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**POSTGRADUATE INTERNATIONAL RESEARCH STUDENTS
OCTOBER 2022/APRIL 2023 ENROLLMENT: APPLICATION INFORMATION
THE GRADUATE SCHOOL OF INFORMATION SCIENCE AND TECHNOLOGY,
THE UNIVERSITY OF TOKYO**

The Postgraduate International Research Student (Daigakuin Gaikokujin Kenkyusei) program is intended for non-Japanese students interested in conducting research into a specific subject under the supervision of a faculty member at the Graduate School of Information Science and Technology. This program does not grant any degrees or certifications.

1. APPLICATION REQUIREMENTS

Individuals who may enter the Graduate School of Information Science and Technology as a postgraduate international research student are individuals with citizenship in a country other than Japan.

- (1) Those who have completed or expect to complete 16 years of formal education in a country other than Japan by September 30, 2022. (Note 1)
- (2) Those who have received a degree equivalent to that of a bachelor's degree, or expect to receive, the equivalent of a bachelor's degree on or before September 30, 2022, from a university or other educational institution outside Japan (limited to institutions with education and research activities that have been accredited by the government of the institution's country or a related organization), having completed a program with a duration of 3 years or more. (Note 1)
- (3) Those whom the Graduate School of Information Science and Technology has recognized as having academic abilities that are at least equivalent to an undergraduate level.

(Note 1) Requirements (1) and (2) above include completion of a correspondence program provided by an accredited institution from a country outside Japan while residing in Japan.

(Note 2) If requesting April 2023 admission, the applicable date is March 31, 2023 instead of September 30, 2022.

2. PERIOD OF APPLICATION

Admission	Period of Application	Result Notifications
October 2022	Mon, May 2, 2022 to Fri, May 20, 2022, 17:00 (JST)	Middle of July, 2022
April 2023	Tue, November 1, 2022 to Fri, November 18, 2022, 17:00 (JST)	End of January, 2023

* Late applications will not be accepted.

3. APPLICATION PROCEDURES

Applicants must first choose a faculty member at the Graduate School of Information Science and Technology as their preferred academic supervisor. Before starting the application process, the applicant must contact their preferred academic supervisor and obtain the instructor's approval for supervision. The applicant will then submit the documents indicated in (2) below.

(1) Application Submission Method

The application form for admission should be created using the WEB application system. In addition, all documents required for your application should be converted to PDF and uploaded to the WEB application system. Go to the WEB application system from the graduate school web page.

(https://www.i.u-tokyo.ac.jp/edu/entra/research_students_e.shtml)

If you do not receive an email confirming your application by Friday, May 27, 2022 (or Friday, November 25, 2022), please contact us by email at the address below.

(Office of International Relations, Graduate School of Information Science and Technology : istoir.t@gs.mail.u-tokyo.ac.jp)

(2) Documents for Submission

All documents should be created in Japanese or English.

No.	Document	Remarks	File names for electronic submission
①	Application form	This will be automatically uploaded to your My Page through the WEB application system when you create your page.	N/A
②	Research plan (Form 2)	Use the prescribed format. (Form 2) Describe your motivation and research plan for studying at The University of Tokyo.	02 Plan.pdf
③	Graduation certificate (including degree name) or diploma for latest degree	If no documentation can be issued from the university, a copy of the original is acceptable only if an official seal/stamp from the issuing university is added. For applicants who are currently enrolled at universities, certificate of enrollment or official letter certifying the expected date of graduation.	03 Cert.pdf
④	Academic transcripts	If no documentation can be issued from the university, a copy of the original is acceptable only if an official seal/stamp from the issuing	04 Trans.pdf

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		university is added.	
⑤	Recommendation letter	Letter of recommendation either from a department chairman or faculty advisor of the university or college attended. Letter must have been signed and dated within six months of the application deadline.	05 LOR.pdf
⑥	Proof of acceptance from prospective supervisor (email, etc.)	Acceptance emails etc. from your prospective supervisor at the Graduate School of Information Science and Technology, the University of Tokyo.	06 Accept.pdf
⑦	Passport copy	The ID page with your name, face photo, date of birth, etc.	07 Pass.pdf
⑧	Receipt for Application Fee (9,800 yen)	Please refer to the attached "How to pay the examination fee of the Graduate School of Information Science and Technology, the University of Tokyo" and "Precautions when transferring the examination fee" below.	08 Receipt.pdf
⑨	Certificate of residence	Applicable only to those who live in Japan at the time of application. Issued within 3 months before the submission deadline.	09 Residence.pdf
⑩	Others	Submit any special abilities, such as a language proficiency certificate. Depending on your department, you may be required to submit documents other than the above, so please submit them if instructed.	10 Append.pdf

※Precautions when transferring the examination fee

[Bank Transfer] [Convenience Store Payment] or [Credit Card] only.

Please note that the applicants must bear any additional charges associated with sending the money.

A: [Bank Transfer]

Fill out the Transfer Application Form, then transfer the fee from the nearest banking facility (excluding the Japan Post Office and Japan Post Bank). Do not use an ATM (automatic teller machine) or internet banking. When you pay, make sure to receive Slip B and Slip C and hand in Slip C (Certificate of Payment) by PDF as "08 Receipt.pdf". Slip B is your receipt so you must not lose it.

B: [Convenience Store Payment] and [Credit Card]

Please refer to "How to make Payment of Examination Fee at E-shiharai.net."

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※ If you are living overseas, we recommend you pay by [Credit Card].

4. SELECTION

The Graduate School of Information Science and Technology will make selections following the document screening. In some cases, an oral examination may be held.

5. ADMISSION DATES

The admission dates for postgraduate international research students are October 1, 2022, or April 1, 2023.

6. ENROLLMENT PERIOD

Postgraduate international research students are enrolled for one year. If additional research is necessary, students may apply to the Dean of the Graduate School for an extension of one year (with a maximum of two years of extensions). Applications for extension must be made before the research period concludes.

7. NOTES

(1) Of the documents to be submitted, the originals of 3. (2) ③ Graduation certificate and ④ Academic transcript must be submitted at the time of admission. (Copies will not be accepted.) In addition, we will not accept copies of certificates if an official seal/stamp from the issuing university is not added.

(2) Applications that do not submit the required documents by the submission deadline will not be accepted. In particular, if 3. (2) ⑥ Proof of acceptance from prospective supervisor (email, etc.) is not submitted, the application will be rejected. In addition, submitted documents will not be returned under any circumstances.

(3) Applicants will be notified of the selection results. Telephone inquiries regarding results will not be accepted. Applicants who pass selection will be notified of the admission period, procedures, and documents to prepare. These procedures must be completed within the designated period.

(4) Application fee, admission fee, and tuition are as follows:

- 1) Application fee: 9,800 yen
- 2) Admission fee: 84,600 yen
- 3) Tuition: 346,800 yen (for one year)

1* The fees indicated above are estimates. If the fees change by the time of admission or while enrolled, the new amounts will apply from the time of the change.

2* The way to pay 2) Admission fee & 3) Tuition will be notified at the same time as the application result.

8. INQUIRIES

Office of International Relations (OIR)

Graduate School of Information Science and Technology (IST)

The University of Tokyo

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Engineering Building No. 8, 1F

7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656, JAPAN

Phone: +81-3-5841-4478

E-mail: istoir.t@gs.mail.u-tokyo.ac.jp

URL: https://www.i.u-tokyo.ac.jp/edu/inter_ex/oir/index_e.shtml

The University of Tokyo has established the “The University of Tokyo Security Export Control Regulations” in accordance with Japan’s “Foreign Exchange and Foreign Trade Act”, and rigorously screens potential international students on the basis of these regulations.

Please be aware that international applicants who fall under any of the conditions set out in said regulations may not receive permission to enroll at the university or may have their research activities restricted.

Details can be obtained from the following website:

Office of Export Control

<https://www.u-tokyo.ac.jp/adm/export-control/ja/rule.html> (Japanese only)

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Application Guide: Postgraduate International Research Students
Graduate School of Information Science and Technology
The University of Tokyo

1. Decide on a research theme.
2. Refer to the Graduate School of Information Science and Technology (IST) website and choose your prospective academic advisor.
The IST consists of the following six departments: Computer Science, Mathematical Informatics, Information Physics and Computing, Information and Communication Engineering, Mechano-Informatics, and Creative Informatics.
3. Contact your prospective academic advisor directly via email. When you do, explain your current research at your university and the research you would like to conduct at the University of Tokyo in detail. Include your official transcript(s), your graduation/completion certificate, your recommendation letter, and CV with your email.
4. After obtaining informal acceptance from the faculty member under whose supervision you would like to research, please send an email to OIR to let us know about it.
5. Prepare all the documents described in section 3 of “October 2022 or April 2023 Entry: Application Information” and submit them within the application period (applications will not be accepted unless all required documents are fully and correctly submitted; in some cases an oral examination may be held).
6. After submission, follow the instructions given by the prospective advisor or OIR.

NOTES

- (1) Applicant should have at least basic Japanese language proficiency before arriving, or should make an effort to obtain a level of Japanese required for daily life and research in Japan.
- (2) The University of Tokyo does not offer scholarships for postgraduate international research students. Most of the scholarships offered by private foundations are available only to students in degree programs; research students are ineligible.
- (3) Due to limited availability, the university cannot provide accommodation for all international students. Average monthly expenses for international students in Japan are between ¥60,000 and ¥80,000 for housing, between ¥80,000 and ¥100,000 for food and other living expenses, and some additional money for transportation expenses, etc. Applicants must ensure they are financially prepared to come to Japan.
- (4) If looking for financial aid from the government of Japan, please inquire at the Japanese Embassy in your home country about Monbu-Kagakusho (MEXT; Ministry of Education, Science, Culture, Sports and Technology) government scholarships before coming to Japan.