

Lead Auditor	Najla Almahri	Business Unit	Community Management	Zone	Zone 1
Community	Shorelines	Date of Audit	29-Mar-2024	Building/Area	NA
Zone Operation		Service Provider	Al Bonian facility management services (Akhil Nair)		

Sl.no	Checklist	Actual (0-2)	Target	Comments	Evidence
1	Labour Camp Minimum Requirements				
	Is there security management system in place?	1	2		
	Camp area well kept and maintained	1	2		
	Evidence of fire precautions and monthly inspections?	1	2		
	Sanitary crew available for cleaning arrangements?	1	2		
	Security guards available?	1	2		
	Security control gate available?	1	2		
	Mosque facilities available?	1	2		
Total		7	14		
2	Ventilation and Air-Conditioning				
	Are all rooms, kitchens, dining rooms, corridors, offices and lounges provided with a ventilated systems and central air-conditioner	1	2		

	Are extract fans installed in bathrooms and toilets.	1	2		
	Are air conditioning and ventilated systems well maintained.	1	2		
	Are air conditioning filters clean?	1	2		
Total		4	8		
3 Lighting					
	Are all areas provided with maximum limit of lighting?	1	2		
	Are all areas provided with energy-efficient light bulbs?	1	2		
	Lighting well maintained by maintenance team?	1	2		
	Is there sufficient building external lighting ?	1	2		
Total		4	8		
4 Bedrooms					
	Is the maximum number of 8 to 10 persons maintained in one room?	2	2		
	Is the ceiling height more than 2.1 meters?	2	2		
	Rooms Clean and Tidy?	2	2		
	Rooms have adequate lighting?	2	2		

	Rooms have minimum of two 13 amp electrical outlet?	2	2		
	No food preperation in bedrooms	2	2		
	Evacuation plan is displayed in every room?	2	2		
	Lockers available in storing personal items?	2	2		
	No smoking in the rooms?	2	2		
	No evidence of overcrowding?	2	2		
	Are floors clean and have available bins?	2	2		
	Is their any signs of vermin/pests?	2	2		
	Is their working smoking detectors in the rooms?	2	2		
	Is airconditioning in working order?	2	2		
	Rooms kept clean?	2	2		
Total		30	30		
5 Sanitary Facilities (Bathrooms)					
	The bathrooms kept clean?	2	2		

Soap dispensers available?	2	2		
Mirrors provided?	2	2		
Toilets and showers well maintained?	2	2		
Hand dryers provided?	2	2		
Bathrooms well ventilated?	2	2		
Ventelated extract fans provided in every toilet	2	2		
Showers clean and private?	2	2		
Showers has cold and hot running water?	2	2		
Adequate drainage for waste water?	2	2		
Each toilet private, lockable cubicle?	2	2		
Hand washing basins: 1per 10	2	2		
Showers: 1 per 10	2	2		
Toilets: 1 per 15	2	2		

	Is toilet roll provided?	2	2		
Total		30	30		
6 Dining room / Mess area					
	Is the general condition in the area clean and hygienic?	2	2		
	Is there sufficient numbers of dining chairs and tables	2	2		
	Is there an available electronic insect/fly zappers	2	2		
	Are there drinking water dispensers clean and free of spills	2	2		
	Is the area free of pests?	2	2		
	Hand washing facilities available?	2	2		
	Is there document inspection for the catering company?	2	2		
Total		14	14		
7 Kitchen					
	Is there ventelation and air conditions available	2	2		
	Cooking exhaust extract hoods installed	2	2		
	Kitchen extract fans available?	2	2		

	Stainless steel cooking table tops provided?	2	2		
	Cold room / fridges provided?	2	2		
	Fire extinguisher equipment available?	2	2		
	Smoke detectors in working order	2	2	fghfghfghfghfgh	
Total		14	14		
8 Cleaning Materials / Cleaning staff					
	Have all persons being trained for using cleaning chemicals?	2	2	fgh	
	Cleaning materials stored correctly?	2	2	fgh	
	MSDS available for stored chemicals?	2	2	fghfg	
	All chemicals correctly stored and labeled?	2	2	fgh	
	Is PPE provided to all cleaners?	2	2	fghfgh	
Total		10	10		
9 Laundry					
	Laundry facility available for washing and drying of clothes?	2	2	fghfgh	
	Are washing and drying machines operational?	2	2	fgh	

	Are electrical plugs / sockets and switches in good repair?	2	2	hfgh	
	Are lighting operational	2	2	fghfg	
Total		8	8		
10	Recreational Room Facilities				
	Recreation facility available?	2	2	fhfgh	
	Outdoor shades available?	2	2	fghf	
	Available tv room?	2	2	fgh	
	Available internet?	2	2	ghfgh	
	Available gym?	2	2	ghf	
	Designated smoking area provided outside?	2	2	fghfghf	
Total		12	12		
11	COVID -19 Measures				
	Are occupants using face masks?	2	2	ghfgh	
	Is social distancing maintained? - 1 meter	2	2	ghfghf	
	Is there quarantine room available?	2	2	ghfghf	

	Covid cases register available?	2	2	fghf	
	Hand sanitisers dispensers available and maintained?	2	2	fgh	
	COVID -19 guidelines displayed on notice board?	2	2	fgh	
Total		12	12		
12 Fire Safety Arrangements					
	Is camp connected online with DCD 24x7 control panel?	2	2	fghfgh	
	Is the a centrelised fire fighting system in place?	2	2	fghfg	
	Are fire detectors sensors in building in working order?	2	2	ghf	
	Is fire extinguishers inspected periodically?	2	2	hfg	
	Is fire hose reels inspected periodically?	2	2	hfgfhf	
	fire safety inspection conducted on monthly bases?	2	2	ghfghfghfghfg	
	Fire inspection records available?	2	2	fghf	
	Is fire wardens available and certified trained?	2	2	hfg	
	Assemply points available?	2	2	fghfg	

	Fire drills provided by management?	2	2	ghfghfgh	
	Fire wardens displayed on notice board?	2	2	sd	
	Is emergency lighting installed in all emergency exit routs?	2	2	sdf	
	Are smoking signs displayed in designated areas	2	2	fsdf	
	Are snon smoking signs displayed in non smoking area?	2	2	fsd	
	Are walkway and exit routs free from obstruction?	2	2	sdfsdf	
	Emergency evacuation plan available?	2	2	sdf	
Total		32	32		
13	Health Care Arrangements				
	Medical aid center available?	2	2	sdfsdf	
	Is there a dedicated nurse provided?	2	2	sdfsdf	
	Evidence of health care education done for employees	2	2	sdf	
	Evidence of pest control program?	2	2	sdf	
	Daily illnes and injury log book available?	2	2	fsdf	

	Appropriate disposal of waste water?	2	2	dfsd	
	Is certified first aiders available?	2	2	sdfs	
	First aiders displayed on notice boards?	2	2	df sdf	
	Is there an emergency plan available	2	2	dfsd sdf sdf sdf s	
Total		18	18		
Total Audit Score		195	210		
Percentage		93	100%		