

Online Interview Questions

Email address *

yayamakeleni@gmail.com

Name & Surname *

Yandiswa Makeleni

Identity Number *

8307050686089

Section 1: Getting to know you



Tell us more about your self. *

I am an IT graduate. I did my National Diploma in IT from Cape Peninsula University of Technology. My major subjects were communication networks and IT Support. I have a CCNA Certificate(Cisco), IT Essential Certificate(Cisco), System Support Certificate and Microsoft SharePoint Certificate. I am able to work under a lot of pressure thus making sure that whatever duty that I am required to do I always meet the service level agreements. I am able to work without supervision and take instructions from the project manager and cascade them down to the team members. I also have good communication skills. I own a valid drivers license and a car should I be required to work in different places I would be able to make use of my own vehicle if needs be.

What are your main strengths? *

I have a strong analytical and critical thinking skills with the ability to solve the most difficult problems. I am team-orientated and highly focused. I am able to work extensive hours.

What are your main weaknesses? *

I am too demanding at times, for example when something is explained and it is not sound and reasonable then I seek for clarity until I get a satisfactory explanation.

What do you think are the characteristics that you poses that would make you the best candidate for the job? *

I am able to take instructions from the seniors and complete the tasks at hand within a reasonable time. when I do not understand I always ask from the seniors in order to get clarity and to learn. I am always driven by the goals of the company.

List 2 (two) things that you have learned about yourself in the last year. How did you learn this information? *

1. I have learned that as much as I am a qualified graduate it is difficult to find a job.
2. I have learned that perseverance is the mother of all and that keeps me going.

I have been looking for work for quiet sometime and I am keen to work and be productive, that is how I learned.

What annoys you about people or situation? What do you usually do about the situation? *

People that are lazy to do their jobs as required and people who are unprofessional. I assist the person to conduct the businesses of the employer in a professional manner.

Describe the situations or circumstances that bring out the best in you, your work and your behaviour? *

I am always the first one to arrive at work and the last to leave the workplace, most importantly being productive during those office hours.

Provide information of a time when you did or said something that had a positive impact on a friend, family member, teacher or anyone else? *

I always tell people in situations that I encounter that I am a firm believer of "united we stand, divided we fall".

Provide information of a time when you did or said something that had a negative impact on a friend, family member, teacher or anyone else? *

I advised someone to have an integrity and she didn't take it in a positive spirit.

What do you think about success? *

I think to acquire something that you have been working hard for.

What would you like to accomplish in the next 3,6,12 months? *

Recognition of my abilities and to learn more skills.

What motivates you? *

A job well done with a positive end result.

Section 2: Rate yourself



Rating Questions

How would you rate yourself on a scale of 1-10 (1 being extremely bad & 10 being extremely excellent) on the following (feel free to expand on any of the point if you need to). Please be completely honest. None of them have a right or a wrong answer

Attention to detail – i.e. your ability to notice fine detail, slight errors that are often not very obvious, spotting errors in information, checking for correctness etc. *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Accuracy – always ensuring that information and data is accurate and correct, double checking work and checking information that you receive to ensure that it is in fact correct etc. *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Time Management – ability to prioritize in terms of urgency, how often you find yourself being late for appointments or handing in tasks (perhaps at university), how well prepared in advance you generally tend to be, are you normally early or late etc. *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Prioritisation – Ability to decide what is most urgent and what is least urgent and organise accordingly *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Organisation Skills – is your life very organised and planned in general, do you like to lay things out neatly before doing them, do you like to plan everything before starting or do you rather start and plan as you go along, are you usually ahead of schedule? *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Delegation – do you find it easy to get people involved and getting their assistance on required tasks? If for example you refer to do it yourself, make a note accordingly *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Systematic – do you like putting in place systems and having a flow and systematic way of doing things? Alternatively perhaps you don't enjoy things being too structured and systematic. *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Ability to follow instructions? Do you normally accurately complete tasks given to you in a manner as expected by the person who gave the task to you? *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Willingness to follow instructions? Do you find it easy to take instruction from authority or are you the type that prefers to always be the person in a position of authority? *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Enjoyment of dealing with new people? Do you enjoy interaction with people, meeting new people, are you the type who likes people around you often and finds it easy to greet people, make friends and new acquaintances? *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Target orientated? Do you like having a target set for yourself to work towards? Alternatively perhaps the idea of working towards constant targets is intimidating. *

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

This content is neither created nor endorsed by Google.

Google Forms