

INTERNSHIP PROGRESS REPORT

SECTION A: INTERNSHIP DETAILS

Programme	Internship Programme
SLA number	MICT/NPVT/Intern/LOI/20172018/00188
Internship NQF Level	Level 5
Report Period (Quarter)	
Employer's Name	Little Pig CC
Date of final report	27 December 2018
Start date	02 May 2018
End date	01 May 2019

Project Manager's Details

Project Manager Full Name	Lulamisa
Project Manager Surname	Kama

Contact Details

Project manager telephone no.	0437262864
Project manager cell	0834601927
e-mail address	lulamisa@littlepig.cc
Company's Physical address	11 William Avenue, Vincent, East London, 5247

SECTION B: INTERNSHIP QUARTER OVERVIEW

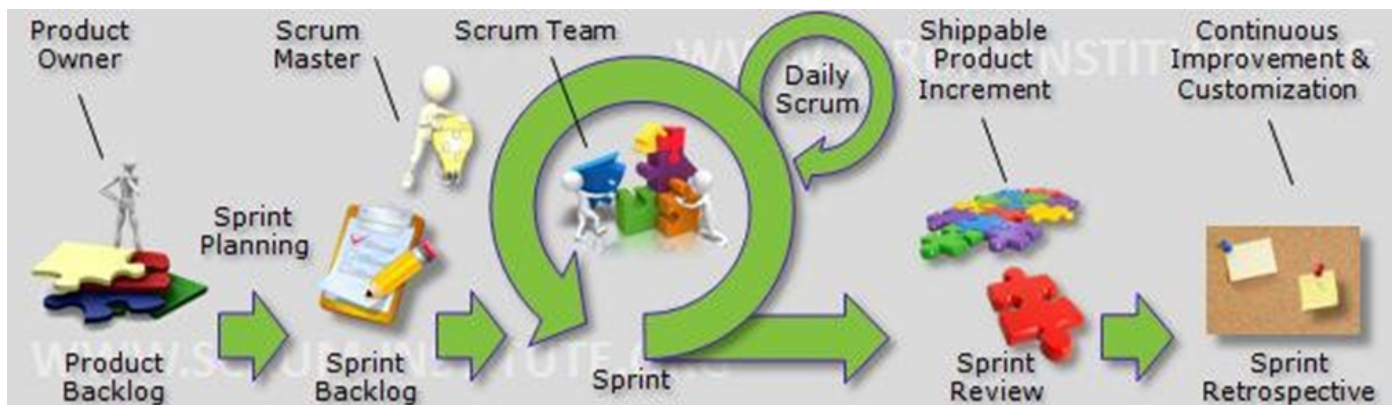
Introduction

All our interns seem to be working well considering this their first work experience. They have shown great interest and enthusiasm, and the response we get from them and their mentors show that they are getting the required experience.

Project Implementation Methodology

Through the use of Scrum project management methodology, learners complete detailed description on how everything will be done, what they have done, what they are planning to do on their projects, and their obstacles. We have chosen this methodology because the interns will work independently and also in teams to provide to them the best outcome for allocated projects. This will help them know the best solutions needed for the problems presented to them.

Scrum Diagram



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Strategic Plan

To have a sustainable internship programs, the learners are given tasks or project that will give them the required experience and to enhance their ICT/Marketing skills. These tasks are rotated so all interns can have the knowledge required at the end of the program. Each intern will be given a chance to meet or work with our clients in order to assist them and provide live environment experience in dealing with real time issues.

Work Placement

Interns are placed at partner companies where they are given individual and group projects. As Border ICT and Cabling Service we follow up on how they are progressing, and also assist with any issues that might require our intervention when problems arise which might cause setbacks on their work. Every Fridays all our interns are required to submit full report detailing all the tasks completed, including problems encountered. They are also required to submit monthly assessments.

SECTION C: LESSON PLAN TIME SCHEDULE

Activities which are undertaken for **workplace** learning; when and how these were done in this quarter.

Date [name]	Activity	Learning Outcome	Mentor / Coach	Department	Action Required	Due Date
						By When?
04/02/2019 [Luyolo Yiba]	Staff Meeting	Be able to / to do Staff Meeting	Siviwe kwatsha	ICT department	Staff Meeting	08/02/2019
04/02/2019 [Luyolo Yiba]	Sentrifugo Assessment	Be able to / to do Sentrifugo Assessment	Siviwe kwatsha	ICT department	Sentrifugo Assessment	08/02/2019
04/02/2019 [Luyolo Yiba]	Piggy Bank Meeting	Be able to / to do Piggy Bank Meeting	Siviwe kwatsha	ICT department	Piggy Bank Meeting	08/02/2019
28/01/2019 [Luyolo Yiba]	System Support learnership	Be able to / to do System Support learnership	Siviwe kwatsha	ICT department	System Support learnership	01/02/2019

SECTION D: LEARNER DETAILS

OUTCOME 3.3: INCREASED ACESS TO OCCUPATIONALLY DIRECTED LEARNING PROGRAMMES WITHIN THE MICT SECTOR																									
NAMES OF THE LEARNER	SURNAME OF THE LEARNER	ID NUMBER OF THE LEARNER	TYPE OF LEARNING PROGRAMME (LEARNERSHIP)	DATE THE LEARNER ENTERED THE LEARNING PROGRAMME	ACTUAL START DATE OF THE LEARNING PROGRAMME	OFO CODE VERSION 2012	NQF LEVEL (NQF ACT)	QUALIFICATION AS PER OFO CODE/DESCRIPTION OF THE QUALIFICATION	NAME OF THE EMPLOYER	EMPLOYER REGISTRATION/SDL NUMBER	EMPLOYER CONTACT DETAILS	NAME OF THE TRAINING PROVIDER	TRAINING PROVIDER AGREITATION NUMBER	TRAINING PROVIDER CONTACT DETAILS	IS TRAINING PROVIDER PRIVATE /PUBLIC (YES/NO)	LEARNER PROVINCE	LEARNER LOCAL/DISTRICT MUNICIPALITY	SPECIFY LEARNER RESIDENTIAL AREA	IS THE LEARNER RESIDENTIAL AREA URBAN / RURAL(YES/NO)	KEY DEVELOPMENT AND TRANSFORMATION IMPERATIVES					
																				RACE	GENDER	AGE	DISABILITY	YOUTH	NON-RSA CITIZEN
Asaduma	Baloyi	8510200325082	Internship	15-Oct-18	02-May-18	243103	Level 8	Marketing Practitioner	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	33	No	Yes	RSA Citizen
Anathi	Bill	9410070995081	Internship	02-May-18	02-May-18	252201	Level 6	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	24	No	Yes	RSA Citizen
Zambia	Diko	9211151033085	Internship	02-May-18	02-May-18	252101	Level 7	Databse Designer and Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	26	No	Yes	RSA Citizen
Asemahle	Diniso	9511110809081	Internship	02-May-18	02-May-18	243201	Level 6	Communication Coordinator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	23	No	Yes	RSA Citizen
Thandeka	Dlamini	9309271536084	Internship	02-May-18	02-May-18	252201	Level 8	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	25	No	Yes	RSA Citizen
Cebokazi	Ferri	9008260743087	Internship	02-May-18	02-May-18	243201	Level 7	Communication Coordinator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	28	No	Yes	RSA Citizen
Zukile	Gagu	9602071068088	Internship	02-May-18	02-May-18	251101	Level 7	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	23	No	Yes	RSA Citizen
Nokonwaba	Godlo	9110091094084	Internship	02-May-18	02-May-18	216601	Level 6	Graphic Designer	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	27	No	Yes	RSA Citizen
Zingca	Kopo	9401010609080	Internship	02-May-18	02-May-18	252201	Level 6	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	25	No	Yes	RSA Citizen
Nonhlanhla	Luthuli	9008270535085	Internship	02-May-18	02-May-18	251101	Level 6	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	28	No	Yes	RSA Citizen
Amanda	Mafu	9012170614081	Internship	04-Jun-18	02-May-18	251101	Level 6	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	28	No	Yes	RSA Citizen
Xolani	Mbombo	9207025347081	Internship	02-May-18	02-May-18	243101	Level 7	Advertising Specialist	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	26	No	Yes	RSA Citizen
Nolitha	Mootshana	9302220179080	Internship	16-Jul-18	02-May-18	251101	Level 8	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	26	No	Yes	RSA Citizen
Lunga	Mdekana	9607185431080	Internship	02-May-18	02-May-18	251101	Level 7	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	22	No	Yes	RSA Citizen
Mthandazuvive	Mgwangwa	9405075459083	Internship	02-May-18	02-May-18	251101	Level 6	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	24	No	Yes	RSA Citizen
Mesuli	Mhlahlo	8809036016083	Internship	02-May-18	02-May-18	251101	Level 5	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	30	No	Yes	RSA Citizen
Yanga	Mkiva	9706101241084	Internship	02-May-18	02-May-18	252101	Level 6	Database Designer and Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	21	No	Yes	RSA Citizen
Lusizo	Mnggakababa	9303256318089	Internship	02-May-18	02-May-18	251101	Level 7	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	26	No	Yes	RSA Citizen
Thandekile	Mnyalato	9412180231084	Internship	22-May-18	02-May-18	251101	Level 7	ICT Systems Analyst	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	24	No	Yes	RSA Citizen
Lamantambo	Ndadana	8901285617081	Internship	02-May-18	02-May-18	252201	Level 6	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	30	No	Yes	RSA Citizen
Khunjulwa	Ndamase	9402260707087	Internship	02-May-18	02-May-18	252201	Level 6	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	25	No	Yes	RSA Citizen
Baxolise	Ndzobongo	9501190638088	Internship	02-May-18	02-May-18	252201	Level 7	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	24	No	Yes	RSA Citizen
Mthunzi	Ngono	9310305302089	Internship	02-May-18	02-May-18	252901	Level 8	ICT Security Specialist	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	25	No	Yes	RSA Citizen
Zanele	Noxeke	8509251079085	Internship	02-May-18	02-May-18	252201	Level 6	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	33	No	Yes	RSA Citizen
Sphelele	Nqabeni	88062256656083	Internship	02-May-18	02-May-18	252201	Level 7	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	30	No	Yes	RSA Citizen
Nokuphila	Ntozakhe	9311190964082	Internship	01-Oct-18	02-May-18	251201	Level 6	Software Developer	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	25	No	Yes	RSA Citizen
Bongiswa	Pamle	9402050219087	Internship	10-Sep-18	02-May-18	251201	Level 6	Software Developer	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	25	No	Yes	RSA Citizen
Sisamkele	Ponye	9502135980080	Internship	02-May-18	02-May-18	252201	Level 5	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	24	No	Yes	RSA Citizen
Sazi	Rozani	9712245820080	Internship	02-May-18	02-May-18	252201	Level 7	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Male	21	No	Yes	RSA Citizen
Anam	Sanguu	9301030459088	Internship	02-May-18	02-May-18	251201	Level 6	Software Developer	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	26	No	Yes	RSA Citizen
Malakhiwe	Siyata	9106221131085	Internship	04-Jun-18	02-May-18	216601	Level 6	Graphic Designer	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	27	No	Yes	RSA Citizen
Thulisa	Tembari	9105171111089	Internship	02-May-18	02-May-18	252201	Level 6	Systems Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	27	No	Yes	RSA Citizen
Bongiwe	Zako	9406010303089	Internship	02-May-18	02-May-18	252101	Level 7	Database Designer and Administrator	Little Pig CC	L780780583	0437262864	Little Pig CC	ACC/2014/02/0156	0437262864	private	Eastern Cape	Amathole District Municipality	East London	Urban	Black	Female	24	No	Yes	RSA Citizen

No. of learners attended All lectures	No. of learners absent	No. of learners absconded /resigned/dropped
39	0	0

SECTION E: SIGNIFICANT ACHIEVEMENT THIS QUARTER

Learners have achieved the following:

- * Scrum Fundamental and scrum Master
- * Newsletters for previous months
- * Installation of Oracle Virtual Box machine
- * Installation of Statistical Package for the Social Sciences (SPSS) on student computers

Compiled By : Lulamisa Kama

Date : 27 December 2018

Signature :