

# Online Interview Questions

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## Section 1: Getting to know you



Tell us more about your self. \*

I was born in Stutterheim, a very dedicated person to whichever opportunity that I am given.

What are your main strengths? \*

Time management and punctuality

What are your main weaknesses? \*

Not being able to stand up for myself when I feel mistreated but that's something I'm working on to improve and I can see a little improvement.

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What do you think are the characteristics that you poses that would make you the best candidate for the job? \*

I showcase my skills, able to work well with people, I am also a dedicated person

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List 2 (two) things that you have learned about yourself in the last year. How did you learn this information? \*

I have learnt that I work easily with people I love sharing ideas and combine them to be a great possible vision. I have worked with different kinds of people at Nandos restaurant and I have been able to see that I'm actually good with people.

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What annoys you about people or situation? What do you usually do about the situation \*

I get annoyed by people who are not serious about work who always want to let other people do work for them, which is not encouraging and makes them irresponsible. I try to be upfront with them and tell them that they need to be serious.

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Describe the situations or circumstances that bring out the best in you, your work and your behaviour? \*

Although I am not really a talkative person I like to show people that if you don't stand up for yourself you're limiting your chances of improving in life. At work I like having some meetings so that we get to share and express our views, feeling and opinions about certain things that we deal with within our work environment.

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Provide information of a time when you did or said something that had a positive impact on a friend, family member, teacher or anyone else? \*

I told a friend that was giving up on school to never ever quit school because of their financial situation, a plan will always be there.

Provide information of a time when you did or said something that had a negative impact on a friend, family member, teacher or anyone else? \*

I can't think of anything yet.

What do you think about success? \*

Success is a good thing when you have worked hard for everything that you have and own.

What would you like to accomplish in the next 3,6,12 months? \*

I would like to get the A+ certificate which will help me with my I.T skills.

What motivates you? \*

Hunger for success.

## Section 2: Rate yourself

### Rating Questions

How would you rate yourself on a scale of 1-10 (1 being extremely bad & 10 being extremely excellent) on the following (feel free to expand on any of the point if you need to). Please be completely honest. None of them have a right or a wrong answer

Attention to detail – i.e. your ability to notice fine detail, slight errors that are often not very obvious, spotting errors in information, checking for correctness etc. \*

1	2	3	4	5	6	7	8	9	10
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Accuracy – always ensuring that information and data is accurate and correct, double checking work and checking information that you receive to ensure that it is in fact correct etc. \*

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Time Management – ability to prioritize in terms of urgency, how often you find yourself being late for appointments or handing in tasks (perhaps at university), how well prepared in advance you generally tend to be, are you normally early or late etc. \*

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Prioritisation – Ability to decide what is most urgent and what is least urgent and organise accordingly \*

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Organisation Skills – is your life very organised and planned in general, do you like to lay things out neatly before doing them, do you like to plan everything before starting or do you rather start and plan as you go along, are you usually ahead of schedule? \*

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Delegation – do you find it easy to get people involved and getting their assistance on required tasks? If for example you refer to do it yourself, make a note accordingly \*

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Systematic – do you like putting in place systems and having a flow and systematic way of doing things? Alternatively perhaps you don't enjoy things being too structured and systematic. \*

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Ability to follow instructions? Do you normally accurately complete tasks given to you in a manner as expected by the person who gave the task to you? \*

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Willingness to follow instructions? Do you find it easy to take instruction from authority or are you the type that prefers to always be the person in a position of authority? \*

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Enjoyment of dealing with new people? Do you enjoy interaction with people, meeting new people, are you the type who likes people around you often and finds it easy to greet people, make friends and new acquaintances? \*

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Target orientated? Do you like having a target set for yourself to work towards? Alternatively perhaps the idea of working towards constant targets is intimidating. \*

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