

SUSHANT SUBEDI

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SUMMARY

Aspiring Business Analyst and IT Project Coordinator with a strong technical background and a solid understanding of software development and system processes. Currently pursuing a BSc (Hons) in IT, with hands-on experience in documentation, requirement analysis, and academic IT projects. Skilled in bridging the gap between technical teams and business stakeholders through clear communication and structured analysis. Motivated, detail-oriented, and eager to contribute to technology-driven business solutions and project success.

EDUCATION

Bachelor of Science(Hons) IT International School of Management and Technology (ISMT)

Kathmandu, Nepal

University of Sunderland

Sep 2024- Present

- Currently pursuing a degree with a focus on IT systems, software development, and networking and planning computing projects.
- Relevant coursework: Network Security, Web Development, Database Management, Project Management, SDLC, Digital Forensic, Professional Practice

+2 Management with Computer Science

Global College of Management | Kathmandu, Nepal

2022 - 2024

- Studied management principles along with computer science, gaining skills in programming, business management, and IT fundamentals.
- Relevant coursework: Business Studies, Information Technology, Accounting, Programming.

PROJECTS

NextGen IT Solutions – AI Application Research (Planning a Computing Project)

- Conducted a feasibility study and project management plan for a website development project.
- Applied Agile and Waterfall SDLC models to analyze risks, milestones, and deliverables.
- Created a detailed Work Breakdown Structure (WBS), Budget Costing and project timeline for efficient execution.

Boundless Photography Website (Website Design & Development)

- Designed and developed a multi-page photography business website using HTML, CSS, JavaScript, PHP, and MySQL.
- Followed the SDLC phases (Requirement Gathering → Design → Development → Testing → Deployment) to ensure quality and functionality.
- Implemented responsive design and client-staff role-based features, simulating real-world project requirements.

SKILLS

- Business Requirement Gathering & Analysis
 - Stakeholder Communication & Coordination
 - Business Process Modeling (As-Is / To-Be)
 - Use Case, User Story & Functional Documentation
 - Software Development Life Cycle (SDLC) Knowledge
 - Agile & Waterfall Methodologies
 - Project Planning, Scheduling & Coordination
 - Risk, Scope, Time & Change Management
 - Database & SQL Concepts
 - Task & Sprint Management (Jira, Trello)
 - Project & Business Documentation (BRD, SRS, Reports)
 - Process Flow & Diagram Creation ([Draw.io](#), Lucidchart)
 - Presentation & Reporting Skills
 - Problem-Solving & Critical Thinking
 - Team Collaboration & Client Interaction
 - Time Management & Attention to Detail
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CERTIFICATION

Professional Certificate of Agile & Scrum Business Analyst – Udemy (2025)

ADDITIONAL INFORMATION

- **Technical Skills:** Project Management, MS-Softwares, IT support, Web Development, Documentation
 - **Programming Languages:** HTML, CSS, JavaScript, SQL, PHP, python(basic)
 - **Languages:** Nepali [Native], English [Proficient], Hindi [Understandable]
 - **Awards/Activities:** Received the "**Best Presenter**" Award for outstanding presentation, GCM
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