

**CHECKLIST FOR DOCUMENTS ACCOMPANYING
FOR THE PURCHASE OF A PROPERTY**

<https://propertyease.in>

A. IF THE APPLICANT IS AN INDIVIDUAL - RESIDENT INDIAN

1. TWO COLOURED PHOTOGRAPHS OF EACH APPLICANT
2. COPY OF PAN CARD / FORM NO. 60 DULY SIGNED
3. COPY OF PROOF OF RESIDENCE
4. SIGNATURES ON THE APPLICATION/AFFIDAVIT FORM (WHEREVER REQUIRED)

B. IF THE APPLICANT IS AN INDIVIDUAL - NON-RESIDENT INDIAN

1. TWO COLOURED PHOTOGRAPHS OF EACH APPLICANT
2. COPY OF PAN CARD / FORM NO. 60 DULY SIGNED
3. NRE / NRO CHEQUE (BOOKING AMOUNT) OR, IN CASE OF DEMAND DRAFT / PAY ORDER, A CERTIFICATE FROM THE BANK
4. COPY OF PASSPORT
5. SIGNATURES ON APPLICATION/AFFIDAVIT FORM (WHEREVER REQUIRED)

C. IF THE APPLICANT IS AN INDIVIDUAL - FOREIGN NATIONAL OF INDIAN ORIGIN

1. TWO COLOURED PHOTOGRAPHS OF EACH APPLICANT
2. COPY OF PAN CARD / FORM NO. 60 DULY SIGNED
3. NRE / NRO CHEQUE (BOOKING AMOUNT) OR IN CASE OF DEMAND DRAFT / PAY ORDER, A CERTIFICATE FROM THE BANK
4. COPY OF PASSPORT
5. SIGNATURES ON APPLICATION/AFFIDAVIT FORM (WHEREVER REQUIRED)
6. IPI -7 FORM (IN TRIPLICATE)

D. IF THE APPLICANT IS A COMPANY

1. COPY OF PAN CARD
2. MEMORANDUM & ARTICLES OF ASSOCIATION, CERTIFICATE INCORPORATION
3. DIRECTOR'S RESOLUTION
4. TWO COLOURED PHOTOGRAPHS OF THE DIRECTOR AUTHORISED TO SIGN ALL DOCUMENTS
5. SIGNATURES OF DIRECTOR WITH COMPANY SEAL ON APPLICATION/AFFIDAVIT FORM (WHEREVER REQUIRED)
6. AUTHORIZED DIRECTOR PAN CARD AND RESIDENCE PROOF

E. IF THE APPLICANT IS A PARTNERSHIP FIRM

1. COPY OF FIRM PAN CARD
2. PARTNERSHIP DEED
3. PARTNER'S RESOLUTION
4. TWO COLOURED PHOTOGRAPHS OF THE PARTNER AUTHORISED TO SIGN ALL DOCUMENTS
5. SIGNATURES OF PARTNER WITH COMPANY SEAL ON APPLICATION/AFFIDAVIT FORM (WHEREVER REQUIRED)
6. AUTHORIZED DIRECTOR PAN CARD AND RESIDENCE PROOF

NOTE: IN CASE ANYTHING ELSE IS NEEDED, THAT WILL BE NOTIFIED IN ADVANCE TO BUYER.