**Meeting Agenda**

Date/Location: 18-February-2020 at 9:30 at NSU Recreation Hall

**Information Updates/Reminders**

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* The next 1-1.5 weeks, we are going to select our coding standard.
* Everyone should have a clear idea about coding standard.

**Decisions Needed**

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* Decision about the language which will be used in our project.
* Decision about the spacing.
* Decision about comment writing.
* Decision about code casing (Camel casing or Pascal casing).

**Working Items**

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* First we have to acquire knowledge about coding standard like code casing, comment writing, spacing.
* We will choose coding language. Which language will be used for back-end and front-end?
* We will decide about camel casing or Pascal casing which one will be suitable for our project.
* We will also learn about the advantage and disadvantage about casing.
* We will choose about spacing.
* At last we will fix a date for upcoming meeting.