

IC Corporation

RECALL NOTICE

**IC CORPORATION RECALL # 03301
NHTSA RECALL # 03V-118**

April 2003

Dear IC Corporation Bus Customer:

This notice is sent to you in accordance with the requirements of the National Traffic and Motor Vehicle Safety Act. IC Corporation has decided that a defect, which relates to motor vehicle safety, exists in certain CE buses. The flip and four (4) legged seats were improperly installed. During a crash, this defect may allow the seat to become loose which could cause personal injury or death.

The affected CE model buses were built from June 5, 2001 through July 31, 2002 with flip seats and seat belts or flip seats and anchor seats. The vehicle identified on the enclosed card fits this description and our records show you as the owner of this vehicle.

REASONS FOR THIS RECALL:

The reinforcement located under the floor for the rear mounting hardware of the seat legs to floor was not included during the assembly process. This applies only to the flip and four legged seats. Seats mounted with legs on the aisle side and to the seat rail on the wall are not involved in this recall.

ACTIONS YOU SHOULD TAKE:

On buses meeting the above description with seat belts: Advise the operators of the subject vehicles of this defect and ask them not to place passengers on these seats until the repair is completed.

On buses meeting the above description without seat belts: Do not install seat belts until the repair is completed.

All buses involved in this recall must have the reinforcements added.

REPAIR PROCEDURE:

Your dealer will make this correction for you at no cost. Contact your dealer to make the arrangements to repair your unit.

If you desire to make this repair yourself, you may purchase the parts from the dealer. When you invoice us for the cost of labor, you may add the cost for the parts purchased from your dealer. If for some reason you are unable to obtain the replacement parts from your local dealer, you may return the **“AUTHORIZATION FOR RECALL SERVICE”** card with box # 8 checked and we will ship the parts directly to you at no charge. Please verify that your shipping address is correct. A Post Office Box (P.O. Box) number for shipping is not acceptable. We must have a street or road address.



To prevent serious eye injury, always wear safe eye protection when you perform vehicle maintenance or service.



Block the wheels to prevent the vehicle from moving. If a vehicle moves unexpectedly or suddenly, the result could be serious personal injury or death.



If the vehicle must be raised, do not work under a vehicle supported only by jacks. Jacks can slip or fall over potentially resulting in serious personal injury or death.

This repair procedure involves adding reinforcements under the floor to the rear mounting hardware of both the flip and four legged seats. This operation requires two people, one inside the bus and one under the bus.

1. Remove the nuts and washers from the mounting bolt.
2. Clean excess undercoating from the area where the reinforcement will seat.
3. Install the reinforcement using the bolts as a guide. For proper placement of the reinforcement use figures #3 and #4 as a guide.
4. Reinstall the washers and nuts.
5. Torque to 13 - 16 ft. lbs.



**Figure # 1 Aisle side view of 4-leg rear mounting bolts.
Wall side not shown.**



**Figure # 2 Aisle side view of flip seat rear mounting bolts.
Wall side not shown.**



Figure # 3 Reinforcement position when bolts are positioned through the floor joints or cross sill.



Figure # 4 Reinforcement position when bolts are positioned through the floor only.

LABOR:

| | |
|---|-----------|
| Add reinforcements to both seat RR legs on buses w/1 flip seat | .7 hours |
| Add reinforcements to both seat RR legs on buses w/2 flip seats | 1.2 hours |

PARTS:

| <u>PART NUMBER</u> | <u>PART DESCRIPTION</u> | <u>QUANTITY</u> |
|---------------------------|---|------------------------|
| 429639001 | Reinforcement, Seat Mounting w/1 flip sea | 4 |
| 429639001 | Reinforcement, Seat Mounting w/2 flip seats | 8 |

RECALL CLAIMS:

For Repairs Performed By Customer or Non Authorized Dealers

To assist in processing the recall, it is important that you provide an invoice with the following information for reimbursement.

Body Serial #: Vin #: Recall Campaign #: Repair Labor rate: Parts Cost:

Provide copy of receipt for reinforcements if applicable. All correspondence must be returned to IC Corporation, PO Box 6000, Conway, Arkansas, 72033, Attn: Compliance Department.

WHAT YOUR DEALER WILL DO:

Your dealer will repair your vehicle **free of charge** (parts and labor). We estimate that our dealers will have instructions to remedy this defect by April 20, 2003. Please make arrangements with your dealer for repair on a mutually agreed upon date.

IF YOU NEED HELP:

If the dealer does not remedy this condition without charge on the mutually agreed upon date, you can obtain assistance by calling IC Corporation's Compliance Department at the toll free number listed below. You may also wish to submit a complaint to the Administrator of the National Highway Traffic Safety Administration if you believe that IC Corporation or its dealer has failed to remedy the vehicle without charge, within a reasonable time, which is no longer than 60 days after you first tender to obtain repair. Submit your complaints to 400 Seventh Street, S.W., Washington, D.C. 20590, or call the toll-free Auto Safety Hotline at 1-888-327-4236.

If you have questions concerning this notification, please contact an authorized dealer or our Compliance Department at 1-800-843-5615. You may locate your nearest dealer by calling 1-800-993-7686 or you may call our Compliance Department.

We request your prompt attention in the correction of this defect and apologize for any inconvenience this may cause you.

IMPORTANT

In the event you no longer own the vehicle described, please fill in the requested information on the enclosed postage-prepaid card and return it to us. This information will allow us to notify the correct owner.

Federal Regulations require that any vehicle lessor receiving this recall notice must forward a copy of this notice to the lessee within ten days.