

Sprint Solutions

## Statement of work

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Version 2.0  
12/04/2023

## Version History

Version #	Implemented By	Revision Date	Approved By	Approval Date	Reason
0.1	Deven Johnson	9/1/2023			Initial Statement of Work Draft
1.0	Deven Johnson	9/15/2023			Full Draft
2.0	Deven Johnson	12/04/2023			Final Draft



**THIS STATEMENT OF WORK** (this “SOW”) is entered into by and between the undersigned Buyer and Service Provider pursuant to the Project Services Agreement (the “**Agreement**”) governing the following Project.

All capitalized terms not defined in this SOW have the meanings given to such terms in the Agreement, unless the context requires otherwise. The information in this SOW shall be considered Confidential Information under the terms of the Agreement.

## **1 Project Description**

This project is meant to design an application for the University of Louisville Basketball management team in order to improve their system of inputting, storing, and viewing information using cloud management. It will also improve security measures to ensure private information stays private.

## **2 Key Assumptions**

We assume the basketball management team will have the technical capability to run the application.  
We assume the basketball management team will have the funds to pay for the materials and upkeep for the application.  
We assume there will be ongoing support from ITS for any server/CMS maintenance over the course of the project.

## **3 Scope of Services**

The client requires the application to have many different capabilities and functions. We will implement all the necessary functions, those being:

- Tools within the application that allow for direct input of data.
- The ability to upload document and information.
- The ability to view and filter data.
- Storage of all information on a cloud service.
- Restrictions on actions within the application based on security clearance.
- Integration of existing tools the team uses:
  - Sportswear, DARI Motion, Hawkins Dynamics, Erch Velocity, Smartbase, and Synergy Sports

## **4 Milestone Deliverables**

These are the current milestones of the team:

- Complete Resource Gathering
- Complete Design
- Complete Coding
- Complete Testing and Debugging
- Complete Transition to New System

## **5 Quality Plan**

We will measure quality using quality metrics and key performance indicators. We'll use them to ensure that actions can be completed quickly and smoothly. The metrics and KPI's are to be determined.

## **6 Duration of Services**

Project Start Date: August 21, 2023  
Project End Date: November 27, 2023

## **7 Acceptances**

The criteria for when the project is complete is as follows:

1. The client accepts the look of the app

2. The chosen cloud storage properly stores the data
3. The input, upload, edit, and delete functions work properly in all areas

## **8 Team Roles and Responsibilities**

Emmett Swann: Project Lead  
Deven Johnson: Developer  
Charles Carter: Developer  
Abby Maxey-Rezmer: Developer  
Bhuwan Bista: Developer

## **9 Project Handover**

If the client chooses to implement our project, discussions of the movement of documentation and assets will be discussed then.

## **10 Change Control**

Any changes that would affect the scope, schedule, or budget of the project will go through eight steps to ensure that they are feasible and implemented well. Those steps are as follows:

1. **Change Request:** The person who wants to implement the change will make a request to the team for the change, along with the reasoning behind it and the potential impact.
2. **Change Evaluation:** The team will assess the feasibility, impact, and necessity of the change, as well as its effect on the scope, schedule, budget, and quality of the project.
3. **Documentation:** All details related to the change request are documented to ensure transparency and to have it on record.
4. **Change Approval/Rejection:** After the evaluation, the change is either rejected or approved.
5. **Project Plan Revision:** If the change is approved, the project plan is updated to reflect it.
6. **Implementation:** The change is integrated into the project, and any necessary adjustments are made.
7. **Monitoring:** The change is monitored to ensure that it doesn't negatively impact the objectives of the project.
8. **Closure:** Once the change is incorporated, any necessary documentation is finalized, and the change control process is formally closed.

## **11 Cost**

Our chosen CMS, WordPress, costs \$300 annually for the business plan.

## **12 Appendices**

### **12.1 Distribution List**

Chrisman, James  
Perez, Justin