

RIDMI UPEKSHA

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UPEKSHARS1@GMAIL.COM

Customer oriented individual with strong PC skills, communicative, problem solving skills and a positive attitude. Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings.

PERSONAL INFORMATION

NAME W. D. UPEKSHA RIDMI SAUMYA WEERASINGHE

DOB 2000.08.22

NIC 200073500134

EDUCATION

AUGUST 2020

G.C.E A/L, BANDARANAYAKE CENTRAL COLLEGE - VEYANGODA

ICT - C

Physics - S

Combined Mathematics - S

DECEMBER 2016

G.C.E O/L, BANDARANAYAKE CENTRAL COLLEGE - VEYANGODA

Civic Education - A

English - A

Bhuddhism - A

Language & Literature - A

Mathematics - A

Science - A

History - A

ICT - A

Drama - C

SKILLS

- Ability to organize tasks effectively.
- Resourcefulness and great administrative skills.
- Proficiency in Microsoft Office Package.
- A keen eye for details.
- Dedicated and goal-driven.

REFEREES

• **PIYUMAL SAMINDA**
JUDICIAL CLARK
DISTRICT COURT, COLOMBO 12
0752911010

• **G. D. C. INDIKA PRIYALAL**
PLANNING ENGINEER (ASSIT)
KOTUGODA LOADSTAR
0761527919

I hereby declare that the information given above is true and accurate to the best of my knowledge.