

Step by steps Adding a Custom Domain in Microsoft 365 using GoDaddy

Prerequisites

Before starting, ensure you have:

- A Microsoft 365 subscription (Business, Enterprise, or similar; note that Family/Personal plans have limitations and may require manual DNS workarounds).
- A GoDaddy or any other account with your custom domain registered.
- Admin access to both Microsoft 365 and GoDaddy.
- Backup any existing DNS records, as changes can affect email or website functionality.

Microsoft 365 supports Domain Connect for GoDaddy, which automates most steps. If automation fails or you prefer control, use the manual DNS method.

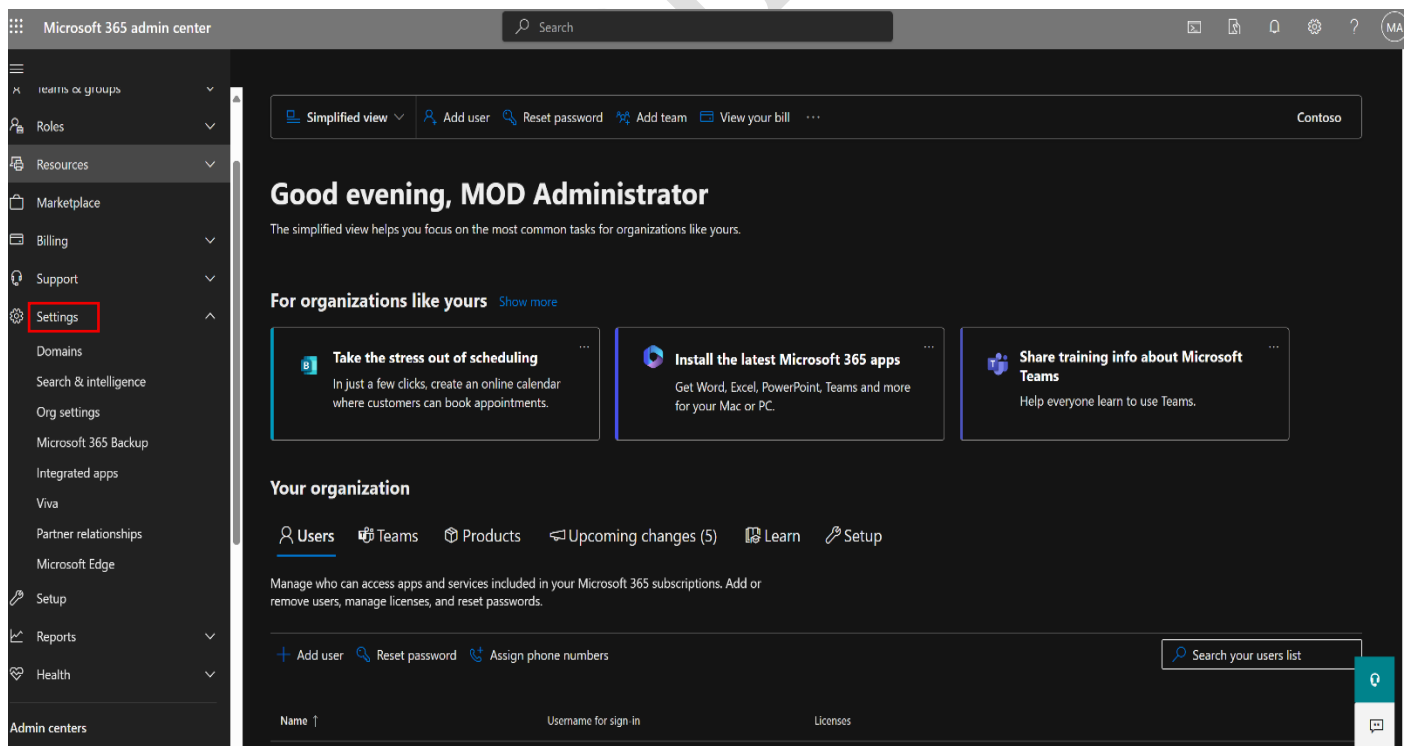
Step-by-Step Guide Using Domain Connect

1. Sign in to the Microsoft 365 Admin Center:

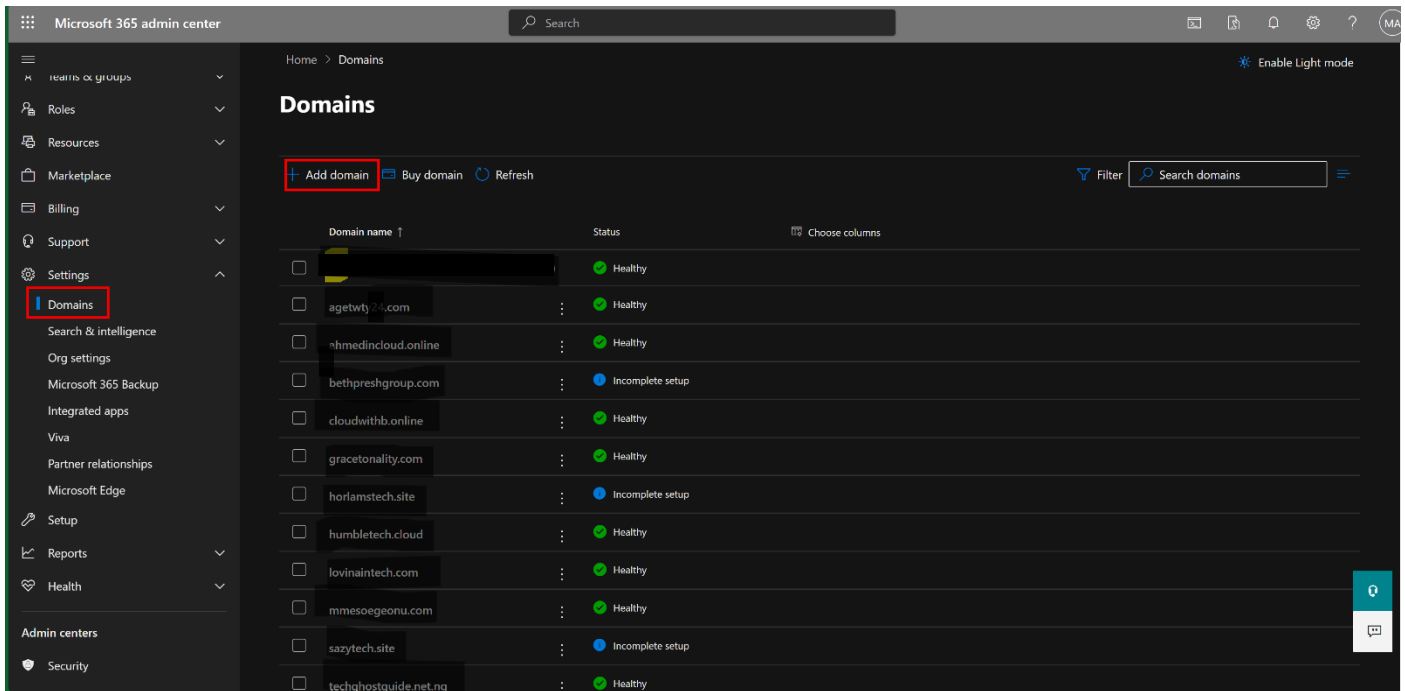
- Go to admin.microsoft.com and sign in with your admin account.

2. Navigate to Domains:

- Select Settings > Domains (or use the search bar to find "Domains").

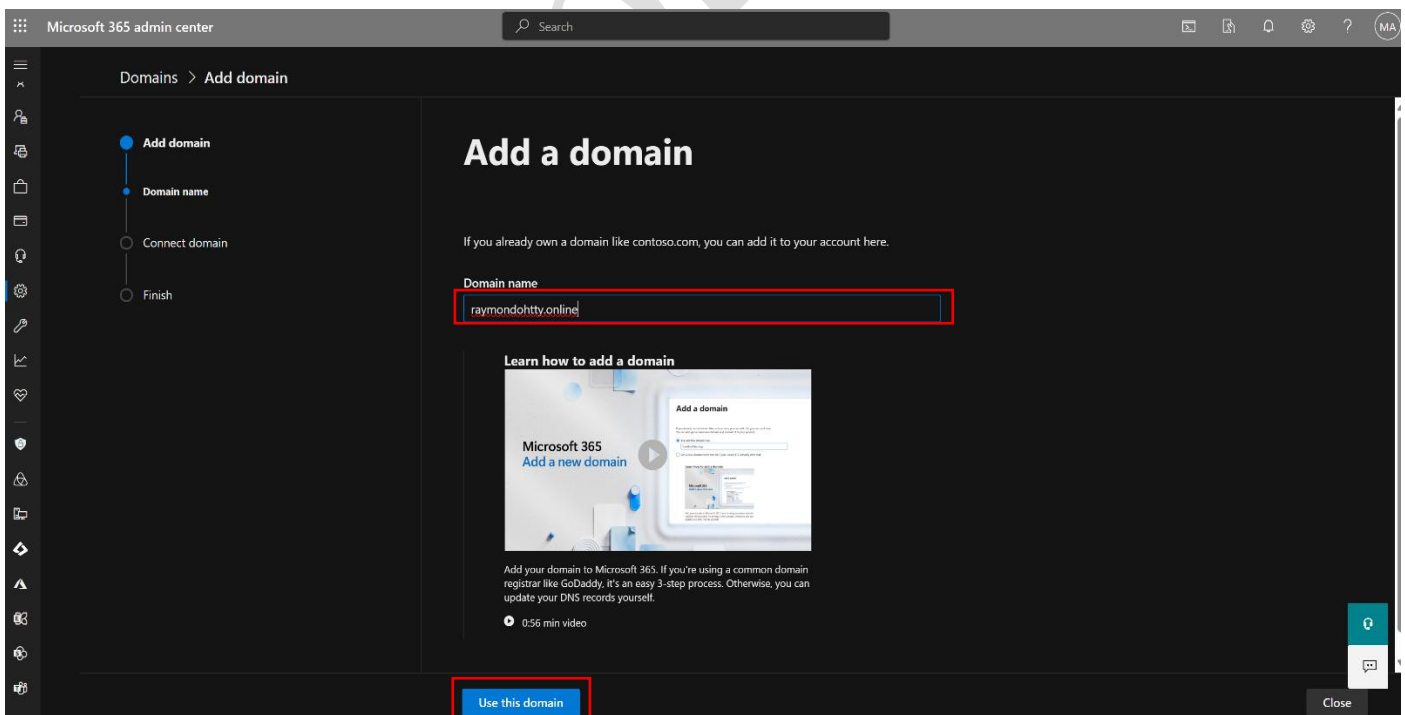


- Click Add domain.



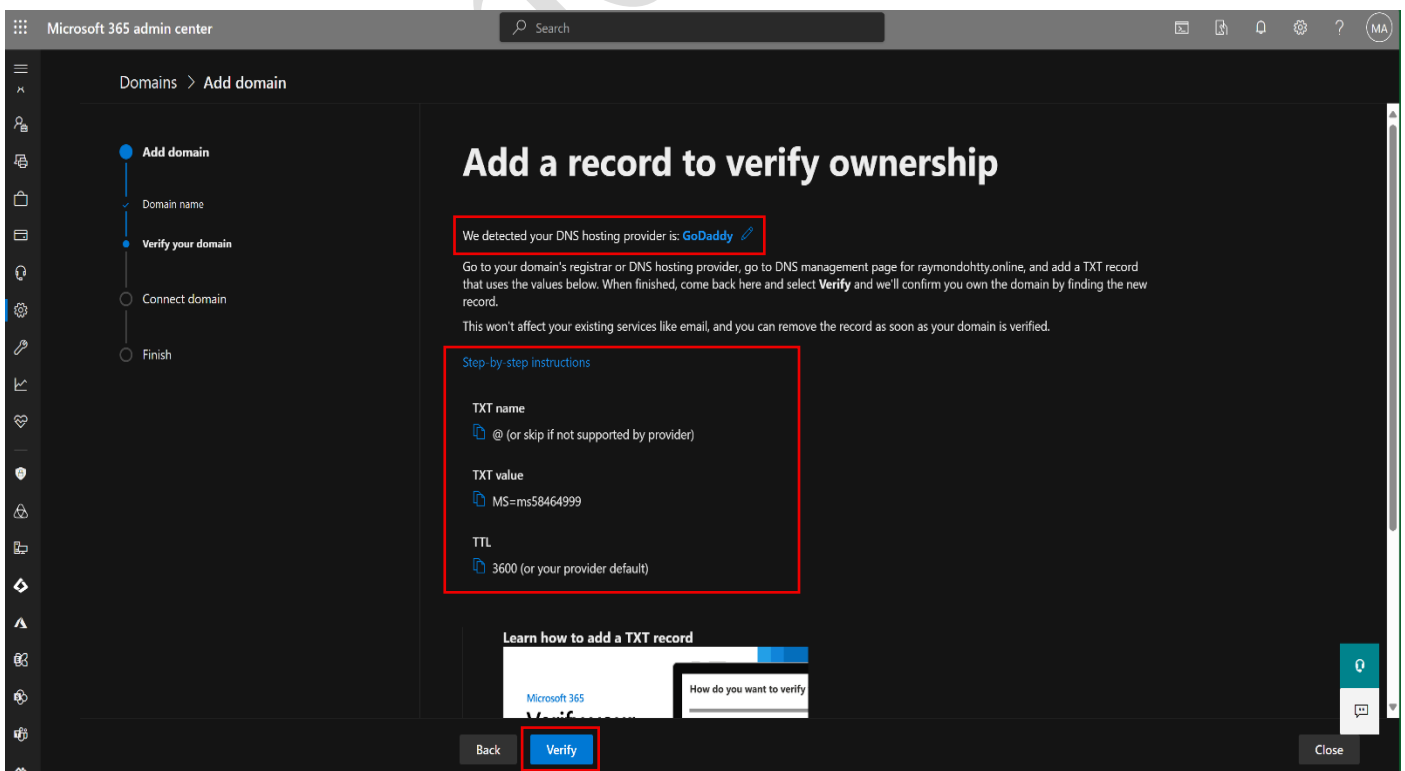
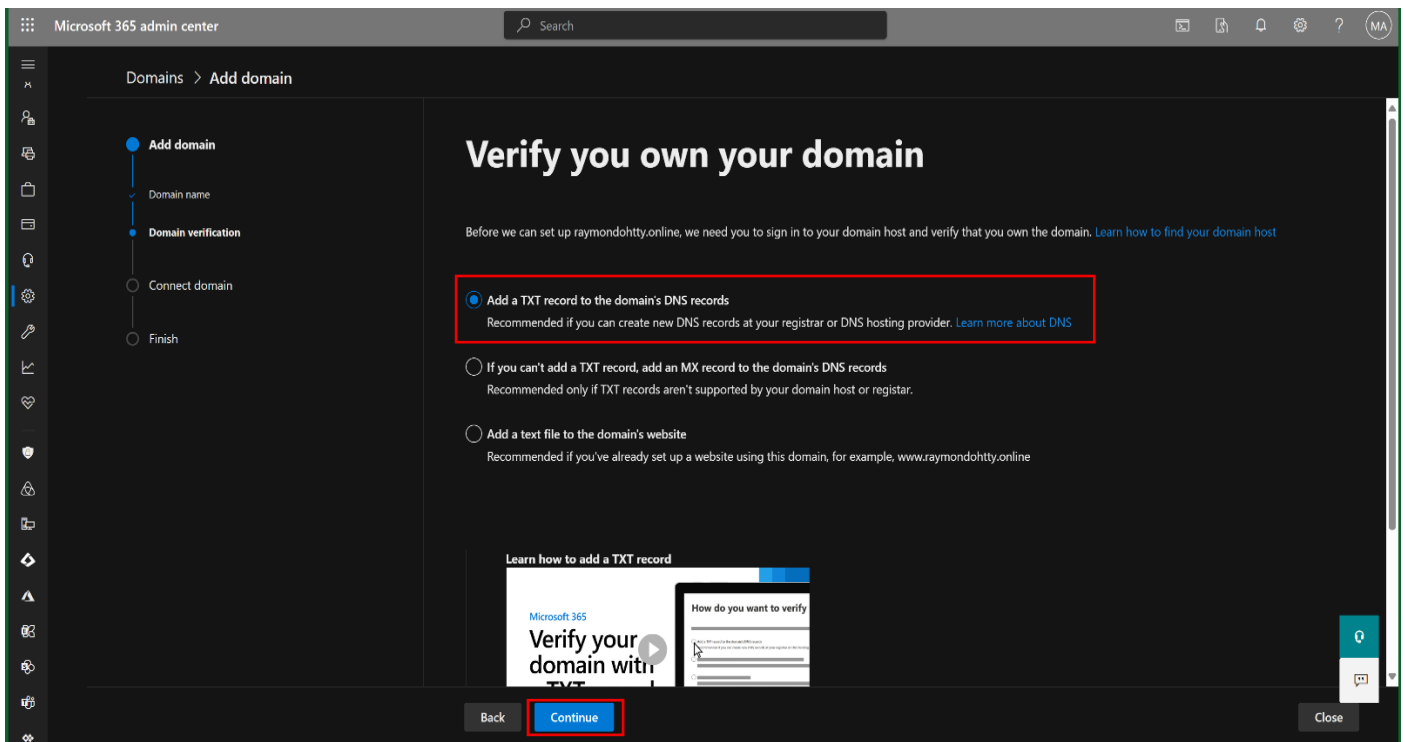
3. Enter Your Domain:

- Type your custom domain (e.g., yourcompany.com) and select Use this domain.
- Choose the services you want to enable (e.g., Email). If you want to add records later, unselect all and continue.



4. Verify Ownership Automatically:

- On the "How do you want to connect your domain?" page, select Continue.
- Microsoft will detect GoDaddy as your provider. Select Add DNS records.
- You'll be redirected to sign in to your GoDaddy account. Enter your GoDaddy credentials and select Authorize.



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Domain Settings

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Nameservers

Premium DNS

Hostnames

DNSSEC

Crypto Wallet

Add a new record

DNS records define how your domain behaves, like showing your website content and delivering your email.

Add New Record

Easily verify domain ownership

Need to verify ownership of your domain to connect to an external service? We've made it easier than ever.

Verify Domain Ownership

Create MX records

Quickly create MX records to connect your domain with email services.

Create Now

New Records

TXT records are used to verify domain ownership, SSL verification, and email sender policies.

Type *

Name *

Value *

TTL

TXT

@

MS=ms58464999

1/2 Hour

Add More Records

Save

Cancel

Domain Connect

+

Click **Connect** to authorize Microsoft to enable the service(s) **Domain proof of ownership** for configuring Microsoft services for raymondohtty.online.

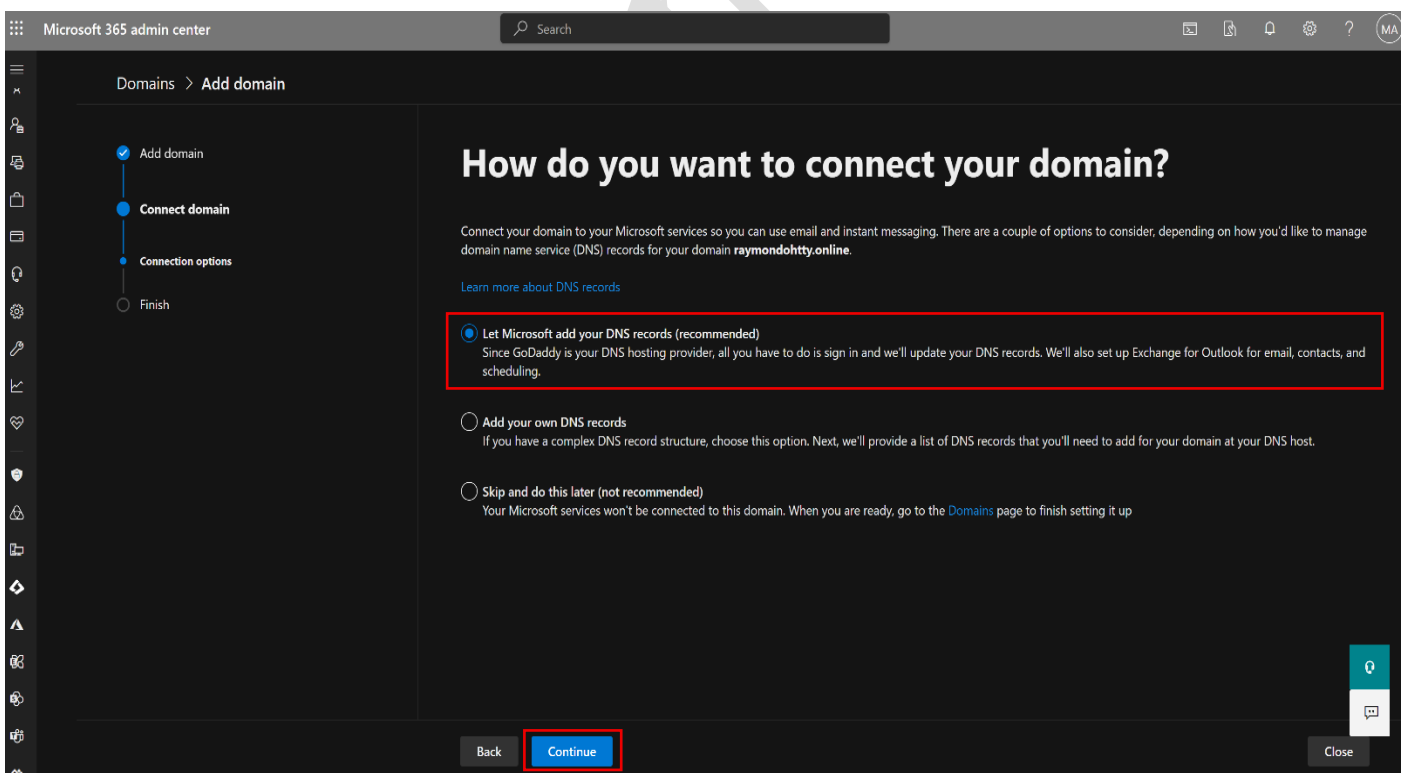
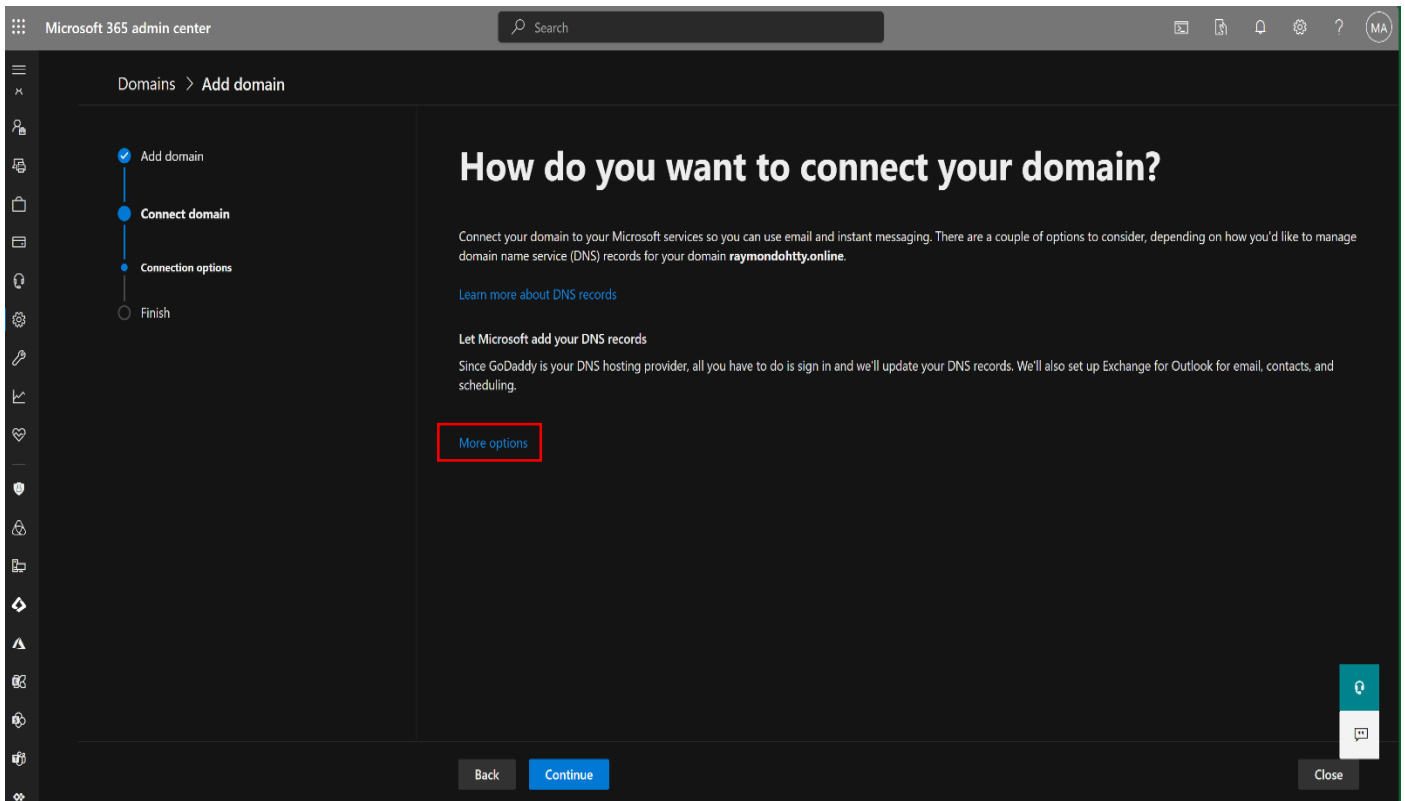
Connect

Cancel

Adding a Custom Domain in Microsoft 365

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Microsoft 365 admin center

Domains > Add domain

Add DNS records

To start routing email through Microsoft 365 for raymondohTTY.online, select **Exchange and Exchange Online Protection**, then **Add DNS records**. We'll prompt you to sign in to GoDaddy to approve the connection and automatically add the DNS records required for that service.

If you don't want to set up a service, clear the selection and continue without adding DNS records for it.

☒ Exchange and Exchange Online Protection

Email, contacts, and scheduling are all provided by Exchange. Set up this service to enable all the functionality of Outlook and other email clients. Exchange services need 3 records to work right: an MX record tells where to deliver email messages, a TXT to prevent someone from spoofing your domain to send spam, and a CNAME record for client-side Autodiscover, helping mail clients connect users to their respective mailboxes.

Don't add these DNS records if:

- You need custom DNS routing for your email, for example, to route traffic through an external spam filtering service
- You're already using Exchange on-premises as well as Exchange Online (also called a hybrid deployment)

If this applies, you will need to clear the **Exchange and Exchange Online Protection** selection and set up your own custom DNS records to route email through Microsoft 365 later.

Important: Before adding these DNS records, make sure you've already set up raymondohTTY.online email addresses in Microsoft 365 for all existing users who still need one, or they won't be able to send and receive email.

Type	Host name	Point to address or value	TTL
MX	@	0 raymondohTTY-online.mail.protection.outlook.c...	1 Hour
TXT	@	v=spf1 include:spf.protection.outlook.com -all	1 Hour
CNAME	autodiscover	autodiscover.outlook.com	1 Hour

Back Add DNS records Close

GoDaddy

Domain Connect

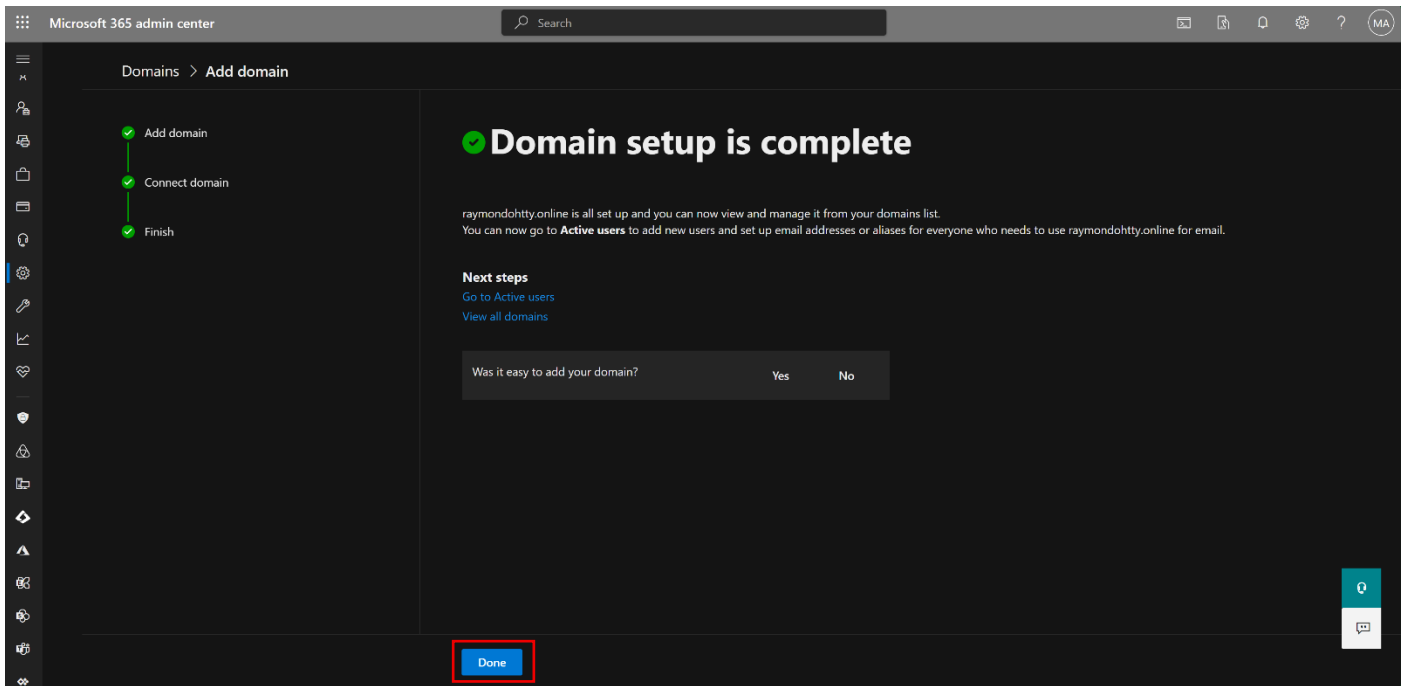
GoDaddy + Microsoft

Click **Connect** to authorize Microsoft to enable the service(s) **Microsoft Office 365** for raymondohTTY.online.

Connect Cancel

5. Complete Setup:

- Microsoft will automatically add the necessary DNS records (TXT for verification, MX for email, etc.) to your GoDaddy DNS.
- Return to the Microsoft 365 Admin Center. Your domain status should update to "Healthy" after verification (this can take 15 minutes to 72 hours for DNS propagation).
- If prompted, select Finish.



Manual Method (If Domain Connect Fails)

If automation doesn't work (e.g., due to existing records), add DNS records manually in GoDaddy.

1. Start Domain Addition in Microsoft 365:

- Follow Steps 1–3 from the automated method.
- On the "Add DNS records" page, select More options > Manage DNS manually (or Skip this for now if needed).

2. Get DNS Records from Microsoft:

- Microsoft will provide a list of required records, including:
 - TXT record for domain verification (e.g., Name: @, Value: MS=msXXXXXXXXX, TTL: 3,600).
 - MX record for email (e.g., Name: @, Value: yourcompany-com.mail.protection.outlook.com, Priority: 0).
 - CNAME records for auto discover and other services (e.g., autodiscover: autodiscover.outlook.com).
 - SPF/TXT for email authentication.
 - Optional: SRV records for Teams/Skype (if using those services).
- Copy these values.

3. Log in to GoDaddy and Update DNS:

- Go to godaddy.com and sign in.
- Select My Products > Domains > Manage your domain.
- Under Additional Settings, select Manage DNS.

4. Add Records in GoDaddy:

- Scroll to **Records** and select **Add** for each type:

Record Type	Name/Host	Value/Points to	Priority/TTL
TXT (Verification)	@	MS=msXXXXXXXXX (from Microsoft)	Default (1 hour)
MX (Email)	@	yourcompany-com.mail.protection.outlook.com	0
CNAME (Autodiscover)	autodiscover	autodiscover.outlook.com	Default
TXT (SPF)	@	v=spf1 include:spf.protection.outlook.com -all	Default
(Others as needed)	Varies	Varies (e.g., sipfederation:sipfed.online.lync.com)	Default

- Save each record. Remove any conflicting MX records from prior email providers.

5. Verify in Microsoft 365:

- Return to the Microsoft 365 Admin Center > Domains.
- Select your domain and click Verify.
- Wait for propagation (up to 72 hours). Check status periodically.

6. Troubleshoot if Needed:

- If verification fails, use tools like MX Toolbox to check records.
- Common issues: TTL delays or conflicting records. See Microsoft's troubleshooting guide.

Important Notes

- **Propagation Time:** DNS changes can take 15 minutes to 72 hours. Email flow might be disrupted during this.
- **Existing Email:** If switching from another provider, update MX records last to avoid downtime.
- **Costs:** No extra fees for adding the domain, but ensure your Microsoft 365 plan supports custom domains.