

# Shweta Chandwani

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## EDUCATION

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### Narsee Monjee Institue of Management Studies

Master of Business Administration

Mumbai, India

Dec 2021 - Dec 2023

### Dhote Bandhu Science College

Bachelor of Science

Gondia, Maharashtra

2014-2017

## WORK EXPERIENCE

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### S2P (Student to Professional - Nagpur) - Junior Front End Developer

Sep 2023 - Present

- Created and maintained user interfaces using HTML, CSS, and JavaScript.
- Followed coding standards for high code quality.
- Managed front-end bugs and issues, ensuring responsiveness and accessibility.
- Implemented real-time data updates for dynamic information.
- Used Git for version control and documentation of front end code.

### Principal Global Services (Pune) - Analyst

Nov 2021 - June 2023

- Handled insurance services, underwriting lines, and customer inquiries.
- Provided accurate information and escalated complex issues.
- Developed an understanding of products and mentored new team members.

### Tata Consultancy Services (Nagpur) - Senior Process Associate

June 2017 - Oct 2021

- Processed maturity and surrender claims for UK customers.
- Acted as SPOC for client interactions and handled audits.
- Suggested process improvements that reduced claim transaction times.
- Mentored junior associates and ensured adherence to quality standards.

## PROJECTS

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### Product AI

- Developed CRUD operations for product and category management.
- Integrated API calls for efficient data handling.

### College Student Seminar Website

- Designed a fully responsive website with student registration and secure login functionalities.
- Integrated knowledge testing with API and server-side development.
- Deployed the project for real-time use during the seminar.

## SKILLS

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**Development Skills:** HTML, CSS, JavaScript, AngularJS

**Database Systems:** MongoDB

**Tools:** Github, VS Code

**Soft Skills:** Excellent active listening skills, Project Management, Leadership and Mentorship, Problem Solving

**Languages:** English, Hindi, Sindhi, German

## ACHIEVEMENTS

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**Star Performer of the Month (June 2018 - August 2020)**

**Process Improvement Ideas (2 approved)**

**Spot Award (June 2022)**