

# APPLICATION FOR CHILD'S PLACE

## at **Crosfield Nursery School and Children's Centre**

### 3-4 Year Olds

#### 1 CHILD & PARENT DETAILS

Child's Surname  First Name

Date of Birth  Male ☐ Female ☐

First language spoken

Other languages heard at home

#### Person 1 with parental responsibility

Surname

First Name  Mr ☐ Mrs ☐ Miss ☐ Ms ☐

Relationship to child

#### Person 2 with parental responsibility

Surname

First Name  Mr ☐ Mrs ☐ Miss ☐ Ms ☐

Relationship to Child

Home address of  
child and parent(s)/carer  
(include postcode)

Parent address  
if different to child

This address is for: Person 1 ☐ Person 2 ☐

#### Contact details:

Home:  Mobile:

E-mail:

These contact details are for: Person 1 ☐ Person 2 ☐

## PREVIOUS SCHOOL(S)/SETTINGS/CHILDMINDERS

Please write down any previous schools/settings/childminders that have looked after your child

## 2 OTHER CHILDREN

Names and ages of brothers/sisters

Schools attended by brothers/sisters

## 3 TELL US ABOUT YOUR CHILD

Does your child have any special needs? Please give details of any professionals involved

Professional Contact Details:  
(Please provide name and contact number, if possible)

Do you have any concerns about your child's speech?

Does your child have any medical conditions including allergies or intolerances?

## 4 CHILDREN IN CARE:

Is your child in public care (i.e. resident with a foster carer or in a children's home?)

Yes ☐ No ☐ if you answered "yes" then please provide the name of:

(a) Social Worker

(b) Social Worker Tel no

(b) Local Authority with whom the child is in care

(c) Date on which the child took up residence at current address

## 5 YOUR CHILD'S PLACE

Universal 15 hours (your child's automatic entitlement)

Please choose your preferred universal 15-hour place at Crosfield.  
(Please tick just one box below)

I wish my universal 15 funded hours to be

### 5 mornings

Monday-Friday 8.30am-11.30am

☐

### 5 afternoons

Monday-Friday 12.30pm-3.30pm

☐

### First half of the week

Monday and Tuesday 8.30am-3.30pm  
and Wednesday 8.30am-11.30am  
My child will need a packed lunch  
on Mondays and Tuesdays

☐

### Second half of the week

Wednesday 12.30-3.30pm and  
Thursday and Friday 8.30am-3.30pm  
My child will need a packed lunch  
on Thursdays and Fridays

☐

Please note, first half of the week and second half of the week universal place options are 17 hours per week, not 15. A fee of £10.00 per week is payable for these options based on £5.00 per hour. These places are limited and only available in certain circumstances.

## EXTENDED ENTITLEMENT

Some 3 and 4 year olds are also entitled to an additional 15 funded hours totalling 30 per week. You can find out whether you think you may be eligible for 30 hours by visiting [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) or ask a member of Crosfield's office team, who can provide you with a fact sheet.

I think I qualify for extended entitlement  
the government scheme

Yes

☐

No

☐

If you have answered "Yes" to the previous question, please tick if you would you like to be considered for a 30 hour place at Crosfield. A member of staff will talk to you about options for accessing 30 hours at Crosfield, if we are able to offer a place to you.

☐

Please note, 30 hour places at Crosfield are limited.

## ADDITIONAL SERVICES

### BREAKFAST CLUB

DAYS/TIME: Monday – Friday 8am – 8.30am

COST: **£3 per day**, including food (Please pick up a flyer giving details)

I wish to request a breakfast club place Yes ☐ No ☐ please tick

If you have ticked “Yes” to the above question, please circle below which days you require:

Monday Tuesday Wednesday Thursday Friday

## PARENT/CARER’S DECLARATION

You **MUST READ** and **UNDERSTAND** this part of the form. When you have done so, please [sign and date the form and return it to the main office](#)

**I understand that all offers of places will be subject to availability. All offers of extended 15 hours will also be subject to confirmation of eligibility.**

I have read this form and understand and accept that:

- (a) there is no guarantee that a place can be made available for my child at Crosfield Nursery School and Children’s Centre.
- (b) The length of time that my child’s name has been on the waiting list **WILL NOT** be taken into account when places are allocated.

Signature of Parent/Carer: \_\_\_\_\_ Date: \_\_\_\_\_

### Date Protection

All personal data received by Crosfield Nursery School and Children’s Centre is handled in a confidential manner and is stored securely on computer or in a lockable file on location. Crosfield Nursery School and Children’s Centre use this information in line with the General Data Protection Regulations. Records will be held until your child leaves this Nursery School. There are strict controls in place as to who can see your information. We will not share your data if you have advised us that you do not want it shared unless it is a legal requirement to do so, or for the health and wellbeing of the child.

Signature of Parent/Carer: \_\_\_\_\_ Date: \_\_\_\_\_

## OFFICE NOTES:

### OFFICE USE (staff member to complete)

This form was received by \_\_\_\_\_

On (Date) \_\_\_\_\_

### ADDITIONAL INFORMATION (staff member to complete)