

# IC Corporation

## AUTHORIZED FIELD CHANGE

**AFC # 03402**

**January 2004**

**Subject File: Flip Seat Cushion Width**

**All IC Corporation & Affiliate Companies Dealers**

### **SUBJECT:**

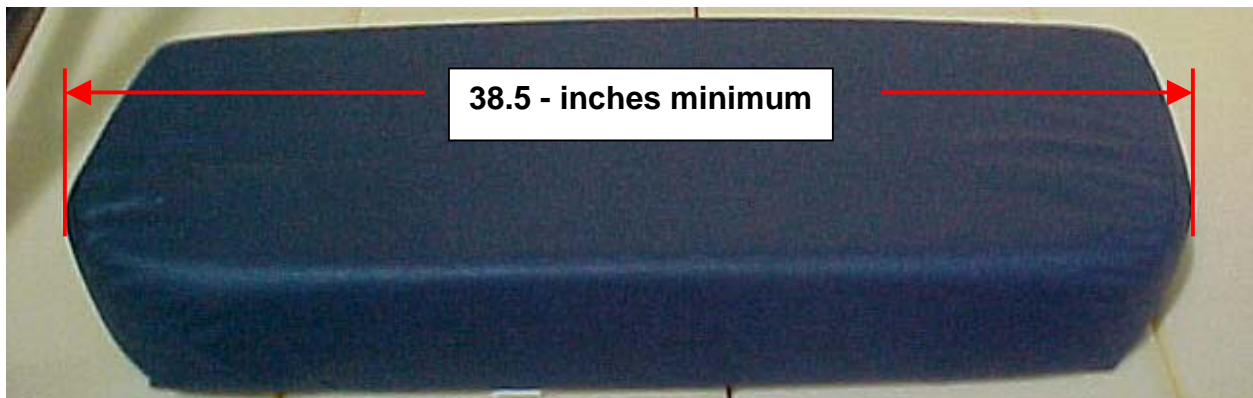
Certain buses built for the state of New York with 39-inch wide flip seats did not meet the state's requirement for the seat cushion to be 39-inches wide. The New York Department of Transportation ("NYDOT") has advised that, if this seat cushion does not meet a minimum of 38.5-inch width at the next NYDOT inspection, the bus will be removed from service until the seat cushion width is fixed or the capacity label of the bus is reduced by one.

### **APPLIES TO:**

All IC buses manufactured for New York at the Tulsa and Conway facilities with 39-inch wide flip seats between January 1, 2002 and October 16, 2003.

### **ACTIONS YOU SHOULD TAKE:**

Inspect this unit by measuring the width of the flip seat cushion. See picture below for proper method of measurement. If the width does not meet the accepted 38.5-inch width requirement, please refer to the following repair procedure.



IC has put a time limit on this authorized field change. To take advantage of obtaining new cushions at no charge your request must be received by IC or the dealer no later than September 1, 2004. Because the NYDOT wishes to have these corrections made as soon as possible and at least prior to the next NYDOT inspection, IC believes that this time line should allow completion of this campaign.

### **REPAIR PROCEDURE:**

The customer was told that they may make this repair at their facility to reduce down time or ask their dealer to make this correction for them at no cost. If the customer desired to make this repair, they were asked to return the enclosed “**AUTHORIZED FIELD CAMPAIGN**” card with box # 8 checked and the parts would be shipped directly to them at no charge or they may purchase the parts from their dealer.



### **WARNING:**

To prevent serious eye injury, always wear safe eye protection when you perform vehicle maintenance or service.

The repair procedure involves removing the defective seat cushion from the seat frame by removing the six (6) screws that retain the clamps used to secure the cushion to the seat frame. Before removing the brackets mark the location on the seat frame to assist in installing the new cushion. To install the new cushion assembly make sure that the back of the cushion fits against the hinges and use the same fasteners and brackets, located in the original position, to secure the cushion to the seat frame. After installing the cushion, make sure that the seat will automatically return to the folded position to provide the required aisle to the exit door.



**LABOR:**

*Each vehicle will require labor operation A40-03402-1.*

<b>Labor Operation Number</b>	<b>Description</b>	<b>Time (Hours)</b>
A40-03402-1	Inspection & Documentation	0.2
A40-03402-2	Replace One Seat Cushion	0.1
A40-03402-3	Replace Two Seat Cushions	0.2

**PARTS:**

Use the following table to determine which seat cushion you need to replace. The codes following the "PART DESCRIPTION" should match the line set ticket furnished with the bus when delivered. IC's Compliance Department at 1-800-843-5615 can verify this information for you. They will need the last 8 characters of the VIN and seat location.

<b><u>PART NUMBER</u></b>	<b><u>PART DESCRIPTION</u></b>	<b><u>SEAT CODE</u></b>	<b><u>UPHOLSTERY CODE</u></b>	<b><u>COLOR CODE</u></b>
8900111R91	Cushion Assy. Lt. 42 oz Vinyl-Black	0048UAH	0048SBG	0048PWE
8900112R91	Cushion Assy. Lt. 42 oz Kevlar-Blue	0048RTD	0048NCN	0048PWC
8900112R91	Cushion Assy. Lt. 42 oz Kevlar-Blue	0048UAH	0048NCN	0048PWC
8900113R91	Cushion Assy. Rt. 42 oz Kevlar-Blue	0048UAU	0048NCN	0048PWC
8900114R91	Cushion Assy. Lt. 42 oz Vinyl-Blue	0048UAH	0048SBG	0048PWC
8900115R91	Cushion Assy. Rt. 42 oz Vinyl-Blue	0048UAU	0048SBG	0048PWC
8900116R91	Cushion Assy. Lt. 42 oz Kevlar-Brown	0048UAH	0048NCN	0048PWA
8900117R91	Cushion Assy. Rt. 42 oz Kevlar-Brown	0048UAU	0048NCN	0048PWA
8900118R91	Cushion Assy. Lt. 42 oz Vinyl-Brown	0048UAH	0048SBG	0048PWA
8900119R91	Cushion Assy. Rt. 42 oz Vinyl-Brown	0048UAU	0048SBG	0048PWA
8900120R91	Cushion Assy. Lt. 42 oz Kevlar-Gray	0048UAH	0048NCN	0048PWD
8900121R91	Cushion Assy. Lt. 42 oz Vinyl-Gray	0048UAH	0048SBG	0048PWD
8900122R91	Cushion Assy. Rt. 42 oz Vinyl-Gray	0048UAU	0048SBG	0048PWD
8900123R91	Cushion Assy. Lt. 42 oz Vinyl-Green	0048UAH	0048SBG	0048PWB
8900124R91	Cushion Assy. Rt. 42 oz Vinyl-Green	0048UAU	0048SBG	0048PWB

Part numbers 8900114R91, 8900115R91, 8900118R91 and 8900121R91 are stocked in the PDC and should be ordered from the PDC. The remaining part numbers will be assembled and shipped directly from Conway and should be ordered from our compliance department. Please provide your needs, the VIN(s) and the shipping address when notifying the Compliance department.

**ADMINISTRATIVE/DEALER RESPONSIBILITIES (U.S. & POSSESSIONS)**

Proceed immediately to make the necessary corrections to the units in your inventory. All inventory vehicles subject to this AFC must be corrected prior to sale, transfer, or delivery. If vehicles have been sold or transferred and you are in receipt of Customer Notification Letters and/or "**Authorized Field Campaign**" cards for those vehicles, the transfer location or the customer must be notified from your dealer location.

### **AFC CLAIMS – Repairs Performed By Authorized Dealers**

Refer to the Dealer's Policy Manual for procedures to conduct an AFC. It is important that the AFC Coding be completed properly to assist in processing the recall claim. Complete instructions will be found in the Warranty Manual, Section 7-1.

Special attention should be given to items 39 through 44.

GROUP	NOUN	C	WARR	TP	PAD
0 3 4 0 2		2	40	P	100

GROUP Enter AFC Number \_\_\_\_\_

NOUN Leave Blank. \_\_\_\_\_

C (CAUSE) Enter either 1, 2, or 3. \_\_\_\_\_  
1. Inspected (No repair required).  
2. Inspected and repaired.  
3. Defective part from parts stock. \_\_\_\_\_

WARRANTY (Warranty Code) Enter 40. \_\_\_\_\_

TYPE PART Enter P for type part causing failure. \_\_\_\_\_

PAD Enter 100 \_\_\_\_\_

### **LESSOR RESPONSIBILITY:**

Any vehicle lessor receiving this AFC notice must forward a copy of this notice to the lessee within ten days.

IC Corporation asks for your full cooperation and follow-up to this important subject matter. If you have any questions or need further assistance, please contact the Regional Service Manager at your regional office.