

**NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR
LANGOL, IMPHAL-795004**

No./

Date:

FORM - B

Procurement of items under CPDA from Section- B

Block Year..... Financial Year for which the CPDA is required.....

1. Name of the Faculty:

Designation and Department:

3. Nature of appointment:

4. Purchase of approved items/activities as per Section - B (1) and (2) with justification

5. Total amount already incurred under CPDA
6. Amount incurred under contingency
.....

(Signature of the HOD)

(Signature of the Applicant)
Date:

Funds Available / Not available

Remarks if any

DDO/Accountant/Account Officer

Remarks, if Any:

Committee members name and signature with date:
Dean (EW) _____ Dean (RC) _____

Dean (FW)

Dean (R)

HOD (Concerned)

Account Officer

1)

2)

31

4)

(130)

Approved

Not approved

Remarks, if any:

Date:

Director

Note:

- i) For any procurement of items under CPDA from Section- B in which the estimated cost of items is above Rs 25,000, approval of the Director along with the committee recommendation is necessary.
- ii) For any procurement of items under CPDA from Section- B in which the estimated cost of items is below Rs 25,000, the head of the department/department coordinator of the concerned faculty should recommend the proposal/application and final approval will be given by the institute CPDA committee.

(131)

(PST)