

List of Directors/ Partners/ Proprietor/ Executive member of Society/ Trust with full address and contact details with nomination of authorised signatory

In case of company- List of Directors

In case of Partnership Firm- List of Partners

In case of individual- Proprietor

In case of Society/ Trust- List of Executive member of Society/ Trust

- The table particular containing asterisk mark are necessary. Rest of them are optional.
- The letterhead must contain name of the company/partnership firm/trust/society, address, contact details, corporate identification number etc.
- **Along with the nomination of Authorised Signatory**

On the letterhead of Company,

List of Directors

(w.e.f.) Mention the date along with year DD/MM/YYYY format

Sl no.	Name and DIN*	Address	Contact no.*	Description*	ID Details	Date of appointment
1.	Mr/Mrs /Miss DIN No (8 digit)	Address of Director	Official Contact no.	Managing Director/ Wholetime Director/ Independent Director	Details of Government authority issued Photo Id	DD/MM/YYYY
2.						
3.						
4.						
5.						

Signature of the authorised signatory
(Along with seal of the Company)

In the letterhead of Partnership firm,

List of Partners

(Mention the date along with year DD/MM/YYYY format)

Sl.no	Name of the partners*	Address	Contact no.*	Description*	ID Details*	Date of appointment
1.	Mr/Miss /Mrs.....	Address of the partners	Official Contact no.	Type of partner	Details of Government authority issued Photo Id	DD/MM/YYYY
2.						
3.						
4.						
5.						

Signature of the authorised signatory
(Along with seal of Partnership firm)

In the letterhead of Society/Trust,

List of Members, Society/Trust

(on.....)(Mention the date along with year DD/MM/YYYY format)

Sl. no	Name of the Director/ Executive members*	Address*	Contact no.*	ID Details	Date of appointment
1.	Mr/Miss /Mrs.....	Address of the partners	Official Contact no.	Details of Government authority issued Photo Id	DD/MM/YYYY
2.					
3.					
4.					

Signature of the authorised signatory
(Along with seal of Trust/Society)