

## 4. SCOPE OF SERVICES REQUIRED

In line with SANAS needs, we will require the renewal of our 3<sup>rd</sup> year OVS Microsoft licenses with the following specifications:

Requirements

Quantity	Item	Price
100	Microsoft Office E3 365 ProPlus	
90	Bridge O365 Core CALS	
4	Windows Server	
3	Device licenses for Windows upgrade	
4 core	SQL Server Standard (2 lic per pack) ie 2 packs as we have 4 cores	
4 core	SQL Server Enterprise (2 lic per pack) ie 2 packs as we have 4 cores	
1	Share point server	
Total Excluding VAT		
VAT		
Total Including VAT		

**NB: All software must include software assurance**

## 5. REQUIRED SUBMISSION CONTENT

Bidders are expected to structure their proposals in line with the following format:

### 5.1 Proposal Submission Format

Please submit each copy of your proposal in the following format:

Title Page:

- Showing RFP title, Supplier's name and address, closing date and time, and Supplier's contact person and telephone number.

### 5.2 Name and Address of Bidder