



IC Corporation

751 South Harkrider, Conway, Ar 72302

A SUBSIDIARY OF INTERNATIONAL
TRUCK AND ENGINE CORPORATION

SAFETY RECALL 04304

June 2005

Dear IC Corporation Customer:

This notice is sent to you in accordance with the requirements of the National Traffic and Motor Vehicle Safety Act. IC Corporation has decided that a defect which relates to motor vehicle safety, exists in certain FE School Bus models built between March 12, 1992 and March 3, 2004. The vehicle identified on the enclosed green card fits this description and our records show that you own this vehicle. Federal regulations require that any vehicle lessor receiving this recall notice must forward a copy of this notice to the lessee within ten days.

REASON FOR THIS RECALL

The seats involved in this recall are manufactured by CE White and mounted on a pedestal type base only. The plate of the upper pedestal mounting of the driver seat pedestal, which provides the mounting surface for the seat, may develop cracks.

Figure 1. Typical pedestal base involved in this recall. Location of "T" handle and bolt may vary by build date.

Upper pedestal mounting that is mounted to the seat needs to be replaced.

"T" handle

Guide bolt



RISK TO MOTOR VEHICLE SAFETY

These cracks could progress to the extent that the seat becomes unstable and distracts the driver, or in some cases the seat could separate from the base. This could possibly result in personal injury or death in the event of an accident.

ACTION YOU SHOULD TAKE

1. **Our records show that you are the owner** of the vehicle identified on the enclosed card. **If you are not the owner**, please read paragraph number 6.
2. If you would like your IC dealer to make this inspection and repair for you at no cost, **please contact your local IC dealer**. To have your vehicle repaired, provide your dealer with your green recall card and schedule an appointment.

If you prefer to inspect and repair the vehicle yourself, return the enclosed green card with box # 8 checked and our Compliance Department will ship the parts and instructions directly to you at no charge. Please verify that your shipping address is correct. A Post Office Box (P.O. Box) number for shipping is not acceptable. We must have a street or road address. You may also obtain these parts by faxing to 1-501-505-2433 or emailing to Kathy.anders@ic-corp.com. The last eight characters of the VIN of each unit to be repaired must be included.

3. IC dealers will have parts and instructions to make the repair available to them by **06/06/2005**. The repair will be performed without charge to you and will take approximately 30 minutes. Have your dealer verify and correct your address, if necessary.
4. If your local dealer performs the repair, they will submit a warranty claim; therefore, you **DO NOT** have to mail in the campaign card.
5. If the **vehicle will not be corrected or cannot be corrected**, please mark on the enclosed card under "CHECK ONE" the box, which best describes why the vehicle will not be repaired, and return the postage-prepaid card to us.
6. **In the event you do not own the vehicle** described on the card, please complete the card, fill in the new customer name and address if known, and return it to us. This information will allow us to update our records so we can contact the new owner and you will not be contacted again regarding this recall.

REIMBURSEMENT OF REPAIRS COMPLETED PRIOR TO THE RELEASE OF THIS RECALL

If you paid to repair your vehicle for this defect prior to receiving this recall letter, you may be eligible for reimbursement of the repair costs if the costs were incurred between 09/21/03 and 06/03/05. Contact your local IC dealer, with your original repair documentation and proof of payment, and the service advisor will determine what if any of the repair costs will qualify for reimbursement. IC dealers determine what repair costs are eligible for reimbursement. However, if you choose not to work through an IC dealer, you may submit the enclosed "REQUEST FOR REIMBURSEMENT" form, repair documentation, and proof of payment to:

International Truck and Engine Corporation
Warranty Claim Center Reimbursement Department
P.O. Box 888
Warrenville, IL 60555

RECALL CLAIMS

For Repairs Performed By Customer or Non-Authorized IC Dealers

To assist in processing the recall, it is important that you provide an invoice with the following information.

VIN # (or List of VINS repaired)

Recall Campaign # 04304 & SUBJECT (Driver Seat Pedestal)

Facilities Repair Labor Rate

Labor Operation Number

All correspondence must be returned to IC Corporation, PO Box 6000, Conway, Arkansas, 72033, Attn: Compliance Department.

IF YOU NEED ASSISTANCE

If you take your vehicle to your IC dealer on a mutually agreed upon service date, and the dealer does not remedy this condition without charge on that date or within five days, you can obtain assistance by following the procedure described in the Owner Assistance Guide section in your Owner's Manual or by calling toll free 1-800-448-7825.

You may also wish to submit a complaint to the Administrator, National Highway Traffic Safety Administration, 400 Seventh Street, S.W., Washington, D.C., 20590, or call the toll-free Auto Safety Hot-Line at 1-888-327-4236 if your IC dealer fails to repair or is unable to remedy this condition without charge or within a reasonable time.

We request your prompt attention to the correction of this defect and apologize for any inconvenience this may cause you.

PARTS INFORMATION

<i>Part Number</i>	<i>Part Description</i>	<i>Quantity</i>
2589628C1	Upper Pedestal	1

INSPECTION and REPAIR PROCEDURE



WARNING: To prevent serious eye injury, always wear safe eye protection when you perform vehicle maintenance or service.

Refer to Figure 1 at beginning of document.

1. Remove the four nuts that mount the seat adjusters to the plate.
2. Lift off the seat making sure that you clear any seat belt parts that may be guided by the seat.
3. Unscrew the “T” handle and guide bolt.
4. While holding the positioning lever in the most upright position, remove the upper pedestal mounting.
5. Insert the new upper pedestal, making sure the guide slot (long vertical slot in the tube) is inline with the guide bolt.
6. Screw the guide bolt back into place.
7. Reinstall the seat assembly removed in step 2, using the nuts removed in step 1. **Make sure** that the seat belt is placed back in the guide if available. The nuts should be **torqued** to 16 to 18 LbF-Ft (21.7 Nm to 24.4 Nm) if dry and 12 to 14 LbF-Ft (16.3 to 18.9 Nm) if oiled.
8. Adjust the seat to desired height and tighten the “T” handle to secure the seat position.
9. Destroy the removed upper pedestal.

End of Inspection and Repair Procedure.

LABOR

<i>Labor Code</i>	<i>Description</i>	<i>Time(hour)</i>
A40-04304-01	Replace Upper Pedestal	0.5

CAMPAIGN IDENTIFICATION LABEL

Each vehicle corrected in accordance with this campaign **must be** marked with a S00109 Campaign Identification Label.

Complete the label and attach on a clean surface next to the vehicle identification number (VIN) plate.

DO NOT REMOVE
IC CORPORATION
Campaign No.
VIN
Eng.#
COMPLETED
Service Location Code #
DO NOT REMOVE

This label has been shipped with your letter.

IMPORTANT

In the event you no longer own the vehicle described, please fill in the requested information on the enclosed postage-prepaid card and return it to us. This information will allow us to notify the correct owner.

IC Corporation