduct for Election Officials; you shall be personally liable for any act or omission committed by yourself during the performance of your duties and functions which is not consistent with the course and scope of those duties and functions; you have declared any other employment with the Electoral Commission, you will maintain confidentiality of any electoral information made available to you during your period of employment as officer; you will not make public statements without due authorisation; and any omission or false statement could lead to your summarily dismissal.
  - or talse statement could lead to your summarily dismissal.

    If you indicated in your application form that you are currently <u>unemployed</u>, you furthermore declare that you will not render services to any other employer for the period employed by the *Electoral Commission*, and you understand that to make a false declaration constitutes fraud and you will personally be held liable for the consequences thereof. Your statutory tax deductions will be calculated in accordance to your declared status of employment.
  - thereof. Your statutory tax deductions will be calculated in accordance with the conditions.

    You hereby authorise the Electoral Commission, the Electoral Commission in the course of your application and employment as well as any information that you have provided in support of your application.
  - have provided in support of your application.

    You understand your right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal information and hereby give your consent to the Electoral Commission to collect, process and distribute relevant personal information where the Electoral Commission is legally required to do so. You hereby consent that you understand that third party service providers such as Fund Administrators, Insurance Suppliers, etc if and when applicable, have access to your personal information and you hereby consent to the Electoral Commission sharing your personal information strictly for the administrative purposes of these funds.

E1179883111 <b>57</b>
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This agreed to at —	on	this the	day of	20
11113 09.000			Banking Details	
			Bank Name:	FIRSTRAND BANK(FNB)
Signature of officer:				REMOTE BANKING SERVICE
Name & Surname in print:			6 Digit Branch Code:	250655
Name & Summer			Account Number:	62369822674
Witness:			Type of Account:	Savings
PEO (or designate) Signature: PEO (or designate) Name & Surname:			*No Credit Card or Business	Accounts accepted





SOUTH AFRICA	XENGXE	Date
Surname		
First Name(s)	CHWAYITA ANTOINETTE	ID N
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Title	Electoral Officer	Add
Cellular No.	0744863448	

Date of Birth	25/05/1995
ID Number	9505250266086
Telephone No	Lawre Poet
Address	1270 Phalo LaneHappy Rest, Alice.
	5700

#### Dear Madam CA XENGXE

## LETTER OF APPOINTMENT \*: 2019 NATIONAL ELECTION - REF [ 699 - 537748108 - 490]

- Raymond Mhlaba Metro/Municipality, Ward Number 21209006 at Voting Station number 10550034 in respect of the above-mentioned electoral event to take place on 08/05/2019 - 08/05/2019\*. [You may however be deployed to another voting station in the interest of capacity requirements.]
- Having due regard to electoral legislation and other statutes of the Republic of South Africa pertaining to elections, the terms and conditions of your employment are as
  - You will have the powers and perform the duties as set out in sections 73, 75, 77, 79, and 81 of the Electoral Act, 73 of 1998 (as amended) and any other section that may be applicable to the performance of your functions. Although you will primarily be performing the duties of this position, your duties and responsibilities may be changed as a result whereof you should also be conversant with the procedures of the other functions at the voting station. follows
  - If you are appointed as a Presiding Officer, you will furthermore be responsible for the training of officers allocated to your voting station, completing and maintaining the attendance register, managing the electoral officer replacement process and contracts, regular reporting on voting station statistics and completing 2.2
  - If you are appointed as a Deputy Presiding Officer, you will be responsible for assisting the Presiding Officer in performing his/her duties. 2.3
  - For the duration of this agreement, you will be entitled to an <u>inclusive\* gross honorarium</u> package of R760.00 (payable per *electronic funds transfer* (EFT) for the required training day(s) and day(s) work, <u>subject to statutory</u> deductions as required by legislation, i.e. PAYE and UIF, as may be required from time to time). Attendance of training is compulsory and the total gross payment is dependent on you attending all of the required days of work and training. Payments will be made pro rate at the varying rates determined for training and/or work, if all of the days are not attended. No payment will however be effected for attending training only. A collision of the payments in payable where applicable 2.4 Please note that this agreement does not authorise nor regulate any travel expenses per se. Reimbursive travel may be claimed only after approval is obtained.
  - 2.5
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- electoral event, and after conclusion of all allocated functions and detect.

  This agreement does not create a legitimate expectation for the renewal of this agreement or entitle you to any future appointment with the Electoral Commission.
- Your employment in terms of this agreement is classed as casual or temporary employment. You will not incur any debts, liabilities or obligations on behalf of the *Electoral Commission*, except as specifically provided for in this agreement and you are not to be regarded as guaranteed employment in successive electoral events. Commission, except as specifically provided for in this agreement and you are not to be resent as a specific election event in order for the voting station to open punctually lit will be expected of you to be present at the voting station by not later than 06:00 on the day of the specific election event in order for the voting station to open punctually will be expected of you to be present at the election processes have been completed.
- at 07:00, and continue until such time that all the election processes have been completed.

  You will be bound by the *Code of Conduct* applicable to electoral officers provided for in legislation. You may be removed from office by the *Chief Electoral Officer* (or You will be bound by the *Code of Conduct* applicable to electoral officers provided for in legislation. You may be removed from office by the *Chief Electoral Officer* (or MEO) in terms of section 82(9) of the *Electoral Act, 73 of 1998* (as amended). Should you elect to terminate this agreement, you shall do so by giving notice of resignation to the Electoral Act, 73 of 1998 (as amended).
- in writing to the *EPC*.

  In acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and in acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and in acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and in acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and in acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and in acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and in acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and in acknowledging receipt and signing of this agreement, you agree the restraints set out are reasonable in all aspects and you agree to abide by these terms and in acknowledging receipt and significant set of the provided in acknowledging receipt and significant set of the provided is an essential service for purposes of will be of any force or effect unless recorded in writing and signed by both parties. It is further agreed that the service to be provided is an essential service for purposes of will be of any force or effect unless recorded in writing and signed by both parties. the Labour Relations Act, 1995.

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- a political party or campaigning for a position of political affiliations or aims during the past five (5) years; and you have not been convicted of any serious criminal offence(s).

  You furthermore confirm and declare that all the details and information given to the Electoral Commission are true and correct; you will abide by the Code of Conduct for You furthermore confirm and declare that all the details and information committed by yourself during the performance of your duties and functions which is not consistent Election Officials, you shall be personally liable for any act or omission committed by yourself during the Electoral Commission, you will maintain confidentiality of any Election Officials, you shall be personally liable for any act or omission committed by yourself uniformation made available to you during your period of employment as officer; you will not make public statements without due authorisation; and any omission that has party Election Officials, you shall be persurially fled to consistent with the course and scope of those duties and functions; you have declared any other employment with the Electoral Commission, you will maintain confidentiality of any with the course and scope of those duties and functions; you have declared any other employment with the Electoral Commission, you will maintain confidentiality of any electoral information made available to you during your period of employment as officer; you will not make public statements without due authorisation; and any omission electoral information made available to your summarily dismissal.
- electoral information induce of the consequence of false statement could lead to your summarily dismissal.

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  If you indicated in your application form that you are currently unemployed, you furthermore declare that you will not render services to any other employer for the period for the consequences in your indicated in your application form that you are currently unemployed, you furthermore declare that you will not render services to any other employer for the period of the consequences in your application form that you are currently unemployed, you furthermore declare that you will not render services to any other employer for the period of the consequences in your application form that you are currently unemployed, you furthermore declare that you will not render services to any other employer for the period of the consequences in your indicated in your application form that you are currently unemployed, you furthermore declare that you will not render services to any other employer for the period of the your indicated in your application form that you are currently unemployed, you furthermore declare that you will not render services to any other employer for the period of the your indicated in your application form that you are currently unemployed, you furthermore declare that you will not render services to any other employer for the period of the your indicated in your application form that you are currently unemployed, you furthermore declare that you will not render services to any other employer for the period of the your indicated in your application form that you will not render services to any other employer for the your indicated in your application form that you will not render services to any other employer for the period of the your indicated in your indica
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applicable, flavor purposes of these funds.	E117988311157			
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nis agrees		Branch Name:	REMOTE BANKING SERVICE	
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/itness:				
vitness:  EO (or designate) Signature:  EO (or designate) Name & Surname				
-C (01 00 -				

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Surname	XENGXE	Date of Birth	25/05/1995
First Name(s)	CHWAYITA ANTOINETTE	ID Number	9505250266086
		Telephone No	
Title	Electoral Officer	Address	1270 Phalo LaneHappy Rest,
Cellular No.	o. 0744863448		Alice, 5700

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- thereof. Your statutory tax deductions will be calculated in accordance to your declared status or employment.

  Your statutory tax deductions will be calculated in accordance to your declared status or employment and any authorised member of the Management team to use, You hereby authorise the Electoral Commission, the Electoral Commission in the course of your application and employment as well as any information provided to the Electoral Commission in the course of your application and employment as well as any information provided to the Electoral Commission. You hereby authorise the Electoral Commission, the Electoral Commission in the course of your application and employment as well as any information that you review and process any personal information provided to the Electoral Commission in the course of your application and employment as well as any information that you review and process any personal information provided to the Electoral Commission in the course of your application and employment as well as any information that you review and process any personal information.
- have provided in support of your application.

  You understand your right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal your right to privacy and your right You understand your right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal your right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal you understand your right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal your right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal right to privacy and your right to privacy and your right to have your personal information processed in accordance with the conditions for the lawful processing of personal right to privacy and your right to have your personal information processed in accordance with the conditions of the conditions of the personal right to privacy and your right to have your personal right to privacy and your right to have your personal right to privacy and your right to have your personal right to privacy and your right to have your personal right to have your right to have your personal right to have your pers
- You understand your right to privacy state the Electoral Commission to collect, process and distribute relevant personal information where the Electoral Commission information and hereby give your consent to the Electoral Commission state of the Electoral Commission information and hereby give your consent that you understand that third party service providers such as Fund Administrators, Insurance Suppliers, etc if and when legally required to do so. You hereby consent that you hereby consent to the Electoral Commission sharing your personal information strictly for the consent to the Electoral Commission of the Electoral Commission sharing your personal information strictly for the Electoral Commission of the Electoral Commission sharing your personal information strictly for the Electoral Commission of the Electoral Commission sharing your personal information strictly for the Electoral Commission of the Electoral Commission sharing your personal information strictly for the Electoral Commission of the Electoral Commission sharing your personal information strictly for the Electoral Commission of the Electoral Commission sharing your personal information strictly for the Electoral Commission sharing your personal information strictly for the Electoral Commission sharing your personal information strictly for the Electoral Commission sharing your personal information strictly for the Electoral Commission sharing your personal information strictly for the Electoral Commission sharing your personal information strictly for the Electoral Commission sharing your personal information sharing your personal informat legally required to do so. You hereby consent that you understand that mird party service providers such as Fund Administrators, Insurance Suppliers, etc if and when legally required to do so. You hereby consent to the Electoral Commission sharing your personal information strictly for the administrative applicable, have access to your personal information and you hereby consent to the Electoral Commission sharing your personal information strictly for the administrative purposes of these funds.

<b>P</b>	E117988311157		· <b>·</b>
	on this the	day of	20
his agreed to at	- On the	Banking Details	
his agreed to		Bank Name:	FIRSTRAND BANK(FNB)
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ignature of officer:		6 Digit Branch Code:	250655
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EO (or designate) Signature:			
EO (or designate) Name & Surname:			