Name: DEVENDRA GHULE

Contact Information:

- Email: Devghule91325@gmail.com

- Phone: 7020403011

Objective:

To secure a Project Manager position in a reputable organization where I can utilize my skills and knowledge to contribute to the success of the company.

Education:

- Bachelor of Science in Business Administration, XYZ University (2021)

- Project Management Professional (PMP) Certification, Project Management Institute (2021)

Skills:

- Strong leadership and communication skills

- Excellent time management and organizational skills

- Proficient in project management software such as Microsoft Project and Asana

- Knowledgeable in project management methodologies such as Agile and Waterfall

Experience:

- Intern, ABC Company (2020)

- Assisted Project Managers in project planning, scheduling, and budgeting

- Coordinated with cross-functional teams to ensure project deliverables were met on time and within budget

- Conducted research and analysis to support project decision-making

Volunteer Experience:

- Project Manager, Habitat for Humanity (2019-2021)

- Led a team of volunteers in planning and executing construction projects for low-income families

- Managed project schedules, budgets, and resources

- Ensured compliance with safety regulations and quality standards

References:

Available upon request.