

## PRIVACY POLICY

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### 1. Name and contact details of the Data Controller

1.1. For the purposes of this Privacy Policy, the Data Controller is:

company name: **ArtNESZ Fine Arts Agency Ltd.**

Head office: 20. Muranyi street, H-2030 Erd,

Court of registry: Budapest District Court, Commercial Court

Company registration number: 13-09-197718

represented by: Eszter Öry (Managing Director)

email address: [hello@artnesz.hu](mailto:hello@artnesz.hu)

1.2. This Online Privacy Policy ("Privacy Policy") explains how we handle the Personal Data provided to us on websites, mobile sites, mobile applications, other services and products, as Data Controller, (hereinafter referred to as the "Controller"), processes your personal data. You, as the natural person identified or identifiable in relation to the processing, will be the data subject of the processing. The Controller determines the purposes and means of the processing of personal data. Processing means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction. By using our Services, you consent to the collection, use and sharing of your Personal Data as outlined in this Privacy Policy. You may withdraw consent at any time in writing, however such withdrawal does not negate our right to process your data prior to your withdrawal. This Privacy Policy does not apply to third-party websites to which the VAP Site may link.

### 2. The personal data we process

Name of data processing	Purpose of data management	Legal basis of data processing	Scope of the data handled	Duration of data handling
Volunteering	Volunteer work and the signing of a contract and the issuing of a certificate	GDPR 6. Article 1/a) - consent of the data subject	Name, e-mail address, residence address, telephone number, date of birth, language skills, education	for the period specified in the contract
Newsletter	sending the newsletter	GDPR 6. Article 1/a) - consent of the data subject	Name, e-mail address	until withdrawn

The legal basis for the above processing is your specific, freely given, informed and explicit consent, on the basis of the conditions set out in this notice. [pursuant to Act CXII of 2011 on the Right to Informational Self-Determination and Freedom of Information and the relevant provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, the so-called GDPR).]

### **3. Your rights as a data subject**

3.1. As a data subject, you have the following rights in relation to the personal data processed about you:

3.1.1.request access from the Controller to the personal data processed about you; [The right of access gives you the opportunity to receive feedback from the Controller as to whether or not processing is taking place in relation to you and, if so, to have access to your personal data and to request information from the Controller about the processing.]

3.1.2.have the right to request the rectification or erasure of personal data and the restriction of the processing of such data; [The right to rectification and erasure ("right to be forgotten") gives you the right to request the Controller to rectify inaccurate or incomplete data or to request the erasure of your personal data. If you request restriction of the processing of your personal data, the Controller may restrict the processing in accordance with your request. If you contest the accuracy of your personal data, the period of restriction shall be for the period of time necessary to allow the Controller to verify the accuracy of those data. You may request the restriction of the use of your personal data if the processing is unlawful but you object to its erasure. You may also make such a request where the Controller no longer needs your personal data for the purposes of processing, but you request the restriction of processing for the establishment, exercise or defense of legal claims.]

3.1.3.you have the right to data portability [Under the right to data portability, you have the right to receive your personal data provided to the Data Controller in a structured, commonly used, machine-readable format and the right to transmit such data to another Data Controller without the Data Controller's hindrance. If technically feasible, you may also request that the Controller transfer your personal data directly to another Controller.]

3.1.4.you have the right to withdraw their consent to the processing, in whole or in part, at any time. [Please note that the withdrawal of consent does not affect the lawfulness of the processing carried out on the basis of your consent prior to its withdrawal]

3.2. You, as the data subject of the data processing, may exercise the rights set out in section 3.1 above in accordance with the applicable Hungarian [in particular Act CXII of 2011 on the Right to Informational Self-Determination and Freedom of Information] and European Union data protection legislation [in particular Regulation (EU) 2016/679 of the European Parliament and of the Council of. Regulation on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)], in writing by postal letter addressed to the Controller at its registered office indicated in Chapter 1 or 7 of this notice or by e-mail sent to its email address.

### **4. Right to file a complaint, legal action, damages for unlawful data processing**

4.1. If you become aware that your rights have been violated during the processing of your personal data, you have the following options:

4.1.1.directly contact the Data Controller by post or email using the contact details set out in Chapter 1 or 7.

4.1.2. submit a complaint to the supervisory authority concerned, the National Authority for Data Protection and Freedom of Information [NAIH]. Contact details of the NAIH: 9-11 Falk Miksa street, H-1055 Budapest. Phone: +36-1-391-1400; email: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu).

4.1.3. may take legal action in the event of illegal processing of your data or violation of data security requirements. You may be entitled to compensation and damages as provided by law. For information on the jurisdiction and contact details of the court, please visit the following website: [www.birosagok.hu](http://www.birosagok.hu).

## **5. Information on data processing**

5.1. In managing your personal data, we do not use a data processor. [A data processor is a legal person who processes personal data on behalf of the Controller. Processing is a technical operation related to the processing activity.]

## **6. Disclosure of data processing statements and the obligation to provide data**

6.1. Requests, declarations, comments and any questions concerning the processing of data or the matters covered by this notice may be sent by post to the Controller's registered office indicated in Chapter 1 or 7 or by e-mail to the Controller's e-mail address.

6.2. You are not obliged to consent to the processing. If you do not consent to the processing of the data - depending on the specific processing -, this will have the following consequences: you will not be able to participate as a volunteer in further events, and the Data Controller will not be able to issue you with a voluntary certificate.

## **7. Contact us**

If you have questions about this Privacy Policy, you may contact us at [hello@artnesz.hu](mailto:hello@artnesz.hu) or send a letter to:

**ArtNESZ Fine Arts Agency Ltd.**  
20. Muranyi str.  
2030 Erd, Hungary

We will do our best to respond to you in a timely and professional manner to answer your questions and resolve your concerns.

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## **ADDITIONAL REMARKS:**

### **NOTICE TO PERSONS ACCESSING OUR SITES OUTSIDE OF HUNGARY AND EU**

This site is owned and operated by the ArtNESZ Fine Art Agency, Hungary, but, if you are visiting this site from a country other than Hungary or the EU, your communications with us will necessarily result in the transfer of information across international borders. The level of legal protection for Personal Data is not the same in all countries; however, we will take the security measures described in this Privacy Policy in an effort to keep your information secure. By using this site, you understand that your Personal Data will be stored and processed in Hungary.

### **CHANGES TO OUR PRIVACY POLICY**

We reserve the right to change the terms of this Privacy Policy at any time. Any changes to this Privacy Policy will be reflected on this page with the date it was last modified at the top of the policy after "Last Updated." ArtNESZ Agency encourages you to review this Privacy Policy regularly for any changes. Any Personal Data collected upon your continued use of the VAP Site will be handled in accordance with the newly effective Privacy Policy.