**QUALITY CONTROL – ALUMINIUM LOUVRES**

**CUSTOMER**: \_\_\_\_\_\_\_\_\_\_\_ **JN**: **OZ**\_\_\_\_\_\_\_\_\_\_\_ **REF**: \_\_\_\_\_\_\_\_\_\_\_

**PAPERWORK MUST BE USED WHEN DOING THIS CHECK LIST FOR COMPARISON AND TO ENSURE IT HAS BEEN MADE CORRECTLY.**

**PRE-CHECK LIST:**

1. **Job is in the correct colour. (Pearl White Gloss, Surfmist Satin etc.).**
2. **Louvre type is correct for opening (Bi-fold, Fixed, Slider, Hinged, Stacker)**
3. **Panel quantity is correct (e.g.: 14 of 14 panels are ready or most have been assembled only 2 or 3 remaining to be built).**
4. **Inspect the whole panel for any discrepancies. (Scratches, dents, chips, paint imperfections).**

|  |  |  |  |
| --- | --- | --- | --- |
| **OPENING** | **PANEL TYPE** | **PANEL QTY** | **COLOUR** |
| OPENING 1 | **◻** | **◻** | **◻** |
| OPENING 2 | **◻** | **◻** | **◻** |
| OPENING 3 | **◻** | **◻** | **◻** |
| OPENING 4 | **◻** | **◻** | **◻** |
| OPENING 5 | **◻** | **◻** | **◻** |
| OPENING 6 | **◻** | **◻** | **◻** |
| OPENING 7 | **◻** | **◻** | **◻** |
| OPENING 8 | **◻** | **◻** | **◻** |
| OPENING 9 | **◻** | **◻** | **◻** |
| OPENING 10 | **◻** | **◻** | **◻** |
| OPENING 11 | **◻** | **◻** | **◻** |
| OPENING 12 | **◻** | **◻** | **◻** |
| OPENING 13 | **◻** | **◻** | **◻** |
| OPENING 14 | **◻** | **◻** | **◻** |

**QUALITY CONTROL CHECK LIST:**

* **Panels have been made to the correct height and width according to paperwork and the panels are square. VERY IMPORTANT.**
* **Blade clips are the correct colour (BLACK or WHITE).**
* **Pile is correct colour (BLACK or GREY).**
* **End plug is the correct colour (BLACK or WHITE).**
* **All special requirements have been fitted. (Door handles, locks, flush-bolts). Ensure that these are in the correct location on the panel (left stile, right stile etc.).**
* **All notes in special requirements have been met. (Mid-rail heights, Bottom-Up or Top-Down build) VERY IMPORTANT. If there are critical mid-rail heights or similar items these must be checked with a measuring tape.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **OPENING** | **PANEL SIZE** | **PIVOTS** | **BLADE CLIPS** | **PILE** | **END PLUG** | **HOLE CAPS** | **SPCL REQ** | **SPCL NOTES** |
| OPENING 1 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 2 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 3 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 4 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 5 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 6 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 7 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 8 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 9 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 10 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 11 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 12 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 13 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |
| OPENING 14 | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** | **◻** |

**IF ANY PANEL FAILS ANY OF THE ABOVE CRITERIA, RETURN IT TO THE ASSEMBLER WHO MADE IT AND BEGIN PROCESS AGAIN ONCE IT HAS BEEN AMENDED  
DO NOT WRAP PANELS UNLESS ARE CRITERIA ABOVE HAS BEEN MET**

**QUALITY CONTROL PERFORMED BY: \_\_\_\_\_\_\_\_\_\_\_**