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| **S/N** | **ACTION POINTS** | **RESPONSIBLE PERSON** |
| 1 | Closed out on the sprint 1 | PM |
| 2 | Beginning of sprint 2 | PM |
| 3 | All undone task to be moved to sprint 2 | PM |
| 4 | Update on ux/ui design on figma | UX DESIGNER |
| 5 | conclusion of sprint 1 unfinished task | Dev |
| 6 | Update of ongoing task on jira for the new sprint | Dev |

Attendance: PM, BA’s, Devs , and designer’s