



**Philcom**

November 8, 2022

**Accounting Department**

To whom it may concern:

This letter is with regard to the 2% or 5% withholding tax not yet supported with BIR Forms 2307.

Please be informed that starting **January 15, 2023**, **Philippine Global Communications, Inc.** will **NO LONGER ACCEPT** BIR form 2307 from **JANUARY 2022 to DECEMBER 2022** since the Bureau of Internal Revenue (BIR) itself will not allow it anymore.

With regard to this, kindly submit all the unsettled expanded withholding tax (EWT) certificate/BIR forms 2307 **on or BEFORE January 15, 2023**. Otherwise, the unsettled withholding tax shall be **PAID IN CASH** and will be subject to interest & penalty charges.

We hope we made our position clear regarding this matter you may submit the said form in our office or you may email the scan copy of the form at [raymart.pangilinan@philcom.com](mailto:raymart.pangilinan@philcom.com) & [julie.cristobal@philcom.com](mailto:julie.cristobal@philcom.com).

**Kindly disregard this letter if BIR Forms 2307 are already submitted.**

For inquiries and clarification, please feel free to call our Credit & Collection Representative at 8816-2851 loc. 551 to 555 or 0917-315-8033.

Thank you very much.

Very truly yours,

  
Jocelyn S. Ordonez  
Head – Finance & Admin