

**GIBSON AND LANDSDALE AREA COMMUNITY PLANNING TEAM  
MEETING MINUTES JULY 6, 2013**

**Present:**

Senyo Agbeyaka, Sharon Bene, Judy Caldwell, Gerry Cunningham, Emily DeBenedictis, Rebecca Doll, Brenda Duke, Angela Eady, Deryck Glodin, Lise Graham, Cathy Licop, Gerard Perry, Michael Root, Jesse Williamson

**Regrets:** Amanda Pepin

**Interim chair:** Gerry Cunningham

**Interim minute taker:** Angela Eady

| AGENDA ITEM                | KEY POINTS   | ACTION |
|----------------------------|--|--------|
| 1.                         | Welcome and introductions  |        |
| 2. Approval of agenda      | Additions: Plaque for Master paints, Green Space event.<br><br>Moved to accept by Lise, Seconded by Sharon, carried.   |        |
| 3. Approval of minutes     | Moved to accept by Michael, Deryck seconded, carried.  |        |
| 4. Herald Newspaper report | <ul style="list-style-type: none"><li>•Second edition delivered on July 1st.</li><li>•Volunteers are still needed to help with newspaper.</li><li>•Balance is \$3400.</li><li>•Total cost for last issue \$1323.</li><li>•The committee is getting new printing and distribution quotes.</li><li>•Distribution is not consistent--houses are being missed.</li><li>•Deryck suggested that the committee set a goal for advertising revenues.</li></ul> |        |
| 5. Web site                | <ul style="list-style-type: none"><li>•Deryck is withdrawing his resignation and will carry on and work with Angela.</li><li>•Rebecca is putting up information in Facebook; she encouraged members with Facebook to visit page.</li><li>•A communications subcommittee is needed for setting guidelines and championing Facebook.</li></ul>   |        |

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|-----------------------------------|--|---|
| 6. Report from Rebecca Doll       | <ul style="list-style-type: none"> <li>•Rebecca attended a community development conference in Kitchener-Waterloo and learned about indicators for asset-based community development: success is when everybody is connected and sharing gifts.</li> <li>•McMaster is setting up a campus community think tank with a representative from all community planning teams to share what is happening. Rebecca will send information once she has material to share.</li> <li>•City of Hamilton is developing a seniors strategy. It was reported that few Aboriginal people live long enough because of health issues.</li> <li>•Gerry reported that David Christopherson sent a letter thanking GALA for the work it has done. GALA can receive coverage in his newsletter if he is invited to an event at GALA and gets his photo taken.</li> </ul> |   |
| 7. Presentation by Senyo Agbeyaka | <ul style="list-style-type: none"> <li>•Dr. Sarah Wakefield at the University of Toronto is conducting a study to evaluate neighbourhood action team.</li> <li>•Her research group would like to interview 4 members from each community planning team. The interview takes about an hour to complete.</li> <li>•Senyo will send information on how to contact him.</li> </ul>   | <ul style="list-style-type: none"> <li>•Senyo to send information about study and contact information</li> </ul>  |
| 8. Terms of reference             | <ul style="list-style-type: none"> <li>•Document is a living document and can be revised.</li> <li>•A couple of inconsistencies were corrected.</li> <li>•The age restriction of 18 years was changed to apply to executive members only.</li> <li>•The document will be revised and presented at the next meeting for approval.</li> </ul>  | <ul style="list-style-type: none"> <li>•Angela, Gerry, &amp; Rebecca to make changes</li> </ul>                   |
| 10. Date for elections            | <ul style="list-style-type: none"> <li>•Elections will be held in September.</li> <li>•Sharon moved (seconded by Deryck &amp; Brenda) that the date of the AGM be changed from May to September 7, 2013.</li> </ul>  | <ul style="list-style-type: none"> <li>•Jesse to confirm that Pinky Lewis is available for the meeting</li> </ul> |

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|------------------------------|---|--|
| 11. Plaque for Master Paints | <ul style="list-style-type: none"> <li>•Brenda reported that a plaque from Trophy United would cost \$21.</li> <li>•It was suggested that a list of people could be recognized yearly at the AGM.</li> <li>•After events, a thank you letter should be sent to supporters, and donations tracked and acknowledged yearly.</li> <li>•A Recognition Subcommittee was struck: Brenda, Deryck, and Lise.</li> </ul> | •Brenda, Lise, & Deryck to form Recognition Subcommittee |
| 12. Green Space              | •Brenda reported that her neighbours want to use the Green Space as a picnic. Brenda will incorporate it as part of a fundraiser and will solicit donations to make it sustainable.   |  |

Next meeting: ANNUAL GENERAL MEETING  
September 7, 2013 at 10:30 a.m. to 12:30 p.m  
Pinky Lewis Recreation Centre