

Dear Tetleys Motor Services Ltd (First Bus Company),

Thank you for working with us, it's great to have you on board.

Enclosed is all the information needed to provide the service. If you have any questions, please contact us on **0345 528 0270** or fts.control@firsttravelsolutions.com.

Before the service

- **Provide us with driver and vehicle details for the service before the service start date.**
- **Print the Driver's Information and give it to your driver.**
It contains information about what to do in an emergency and banners that need to be displayed on the vehicle. By agreeing to provide the service, you are confirming that your driver is aware of the safe route and any potential hazards, e.g., low bridges.
- **Ensure your service tracking method is in place and working.**
You are likely to have to provide driver tracking as part of your agreement with us. Please refer to the Vehicle Tracking page for further details.
- **Give the PACE notes for the service to the driver.**
You must ensure your driver understands the route and service being provided.
- **Allocate the correct vehicle type and size as agreed for the service.**
If you have an MTE certificate, make sure it is displayed clearly on the vehicle.

After the service

- **Send us an invoice.** All invoices should contain the product no. and price stated on the Service Information page. Without this information your payment may be delayed.

Email your invoice in PDF to, firstgroupbus@a-ip.co.uk. For multiple invoices, a singular file with multiple pages **must be sent**.

Invoices should be addressed to **First Travel Solutions, PO Box 7544, Royal Mail Sorting Office, Crucible Road, Corby, NN17 5ZZ**. (Note, this is a scanning centre so please don't send statements or other correspondence to this address).

SERVICE INFORMATION

Client: **TransPennine Trains**
Supplier PIN: **4172**

Service Requirements Key

 Vehicle Tracking  Wheelchair Accessible  MTE Certificate  High Risk Route  Medium Risk Route  ULEZ  Toilets  A/C

PRODUCT NO	DATE	TIME	ORIGIN	DESTINATION	VEHICLE TYPE	REQUIREMENTS	PRICE	ACTION
3547036	20/02/2026	05:55	MIAM - Manchester Airport (Bus Station Stands M N), M90 3RR	MIAM - Manchester Airport (Bus Station Stands M N), M90 3RR	Wheelchair Coach		£900.00	
3547038	20/02/2026	06:00	MIAM - Manchester Airport (Bus Station Stands M N), M90 3RR	MIAM - Manchester Airport (Bus Station Stands M N), M90 3RR	Wheelchair Coach		£930.00	

DRIVER INFORMATION

Dear Tetleys Motor Services Ltd (First Bus Company),

Thank you for working with us, it's great to have you on board.

Enclosed is all the information needed to provide the service. If you have any questions, call First Travel Solutions Control Centre on the number below.

First Travel Solutions Control Centre
0345 528 0270



Diversions

Stop in a safe place, then contact FTS Control.

If you are diverted off the route and are unsure of any height restrictions, do not continue your journey because there may be hazards ahead.

Tell us about the diversion and we will give you alternative routes that are safe and clear of hazards, such as low bridges.



Booking On and Off Duty

Call FTS Control when you arrive to report that you are ready for duty and before you stand down. Have your product no. and vehicle registration details to hand.



Intermediate Stops

If you are operating a rail replacement service at an intermediate stop and the service cannot take on more passengers, contact FTS Control immediately.



Incidents and Breakdowns

Contact FTS Control In the event of a breakdown, collision, or safety incident contact us immediately.



Before the Service...

You must understand the route before operating the service.

The vehicle type and size should be suitable for the service.

You must know how to operate the wheelchair lift or ramp on an accessible vehicle (if applicable). If you have an MTE certificate, make sure it is displayed clearly.

You must have a method for tracking your vehicle.



Destination Banners

The Destination Banner and running board number must be displayed on the vehicle throughout the service

VEHICLE TRACKING

You must stay in communication with us during the service so we know where your vehicle is and can provide support to you, our client and passengers when needed.

If your service is tracked...

If you provide a tracked service, there are no further actions. You don't need to use the Driver Companion App to track your vehicle.

If your service is not tracked...

If you do not provide a tracked service, you must use the Driver Companion App to track your vehicle.

DRIVER COMPANION



Download the App from Google Play or the Apple App Store. You will need the Product no. and Supplier PIN to access the App.

SUPPLIER PIN
4172

Need a little help? Here's guidance on how to use the App.



[Guide](#)

VEHICLE RUNNING BOARD

Don't have a tracked API service?



Use our Driver Companion App to help us provide a great service to you, our clients, and passengers.

Have you displayed the destination banner?

Destination banners must be visible on the vehicle.

Driver Companion

Supplier PIN: 4172

First Travel Solutions
Control Centre

0345 528 0270

Call FTS Control

- On arrival, to report ready for duty and to report when you finish duty.
- In the event of an incident or breakdown.
- If your vehicle is diverted and you need to use an alternative route.
- If your vehicle is full at an intermediate station and passengers want to get on.

Supplier: Tetleys Motor Services Ltd (First Bus Company)

Product ID: 3547036
Running Board: 49204

Service Date: 20/02/2026

Vehicle Type: Wheelchair Coach

No Pax: None

SPECIAL INSTRUCTIONS:

LOCATION	DEPART	ARRIVE
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		05:45
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	05:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	06:15	
RUN EMPTY TO		
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	06:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ		07:15
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	07:25	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		07:45
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	07:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ		08:15
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	08:25	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		08:45
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	09:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ		10:15

SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	10:25	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		10:45
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	11:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ		12:15
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	12:25	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		12:45
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	13:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ		14:15
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	14:25	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		14:45
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	15:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ		16:15
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	16:25	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		16:45
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	17:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ		18:15
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	18:25	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		18:45
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	19:55	
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ		20:15
SPT - Stockport, Grand Central Way, Stockport, SK3 9HZ	20:25	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		20:45
FINISH		

Please ensure your drivers are aware of the safe route to be operated. By accepting this work you are confirming that your drivers are aware of the safe route and any potential hazards e.g. Low bridges.

If you are diverted off the route and are unsure of any restrictions please stop in a safe place. Please contact Control to advise of the diversion and do not proceed with your journey until you are confident that the alternative route is safe and clear of potential hazards, such as low bridges.

49204

Tetleys Motor Services Ltd (First Bus Company) - 20/02/2026 – Product ID 3547036

Destination:

SPT - STOCKPORT

Calling at:

- MIAM - Manchester Airport (Bus Station Stands M & N)

Destination:

MIAM - MANCHESTER AIRPORT (BUS STATION STANDS M & N)

Calling at:

- SPT - Stockport

VEHICLE RUNNING BOARD

Don't have a tracked API service?



Use our Driver Companion App to help us provide a great service to you, our clients, and passengers.

Have you displayed the destination banner?

Destination banners must be visible on the vehicle.

Driver Companion

Supplier PIN: **4172**

First Travel Solutions
Control Centre

0345 528 0270

Call FTS Control

- On arrival, to report ready for duty and to report when you finish duty.
- In the event of an incident or breakdown.
- If your vehicle is diverted and you need to use an alternative route.
- If your vehicle is full at an intermediate station and passengers want to get on.

Supplier: Tetleys Motor Services Ltd (First Bus Company)

Product ID: 3547038
Running Board: 49206

Service Date: 20/02/2026

Vehicle Type: Wheelchair Coach

No Pax: None

SPECIAL INSTRUCTIONS: 3547038 - #ZRB# Your standby duty is route-specific, but please be aware you could be asked to cover any service on the TPE network, so please check with FTS Control for any hazards you may encounter, such as low bridges or any other restrictions

LOCATION	DEPART	ARRIVE
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		06:00
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR	06:00	
MIAM - Manchester Airport (Bus Station Stands M & N), Malaga Avenue, MANCHESTER, Greater Manchester, M90 3RR		22:00
FINISH		

Please ensure your drivers are aware of the safe route to be operated. By accepting this work you are confirming that your drivers are aware of the safe route and any potential hazards e.g. Low bridges.

If you are diverted off the route and are unsure of any restrictions please stop in a safe place. Please contact Control to advise of the diversion and do not proceed with your journey until you are confident that the alternative route is safe and clear of potential hazards, such as low bridges.

49206

Tetleys Motor Services Ltd (First Bus Company) - 20/02/2026 – Product ID 3547038

Destination:

MIAM - MANCHESTER AIRPORT (BUS STATION STANDS M & N)

Calling at:

- MIAM - Manchester Airport (Bus Station Stands M & N)