

**Associated Students
San Francisco State University**

Executive Committee

17th February, 2021

Time - 2:00 PM

Zoom call

URL: <https://sfsu.zoom.us/j/91666786157?pwd=YIFGZHYzbGoySThwT25aU3dVay9VQT09>

Meeting ID: 916 6678 6157

Meeting Password: Exec

Agenda

I. Call to order at 2:03 PM

II. Roll Call

(President) Andrew Carrillo - Present

(Chief of Staff) Tyler Lewis - Absent

(VP of Finance) Rashid Abdul Rahiman - Present

(VP of External Affairs) Joshua Ochoa - Present

(VP of Facilities and Services) Alondra Esquivel Garcia - Present

(VP of Social Justice and Equity) Chantel Bermudez - Present

(Executive Director) Tonee Sherrill - Absent

(VP Student Affairs and Enrollment Management) Beth Hellwig - Excused

(Chief Justice) Krystle P. - Present

III. Approval of Agenda

Motion to approve the agenda for February 17, 2021.

Moved by **Alondra Esquivel Garcia (VP of Facilities and Services)** , Seconded by **Rashid Abdul Rahiman (VP of Finance)**.

Motion to make Discussion item A time certain at 3:30 PM and remove Discussion item F, External Affairs Updates.

Moved by **Joshua Ochoa (VP of External Affairs)** , Seconded by **Krystle P. (Chief Justice)**.

Yes : 6, No: None.

Motion was approved.

Agenda was approved by consensus.

IV. Approval of Minutes

Motion to table the approval of minutes towards the end of the meeting.

Moved by **Chantel Bermudez (VP of Social Justice and Equity)**, Seconded by **Krystle P. (Chief Justice)**.

Yes : 6, No: None.

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Motion was approved.

Motion to go out of the orders of the day to approve the minutes for the meeting that took place on 02/03/21.

Moved by Chantel Bermudez (VP of Social Justice and Equity), Seconded by Rashid Abdul Rahiman (VP of Finance).

Yes: 6, No: None

Motion is passed.

Motion to approve the minutes for on 02/03/21.

Moved by Chantel Bermudez (VP of Social Justice and Equity), Seconded by Rashid Abdul Rahiman (VP of Finance).

Motion to amend the minutes meeting that took place on 02/03/21.

The edits suggested by **Chantel Bermudez (VP of Social Justice and Equity)**:

“(Chief of Staff) Tyler Lewis asked why this is the first time the Executive committee was hearing about these changes and mentioned the importance of including information and changes during the updates portion of BOD meetings. Highlighting that she was never informed of the removal of the Chief of Staff prior to this meeting. **(Chief Justice) Krystle P.** informed the Chief of Staff that one email was sent with the proposed Bylaws two weeks prior to the meeting and she had only heard back from one Board member.”

Krystle P. (Chief Justice), replied by suggesting the following edits,

“(Chief Justice) Krystle informed the Chief of Staff that the BOD was notified one month prior that edits would be made to the Bylaws and Elections and a google doc was shared with everyone; Along with, another email was sent with the proposed Bylaws two weeks prior to the meeting and she had only heard back from two Board member.”

Yes: None , No: 6

Motion was Failed.

Motion to amend the amendment stated as follows to minutes that took place on 02/03/21.

Moved by Chantel Bermudez (VP of Social Justice and Equity), Seconded by Krystle P. (Chief Justice)

“(Tyler Lewis (Chief of Staff) asked why this is the first time the Executive committee was hearing about these changes and mentioned the importance of including information and changes during the updates portion of BOD meetings. Highlighting that she was never informed of the removal of the Chief of Staff prior to this meeting. **Krystle P. (Chief Justice)** informed the Chief of Staff that the BOD was notified one month prior that edits would be made to the Bylaws and Elections and a google doc was shared with everyone; Along with, another email was sent with the proposed Bylaws two weeks prior to the meeting and she had only heard back from two Board member.”

Yes: 5 , No: None

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Motion is passed.

Minutes for 02/03/21 were approved.

V. Open Forum

Donyel Hill (Assistant Executive Director of Programs), addressed the Exec board and gave his introduction to the BOD. He added that helping students and supporting communities is something that he has been doing for a long time and is one of his greatest passions, that being his main motivator to be here and serve SF State's community. Some of his After Work hobbies include collecting college hoodies and driving motorcycles.

VI. Closed Session

None.

VII. Discussion Items

a. WASC Reaffirmation - Andrew Carrlio (President.)

Dean Lori Beth Way will discuss with the Committee on ways AS can be involved in the coming WAS Reaffirmation process.

Lori Beth Way (Dean), pointed out that each and every school that receives federal aid/grants needs to be accredited. And in the case of San Francisco State University it is WASC. She also pointed out that the last accreditation was carried out in 2013, and was awarded 10 years. She also pointed out that the learning outcomes that were projected by the faculties in the school were not clearly aligned with the learning outcomes of the programs itself, and that needs to be improved as it improves the transparency, and she also pointed out that to carry out this process they did a syllabi audit. And there are some commitments that WASC needs the institution to follow. Examples include being committed to student success and having system integrity, accountability and sustainability. She also pointed out the students could be a part of writing the institutional report, and also encouraged that she would love to have some student volunteers who are going to support the institution in doing that. She also pointed out the holistic way of thinking that the university is approaching in drafting and meeting their requirements.

Andrew Carrillo (President), also pointed out that he will try his best to support **Lori Beth Way (Dean)** in any way possible and would reach out to students to get them to participate in writing the institutional report. **Jennifer Valencia (Director of Retention & Graduation Initiatives)**, asked for clarification if the outreach was only limited to the associated students body or to the entire university itself. In response, **Lori Beth Way (Dean)** said that it is open to anybody who was interested in joining the committee. **Krystle P. (Chief Justice)**, also suggested that she would love to have one executive member steering this committee as that would be a great opportunity to get involved. **Lori Beth Way (Dean)**, also pointed out that they are planning on building a one unit course that focuses on shared governance that would come out of her department, and will touch on concepts like Robert's rules etc. **Krystle P. (Chief Justice)**, also added that she really loves the idea and would love to see it being implemented.

b. Executive Updates - Andrew Carrlio (President.)

The Executive committee will discuss and make suggestions regarding the formalization of the program formation procedure.

Krystle P. (Chief Justice) added to the conversation that the Rules committee has changed their meeting time and it would be meeting off weeks at Friday from 4 to 5 PM and this change has

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been made to include so that the committee is able to reach out and get more people to get involved.

Chantel Bermudez (VP of Social Justice and Equity), also added that they have also changed the meeting times for the SJEC committee and its rescheduled to Friday from 2 to 4 PM. They are also working on a 5 year financial plan that would be brought back to the BOD to get some support and discuss its materials. They are also working closely to support the APIA students and respond to them regarding the current violence that has been happening against the asian community.

Joshua Ochoa (VP of External Affairs), referred to his email list for a full list of the updates that are going to take place but updated the BOD on some key point updates. He added that the CSSA new deal is in motion. He also pointed out that they are also trying to expand the conversation on the UPD resolution. He also added that they are also updating the Exec committee meeting times to mondays from 2 to 4 PM, but this is not final, as they are waiting for other people to respond as well. He also shared his update regarding the vaccination site and added that they are working very closely to make sure that more and more people are getting vaccinated and also making sure that the student volunteers that are present are also getting their hands on these vaccinations.

Chantel Bermudez (VP of Social Justice and Equity), also added that she would be working very closely with the Academic senate and the President to make sure to draft a supporting document for supporting the Asian community who have been victims of hate crimes.

Alondra Esquivel Garcia (VP of Facilities and Services), also requested **Chantel Bermudez (VP of Social Justice and Equity)** to add her to the mailing list so that she's able to receive the updates and also shed light about the fact that she has been experienced with working closely with student government and how one can support the AAPI communities. She also asked **Joshua Ochoa (VP of External Affairs)** to get his views on the public distribution of sanitary products and how the bill by the governor is going to be passed to which **Joshua Ochoa (VP of External Affairs)** replied that if she would like to send an email to him. **Chantel Bermudez (VP of Social Justice and Equity)** also added that she would also love to be a part of this initiative and requests **Alondra Esquivel Garcia (VP of Facilities and Services)** to attach her on her mailing list chain.

Rashid Abdul Rahiman (VP of Finance), also updated the board regarding the finance committee's planning on the investment policy and also added that the committee is also working on building the budget.

Alondra Esquivel Garcia (VP of Facilities and Services), also pointed out the different conversations that she has been having for the past couple of days about the space allocation in the Cesar Chavez student Center, here at SF State. She also added that she would coordinate directly with the finance committee regarding the ways in which this project could be financed and also updated that they are looking for the proper vendor to help aid this problem.

Andrew Carrillo (President), also gave his update and pointed out that there is a survey coming up which will look up how the students would want the student health services to be approached towards them. He also pointed out that there would be a survey of about 25,000 students and all these students will be randomly sampled and the team is planning to get that done by the end of March. He also stated that there is another update coming up regarding the student survey for the fall 2021 semester, in which he pointed out that the survey's focus would be to establish some key boundaries to how the student wants the University to approach it.

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Chantel Bermudez (VP of Social Justice and Equity), also asked the question regarding the update for the internal affairs position and what the timeline might look for that one. To which **Andrew Carrillo (President)**, replied that they would now start looking over the applications submitted by applicants and start to review them and finally finalize a candidate.

Joshua Ochoa (VP of External Affairs), asked the question to **Andrew Carrillo (President)**, and updated him regarding how they were supposed to go to a meeting that was organized by a political science professor, and asked if he was still going to the meeting. To which **Andrew Carrillo (President)** replied that he would look back on the email chain and let him know.

Chantel Bermudez (VP of Social Justice and Equity), also asked the question about the interim position that was going to pan out with **Heather Samuels (Director of Sustainability & Basic Needs)**. To which president Andrew Carrillo replied by saying that he would get in touch with **Heather Samuels (Director of Sustainability & Basic Needs)** and reach out back and let her know.

Krystle P. (Chief Justice), also asked the **Andrew Carrillo (President)** to stress on the fact that student surveys are really important because when students take the surveys and enter their student IDs, the administrators are able to derive the relation between their academic performance and mental health, and these two variables are very important to bring more services to the campus community.

Andrew Carrillo (President), also updated that he would be working closely with **Christine Amador (Leadership Development Coordinator)**, in developing the same sort of communication exercise with **Tonee Sherrill (Executive Director)** and the training regarding that would be happening next week.

c. Committee overlap - VP of Social Justice and Equity (Chantel Bermudez)

Discuss committee overlap.

Chantel Bermudez (VP of Social Justice and Equity), added that matters that have been taken by the social justice and equity committee to address are sometimes being pushed to other committees and other board members, and she pointed out that this intern has made her and the social justice and equity board feel disrespected. She also said that we need to be aware of these happenings and define the boundaries of what it means to describe a committee overlap.

Andrew Carrillo (President), pointed out that this has become his one of the most important priorities to make sure that things of this sort of nature don't happen in the future, and also added that one reason for justifying these sorts of behavior would be to say that the board itself lacks communication.

Krystle P. (Chief Justice), also pointed out that rather than bringing matters to the board we should first bring the matters to the Exec. meetings so that we all as Exec. members can circulate that within our committees and then determine which committee would be the best one to carry that action forward.

d. Changing Exec meeting time - VP of Social Justice and Equity (Chantel Bermudez)

Discuss changing exec meeting times so we can meet if it's an emergency the same week as a board meeting.

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Chantel Bermudez (VP of Social Justice and Equity), pointed out that when she served before, the Exec meeting times were from 12 PM to 2 PM, which was just before the meeting time of the board meeting. She also added that it allowed for them to discuss and go over stuff before the actual meeting started and highlighted the importance of that leisure time.

Andrew Carrillo (President), asked **Christine Amador (Leadership Development Coordinator)** if it was possible to take action during a special meeting. She advised him that it is possible to take action during a special meeting, as it's not a violation of the rules, but she pointed out that it's not a good practice to carry out. **Alondra Esquivel Garcia (VP of Facilities & Services)**, also pointed out that she might not be available to keep up with these meetings as she points out that everyone has a different set of schedules that they have to abide by. **Andrew Carrillo (President)**, also pointed out that the option of meeting from 12 PM to 2 PM on Wednesdays could be kept as an emergency plan if there is a dire need for the Exec. board to meet.

VIII. Action Items

None.

IX. Announcements

Jennifer Valencia (Director of Retention & Graduation Initiatives), also reminded the BOD that it would be much appreciated if they were able to make up the time to support **Jainam Shah (Science & Engineering Rep)**, for his college of engineering open form that is happening on Friday. **Lee Lockhart (Liberal & Creative Arts Rep)**, also pointed out that BSU is having the blackness at workplace events, and encouraged everyone on the BOD to check it out if they have the time to do so. **Krystle P. (Chief Justice)**, also pointed out that she is also going to share the information about the 5 year administrative review about the deans of different colleges on campus in her email. **Chantel Bermudez (VP of Social Justice and Equity)**, that she also has been closely working with CSSA and **Joshua Ochoa (VP of External Affairs)**, to help spread the awareness regarding social justice, dissemination and policing.

X. Adjournment

Meeting adjourned at 3:58 PM.

Approved by: Tyler Lewis (Chief of Staff)



Respectfully submitted by: Samarth Basavaraj Annigeri



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