



I-HUB FOR ROBOTICS AND AUTONOMOUS SYSTEMS INNOVATION FOUNDATION

ARTPARK STUDENT INNOVATION GRANT PROGRAM TERMS & CONDITIONS

This document outlines the terms and conditions for the ARTPARK Student Innovation Grant Program (“**Terms**”). By submitting an application and the project proposal for the Program, you and your host institute agree to these Terms including the eligibility conditions of the Grant. These Terms are divided into two parts: Part A - Eligibility Conditions and Part B - Terms and Conditions of Funding. You must read these Terms in their entirety before you apply for the Grant.

PART A - ELIGIBILITY CONDITIONS

- Eligibility Criteria:** Faculty members employed with engineering colleges in India recognized by AICTE/UGC (“**College**”) along with their research students pursuing B.Tech (who have completed six semesters) or M.Tech degrees from the College are eligible to apply for the ARTPARK Student Innovation Program Award (“**Grant**”) for a project in the areas of Artificial Intelligence, Robotics, and Autonomous Systems (“**Project**”). The duration of the Project shall not exceed one year.
- Submission of Proposal:** An application under the Program shall be made by a faculty member of a College (“**Faculty Advisor**”) to ARTPARK in the format prescribed in *application form* (hereinafter “**Project Proposal**”). The application shall identify eligible students who shall work under such Faculty Member’s mentorship/supervision (“**Eligible Students**”) on the Project. The Faculty Advisor shall serve as the primary contact for the Program from the College till the completion of the Project.
- Email address:** All applicants, i.e., the Faculty Advisors, must apply through their official College email address to be eligible. Any changes to this email address after submission of application and without necessary cause may result in cancelation of their application. All applicants, and Eligible Students may, at any time during the Program, be required to show proof that they are enrolled in an accredited College course.
- Selection Process:** The selection of a Project under the Program and the amount of funding available to selected Projects shall be based on a review of the proposals submitted for the Program by a technical committee of ARTPARK. The decision of the technical committee of ARTPARK shall be final and binding.
- Intimation:** Upon selection of a Project under the Program for a Grant, the relevant Faculty Advisor shall receive an email from ARTPARK confirming the Grant (“**Grant Offer Letter**”). All Grants provided under the Program shall be subject to the specific terms provided in Part B below, and any other terms that may be prescribed by ARTPARK at its sole discretion. The Faculty Advisor, Eligible Students and an authorized representative of the College must sign and return the Grant Offer Letter within seven days of receipt of such email. Failure to respond may result in the Grant being withdrawn by ARTPARK.



I-HUB FOR ROBOTICS AND AUTONOMOUS SYSTEMS INNOVATION FOUNDATION

PART B - TERMS AND CONDITIONS OF FUNDING

The following Terms will govern the Grant and should be read in conjunction with the Grant Offer Letter and all relevant annexes.

1. **Grant offer:** ARTPARK agrees to provide the Faculty Advisor and Eligible Students (“**Grantees**”) funds to carry out the Project as per the terms of the Grant Offer Letter. Any provision of funds shall be subject to the Grantees complying with these Terms together with the terms specified in the Grant Offer Letter and any other conditions that ARTPARK may, at its sole discretion, specify from time to time.
2. **Appointment of ARTPARK staff member:** ARTPARK shall appoint a staff member, who will oversee and act as a point of contact for the Project on behalf of ARTPARK (“**ARTPARK Contact**”).
3. **Payment of Grant Amount:** The maximum amount of the Grant available to a selected Project shall be specified in the Grant Offer Letter and will be payable as per the schedule specified in the Grant Offer Letter. The Grant will consist of:
 - a. Fixed monthly stipend, which will be credited directly to the Eligible Student’s bank account, for the term of the Project and as long as the Eligible Student is a part of the Project.
 - b. Funds for purchase of hardware, software, equipment, etc. (“**Equipment**”) for the Project, subject to the Faculty Advisor or the Eligible Student providing a suitable justification for the Equipment. Any such purchases, including payment to vendors, shall be made by ARTPARK directly. All equipment purchased with Grant may be retained by the Grantee College only with express consent of ARTPARK.
 - c. Reimbursement of any incidentals and other expenses, such as conference/workshop registration fee and travel expenses, upon submission of a valid invoice by the Eligible Students supporting such expenses, provided that the Faculty Advisor obtains prior approval for such expenses from the ARTPARK Contact.
Each component of the Grant and the funds to be provided under them, shall be decided and provided by ARTPARK at its sole discretion.
4. **Mode of Payment:** The mode and process of provision of the Grant shall be governed by ARTPARK’s internal policies and will either be specified in the Grant Offer Letter or notified to the official email id of the Faculty Advisor.
5. **Correspondence:** All correspondence between the Faculty Advisor and ARTPARK will be primarily via email.
6. **Use of funds:** The Grantees shall not use the funds provided under this Program for any purpose other than for the Project. The Grantees shall be obligated to refund any amount not used in the manner specified in the Grant Offer Letter or these Terms to ARTPARK.
7. **Reporting:** ARTPARK reserves the right to call for periodic information on progress of the Project or visit the College of the Grantees (“**Grantee College**”). The Grantees shall submit all such reports that ARTPARK may reasonably request, in the templates provided by ARTPARK. For a progress report or final report to be considered satisfactory by ARTPARK, Grantees must demonstrate meaningful progress against the targets or milestones set out for that period. If sufficient progress has not been made, the report should state the reasons for the same and provide details of the adjustments the Grantees are making or propose to make to get back on track. The Grantee Faculty Advisor shall notify the ARTPARK Contact if they need to add or modify any targets or milestones. ARTPARK must approve any such changes in writing or by way of email. Upon completion of the Project, the Grantees shall present/demonstrate their work to ARTPARK in the manner required by ARTPARK.



I-HUB FOR ROBOTICS AND AUTONOMOUS SYSTEMS INNOVATION FOUNDATION

8. **Change in Faculty Advisor:** In the event the Faculty Advisor is required to leave the Project midway due to unavoidable circumstances such Faculty Advisor shall immediately inform the ARTPARK contact and discuss the manner in which the Project is proposed to be completed.
9. **Events/Activities organized by ARTPARK:** The Grantees shall, if requested by ARTPARK, attend meetings to exchange information and ideas and progress of the Project with ARTPARK. The Grantees may also be invited to attend events or activities organized by ARTPARK. The funds for travel may be reimbursed by ARTPARK from the travel funds allocated under the awarded Grant amount.
10. **Responsibility of Grantee Faculty and Grantee College:**
The Grantee Faculty shall:
 - a. ensure that the outcome of the Project meets the requirements for a final-year project (in the case of undergraduate students pursuing B.Tech) or M.Tech project/thesis (in the case of post-graduate students); and
 - b. promptly inform the ARTPARK Contact of any changes to the scope of the Project or changes to the Eligible Students participating in the Project.The Grantee College shall ensure that it has the adequate infrastructure, equipment, controls and systems for assuring the quality and integrity of research carried out as part of the Project.
11. **Confidentiality:** Any information provided by the Grantees or Grantee College to ARTPARK, that is not explicitly marked as confidential, shall be considered as available to ARTPARK for purposes of public education or dissemination without further consultation with the information provider.
12. **Publication:** Grantees may publish the results of a Project in conferences or peer reviewed journals and in any such publication, they shall include the following credit:
“The authors acknowledge the support of ARTPARK for support of this research.”
13. **Intellectual Property Rights:** The ownership of and seeking of appropriate protections for the intellectual property generated under the Project shall be determined by the Grantee College and Grantees in accordance with the Grantee College’s policy on intellectual property.
14. **Publicity:** ARTPARK may publicly disclose information about the award of a Grant, including the name of Grantees and name and logo of the Grantee College, the total amount awarded, and a description of the Project. A Grantee and Grantee College may use the name and logo of ARTPARK only with prior written approval from ARTPARK.
15. **Compliance with Laws:** In carrying out the Project, the Grantees and Grantee College will comply with all applicable laws, regulations, and rules and will not infringe, misappropriate, or violate the intellectual property, privacy, or publicity rights of any third party.
16. **Record Keeping:** The Faculty Advisor shall maintain complete and accurate accounting records and copies of any reports submitted to ARTPARK related to the Project for at least three years after the submission of final report of the Project. At ARTPARK’s request, the Grantee College will make such records and reports available to enable ARTPARK and its funding agencies to monitor and evaluate how the Grant funds have been used or committed.



I-HUB FOR ROBOTICS AND AUTONOMOUS SYSTEMS INNOVATION FOUNDATION

17. **Term:** The term of the Project shall be as specified in the Grant Offer Letter, unless the Grant is terminated earlier by ARTPARK.
18. **Termination:** ARTPARK reserves the right to cancel the Grant at any point in the event (a) of any breach of the terms and conditions stated herein, (b) ARTPARK determines that the progress made under the Project is not satisfactory, (c) ARTPARK discovers or has reason to believe that Faculty Advisor or Eligible Students or Grantee College has provided false or misleading information, in which case the Grantees will be liable to refund any Grants funds, or (d) ARTPARK does not receive funds from its funding sources. The decision of ARTPARK shall be final and binding upon the Grantees.
ARTPARK may, at any time, reassess Grantee's entitlement to the Grant and the Grantees and the Grantee College will be liable to refund to ARTPARK the total sum of any payments incorrectly made to Grantee.
19. **Survival:** Such provisions of the Terms, which are required by law or intended by their very nature to continue to survive, will survive expiration or termination of the Grant.
20. **Assignment:** The Grantees shall not assign or transfer any of their rights or obligations under this Agreement without ARTPARK's prior written approval.
21. **General:** ARTPARK's obligations to a Grantee under the Program shall be strictly restricted to those expressly stated in the Grant Offer Letter. Grantees agree to hold harmless ARTPARK in case of any claims for damages or loss arising from a Project.
22. **Disclaimer:** ARTPARK accepts no liability for any consequences, whether direct or indirect, that may arise from operation of this Program, this Project, use of the Grant funds, or from suspension or termination of the Grant.
23. **Dispute Resolution:** In case of any concerns or disputes regarding the interpretation of these Terms or Grant funds, the Grantees shall contact the ARTPARK Contact and both parties shall use all reasonable endeavours to negotiate in good faith and settle amicably such disputes. If the dispute cannot be resolved, the Grantees may escalate the matter in writing to the CEO of ARTPARK, whose decision shall be final in the matter.