










|                |                               |                  |   |               |                   |
|----------------|-------------------------------|------------------|---|---------------|-------------------|
| Lead Auditor   | Najla Almahri                 | Business Unit    | Community Management                                  | Zone          | Zone 1            |
| Community      | Shorelines                    | Date of Audit    | 03-Apr-2024   | Building/Area | asdasdasd hse dir |
| Zone Operation | asdasdasdasdasdasdasd hse dir | Service Provider | Al Bonian facility management services ( Akhil Nair ) |               |                   |

| Sl.no | Checklist  | Actual (0-2) | Target | Comments         | Evidence  | Closure Description | Closure Evidence  |
|-------|--|--------------|--------|------------------|---|---------------------|---|
| 1     | Labour Camp Minimum Requirements   |              |        |                  |   |                     |   |
|       | Is there security management system in place?  | 1            | 2      | wer hse dir      |    | qwe                 |  |
|       | Camp area well kept and maintained   | 2            | 2      | wer hse dir      |    | qwe                 |  |
|       | Evidence of fire precautions and monthly inspections?  | 2            | 2      | werwe hse dir    |    | qwe                 |   |
|       | Sanitary crew available for cleaning arrangements?   | 2            | 2      | rwe hse dir      |    | qwe                 |   |
|       | Security guards available?   | 2            | 2      | rwer hse dir     |   | qweqweqweqweq       |   |
|       | Security control gate available?   | 2            | 2      | werwerer hse dir |   | weqw                |   |
|       | Mosque facilities available?   | 2            | 2      | hse dir          |  | eqwe                |   |
| Total |  | 13           | 14     |                  |   |                     |   |
| 2     | Ventilation and Air-Conditioning   |              |        |                  |   |                     |   |
|       | Are all rooms, kitchens, dining rooms, corridors, offices and lounges provided with a ventilated systems and central air-conditioner | 2            | 2      | hse dir          |   | weqweqweqw          |   |
|       | Are extract vans installed in bathrooms and toilets.   | 2            | 2      |                  |   | eqw                 |   |

|            |  |   |   |  |   |           |  |
|------------|--|---|---|--|---|-----------|--|
|            | Are air conditiona and ventilated systems well maintained.       | 2 | 2 |  |   | eqweq     |  |
|            | Are air conditioners filters clean?                              | 2 | 2 |  |  | weqwe     |  |
| Total      |  | 8 | 8 |  |   |           |  |
| 3 Lighting |  |   |   |  |   |           |  |
|            | Are all areas provided with maximum limit of lighting?           | 2 | 2 |  |   | weqwe     |  |
|            | Are all areas provided with energy-efficient light bulbs?        | 2 | 2 |  |   | weqweq    |  |
|            | Lighting well maintained by maintenance team?                    | 2 | 2 |  |   | weqweqw   |  |
|            | Is their sufficient building external lighting ?                 | 2 | 2 |  |   | eqweqwe   |  |
| Total      |  | 8 | 8 |  |   |           |  |
| 4 Bedrooms |  |   |   |  |   |           |  |
|            | Is the maximum number of 8 to 10 persons maintained in one room? | 2 | 2 |  |   | qweq      |  |
|            | Is the ceiling hight more than 2.1meters?                        | 2 | 2 |  |   | weqw      |  |
|            | Rooms Clean and Tidy?  | 2 | 2 |  |   | eqwe      |  |
|            | Rooms have adequate lighting?                                    | 2 | 2 |  |   | qweqweqwe |  |
|            | Rooms have minimum of two 13 amp electrical outlet?              | 2 | 2 |  |   | qwe       |  |

|                                   |  |    |    |  |  |             |  |
|-----------------------------------|--|----|----|--|--|-------------|--|
|                                   | No food preparation in bedrooms                  | 2  | 2  |  |  | qweqw       |  |
|                                   | Evacuation plan is displayed in every room?      | 2  | 2  |  |  | eqwe        |  |
|                                   | Lockers available in storing personal items?     | 2  | 2  |  |  | qweqw       |  |
|                                   | No smoking in the rooms?                         | 2  | 2  |  |  | eqweqweqqwe |  |
|                                   | No evidence of overcrowding?                     | 2  | 2  |  |  | qwe         |  |
|                                   | Are floors clean and have available bins?        | 2  | 2  |  |  | qwe         |  |
|                                   | Is their any signs of vermin/pests?              | 2  | 2  |  |  | qweqwe      |  |
|                                   | Is their working smoking detectors in the rooms? | 2  | 2  |  |  | qwe         |  |
|                                   | Is airconditioning in working order?             | 2  | 2  |  |  | qweqwe      |  |
|                                   | Rooms kept clean?                                | 2  | 2  |  |  | qweqwe      |  |
| Total                             |  | 30 | 30 |  |  |             |  |
| 5 Sanitary Facilities (Bathrooms) |  |    |    |  |  |             |  |
|                                   | The bathrooms kept clean?                        | 2  | 2  |  |  |             |  |
|                                   | Soap dispensers available?                       | 2  | 2  |  |  |             |  |

|  |           |           |  |  |  |  |
|--|-----------|-----------|--|--|--|--|
| Mirrors provided?                                | 2         | 2         |  |  |  |  |
| Toilets and showers well maintained?             | 2         | 2         |  |  |  |  |
| Hand dryers provided?                            | 2         | 2         |  |  |  |  |
| Bathrooms well ventilated?                       | 2         | 2         |  |  |  |  |
| Ventelated extract fans provided in every toilet | 2         | 2         |  |  |  |  |
| Showers clean and private?                       | 2         | 2         |  |  |  |  |
| Showers has cold and hot running water?          | 2         | 2         |  |  |  |  |
| Adequate drainage for waste water?               | 2         | 2         |  |  |  |  |
| Each toilet private, lockable cubicle?           | 2         | 2         |  |  |  |  |
| Hand washing basins: 1per 10                     | 2         | 2         |  |  |  |  |
| Showers: 1 per 10                                | 2         | 2         |  |  |  |  |
| Toilets: 1 per 15                                | 2         | 2         |  |  |  |  |
| Is toilet roll provided?                         | 2         | 2         |  |  |  |  |
| <b>Total</b>                                     | <b>30</b> | <b>30</b> |  |  |  |  |

|                           |  |    |    |  |  |  |  |
|---------------------------|--|----|----|--|--|--|--|
| 6 Dining room / Mess area |  |    |    |  |  |  |  |
|                           | Is the general condition in the area clean and hygienic?     | 2  | 2  |  |  |  |  |
|                           | Is there sufficient numbers of dining chairs and tables      | 2  | 2  |  |  |  |  |
|                           | Is there an available electronic insect/fly zappers          | 2  | 2  |  |  |  |  |
|                           | Are there drinking water dispensers clean and free of spills | 2  | 2  |  |  |  |  |
|                           | Is the area free of pests?                                   | 2  | 2  |  |  |  |  |
|                           | Hand washing facilities available?                           | 2  | 2  |  |  |  |  |
|                           | Is there document inspection for the catering company?       | 2  | 2  |  |  |  |  |
| Total                     |  | 14 | 14 |  |  |  |  |
| 7 Kitchen                 |  |    |    |  |  |  |  |
|                           | Is there ventelation and air conditions available            | 2  | 2  |  |  |  |  |
|                           | Cooking exhaust extract hoods installed                      | 2  | 2  |  |  |  |  |
|                           | Kitchen extract fans available?                              | 2  | 2  |  |  |  |  |
|                           | Stainless steel cooking table tops provided?                 | 2  | 2  |  |  |  |  |
|                           | Cold room / fridges provided?                                | 2  | 2  |  |  |  |  |

|                                       |   |    |    |  |  |  |  |
|---------------------------------------|---|----|----|--|--|--|--|
|                                       | Fire extinguisher equipment available?                        | 2  | 2  |  |  |  |  |
|                                       | Smoke detectors in working order                              | 2  | 2  |  |  |  |  |
| Total                                 |   | 14 | 14 |  |  |  |  |
| 8 Cleaning Materials / Cleaning staff |   |    |    |  |  |  |  |
|                                       | Have all persons being trained for using cleaning chemicals?  | 2  | 2  |  |  |  |  |
|                                       | Cleaning materials stored correctly?                          | 2  | 2  |  |  |  |  |
|                                       | MSDS available for stored chemicals?                          | 2  | 2  |  |  |  |  |
|                                       | All chemicals correctly stored and labeled?                   | 2  | 2  |  |  |  |  |
|                                       | Is PPE provided to all cleaners?                              | 2  | 2  |  |  |  |  |
| Total                                 |   | 10 | 10 |  |  |  |  |
| 9 Laundry                             |   |    |    |  |  |  |  |
|                                       | Laundry facility available for washing and drying of clothes? | 2  | 2  |  |  |  |  |
|                                       | Are washing and drying machines operational?                  | 2  | 2  |  |  |  |  |
|                                       | Are electrical plugs / sockets and switches in good repair?   | 2  | 2  |  |  |  |  |
|                                       | Are lighting operational                                      | 2  | 2  |  |  |  |  |
| Total                                 |   | 8  | 8  |  |  |  |  |

|                                 |  |    |    |  |  |  |  |
|---------------------------------|--|----|----|--|--|--|--|
| 10 Recreational Room Facilities |  |    |    |  |  |  |  |
|                                 | Recreation facility available?                       | 2  | 2  |  |  |  |  |
|                                 | Outdoor shades available?                            | 2  | 2  |  |  |  |  |
|                                 | Available tv room?                                   | 2  | 2  |  |  |  |  |
|                                 | Available internet?                                  | 2  | 2  |  |  |  |  |
|                                 | Available gym?                                       | 2  | 2  |  |  |  |  |
|                                 | Designated smoking area provided outside?            | 2  | 2  |  |  |  |  |
| Total                           |  | 12 | 12 |  |  |  |  |
| 11 COVID -19 Measures           |  |    |    |  |  |  |  |
|                                 | Are occupants using face masks?                      | 2  | 2  |  |  |  |  |
|                                 | Is social distancing maintained? - 1 meter           | 2  | 2  |  |  |  |  |
|                                 | Is there quarantine room available?                  | 2  | 2  |  |  |  |  |
|                                 | Covid cases register available?                      | 2  | 2  |  |  |  |  |
|                                 | Hand sanitisers dispensers available and maintained? | 2  | 2  |  |  |  |  |
|                                 | COVID -19 guidelines displayed on notice board?      | 2  | 2  |  |  |  |  |

| Total |  | 12 | 12 |      |  |  |  |
|-------|--|----|----|------|--|--|--|
| 12    | Fire Safety Arrangements                                     |    |    |      |  |  |  |
|       | Is camp connected online with DCD 24x7 control panel?        | 2  | 2  |      |  |  |  |
|       | Is the a centralised fire fighting system in place?          | 2  | 2  |      |  |  |  |
|       | Are fire detectors sensors in building in working order?     | 2  | 2  |      |  |  |  |
|       | Is fire extinguishers inspected periodically?                | 2  | 2  |      |  |  |  |
|       | Is fire hose reels inspected periodically?                   | 2  | 2  |      |  |  |  |
|       | fire safety inspection conducted on monthly bases?           | 2  | 2  |      |  |  |  |
|       | Fire inspection records available?                           | 2  | 2  |      |  |  |  |
|       | Is fire wardens available and certified trained?             | 2  | 2  | wer  |  |  |  |
|       | Assemply points available?                                   | 2  | 2  | wer  |  |  |  |
|       | Fire drills provided by management?                          | 2  | 2  | wer  |  |  |  |
|       | Fire wardens displayed on notice board?                      | 2  | 2  | wer  |  |  |  |
|       | Is emergency lighting installed in all emergency exit routs? | 2  | 2  | werw |  |  |  |



|       |   |    |    |           |  |  |  |
|-------|---|----|----|-----------|--|--|--|
|       | Are smoking signs displayed in designated areas       | 2  | 2  | erwe      |  |  |  |
|       | Are snon smoking signs displayed in non smoking area? | 1  | 2  | rwer      |  |  |  |
|       | Are walkway and exit routs free from obstruction?     | 1  | 2  | werwe     |  |  |  |
|       | Emergency evacuation plan available?                  | 1  | 2  | rwer      |  |  |  |
| Total |   | 29 | 32 |           |  |  |  |
| 13    | Health Care Arrangements                              |    |    |           |  |  |  |
|       | Medical aid center available?                         | 1  | 2  | asdasdasd |  |  |  |
|       | Is there a dedicated nurse provided?                  | 1  | 2  | sasd      |  |  |  |
|       | Evidence of health care education done for employees  | 1  | 2  | asdasa    |  |  |  |
|       | Evidence of pest control program?                     | 1  | 2  | wer       |  |  |  |
|       | Daily illnes and injury log book available?           | 1  | 2  | wer       |  |  |  |
|       | Appropriate disposal of waste water?                  | 1  | 2  | wer       |  |  |  |
|       | Is certified first aiders available?                  | 1  | 2  | wer       |  |  |  |
|       | First aiders displayed on notice boards?              | 1  | 2  | ewr       |  |  |  |

|                              |                                      |                   |      |       |                    |  |  |
|------------------------------|--------------------------------------|-------------------|------|-------|--------------------|--|--|
|                              | Is there an emergency plan available | 1                 | 2    | wwwer |                    |  |  |
| Total                        |                                      | 9                 | 18   |       |                    |  |  |
| Total Audit Score            |                                      | 197               | 210  |       |                    |  |  |
| Percentage                   |                                      | 94                | 100% |       |                    |  |  |
| Legend                       |                                      | Audit Pass Rating |      |       |                    |  |  |
| Full compliance = 2 points   |                                      | 100-80 %          |      |       | Full compliance    |  |  |
| Partial compliance = 1 point |                                      | 79-50%            |      |       | Partial Compliance |  |  |
| Non compliance = Zero points |                                      | 49-below          |      |       | Non compliance     |  |  |
| Not applicable = NA          |                                      |                   |      |       |                    |  |  |

| Review & Approval                  |               |                      |              |
|------------------------------------|---------------|----------------------|--------------|
| Name                               | Position      | Date and Time        | Comments     |
| Mohammed Abdulaziz Alawadhi (najm) | HSSE Director | 01-Mar-2024 01:42 PM | ytyutyutyu   |
| Shehnas Parinjeeri Mattil          | HSE Manager   | 01-Mar-2024 01:42 PM | ertert       |
| Shehnas Parinjeeri Mattil          | HSE Manager   | 01-Mar-2024 01:37 PM | dfggrtrtyrty |