

Online Interview Questions

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Section 1: Getting to know you



Tell us more about your self. *

Young, Principled and hungry.

What are your main strengths? *

Presentations, Analysis, data capturing and willingness to learn.

What are your main weaknesses? *

Focusing in a conflict-stricken environment, bouncing back from failure and hard-coding.

What do you think are the characteristics that you poses that would make you the best candidate for the job? *

Operating on principle, passionate about information sytems and business processes and 17 months experience in information related working environment.

List 2 (two) things that you have learned about yourself in the last year. How did you learn this information? *

Love for travelling and huge interest in poetry.

Last year I went to Johannesburg for the first time and got a feel of the area by visiting certain places. In 2015 I started attending an eastern cape poetry festival here in Mthatha and last year I bought five albums of poetic music.

What annoys you about people or situation? What do you usually do about the situation *

Hearing others talk negatively about others whilst they are not there to answer for themselves. I either try to change the subject or not to be part of that conversation

Describe the situations or circumstances that bring out the best in you, your work and your behaviour? *

Success in tasks and gaining more knowledge about the work I am tasked to do.

Provide information of a time when you did or said something that had a positive impact on a friend, family member, teacher or anyone else? *

In 2016 a close friend of mine who had failed two of her majors in second year. I advised her to stay at it until she finishes and must never think about dropping out. She is graduating in May with her economic science degree. We were just talking about that last week.

Provide information of a time when you did or said something that had a negative impact on a friend, family member, teacher or anyone else? *

I cannot clearly recall a specific situation either than forgetting appointments with people and how disappointing they felt towards me.

What do you think about success? *

It is certain if one is determined to have it.

What would you like to accomplish in the next 3,6,12 months? *

Gaining more experience in my field of study.

What motivates you? *

Dreams.

Section 2: Rate yourself

Rating Questions

How would you rate yourself on a scale of 1-10 (1 being extremely bad & 10 being extremely excellent) on the following (feel free to expand on any of the point if you need to). Please be completely honest. None of them have a right or a wrong answer

Attention to detail – i.e. your ability to notice fine detail, slight errors that are often not very obvious, spotting errors in information, checking for correctness etc. *

1	2	3	4	5	6	7	8	9	10
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Accuracy – always ensuring that information and data is accurate and correct, double checking work and checking information that you receive to ensure that it is in fact correct etc. *

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Time Management – ability to prioritize in terms of urgency, how often you find yourself being late for appointments or handing in tasks (perhaps at university), how well prepared in advance you generally tend to be, are you normally early or late etc. *

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Prioritisation – Ability to decide what is most urgent and what is least urgent and organise accordingly *

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Organisation Skills – is your life very organised and planned in general, do you like to lay things out neatly before doing them, do you like to plan everything before starting or do you rather start and plan as you go along, are you usually ahead of schedule? *

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Delegation – do you find it easy to get people involved and getting their assistance on required tasks? If for example you refer to do it yourself, make a note accordingly *

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Systematic – do you like putting in place systems and having a flow and systematic way of doing things? Alternatively perhaps you don't enjoy things being too structured and systematic. *

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Ability to follow instructions? Do you normally accurately complete tasks given to you in a manner as expected by the person who gave the task to you? *

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Willingness to follow instructions? Do you find it easy to take instruction from authority or are you the type that prefers to always be the person in a position of authority? *

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Enjoyment of dealing with new people? Do you enjoy interaction with people, meeting new people, are you the type who likes people around you often and finds it easy to greet people, make friends and new acquaintances? *

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Target orientated? Do you like having a target set for yourself to work towards? Alternatively perhaps the idea of working towards constant targets is intimidating. *

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