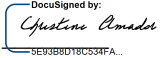




Posted: 7/12/2024 | 12:05 PM PDT

Signature: DocuSigned by:  
Christine Amador  
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## Executive Committee

July 16th, 2024  
11:30 am - 12:30 pm  
T-152

Zoom Call: <https://sfsu.zoom.us/j/91666786157?pwd=YlFGZHYzbGoySThwT25aU3dVay9VQT09>

Meeting ID: 916 6678 6157

Passcode: Exec

## Agenda

- I. Call to order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes (06.26.2024)
- V. Open Forum
- VI. Discussion Item

**a. Chief Justice Appointment (Brandon Foley - President)**

*The Executive Committee will discuss selecting a Chief Justice nominee.*

- VII. Action Items

**b. Chief Justice Appointment (Brandon Foley - President)**

*The Executive Committee will take action on selecting a Chief Justice nominee.*

- VIII. Announcements
- IX. Adjournment

*To request accessibility accommodations, please email [christine@asi.sfsu.edu](mailto:christine@asi.sfsu.edu).*

*Members shall be teleconferencing in from the following locations: 1600 Holloway Ave, San Francisco, CA 94132*



## **Executive Committee**

**June 26th, 2024**

**2:00 pm - 4:00 pm**

**T-152**

**Zoom Call:**<https://sfsu.zoom.us/j/91666786157?pwd=YlFGZHYzbGoySThwT25aU3dVay9VOT09>

**Meeting ID: 916 6678 6157**

**Passcode: Exec**

## **Minutes**

### **I. Call to order**

**Meeting called to order at 2:03pm.**

### **II. Roll Call**

**Brandon Foley, President (chair) - Present**  
**Bella Martinez-Bernal, VP Internal Affairs - Present**  
**Andrea Soto, VP External Affairs - Present**  
**Lorena Mejia, VP Finance - Excused**  
**Maya Bal, VP Academic Affairs - Present**  
**Dr. Jamillah Moore, VP SAEM - Present (Dr. Smith)**  
**Alejandro Rios, Executive Director - Present**

### **III. Approval of Agenda**

**Motion to approve the agenda for June 26th, 2024.**

**Moved by Maya Bal, VP Academic Affairs. Seconded by Bella Martinez-Bernal, VP Internal Affairs.**

**No discussion**

**Yes: 4, No: 0, Abstain: 0.**

**Motion passes.**

### **IV. Approval of Minutes**

**Motion to approve the minutes from June 3rd, 2024.**

**Moved by Maya Bal, VP Academic Affairs. Seconded by Andrea Soto, VP External Affairs.**

**Motion to amend the minutes for June 3rd, 2024 to correct “Brandon said he would like to interview 4 people total”.**

**Moved by Maya Bal, VP Academic Affairs. Seconded by Bella Martinez-Bernal, VP**

**Internal Affairs.**

**Yes: 4, No: 0, Abstain: 0.**

**Motion passes.**

**Yes: 4, No: 0, Abstain: 0.**

**Motion passes.**

V. Open Forum

None

VI. Discussion Item

**a. Chief of Staff Appointment (Brandon Foley - President)**

*The Committee will discuss selecting a Chief of Staff nominee.*

**Brandon Foley, the President**, asked **Lorena Mejia, the VP of Finance**, if she wanted him to go over the interviews that took place earlier and update her on them. **Lorena** replied that she would like them to briefly review the interviews. **Brandon** agreed and informed her that they had interviewed a total of four candidates, with each of them interviewing two candidates each. He mentioned that there would be a follow-up interview today for **Grishma Thumar, the Science & Engineering Representative**. Regarding the second interview for Kanisha, it did not go well, and they decided unanimously to send an email informing her that she would not be moving forward in the process. **Grishma's** interview went well, but they still planned to conduct a follow-up interview today.

To continue with the follow-up interview, **Brandon Foley, the President**, began with the follow-up questions for **Grishma Thumar, the Science & Engineering Representative**. These questions were drafted by him. **Lorena Mejia, the VP of Finance**, asked if they were still planning to have more interviews for the position of Chief Justice. **Brandon** replied that they would be rescheduling an interview with one of the candidates for the position, which will take place after the next BOD meeting. Currently, they do not have a strong candidate for the position. He added that he will reopen the application for the position of Chief Justice for about a week to have more applicants and also informed that the Chief of Staff position application will not be opening and will continue with the follow up interviews. **Christine Amador, AED Governance**, also informed **Lorena** that she had sent the notes from the meeting to her email.

The first question that **Brandon Foley, the President**, started off with was:

1. The Chief of Staff is the Chair of the AS Board of Directors, where they play a large part in leading the board over the course of the year. This role should be filled by someone who is capable of leading a large group of people and able to be assertive when necessary. What experiences do you have, either from work, class, mentorships, or with student orgs, that have helped shape your leadership abilities?

**Grishma Thumar, the Science & Engineering Representative**, responded that she was one of the Orientation Leaders last summer. She managed a group of 10-15 students at a time, guiding them through the various services offered by the university and assisting them in enrolling in the right courses. She also informed the members that she has signed up for peer-to-peer mentorship, through which she helps new students who need assistance in their major.

The second question that was asked was:

2. The Chief of Staff, as Chair of the AS Board of Directors, is tasked with conflict resolution both inside board meetings and extending outside of those, if necessary. This can include managing the emotions of members and stopping discussions when necessary. Please describe any experiences that have developed your conflict resolution skills and how they relate to the position.

**Grishma Thumar, the Science & Engineering Representative**, responded to the question by referring to her work. She mentioned instances where she encountered difficulties and conflicts and handled them by considering everyone's perspectives and working towards a solution to better resolve the issue or conflict.

The third question that was asked was:

3. Student outreach plays a significant role in being an AS Board of Directors member, especially in identifying and addressing issues that students on campus are facing. Student outreach can come in a number of different ways, from organized events or tabling to informal conversations. Please describe any student outreach experiences you have and how they relate to the position.

**Grishma Thumar, the Science & Engineering Representative**, informed the members that she is also part of a student organization on campus and is well-informed about what students want and the types of events they wish to have. She also mentioned her campaigning during the elections as part of her student outreach experience.

The fourth question that was asked was:

4. Advocacy for student interests and representation is a core responsibility of being an AS board member. This needs to be considered during board meetings, but also in any external advocacy efforts. If selected, how strongly will you prioritize student voices in the decisions you make?

**Grishma Thumar, the Science & Engineering Representative**, informed the board that she would like to prioritize student interests over any other, emphasizing that the board represents the voices of students on campus and that any decisions made by the board will directly impact them.

**Brandon Foley, the President**, concluded the session by wishing her well. He mentioned that the questions asked in the previous round of interviews were surface-level, whereas these questions were more in-depth and specific to the position. He also noted that if they were to move forward with any other candidate, they would follow up with the same set of questions. He also informed the members that the interview went well and **Grishma Thumar, the Science & Engineering Representative**, did answer the questions with satisfactory answers, and also considered her current position as a board member and currently not a part of the Executive Committee which satisfies the condition for the position of Chief of Staff, and expressed his confidence in her. **Brandon** also invited other members of the committee to share their views. **Bella Martinez-Bernal, VP of Internal Affairs**, responded that she liked **Grishma's** answers and unanimously voted in favor of her appointment as Chief of Staff. **Maya Bal, VP of Academic Affairs**, also voted in favor. **Andrea Soto, VP of External Affairs**, mentioned that while the last question wasn't entirely answered, she considered other factors such as growth potential and also voted in favor. **Frederick Smith, Associate Vice President of Equity and Community Inclusion**, voted in favor as well, stating that the role could be a growth opportunity for Grishma and that her answers were good and thorough. **Lorena Mejia, VP of Finance**, expressed that she preferred **Grishma's** answers and application over the other applicants, stating that she is the best candidate for the position.

**b. Chief Justice Appointment (Brandon Foley - President)**

*The Committee will discuss selecting a Chief Justice nominee.*

**Brandon Foley, the President**, informed the board that out of the two interviews conducted, one did not go well and the other was rescheduled for a later date. He mentioned that this would give the board time to review the interview recordings and notes before finalizing a candidate. Additionally, he stated that the application period would remain open for another week or two. And hopefully they will have a candidate for the position of Chief of Justice before the next BOD meeting at the end of July.

VII. Action Items

**a. Chief of Staff Appointment (Brandon Foley - President)**

*The Committee will take action on selecting a Chief of Staff nominee.*

**Motion to nominate Grishma Thumar, the Science & Engineering Representative, for the position of Chief of Staff.**

**Moved by Bella Martinez-Bernal, VP Internal Affairs. Seconded by Maya Bal, VP Academic Affairs.**

No Discussion.

**Yes: 4, No: 0, Abstain: 0.**

**Motion passes.**

**b. Chief Justice Appointment (Brandon Foley - President)**

*The Committee will take action on selecting a Chief Justice nominee.*

**Motion to table action item 'b' Chief Justice Appointment.**

**Moved by Maya Bal, VP Academic Affairs. Seconded by Bella Martinez-Bernal, VP Internal Affairs.**

No Discussion.

**Yes: 4, No: 0, Abstain: 0.**

**Motion passes.**

VIII. Announcements

**Brandon Foley, the President**, informed the members that they will have an action item for Chief of Staff Appointment at the next BOD meeting.

IX. Adjournment

**Meeting adjourned at 2:29pm.**

Approved by: **Brandon Foley, the President**

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Respectfully submitted by: Tushin Kulshreshtha , **Head VP Assistant**

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# Executive Committee Agenda Item Request Form

**\*\*ITEMS RECEIVED AFTER THE DEADLINE INDICATED IN THE CALL FOR ITEMS WILL NOT BE CONSIDERED UNLESS IT IS AN EMERGENCY/TIME SENSITIVE ISSUE\*\***

In an effort to streamline how agenda items are received, please utilize the following form to submit any and all agenda item requests for the upcoming Board of Directors Executive meeting.

Email \*

president@asi.sfsu.edu

Date of meeting \*

July 16th, 2024 ▼

What kind of item is it? \*



Action



Discussion

What is the item called? (Example: Resolution in Opposition of the City and County of San Francisco's Parking Tax) \*

Chief Justice Appointment

Please provide a brief description of the item (example: The Board will discuss and take action on the Resolution in Opposition of the City and County of San Francisco Parking Tax) \*

The Executive Committee will discuss selecting a Chief Justice nominee.

Sponsoring Committee/ Board member \*

Brandon Foley - President

Recommended Motion (example: Move to approve the Resolution in Opposition of the City and County of San Francisco Parking Tax) \*

n/a

What fiscal impact does this item have? Please provide a projected cost, where the money will come from, how this expense is beneficial, etc. \*

n/a

Please provide some background on this agenda item to help contextualize it for fellow Board members. \*

Based on the new round of applicant interviews, we will discuss selecting a nominee for Chief Justice.



# Executive Committee Agenda Item Request Form

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The Executive Committee will take action on selecting a Chief Justice nominee.

Sponsoring Committee/ Board member \*

Brandon Foley - President

Recommended Motion (example: Move to approve the Resolution in Opposition of the City and County of San Francisco Parking Tax) \*

TBD (based on prior discussion item)

What fiscal impact does this item have? Please provide a projected cost, where the money will come from, how this expense is beneficial, etc. \*

n/a

Please provide some background on this agenda item to help contextualize it for fellow Board members. \*

Based on our earlier discussion item, we will move to approve a nominee for Chief Justice and send their nomination to the BOD.