Online Interview Questions

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Section 1: Getting to know you

Tell us more about your self. *

I'm a driven innovative person, like to try out new things.

What are your main strengths? *

Working under pressure. Accuracy

What are your main weaknesses? *

Making friends, am not talkative as a result it's not easy to connect with new people

What do you think are the characteristics that you poses that would make you the best candidate for the job? *

I'm a team player and I can also work as an individual

List 2 (two) things that you have learned about yourself in the last year. How did you learn this information? *

1. If you can give me any job tell me how to do it, I can - I have an IT diploma but last year I was a temporal work in the finance department of the company I was in.
2. I get annoyed by people not doing their jobs.

What annoys you about people or situation? What do you usually do about the situation *

What best annoys me about people is refusing to do their jobs I usually reported them or do the job myself if I'm capable

Describe the situations or circumstances that bring out the best in you, your work and your behaviour? *

Healthy working environment when everyone understands what and when to do it. Get the job done

Provide information of a time when you did or said something that had a positive impact on a friend, family member, teacher or anyone else? *

Last year I was a contract worker at this company, I used to give my colleague and she didn't do any of the work and when when the manager ask for the work no one gave her the work, so I started communicating with her and giving her work through email so that we have a paper trail then that's when she started to do her job.

Provide information of a time when you did or said something that had a negative impact on a friend, family member, teacher or anyone else? *

Reporting someone for not doing there job properly

What do you think about success? *

All the time

What would you like to accomplish in the next 3,6,12 months? *

Experience in an IT field and getting myself a job

What motivates you? *

Success

Section 2: Rate yourself

Rating Questions

How would you rate yourself on a scale of 1-10 (1 being extremely bad & 10 being extremely excellent) on the following (feel free to expand on any of the point if you need to). Please be completely honest. None of them have a right or a wrong answer

Attention to detail – i.e. your ability to notice fine detail, slight errors that are often not very obvious, spotting errors in information, checking for correctness etc. *

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	◉	○	○

Accuracy – always ensuring that information and data is accurate and correct, double checking work and checking information that you receive to ensure that it is in fact correct etc. *

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	◉	○

Time Management – ability to prioritize in terms of urgency, how often you find yourself being late for appointments or handing in tasks (perhaps at university), how well prepared in advance you generally tend to be, are you normally early or late etc. *

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	◉	○	○

Prioritisation – Ability to decide what is most urgent and what is least urgent and organise accordingly *

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	◉

Organisation Skills – is your life very organised and planned in general, do you like to lay things out neatly before doing them, do you like to plan everything before starting or do you rather start and plan as you go along, are you usually ahead of schedule? *

1	2	3	4	5	6	7	8	9	10
○	○	○	○	◉	○	○	○	○	○

Delegation – do you find it easy to get people involved and getting their assistance on required tasks? If for example you refer to do it yourself, make a note accordingly *

1	2	3	4	5	6	7	8	9	10
◯	◯	◯	◯	◯	⦿	◯	◯	◯	◯

Systematic – do you like putting in place systems and having a flow and systematic way of doing things? Alternatively perhaps you don't enjoy things being too structured and systematic. *

1	2	3	4	5	6	7	8	9	10
◯	◯	◯	◯	◯	◯	◯	⦿	◯	◯

Ability to follow instructions? Do you normally accurately complete tasks given to you in a manner as expected by the person who gave the task to you? *

1	2	3	4	5	6	7	8	9	10
◯	◯	◯	◯	◯	◯	◯	⦿	◯	◯

Willingness to follow instructions? Do you find it easy to take instruction from authority or are you the type that prefers to always be the person in a position of authority? *

1	2	3	4	5	6	7	8	9	10
◯	◯	◯	◯	◯	◯	◯	◯	⦿	◯

Enjoyment of dealing with new people? Do you enjoy interaction with people, meeting new people, are you the type who likes people around you often and finds it easy to greet people, make friends and new acquaintances? *

1	2	3	4	5	6	7	8	9	10
○	○	○	◉	○	○	○	○	○	○

Target orientated? Do you like having a target set for yourself to work towards? Alternatively perhaps the idea of working towards constant targets is intimidating. *

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	◉	○	○	○	○

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