








Lead Auditor	Boojie Bonde	Business Unit	Community Management	Zone	Zone 1
Community	Shorelines	Date of Audit	29-Mar-2024	Building/Area	Building 123
Zone Operation	Gobinath	Service Provider	Al Bonian facility management services (Akhil Nair)		

Sl.no	Checklist	Actual (0-2)	Target	Comments	Evidence	Closure Description	Closure Evidence
1	Labour Camp Minimum Requirements						
	Is there security management system in place?	1	2	Test Comments		Testtt	
	Camp area well kept and maintained	1	2	Test Comments		Testtt	
	Evidence of fire precautions and monthly inspections?	1	2	Test Comments		TestttTesttt	
	Sanitary crew available for cleaning arrangements?	1	2	Test Comments		Testtt	
	Security guards available?	1	2	Test Comments		TestttTesttt	
	Security control gate available?	1	2	Test Comments		Testtt	
	Mosque facilities available?	1	2	Test Comments		Testtt	
Total		7	14				
2	Ventilation and Air-Conditioning						
	Are all rooms, kitchens, dining rooms, corridors, offices and lounges provided with a ventilated systems and central air-conditioner	1	2	Test Comments		Testtt	

	Are extract fans installed in bathrooms and toilets.	1	2	Test Comments		Testtt	
	Are air conditiona and ventilated systems well maintained.	1	2	Test Comments		Testtt	
	Are air conditioners filters clean?	1	2	Test Comments		Testtt	
Total		4	8				
3 Lighting							
	Are all areas provided with maximum limit of lighting?	1	2	Test Comments			
	Are all areas provided with energy-efficient light bulbs?	1	2	Test Comments			
	Lighting well maintained by maintenance team?	1	2	Test Comments			
	Is their sufficient building external lighting ?	1	2	Test Comments			
Total		4	8				
4 Bedrooms							
	Is the maximum number of 8 to 10 persons maintained in one room?	1	2	Test Comments			
	Is the ceiling hight more than 2.1meters?	1	2	Test Comments			
	Rooms Clean and Tidy?	1	2	Test Comments			
	Rooms have adequate lighting?	1	2	Test Comments			

	Rooms have minimum of two 13 amp electrical outlet?	1	2	Test Comments			
	No food preperation in bedrooms	1	2	Test Comments			
	Evacuation plan is displayed in every room?	1	2	Test Comments			
	Lockers available in storing personal items?	1	2	Test Comments			
	No smoking in the rooms?	1	2	Test Comments			
	No evidence of overcrowding?	1	2	Test Comments			
	Are floors clean and have available bins?	1	2	Test Comments			
	Is their any signs of vermin/pests?	1	2	Test Comments			
	Is their working smoking detectors in the rooms?	1	2	Test Comments			
	Is airconditioning in working order?	1	2	Test Comments			
	Rooms kept clean?	1	2	Test Comments			
Total		15	30				
5 Sanitary Facilities (Bathrooms)							
	The bathrooms kept clean?	1	2				

Soap dispensers available?	1	2				
Mirrors provided?	1	2				
Toilets and showers well maintained?	1	2				
Hand dryers provided?	1	2				
Bathrooms well ventilated?	1	2				
Ventelated extract fans provided in every toilet	1	2				
Showers clean and private?	1	2				
Showers has cold and hot running water?	1	2				
Adequate drainage for waste water?	1	2				
Each toilet private, lockable cubicle?	1	2				
Hand washing basins: 1per 10	1	2				
Showers: 1 per 10	1	2				
Toilets: 1 per 15	1	2				

	Is toilet roll provided?	1	2				
Total		15	30				
6 Dining room / Mess area							
	Is the general condition in the area clean and hygienic?	1	2				
	Is there sufficient numbers of dining chairs and tables	1	2				
	Is there an available electronic insect/fly zappers	1	2				
	Are there drinking water dispensers clean and free of spills	1	2				
	Is the area free of pests?	1	2				
	Hand washing facilities available?	1	2				
	Is there document inspection for the catering company?	1	2				
Total		7	14				
7 Kitchen							
	Is there ventelation and air conditions available	1	2				
	Cooking exhaust extract hoods installed	1	2				
	Kitchen extract fans available?	1	2				

	Stainless steel cooking table tops provided?	1	2				
	Cold room / fridges provided?	1	2				
	Fire extinguisher equipment available?	1	2				
	Smoke detectors in working order	1	2				
Total		7	14				
8 Cleaning Materials / Cleaning staff							
	Have all persons being trained for using cleaning chemicals?	1	2				
	Cleaning materials stored correctly?	1	2				
	MSDS available for stored chemicals?	1	2				
	All chemicals correctly stored and labeled?	1	2				
	Is PPE provided to all cleaners?	1	2				
Total		5	10				
9 Laundry							
	Laundry facility available for washing and drying of clothes?	1	2				
	Are washing and drying machines operational?	1	2				

	Are electrical plugs / sockets and switches in good repair?	1	2				
	Are lighting operational	1	2				
Total		4	8				
10 Recreational Room Facilities							
	Recreation facility available?	1	2				
	Outdoor shades available?	1	2				
	Available tv room?	1	2				
	Available internet?	1	2				
	Available gym?	1	2				
	Designated smoking area provided outside?	1	2				
Total		6	12				
11 COVID -19 Measures							
	Are occupants using face masks?	1	2				
	Is social distancing maintained? - 1 meter	1	2				
	Is there quarantine room available?	1	2				

	Covid cases register available?	1	2				
	Hand sanitisers dispensers available and maintained?	1	2				
	COVID -19 guidelines displayed on notice board?	1	2				
Total		6	12				
12 Fire Safety Arrangements							
	Is camp connected online with DCD 24x7 control panel?	1	2				
	Is the a centralised fire fighting system in place?	1	2				
	Are fire detectors sensors in building in working order?	1	2				
	Is fire extinguishers inspected periodically?	1	2				
	Is fire hose reels inspected periodically?	1	2				
	fire safety inspection conducted on monthly bases?	1	2				
	Fire inspection records available?	1	2				
	Is fire wardens available and certified trained?	1	2				
	Assemply points available?	1	2				

	Fire drills provided by management?	1	2				
	Fire wardens displayed on notice board?	1	2				
	Is emergency lighting installed in all emergency exit routs?	1	2				
	Are smoking signs displayed in designated areas	1	2				
	Are snon smoking signs displayed in non smoking area?	1	2				
	Are walkway and exit routs free from obstruction?	1	2				
	Emergency evacuation plan available?	1	2				
Total		16	32				
13	Health Care Arrangements						
	Medical aid center available?	1	2				
	Is there a dedicated nurse provided?	1	2				
	Evidence of health care education done for employees	1	2				
	Evidence of pest control program?	1	2			Testtt	
	Daily illnes and injury log book available?	1	2				

	Appropriate disposal of waste water?	1	2			Testtt	
	Is certified first aiders available?	1	2			Testtt	
	First aiders displayed on notice boards?	1	2			Testtt	
	Is there an emergency plan available	1	2			Testtt	
Total		9	18				
Total Audit Score		105	210				
Percentage		50	100%				
Legend		Audit Pass Rating					
Full compliance = 2 points		100-80 %			Full compliance		
Partial compliance = 1 point		79-50%			Partial Compliance		
Non compliance = Zero points		49-below			Non compliance		
Not applicable = NA							

Review & Approval			
Name	Position	Date and Time	Comments
Shehnas Parinjeeri Mattil	HSE Manager	04-Mar-2024 03:18 PM	Approve Comments Hse
Boojie Bonde	HSE Officers	04-Mar-2024 03:16 PM	Approve Comments Lead Approval
Mohammed Abdulaziz Alawadhi (najm)	HSSE Director	04-Mar-2024 03:11 PM	Approve Comments Dir
Shehnas Parinjeeri Mattil	HSE Manager	04-Mar-2024 01:16 PM	Test Line Manger Approval