



Executive Committee

January 31st, 2024

2:00 pm - 4:00 pm

T-152

Zoom Call: <https://sfsu.zoom.us/j/91666786157?pwd=YlFGZHYzbGoySThwT25aU3dVay9VOT09>

Meeting ID: 916 6678 6157

Passcode: Executive

Minutes

I. Call to order

Meeting called to order at 2:06pm.

II. Roll Call

**Ersa, President (Chair) – Present
Iese Esera, Chief of Staff – Present
Shrey Patel, VP of Finance – Present
Yamini Jindal, VP of Internal Affairs – Present
Thyra Beckley, VP of External Affairs – Present
Fayeeza Shaikh, VP of Academic Affairs – Present
Rajdeep Walia, Chief Justice – Present
Dr. Jamillah Moore, VP SAEM – Present (2:10pm)
Alejandro Rios, Interim Executive Director – Present**

III. Approval of Agenda

**Motion to approve the agenda for January 31st, 2024.
Moved by Shrey Patel, VP of Finance. Seconded by Fayeeza Shaikh, VP of Academic Affairs.
Yes: 6, No:0, Abstain: 0.
Motion passes.**

IV. Approval of Minutes

**Motion to approve the minutes from November 8th, 2023.
Moved by Rajdeep Walia, Chief Justice. Seconded by Yamini Jindal, VP of Internal Affairs.
Yes: 6, No: 0, Abstain: 0.
Motion passes.**

- V. Open Forum
- VI. Closed Session (authorized by Board of Directors)

a. Consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee (Ersa - President)

The Committee will convene in Closed Session, pursuant to Education Code 89307 of the California Code to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.

Motion to move into closed session inviting Jamila Ali (AED HR), Jennilee Del Mundo (HR Generalist), Christine Amador (Sr. Manager Gov. and Admin.), and Dean Miguel Hernandez to join in person, as well as excluding Alejandro Rios, IED

Moved by Iese Esera, Chief of Staff.

Seconded by Shrey Patel, VP Finance.

Closed session ended at 2:15pm.

- VII. Discussion Item

a. Exec Check-In and Exchanging (Ersa - President)

The Committee will meet for the first time in the Spring 2024 semester.

Ersa President opened the meeting by requesting updates from committee members on their activities, issues, or assignments from the Winter BOD Retreat. **Fayeeza Shaikh, VP of Academic Affairs**, focused on achieving goals set during the retreat but reported difficulties in communication among board members. **Thyra Beckley, VP of External Affairs**, echoed these communication challenges, noting difficulties in contacting committee members. **Fayeeza** also shared that they had initiated introductions with college deans, planning a 30-minute discussion without a clear agenda due to lack of coordination.

Iese Esera, Chief of Staff, announced a meeting on attendance and accountability to occur before the Spring 2024's first BOD meeting, scheduled for next week from 1pm to 2pm. He emphasized the necessity of holding college representatives accountable for their lack of responsiveness. **Christine Amador, Sr. Manager Admin and Gov**, suggested that issues with college representatives be first addressed privately, with a witness, before taking them to a public forum. She advocated for understanding the reasons behind their non-responsiveness.

Iese stressed the importance of enforcing attendance policies as per the bylaws and suggested that Vice Presidents enforce attendance at committee meetings. He mentioned that the upcoming Wednesday meeting would serve as a reminder of these policies. **Christine** proposed voting on rules, such as timely email responses, to hold members accountable.

Alejandro Rios, Interim Executive Director, underscored the need for collaboration and accountability, stating that deviations from norms should be collectively addressed. He advocated for proactive communication to uphold organizational standards.


Karina Zamora, Governance Assistant Specialist, shared her approach as a former President, which involved understanding and accommodating members' preferred communication methods and escalating unresolved issues to **Christine** for further action. **Christine** added that unnotified absences should not be marked as excused, emphasizing the importance of maintaining a paper trail for accountability.

Iese agreed with **Christine's** suggestions and concluded that maintaining a record of communications would help in holding members accountable for their attendance and participation.

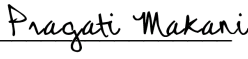
- VIII. Action Items
- IX. Announcements
- X. Adjournment

Meeting adjourned at 3:26pm.

Approved by: **Ersa, President**

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Respectfully submitted submitted by: **Pragati Makani, Head VP Assistant**

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