# **Knowledge Assessment**

## **Matching**

Match the term in column 1 to its description in column 2.

#### **Solution:**

- 1. critical path -> e. the series of tasks whose scheduling directly affects the project's finish date.
- 2. free slack -> a. the amount of time a task can be delayed before it will delay another task.
- 3. split  $\rightarrow$  g. an interruption in a task.
- **4.** under-allocated -> h. the condition of a resource when the work assigned to a resource is less than the resource's maximum capacity.
- **5.** recurring task -> i. a task that is repeated at specific intervals.
- **6.** fixed units -> j. a task type in which the units value does not automatically change.
- 7. constraint -> b. a restriction that controls the start or finish date of a task.
- **8.** fully allocated -> c. the condition of a resource when the total work of its task assignments is exactly equal to that resource's work capacity.
- 9. inflexible constraint -> f. a restriction that forces a task to begin or end on a certain date, preventing the rescheduling of a task
- **10.** total slack -> d. the amount of time a task can be delayed without delaying the project completion date.

### True/False

*Circle T if the statement is true or F if the statement is false.* 

#### **Solution:**

T	F	1. It is always best to enter a start or finish date for every task.
T	F	2. By default, critical path tasks are shown in red on the Detail Gantt view.
T	F	3. It is never acceptable to have an overallocated resource.
T	F	4. It is not possible to split a task over a weekend.
T	F	5. Effort-driven scheduling and task types both affect all resources in the same way.
T	F	<b>6.</b> You cannot change the task type for a summary task.
T	F	7. You can use a task calendar to schedule a task that will occur during working time that is not available on the project calendar.
T	F	<b>8.</b> It is acceptable to have a resource group named Unassigned.

- T F 9. It is not possible to set a specific time of day for a recurring task.
- T F 10. You can split a task only three times.