

Online Interview Questions

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Section 1: Getting to know you



Tell us more about your self. *

I grew up in a small town here in Eastern Cape called Grahamstown. I live there with my Mother, 2yr old son and siblings. Grahamstown is actually where this whole idea of becoming a journalist initiated as I was part of a youth newspaper. I believe in that anyone can do everything and anything they want if they put their minds to it and never give up. I am ambitious, optimistic and a people's person.

What are your main strengths? *

I have a positive participating attitude towards my world and the things that I do. I can work under pressure and still make deadlines.

What are your main weaknesses? *

Stage fright. Interviews scare me and I tend to shake but that is one of the things I'm working on. Another weakness is that I always have an opinion about something and question things but that is seen as disrespect by other superiors so I have decided to limit.

What do you think are the characteristics that you poses that would make you the best candidate for the job? *

I can work perfectly in a team, I can work under extreme pressure and strict deadlines. I am eager to gain work experience and bring in my abilities to the company as well.

List 2 (two) things that you have learned about yourself in the last year. How did you learn this information? *

I can do anything I put my mind into (like when I told myself I was going to pass regardless of the pregnancy stress, and I did). Another is that I am focused and do not let distractions get the better of me.

What annoys you about people or situation? What do you usually do about the situation? *

People who do not like to be corrected and admit when they've done wrong annoy me. I make it a point that they at least acknowledge my trying of making them see the light by simply explaining what is right.

Describe the situations or circumstances that bring out the best in you, your work and your behaviour? *

I really feel overjoyed and motivated when my work is recognized. That keeps me going.

Provide information of a time when you did or said something that had a positive impact on a friend, family member, teacher or anyone else? *

It was last month when I told my younger brother to start looking for a job as he was getting no luck in getting school. He is employed now.

Provide information of a time when you did or said something that had a negative impact on a friend, family member, teacher or anyone else? *

I do not think there is one unless I was not aware and not told.

What do you think about success? *

Everyone's success depends on how bad they want it and how passionate they are about what they are doing. It does not come to those who sleep. Unless they want to succeed in sleeping.

What would you like to accomplish in the next 3,6,12 months? *

In 3-12 months time I'd like to be an informed and experienced person in the industry. I want to obtain multitasking skills and most importantly be able to talk to strangers freely and be able to express myself.

What motivates you? *

My son is my motivation because I know I need to work hard to secure a better future for him.

Section 2: Rate yourself



Rating Questions

How would you rate yourself on a scale of 1-10 (1 being extremely bad & 10 being extremely excellent) on the following (feel free to expand on any of the point if you need to). Please be completely honest. None of them have a right or a wrong answer

Attention to detail – i.e. your ability to notice fine detail, slight errors that are often not very obvious, spotting errors in information, checking for correctness etc. *

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Accuracy – always ensuring that information and data is accurate and correct, double checking work and checking information that you receive to ensure that it is in fact correct etc. *

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Time Management – ability to prioritize in terms of urgency, how often you find yourself being late for appointments or handing in tasks (perhaps at university), how well prepared in advance you generally tend to be, are you normally early or late etc. *

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Prioritisation – Ability to decide what is most urgent and what is least urgent and organise accordingly *

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Organisation Skills – is your life very organised and planned in general, do you like to lay things out neatly before doing them, do you like to plan everything before starting or do you rather start and plan as you go along, are you usually ahead of schedule? *

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Delegation – do you find it easy to get people involved and getting their assistance on required tasks? If for example you refer to do it yourself, make a note accordingly *

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Systematic – do you like putting in place systems and having a flow and systematic way of doing things? Alternatively perhaps you don't enjoy things being too structured and systematic. *

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Ability to follow instructions? Do you normally accurately complete tasks given to you in a manner as expected by the person who gave the task to you? *

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Willingness to follow instructions? Do you find it easy to take instruction from authority or are you the type that prefers to always be the person in a position of authority? *

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Enjoyment of dealing with new people? Do you enjoy interaction with people, meeting new people, are you the type who likes people around you often and finds it easy to greet people, make friends and new acquaintances? *

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Target orientated? Do you like having a target set for yourself to work towards? Alternatively perhaps the idea of working towards constant targets is intimidating. *

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