

**Proceedings of the 1<sup>st</sup> meeting of the IQAC Committee(2020-22) of the  
Shillong Law College held on the 6<sup>th</sup> November 2021(Saturday) at 11:A.M. in  
the College Meeting Room ,Brook Haven , Dhankheti, Shillong \_1 .**

**Members Present:**

1. Shri D.B.Gurung, Secretary GB-Administrative Officer IQAC,
2. Dr.Sharif Uddin, Principal-Chairman IQAC,
3. Dr.Mrinalini Kharshiing-Co-ordinator IQAC,
4. Dr(Mrs)M.P.R Lyngdoh Member GB-Management Representative,
5. Shri Deba K.N.Kharshiing, Vice Principal-Teacher Representative,
6. Mrs. Daiahunlin Mawlong-Teacher Representative,
7. Mrs Darishisha Jyrwa-Teacher Representative,
8. Shri S.Chakraborty-Alumni Representative,
9. Shri M.Dkhar, Rangbah Dong Dhankheti, Shillong Nominees from local society.

**The following members were absent:**

1. Dr(Mrs) E.Kharkongor ,Principal Shillong College,Nominees Nominee from Local Society,
2. Shri T.J.Ahmed,Nominees from Employers/Industrialist/Stakeholders,
3. Miss Ilasara.D. Kharkongor, Teacher Representative,
4. Mrs Lakyntiew N. Khyriem, Teacher Representative.

Dr. Sharif Uddin (Principal) Chairman was on the Chair. After a brief welcome address and a self introduction by each member, he called the meeting to order and business as per agenda were taken up.

1. **Agenda Item No.1: Co-option of Members to the IQAC Committee:-** The Coordinator, IQAC informed the Committee of the need for co-option of some Members in the IQAC Committee as per requirement of the NAAC Guidelines. After deliberation and based on the earlier Notification No. SLC.8/UGC/IQAC/NAAC/128 dt. 21<sup>st</sup> August, 2020, it was decided to co-opt the following members to the IQAC ;

- (1) Dr. Donbor Roy Thangkhiew, Retd. Vice Principal, St. Edmunds College as Nominee from Employers/Industrialist/ Stakeholders
- (2) Shri M.N. Bhattacharjee, Retd. HOD, Chemistry Department Shillong College as Nominee from Local Society
- (3) Shri B.S. Thangkhiew, Member GB as Management Representative
- (4) Shri. Sanjeev Chanda, Advocate, High Court of Meghalaya as Alumni Representative.
- (5) Shri Vordinal Lyngdoh, Head Assistant, Shillong Law College as a member.
- (6) Two Student's Representatives – President and Secretary of the Students Bar Association, Shillong Law College.

**2. Agenda Item No. 2: Any other matters with permission of the chair:**

**2.1. Matters relating to constitution of Steering Committee IQAC Shillong Law College consisting of three teaching faculty:**

For the purpose of developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution, it was decided to constitute a Steering Committee, consisting of three Teaching Faculties. It was also decided that the matter be brought up in the next meeting of the IQAC.

**2.2. Matters relating to open a saving account for the IQAC with the State Bank of**

**India** : The Members pointed out that necessary steps are to be taken up with the State Bank of India to open Saving Account for the IQAC, Shillong Law College. Hence, it was proposed to discuss the matter in the next meeting.

**2.3. Matters relating to submission of reports by various IQAC Sub-Committees in the**

**college**': The Coordinator informed that the Reports on plans and programmes from some Sub-Committees have not yet been received for the year 2021. It was decided to remind the concerned Conveners to submit the same at the earliest.

With vote of thanks the Chairman concluded the meeting.

(Dr. Sharif Uddin)  
Chairman  
IQAC- Shillong Law College

(Dr. Mrinalini Kharshiing)  
Coordinator  
IQAC- Shillong Law College