

**Associated Students  
San Francisco State University**

**Executive Committee**

**3rd February, 2021**

**Time - 2:00 PM**

**Zoom call**

**URL: <https://sfsu.zoom.us/j/91666786157?pwd=YIFGZHYzbGoySThwT25aU3dVay9VQT09>**

**Meeting ID: 916 6678 6157**

**Meeting Password: Exec**

**Minutes**

- I. Call to order
- II. Roll Call
- III.

**(President) Andrew Carrillo- Present**  
**(Chief of Staff) Tyler Lewis- Present**  
**(VP of Finance) Rashid Abdul Rahiman- Present**  
**(VP of External Affairs) Joshua Ochoa- Present**  
**(VP of Facilities and Services) Alondra Esquivel Garcia- Present**  
**(VP of Social Justice and Equity) Chantel Bermudez- Present**  
**(Executive Director) Tonee Sherrill- Present**  
**(VP Student Affairs and Enrollment Management) Beth Hellwig- Excused**  
**(Chief Justice) Krystle P.- Present**

- IV. Approval of Agenda

**Motion to approve the agenda for February 3rd, 2021**

**Moved by Joshua Ochoa (VP of External Affairs), Seconded by Krystle P. (Chief Justice)**

**Motion to amend the agenda by Andrew Carrillo (President) to table the discussion item D indefinitely.**

**Andrew Carrillo (President)** addressed the Executive Committee that as there is going to be a discussion for reviewing the process for the internal affairs committee and the appointment of the appropriate individual, he tabled the Item D indefinitely .

**Moved by Chantel Bermudez (VP of Social Justice and Equity) , Seconded by Joshua Ochoa (VP of External Affairs)**

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*

**Yes: 7 No: None**

**Motion was approved.**

**Motion to amend the agenda by Chantel Bermudez (VP of Social Justice and Equity) to move discussion item D to discussion Item F and vice versa, and also replace discussion Item F to discussion of treatment of women on the BOD.**

**Moved by Chantel Bermudez (VP of Social Justice and Equity, Seconded by Krystle P. (Chief Justice)**

**Yes: 6 No: None**

**Motion was approved.**

**Motion to approve the amended agenda for February 3rd, 202.**

**Motion was approved by consensus.**

V. Approval of Minutes

**Motion to approve the minutes for the Executive meeting for November 4th, 2020.**

**Motion was approved by consensus.**

VI. Open Forum

**None.**

VII. Closed Session

**None.**

VIII. Discussion Items

**a. Enrollment Update from Tom Enders - Andrew Carrillo (President)**

**Thomas Enders** addresses the BOD for the new spring semester and also informs that insite of all the tough times that the university has been through with respect to enrollment, the university has actually observed a 30% increase in the number of new transfer students which also includes new non resident students, and also new graduate students. he also informed the BOD that the applications for the admissions were up by 14%, which he said is the proof that

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*

the various reengineering and messaging attempts taken by the University are showing their effectiveness. But overall, in the big picture the undergraduate enrollment still continues to suffer. He also added that the graduate admissions accounts for >10% of admissions; it does not affect the admissions as a whole at large. Fall to fall head count down 6%, spring to spring head count down 4.6%. He also added that the transfer gap has now shrunk to 1%. He also went over the fact that the University is expanding its outreach capabilities to address the issues of Marketing that the University's outreach programs are facing and ensures the BOD to be optimistic about the actions taken by the university administration are going to be headed in the right direction moving forward.

**Tonee Sherrill (Executive Director)**, asked 2 questions addressed to **Tom Enders**, first, regarding plans for upward trajectory of the University for the enrollment and secondly, how did the estimated 15000 new applicants that were committed to join SF State's community affected the Enrollment statistics. **Tom Enders**, answered both the queries, by addressing the fact that the university for sure needs to address the steep decline in enrollment and ensured the BOD that it is the primary goal of the Enrollment Advisory Committee for the next coming Fall 2021 as they come up with a 5 year plan moving forward. He clarified that the offers received by the new students are admissions offers to date, and students still have until May 1st, 2021 to make up their mind if they want to join and be the part of SF State.

**Vanessa Miller (Education Rep)**, asked the question if the SF State had a collaborative program with the San Francisco Unified School District for recruiting students directly from San Francisco. Amd to address that Query **Tom Enders** answers to **Vanessa Miller (Education Rep)** and said that the university needs to focus on the aspect of building phenomenal relationships with the schools and community colleges around not only just San Francisco but also Bay Area by large, and he hopes that for the time ahead, university will for sure take into consideration the inputs provided by the BOD.

**Rashid Abdul Rahiman (VP of Finance)**, also suggested that the university should target the First generation Student Body present here at SF State so as to target the students programs that are designed to help the first generation students and collaborate with student programs that help first generation students outside the SF State and that way their could be a possibly for building new relationships for the University for wider outreach.

**b. Bylaws - Chief Justice (Krystle P.)**

*The Executive committee will discuss changes to the Bylaws of Associated Students.*

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*

**Krystle P. (Chief Justice)**, addressed various changes that have been made to the Bylaws. Firstly she pointed out that rather than referring to the associated students as a corporation they made the change to address it as an organization. She also pointed out that for the mission statement of the bylaws she has reached out to members of the different committees so as to make the mission statement more inclusive so as to account for all the members of the AS committee. She also points out that on Page 6 includes and addresses the various voting rights students have and students could refer to this page for more information. She highlights that the unit's requirements have been changed to match the CSU minimum requirements. She also points out that the President will no longer chair the BOD and that duty goes to Chief Justice, so as to ensure that the president has voting privileges and the president will serve as the vice chair of the board. **Andrew Carrillo (President)** also added that this change to appoint chief justice to chair the board will ensure the complete transparency that the board needs to have and to be more open and inclusive. There will also be more executive positions given the fact that the chief of staff will not be in place, and the president will now chair an audit.

**Ja'Corey Bowens (Ethnic Studies Rep)**, asked the question of how will the creation of this new position entail and also asked for further clarification.

**Christine Amador (Leadership Development Coordinator)** added that the creation of the new position, Director Freshman Experience, would allow 1st year/transfer students to have their voices heard addressed to the board members and will allow for better coordination moving forward with the rest of the activities of AS as whole. **Andrew Carrillo (President)** addressed that the duties of the chief of staff in matters to the attendance will fall under a professional staff member to keep their account.

**Lee Lockhart (Liberal & Creative Arts Rep)** and **Tyler Lewis (Chief of Staff)** asked how the position will be more organized. **Andrew Carrillo (President)** answers the question and says that this new position will work very closely with the Director of retention and graduation initiatives to make the experience more seamless. **Alondra Esquivel Garcia (VP of Facilities & Services)** also addressed the question and pointed out that if members of the board felt that the new position needed more structure, they are more than encouraged to join the rules committee meetings so that better rules could be designed to address the issue. **Tonee Sherrill (Executive Director)** also added that if the board is going to make changes to the job descriptions it would be

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*

much more preferred if they were side-by-side by the bylaws so as the expectations are clear.

**Tyler Lewis (Chief of Staff)** asked why this is the first time the Executive committee was hearing about these changes and mentioned the importance of including information and changes during the updates portion of BOD meetings. Highlighting that she was never informed of the removal of the Chief of Staff prior to this meeting.

**Krystle P. (Chief Justice)** informed the Chief of Staff that the BOD was notified one month prior that edits would be made to the Bylaws and Elections and a google doc was shared with everyone; Along with, another email was sent with the proposed Bylaws two weeks prior to the meeting and she had only heard back from two Board member.

**Lee Lockhart (Liberal & Creative Arts Rep)**, also asked if the office of student conduct investigates the board and also will the board not have the right to remove a board member. **Christine Amador (Leadership Development Coordinator)** answered the question saying that the office of student conduct upon investigation of the board will provide its report to the board and a board member could be removed following a 2/3 majority.

**Christine Amador (Leadership Development Coordinator)** also pointed out that for some reason if the Presidency becomes vacant the personnel appointed for the position of Internal Affairs will lead the Presidency, and if the VP of Internal Affairs does not want to address the Presidency then the role would then go to the VP of Finance and if neither of them are willing to take the Presidency then the board will elect a member based on the majority.

**Joshua Ochoa (VP of External Affairs)**, by making the chief justice the chair of the board would also remove the urgency to replace the president.

**c. Program Formation Procedure - Chief Justice (Krystle P. /Leadership Development Coordinator)**

*The Executive committee will discuss and make suggestions regarding the formalization of the program formation procedure.*

**Tonee Sherrill (Executive Director)**, pointed out that the meeting today has a very packed agenda and all the members should refer to the attached documents that are being shared with them so that they can go through the program

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*

formation procedure, as it contains all the information regarding how the AS Committee as a whole is planning to move forward for the coming future.

**e. Request update for Internal position - VP of Social Justice and Equity (Chantel Bermudez)**

*Asking for an update on the internal candidacies and how it will look.*

**f. Discussion of mistreatment of women on the board - VP of Social Justice and Equity (Chantel Bermudez)**

*Have a discussion on how VPSJEC/SJEC has been unwelcome and mistreated on the board. Asking to hold a space with the whole board to discuss that issue as well as best supporting women on the board.*

**Chantel Bermudez (VP of Social Justice and Equity)**, Opened up the conversation about how social justice and equity members are mistreated on the board and said that this is in no way to harm one's opinions, views, and is just a clear reflection of her experiences. She pointed out that the exec members received an alarming email yesterday, from a retired board member who expressed his/her personal grudges against the board and its members and also personally targeted her as an individual. She also claims that she has been used as a punching bag for the last couple of months. She also said that the person who sent the email has a long record of mistreating board members and especially targeting her, and also added that this is indeed a result of an environment that the board has cultivated that allows for these behaviors to inculcate in the first place. She added that this in turn goes to show how extreme the situation has become, especially for women on the board.

**Andrew Carrillo (President) Tyler Lewis (Chief of Staff)**, also vocalized and expressed their opinion as they also received the same email and added that it was unprofessional, unethical and completely targeted a person's self interest to bring their self esteem down.

**Tonee Sherrill (Executive Director)**, also added to the conversation and apologized to the board for not being there for them, and also not being able to support them properly with their concerns, criticism and stress in general and hopes to improve that by all means and his term moving forward.

**Chantel Bermudez (VP of Social Justice and Equity)**, also added to the conversation that she would be perceived by the board as an un-inclusive, aggressive and also in a negative light due to massaging and personal feelings that are placed on her. She also added that as no one could be held accountable for these actions this behavior has deep rooted into how social justice and equity

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*

members are treated on the board. She also goes on to add that as she has been personally targeted in public meetings it is fair for her to discuss these in public

meetings. She also explains the board about the concept of double blind. She adds onto that and says, when men take charge in spaces like these they are perceived as strong leaders and decision-makers, but when women take charge they are often perceived as if they are attacking somebody and always seen in a negative light. She also goes on to add that if women do what they're supposed to do and follow everything by not expressing their concerns, they are very much appreciated by the society as large as they fit into this feminine role but their work does not hold any respect. She also brings up the fact that in one of the executive meetings when somebody personally targeted her and shared their grudges and nobody defended her or stood up for her it became a preset for comfortable ways that we people could potentially treat her, which in no way is acceptable and professional. She also goes on to add how the social justice and equity committee is being treated differently than other committees, so to speak when some actions are being taken by the committee they are questioned more and critique more as compared to if the conversations were coming from a different committee. She also added to her conversation that a good example to support the argument that social justice and equity members are treated differently, would be when board members met Palestinian students and did not inform social justice and equity members about their meeting.

**Ja'Corey Bowens (Ethnic Studies Rep)**, also added to the conversation and supported **Chantel Bermudez (VP of Social Justice and Equity)**, by saying that he to has been noticing how other committee members treat the members of social justice and equity differently, and also how **Chantel Bermudez (VP of Social Justice and Equity)** is personally targeted. **Andrew Carrillo (President)**, also asked another follow up question of how social justice and equity members were treated when they sat on other committee meetings as compared to when they sat on their committee itself. **Chantel Bermudez (VP of Social Justice and Equity)** and **Tyler Lewis (Chief of Staff)**, replied to that question by saying that they too have experienced being treated differently and also pointed out that these should be brought to more focus. **Tonee Sherrill (Executive Director)**, also clarified that as when he asked the question to what 'Pushback' meant, he was not targeting SJEK members by large and also not **Chantel Bermudez (VP of Social Justice and Equity)**. **Vanessa Miller (Education Rep)**, also added that with **Chantel Bermudez (VP of Social Justice and Equity)** bringing these issues to the table, it is now our duty as the board to make sure that in future nobody is being treated like this and also are held accountable for their actions. **Jennifer Valencia (Director of Retention & Graduation Initiatives)**, also advocated for the issue and said that this is a pressing issue that needs to be resolved as she has also experienced the same situation.

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*



**Motion to extend the meeting to 4:05 PM**

**Moved By Tyler Lewis (Chief of Staff), Seconded by Alondra Esquivel Garcia (VP of Facilities & Services),**

**Motion Approved by Consensus.**

**Motion to go out of the order of the day to move to action item A.**

**Moved By Alondra Esquivel Garcia (VP of Facilities & Services), Seconded by Rashid Abdul Rahiman (VP of Facilities & Services).**

**g. Changing Exec meeting time - VP of Social Justice and Equity (Chantel Bermudez)**

*Discuss changing exec meeting times so we can meet if it's an emergency the same week as a board meeting.*

**h. Exec Updates - President (Andrew Carrillo)**

*The Committee will share updates they have with the committee.*

**i. External Affairs Updates - VP External Affairs (Joshua Ochoa)**

*The Committee will discuss some of the major external affairs and advocacy updates in the coming months.*

**IX. Action Items**

**a. Exec Subcommittee - President (Andrew Carrillo)**

*The Committee will take action on establishing a subcommittee of Exec for the purpose of appointing a new VP Internal.*

**Andrew Carrillo (President)**, informed about the BOD that for VP internal position we have 8 candidates to select from, and added that he wants to allow for 2 BOD members and 3 EXEC members to be on the committee and he as the Chair of the committee and will interview 4 candidates and select one of them, finally.

**Yes: 7, No: None**

**Motion passed.**

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*



**Motion to Move the items E,G,H and I to the next Exec Meeting 02/17/21.**

**Yes: 7, No: None**

**Motion passed.**

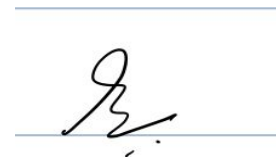
IX. Announcements

X. Adjournment

Approved by: [Committee Chair] Tyler Lewis



Respectfully submitted by: [Samarth Anngeri]



*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu)*