



Emily Bielejec
Administrative Intern
Entry Plan
Syracuse City School District



Vision:

To prepare and inspire all of our students to innovate locally and contribute globally.

Mission:

To build, support and sustain school communities that provide all students with a high-quality education that prepares them to graduate as responsible, active citizens ready for success in college and careers and prepared to compete in a global economy.

Core Beliefs & Commitments:

All students can learn and achieve at high levels.	That the involvement and community partners is vital to improving student outcomes.
Teaching and learning is our core business.	Positive, supportive cultures are created by the actions of each of us and are essential to teaching and learning.
Education is an essential to improve future life opportunities.	The diversity of our students and families is a strength of our district.
Teachers have the greatest impact on student achievement.	In discovering, valuing, and building on each child's gifts so that each child can reach his or her fullest potential.
Effective leaders produce excellent results for our children.	In evidence-based decision making to ensure continuous improvement at all levels.
A high-performing organization produces a legacy of enduring greatness.	In the value of families as their children's first teachers.
	In equity and ensuring opportunities for all.



Entry Plan Goals

Goal 1:

Establish and cultivate positive relationships with teachers, staff, students, parents and community members from the Syracuse City School District community.

Goal 2:

Continue to work towards the full implementation of the Syracuse City School District Strategic Plan (2018-2022).

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Action:	Timeline:	Completion & Reflection (continue or conclude):
Meet and greet with building administrative team, district representatives and custodial staff (in person).	July 2020	
Create introduction via building's social media accounts, newsletter, robo calls and set up zoom meet and greets.	July 2020	
Set up staff meet and greets (via zoom). Get to know teachers and staff members as well as take notes on what works/what does not for the building.	July 2020	
Set up administrative duties, role, and responsibilities for the 20-21 school year with building administrative team.	July 2020	
Develop daily routine in collaboration with building administrative team.	July 2020	
Create list of teacher and staff birthdays.	July 2020	
Visit the different neighborhoods within the district, which serve the majority of our students.	August 2020	
Research and understand the various community resources the students and families use/may need.	August 2020	
Revisit each teacher and staff member of the building (via email, zoom, and phone calls).	End of August 2020	
Brainstorm with teachers and staff fun ways to start the school year off with students.	August 2020	

Maintain an open door policy with students, staff, and teachers.	Continuous	
Maintain visibility in foyer/school entrance, hallways, classrooms, cafeteria, and at dismissal.	Continuous	
Attend both school building, district, and community events.	Continuous	
Support & attend Committee on Special Education Meetings.	Continuous	
Survey teachers and staff on wanted professional development and areas of strength and need.	Continuous	

Goal 2: Continue to work towards the full implementation of the Syracuse City School District Strategic Plan (2018-2022).		
Action:	Timeline:	Completion & Reflection (continue or conclude):
Brainstorm methods to engage families and communities with building teachers and staff.	August 2020	
Review previous data and identify curriculum in need of review.	August 2020	
Create shared list with teachers and staff on methods they currently use to implement culturally responsive practices.	September 2020	
Create shared list with teachers and staff on personalized learning methods they implement in their classrooms/learning environments.	September 2020	
Identify teachers to revitalize district content curriculum.	September 2020	
Create opportunities for teachers to collaborate, coach, and learn from their peers in effective methods of personalized learning and culturally responsive practices.	Continuous	
Use walk through data to identify highly effective teachers and methods.	Continuous	
Complete walk through observations identifying strengths/weakness in key areas.	Continuous	
Continue to build relationships with building teachers and staff to support and retain the most effective diverse staff.	Continuous	