### **Online Interview Questions**

| Email address *  |  |  |  |  |  |  |  |
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| Identity Number *  |  |  |  |  |  |  |  |
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| Section 1: Getting to know you                           |  |  |  |  |  |  |  |
| Tell us more about your self. *                          |  |  |  |  |  |  |  |
| I am people's person more like a social person.          |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| What are your main strengths? *                          |  |  |  |  |  |  |  |
| Go getter, eager to learn, social person, courageous.    |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| What are your main weaknesses? *                         |  |  |  |  |  |  |  |
| Wanting to please everyone forgetting about my happiness |  |  |  |  |  |  |  |

What do you think are the characteristics that you poses that would make you the best candidate for the job? \*

I am a hard worker, able to work with people.

List 2 (two) things that you have learned about yourself in the last year. How did you learn this information? \*

- 1.I have learnt to ask for help if there is something I do not know. .what i learnt from that Is 2 heads are better than 1..
- 2.Communication, always need to have good communication skills with the people I will work with, for communication creates favorable relationship between employer n employees, even with customers

What annoys you about people or situation? What do you usually do about the situation \*

People who don't take responsibility of their wrong doings and those who doesn't like to be corrected

What i do is to talk to the person and make them understand that we all make mistakes, we need to acknowledge that.

Describe the situations or circumstances that bring out the best in you, your work and your behaviour? \*

A person that appreciate me, that makes me happy and I'd always feel entitled to do more for anyone that appreciate my help, it boost my morale

Provide information of a time when you did or said something that had a positive impact on a friend, family member, teacher or anyone else? \*

That's when i gave street squatters a per of shoes. Cause he said he doesnt have any.

Provide information of a time when you did or said something that had a negative impact on a friend, family member, teacher or anyone else? \*

Was when i left for Port Elizabeth and was not able to continue helping first years with their supplementary test

#### What do you think about success? \*

Success require dedication, patience and hard work, without these you would never accomplish your goals

#### What would you like to accomplish in the next 3,6,12 months? \*

3 months-is to be employed as an intern, 6 months motivate my peers that if one wants to get something they need to go for it, 12 months contract renewed or be permanent at the place I'll be interning for.

#### What motivates you? \*

People who dont give up. People who have been through a lot but never thought of giving up and also my courage, i am not afraid to go for what i want.

Section 2: Rate yourself

# Rating Questions

How would you rate yourself on a scale of 1-10 (1 being extremely bad & 10 being extremely excellent) on the following (feel free to expand on any of the point if you need to). Please be completely honest. None of them have a right or a wrong answer

Attention to detail – i.e. your ability to notice fine detail, slight errors that are often not very obvious, spotting errors in information, checking for correctness etc. \*

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|------------|------------|------------|------------|------------|------------|---|------------|------------|------------|
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Accuracy – always ensuring that information and data is accurate and correct, double checking work and checking information that you receive to ensure that it is in fact correct etc. \*



Time Management – ability to prioritize in terms of urgency, how often you find yourself being late for appointments or handing in tasks (perhaps at university), how well prepared in advance you generally tend to be, are you normally early or late etc. \*



Prioritisation – Ability to decide what is most urgent and what is least urgent and organise accordingly \*

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Organisation Skills – is your life very organised and planned in general, do you like to lay things out neatly before doing them, do you like to plan everything before starting or do you rather start and plan as you go along, are you usually ahead of schedule? \*

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Delegation – do you find it easy to get people involved and getting their assistance on required tasks? If for example you refer to do it yourself, make a note accordingly \*

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Systematic – do you like putting in place systems and having a flow and systematic way of doing things? Alternatively perhaps you don't enjoy things being too structured and systematic. \*

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Ability to follow instructions? Do you normally accurately complete tasks given to you in a manner as expected by the person who gave the task to you? \*

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Willingness to follow instructions? Do you find it easy to take instruction from authority or are you the type that prefers to always be the person in a position of authority? \*

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Enjoyment of dealing with new people? Do you enjoy interaction with people, meeting new people, are you the type who likes people around you often and finds it easy to greet people, make friends and new acquaintances? \*

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Target orientated? Do you like having a target set for yourself to work towards? Alternatively perhaps the idea of working towards constant targets is intimidating. \*

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## Google Forms