

**GIBSON AND LANDSDALE AREA COMMUNITY PLANNING TEAM
MEETING MINUTES NOVEMBER 2, 2013**

Present:

Rachel Braithwaite, Gerry Cunningham, Rebecca Doll, Brenda Duke, Angela Eady, Elena Guzas, Celeste Licorish, Julie Michal, Daniel Moore, Alfair Reid, Andrew Reid, Eric Reid, Michael Root, Sarah Sirkett, Tim Tapp, Candy Venni, Cindy Wilson

Chair: Gerry Cunningham

Recording secretary: Angela Eady

AGENDA ITEM	KEY POINTS	ACTION
1.	Welcome and introductions	
2. Approval of agenda	<ul style="list-style-type: none">• Additions: Herald delivery (T Tapp), Halloween event (R Braithwaite), Snow Angels (B Duke), Wever CORE (S Sirkett), bulbs (C Venni) <p>Moved to accept by T Tapp. Seconded by C Venni, carried.</p>	
3. Approval of minutes	<p>Moved to accept by M Root. Seconded by B Duke, carried.</p>	
4. Treasurer's Report (Alfair Reid)	<ul style="list-style-type: none">• Nov issue cost: \$635.80.• Herald grant balance: 1098.• Account: \$2000 (including deposit of \$935).• Small grants: Remaining balance \$1999.95• Applied to Hamilton Community Foundation for \$5000 for 2014.• Need to transfer HCF money over to account. <p>Need invoice paperwork well in advance—make sure the Hamilton Web invoice received well in advance.</p>	<p>**Small grant recipients to obtain receipts and submit with final report.</p>

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4. Web site (G Cunningham on behalf of D. Glodon)	<ul style="list-style-type: none"> • D. Glodon will need web site submissions in a specified format • Facebook is getting buried with ads for restaurants. Need some restrictions but also flexibility for timely postings. • Have a few people serve as admin for Facebook page. • Need a tab on website saying how to get involved and how to volunteer for GALA. • Put mission statement in banner with logo on Facebook page 	<ul style="list-style-type: none"> • Gerry to send out Facebook information in next e-mail mailing • Brenda to ask Jessica Howe to cancel former website and Facebook page • D. Glodon to add tabs and mission statement/logo on Facebook page
4. Herald Newspaper report (B Duke, T Tapp)	<ul style="list-style-type: none"> • As of Nov 1, paper was delivered to 90% of GALA. • Fewer publication meetings will take place: one meeting for deadlines, content, etc. • The next publication meeting will include Hamilton Web (date to be set) • Proofing of articles will be streamlined. • Margaret Hastings-James has agreed to take on ad sales. • T. Tapp reported that he needs more volunteers for next issue. Cathedral High School has been contacted for volunteers. He issued a set of safety guidelines for all delivery volunteers. • Ideas for delivery: approach superintendents/property managers for apartment buildings, grocery stores, Tourism Hamilton, real estate agents, new Hamilton Police Centre at Wentworth. • Need to get paper up on web site. 	
5. Small grant requests (R Doll)	<ul style="list-style-type: none"> • Due to many people being sick, the meeting was cancelled and will need to be rescheduled. 	<ul style="list-style-type: none"> • Small grant committee to reschedule meeting.

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6. Action Tracker (R Doll)	<ul style="list-style-type: none"> •The Neighbourhood Action Plan will be connected to the city to help prioritize allocations and resources. •Each neighbourhood will have a person as Action Plan Tracker, This role involves meeting with each team quarterly and reporting back to the city on what has been started, what is in progress, and what has not been started. •Anyone interested should send the executive a letter of interest after Senyo Agbeyaka has presented to the planning team about the position. 	
7. Action Plan Implementation Day (R Doll)	<ul style="list-style-type: none"> •On November 9, C Venni has offered to coordinate food. Anyone able to help should be at Pinky Lewis at 8 am •The cheque for food will be ready Nov 7. •Bring neighbours and friends to participate in working groups. 	
8. Action Plan Document (R Doll)	<ul style="list-style-type: none"> •R Doll circulated a draft of the first few pages of the Action Plan document . •J Michal said that she had demographic info by postal code—particularly important for Gibson, which is not described in City profiles. •Positive stories of the neighbourhood should be included 	<ul style="list-style-type: none"> •A Reid, C Wilson, and C Venni send stories to R Doll •S Sirkett, M Root to proof final document. •J Michal to send R Doll stats broken down by postal code
10. Cable 14 (R Doll)	<ul style="list-style-type: none"> •Cable 14 is starting a monthly TV series about neighbourhood hubs starting in November •R Doll and G Cunningham will represent GALA in January. 	
11. National Leadership Institute (R Doll)	<ul style="list-style-type: none"> •The NLI builds capacity in residents through training on leadership, running meetings, raising money, etc. •2 people per neighbourhood can participate •In January, will need to select 2 people from GALA; they will need an idea/action item that they will work on during the workshops 	

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12. Campus Community Connector (M Root)	<ul style="list-style-type: none"> • This group is connecting research students looking for research ideas with community residents who may benefit from or use the research in their community development. • Suggestions from team: researching the importance of having a gym at Pinky Lewis, mapping all the green spaces within GALA. 	
13. Wever CORE (S Sirkett)	<ul style="list-style-type: none"> • Christmas party on Dec 15: Family photographs, horse & buggy rides, presents for children. • Wave will go until the 1st week of Dec. 	
14. Powell Park (B Duke)	<ul style="list-style-type: none"> • GALA has officially adopted Powell Park. Will do 4 cleanup events per year and use events to engage children in community. 	
15. Snow Angels (B Duke)	<ul style="list-style-type: none"> • Service exists for people who aren't able to remove snow off their sidewalk. Share information on website and in newspaper. 	<ul style="list-style-type: none"> • B Duke to add to next issue • D Glodon to add to website
16. GLNA Halloween event (R Braithwaite)	<ul style="list-style-type: none"> • The Halloween event had a huge turnout (joined by Wever CORE). The problem of no lighting was solved by C Venni bringing lights from her house and another neighbour who brought floodlights. • People responded favourably and would like it to continue. 	
17. Bulbs (C Venni)	<ul style="list-style-type: none"> • Some bulbs are left for team members to distribute to residents who may not come out to meetings. 	
18. Hamilton Roundtable for Poverty Reduction (Celeste Licorish)	<ul style="list-style-type: none"> • The HRPR is establishing a speaker's bureau for people who have lived experience of poverty and social exclusion. • 12-week training and an honorarium will be provided. • C Licorish left application forms for team members to distribute 	

Next meeting: December 7, 2013

POTLUCK BRUNCH

10:30 a.m. to 12:30 p.m

Barton branch of the Hamilton Public Library, 571 Barton Street East