

## Online Interview Questions

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Name & Surname \*

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Identity Number \*

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### Section 1: Getting to know you



Tell us more about your self. \*

A young adult driven by the urge to learn more in the field of ICT and accomplish as much as I can in this field.

What are your main strengths? \*

I can work for long hours, get along with many people and listen to ideas to see how to accomplish a task at hand.

What are your main weaknesses? \*

I lack sympathy and tend to be straight forward with people. I am also sometimes too much of a people pleaser.

What do you think are the characteristics that you poses that would make you the best candidate for the job? \*

What I lack in knowledge, I make up for with determination and eagerness to do the job correctly.

List 2 (two) things that you have learned about yourself in the last year. How did you learn this information? \*

I work well with people and can take lead of most situations.

What annoys you about people or situation? What do you usually do about the situation \*

Ignorance to ignore an issue that may arise even if it isn't major. I often tell them how they can handle a situation if I have the knowledge on it or try give my help as best I can.

Describe the situations or circumstances that bring out the best in you, your work and your behaviour? \*

When I get to work closely with someone or a group on a target objective. It boosts my morale and gets the best out of my work.

Provide information of a time when you did or said something that had a positive impact on a friend, family member, teacher or anyone else? \*

Working in the bar, we had an issue with stock not appearing on our system, while people were stressing about stock being stolen, I calmly check the stock room to count and make sure of the amount and then read through the previous month of stock handle. I found the issue which resulted in the bar not losing R10 000 in stock and rallied the other bar workers to always put the stock they take out into the system correctly and double check it after every shift. It has never happened since then.

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Provide information of a time when you did or said something that had a negative impact on a friend, family member, teacher or anyone else? \*

I got aggravated with a colleague at the bar with regards to her manners to the customers and her general appearance behind the work place which made her lodge a complaint against me for verbal harassment due to me taking the side of a customer she did not like.

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What do you think about success? \*

Success can not be achieved and held. It is maintained through hard work and smart moves of a person. It takes time to build and even more time to keep at a high level.

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What would you like to accomplish in the next 3,6,12 months? \*

I would like to accomplish a position in which I get paid more than R20 an hour and I can be a permanent employee.

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What motivates you? \*

The opportunity to learn new things and achieve my goals.

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Section 2: Rate yourself



## Rating Questions

How would you rate yourself on a scale of 1-10 (1 being extremely bad & 10 being extremely excellent) on the following (feel free to expand on any of the point if you need to). Please be completely honest. None of them have a right or a wrong answer

Attention to detail – i.e. your ability to notice fine detail, slight errors that are often not very obvious, spotting errors in information, checking for correctness etc. \*

1	2	3	4	5	6	7	8	9	10
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Accuracy – always ensuring that information and data is accurate and correct, double checking work and checking information that you receive to ensure that it is in fact correct etc. \*

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Time Management – ability to prioritize in terms of urgency, how often you find yourself being late for appointments or handing in tasks (perhaps at university), how well prepared in advance you generally tend to be, are you normally early or late etc. \*

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Prioritisation – Ability to decide what is most urgent and what is least urgent and organise accordingly \*

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Organisation Skills – is your life very organised and planned in general, do you like to lay things out neatly before doing them, do you like to plan everything before starting or do you rather start and plan as you go along, are you usually ahead of schedule? \*

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Delegation – do you find it easy to get people involved and getting their assistance on required tasks? If for example you refer to do it yourself, make a note accordingly \*

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Systematic – do you like putting in place systems and having a flow and systematic way of doing things? Alternatively perhaps you don't enjoy things being too structured and systematic. \*

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Ability to follow instructions? Do you normally accurately complete tasks given to you in a manner as expected by the person who gave the task to you? \*

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Willingness to follow instructions? Do you find it easy to take instruction from authority or are you the type that prefers to always be the person in a position of authority? \*

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Enjoyment of dealing with new people? Do you enjoy interaction with people, meeting new people, are you the type who likes people around you often and finds it easy to greet people, make friends and new acquaintances? \*

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Target orientated? Do you like having a target set for yourself to work towards? Alternatively perhaps the idea of working towards constant targets is intimidating. \*

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