

# VEHICLE RECALL

**IC CORPORATION RECALL # 03301**  
**NHTSA RECALL # 03V-118**

**April 2003**

**All IC Corporation, Affiliate Companies Dealers**

**SUBJECT: VEHICLE RECALL**  
**Missing Seat Mounting Reinforcement**

IC Corporation has mailed to the affected customers the following notice: "This notice is sent to you in accordance with the requirements of the National Traffic and Motor Vehicle Safety Act. IC Corporation has decided that a defect, which relates to motor vehicle safety, exists in certain CE buses. The flip and four (4) legged seats were improperly installed. During a crash, this defect may allow the seat to become loose which could cause personal injury or death.

## **REASONS FOR THIS RECALL**

The reinforcement located under the floor for the rear mounting hardware of the seat legs to floor was not included during the assembly process. This applies only to the flip and four legged seats. Seats mounted with legs on the aisle side and to the seat rail on the wall are not involved in this recall.

## **VEHICLES INVOLVED**

The affected CE model buses were built from June 5, 2001 through July 31, 2002 with flip seats and seat belts or flip seats and anchor seats. The vehicle identified on the enclosed card fits this description and our records show you as the owner of this vehicle.

## **ACTIONS REQUIRED**

On buses meeting the above description with seat belts: Advise the operators of the subject vehicles of this defect and ask them not to place passengers on these seats until the repair is completed.

On buses meeting the above description without seat belts: Do not install seat belts until the repair is completed.

- All buses involved in this recall must have the reinforcements added.

## **REPAIR PROCEDURE**

The customer was told that their dealer would make this correction for them at no cost and to contact their dealer to make the arrangements to repair the unit.

They were also told, "If you desire to make this repair yourself, you may purchase the parts from the dealer. When you invoice us for the cost of labor, you may add the cost for the parts purchased from your dealer. If for some reason you are unable to obtain the replacement parts from your local dealer, you may return the **"AUTHORIZATION FOR RECALL SERVICE"** card with box # 8 checked and we will ship the parts directly to you at no charge. Please verify that your shipping address is correct. A Post Office Box (P.O. Box) number for shipping is not acceptable. We must have a street or road address.



To prevent serious eye injury, always wear safe eye protection when you perform vehicle maintenance or service.



Block the wheels to prevent the vehicle from moving. If a vehicle moves unexpectedly or suddenly, the result could be serious personal injury or death.



If the vehicle must be raised, do not work under a vehicle supported only by jacks. Jacks can slip or fall over potentially resulting in serious personal injury or death.

This repair procedure involves adding reinforcements under the floor to the rear mounting hardware of both the flip and four legged seats. This operation requires two people, one inside the bus and one under the bus.

1. Remove the nuts and washers from the mounting bolt.
2. Clean excess undercoating from the area where the reinforcement will seat.
3. Install the reinforcement using the bolts as a guide. For proper placement of the reinforcement use figures #3 and #4 as a guide.
4. Reinstall the washers and nuts.
5. Torque to 13 - 16 ft. lbs.



**Figure # 1 Aisle side view of 4-leg rear mounting bolts.**



**Figure # 2 Aisle side view of flip seat rear mounting bolts.**



**Figure # 3 Reinforcement position when bolts are positioned through the floor joints or cross sill.**



**Figure # 4 Reinforcement position when bolts are positioned through the floor only.**

### **LABOR:**

All vehicles in this campaign will require addition of the reinforcements. Only one of the labor operations below should be used for this defect repair.

<b>Labor Operation Number</b>	<b>Description</b>	<b>Time (Hours)</b>
A40-03301-1	Add reinforcements to both seat RR legs on buses w/1 flip seat	.7
A40-03301-2	Add reinforcements to both seat RR legs on buses w/2 flip seats	1.2

**PARTS:**

<b><u>PART NUMBER</u></b>	<b><u>PART DESCRIPTION</u></b>	<b><u>QUANTITY</u></b>
429639001	Reinforcement, Seat Mounting	4
If your bus is equipped with two (2) flip seats the quantity should be		8

**ADMINISTRATIVE/DEALER RESPONSIBILITIES (U.S. & POSSESSIONS)**

Proceed immediately to make the necessary corrections to the units in your inventory. All inventory vehicles subject to this recall campaign must be corrected prior to sale, transfer, or delivery. If vehicles have been sold or transferred and you are in receipt of Customer Notification Letters and/or Authorization for Recall Service cards for those vehicles, the transfer location or the customer must be notified from your dealer location.

The National Traffic and Motor Vehicle Safety Act, as amended, provides that each vehicle which is subject to a vehicle recall campaign must be adequately repaired within a reasonable time after the owner has tendered it for repair. A failure to adequately repair within 60 days after a tender of a vehicle is prima facie evidence of failure to repair within a reasonable time. If the condition is not adequately repaired within 60 days, the owner may be entitled to replacement with an identical or reasonable equivalent vehicle at no charge, or to a refund of the purchase price less a reasonable allowance for depreciation.

To avoid having to replace an owner's vehicle or refund the purchase price, every effort must be made to promptly schedule an appointment with each owner to repair the affected vehicle as soon as possible.

**RECALL CLAIMS – Repairs Performed By Authorized Dealers**

Refer to the Dealer's Policy Manual for procedures to conduct Recall Campaigns. It is important that the Recall Coding be completed properly to assist in processing the recall claim. Complete instructions will be found in the Warranty Manual, Section 7-1.

Special attention should be given to items 39 through 44.

GROUP	Enter Recall Number	0	3	3	0	1				C	WARR	TP	PAD
										2	40	P	100

NOUN Leave Blank.

C (CAUSE) Enter either 1, 2, or 3.

1. Inspected (No repair required).
2. Inspected and repaired.
3. Defective part from parts stock.

WARRANTY (Warranty Code) Enter 40.

TYPE PART Enter P for type part causing failure.

PAD Enter 100

**RECALL CLAIMS:****For Repairs and/or Inspections Performed By Dealers Other Than Authorized Dealers**

To assist in processing the recall, it is important that you provide an invoice with the following information.

**Body Serial #:** **Vin #:** **Recall Campaign #:** **Repair Labor rate:** **Parts Cost:**

Provide copy of receipt for reinforcements if applicable.

All correspondence must be returned to IC Corporation, PO Box 6000, Conway, Arkansas, 72033, Attn: Compliance Department.

**ADMINISTRATIVE/DISTRIBUTOR RESPONSIBILITY (EXPORT)**

Proceed immediately to make the necessary correction to the units in your inventory. All inventory vehicles subject to this recall campaign must be corrected prior to sale, transfer, or delivery. If vehicles have been sold or transferred and you are in receipt of Customer Notification Letters and Authorization for Recall Service cards for those vehicles, the transfer location or the customer must be notified from your distributor location.

Export locations are to submit warranty claims in the usual manner making reference to Safety Recall 03301.

**LESSOR RESPONSIBILITY:**

Federal Regulations require that any vehicle lessor receiving this recall notice must forward a copy of this notice to the lessee within ten days.

IC Corporation asks for your full cooperation and follow-up to this important subject matter. If you have any questions or need further assistance, please contact the Regional Service Manager at your regional office.