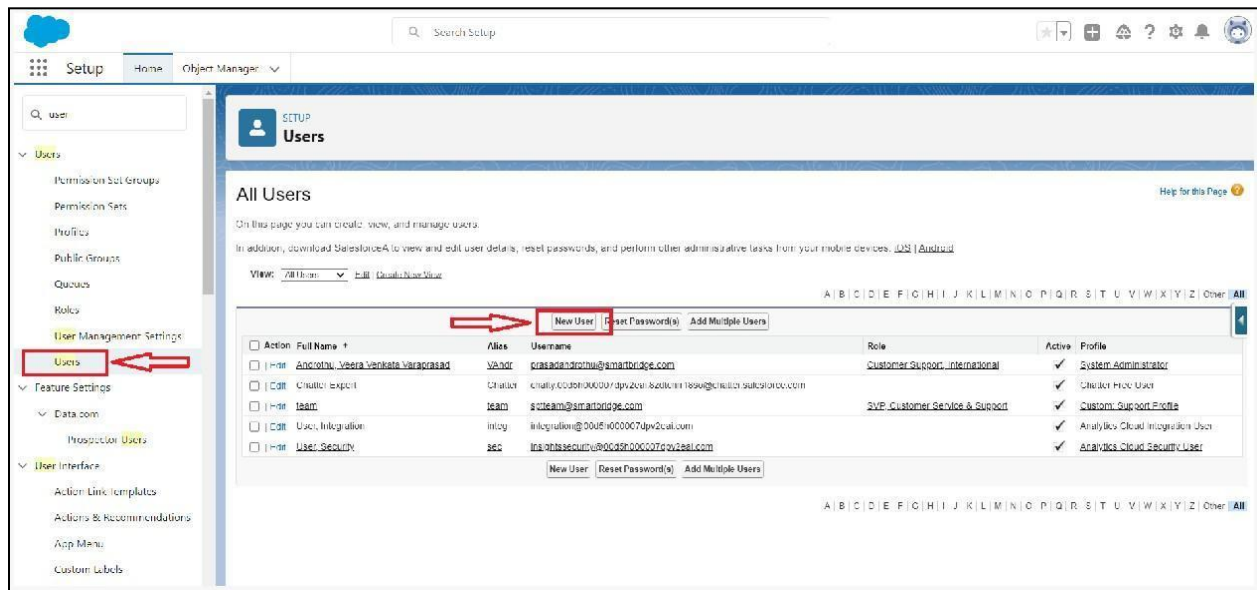# To Create A User

1. From Setup, enter Users in the Quick Find box, then select Users.
2. Click New User.

3. Enter First name as HR and last name as Manager.
4. Enter the user's name and email address and a unique username in the form of an email address. By default, the username is the same as the email address.
5. Then create a new role HR Manager.
6. Select user License as Standard Platform User.
7. Select profile(Recruiter).

8. Click save