Hackathon Participant Registration and Proposal Submission
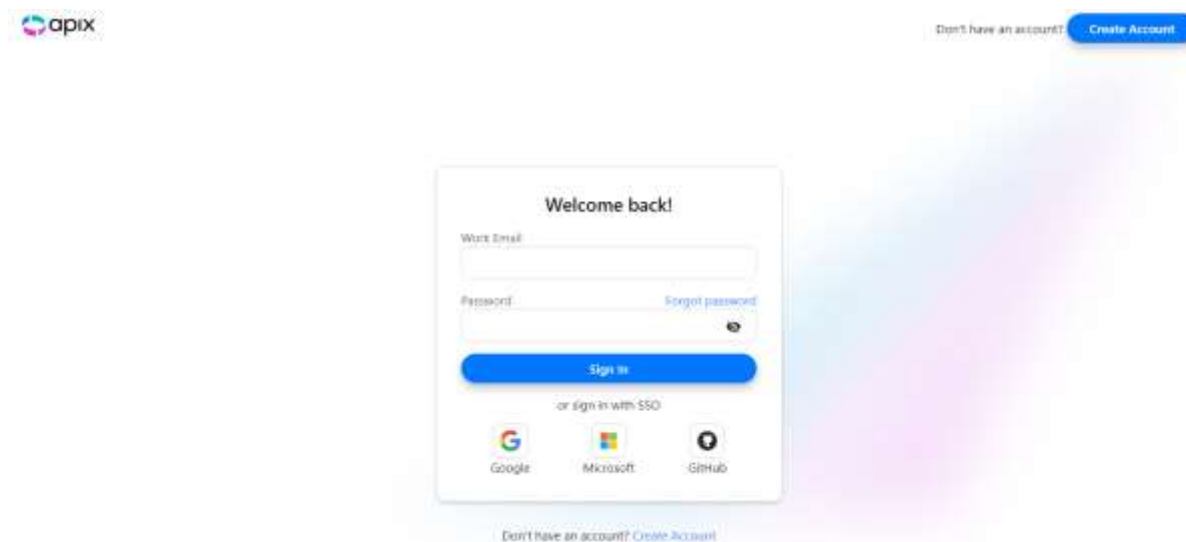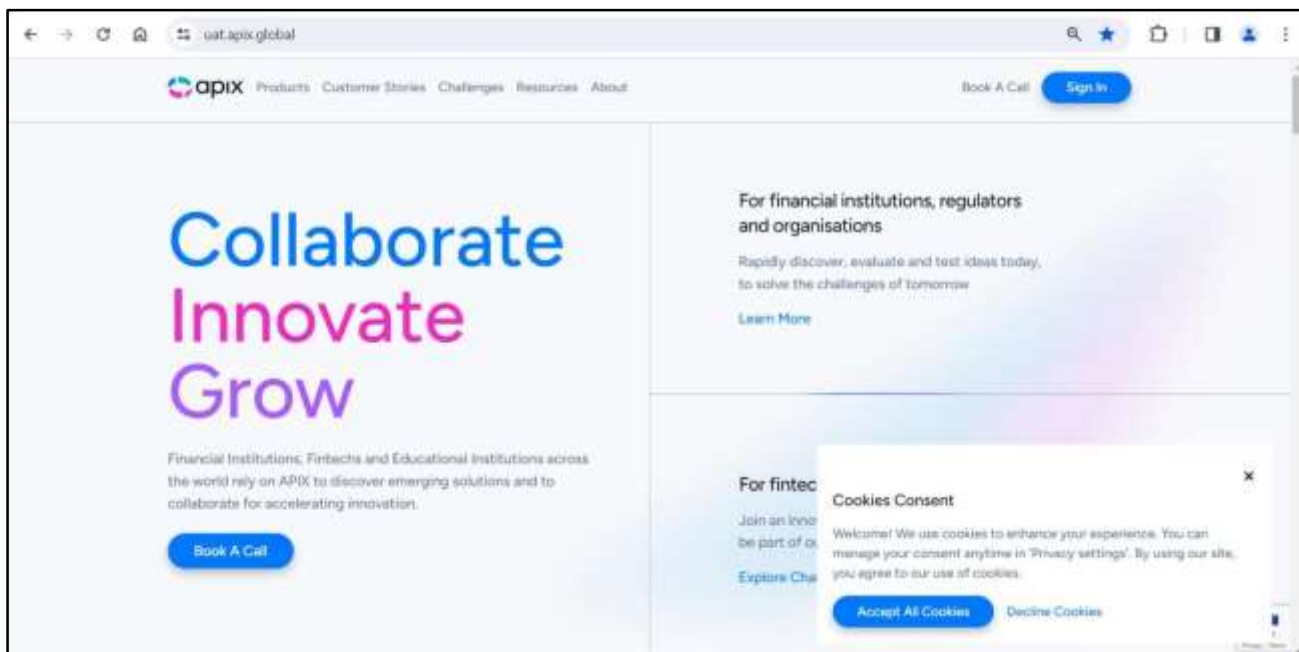
Table of Contents

There are two types of Users :

1. Already Registered Users on APIX
2. New Users on APIX

For New Users, please jump to Page 15 for details

For Already Registered Users, continue from Page 3

1.0 Login to APIX Application

1. Navigate to the application
2. Click on Sign In
3. Login to the application with your credentials

2.0 Accessing the hackathon

After logging in, you will be presented with the My Dashboard screen.

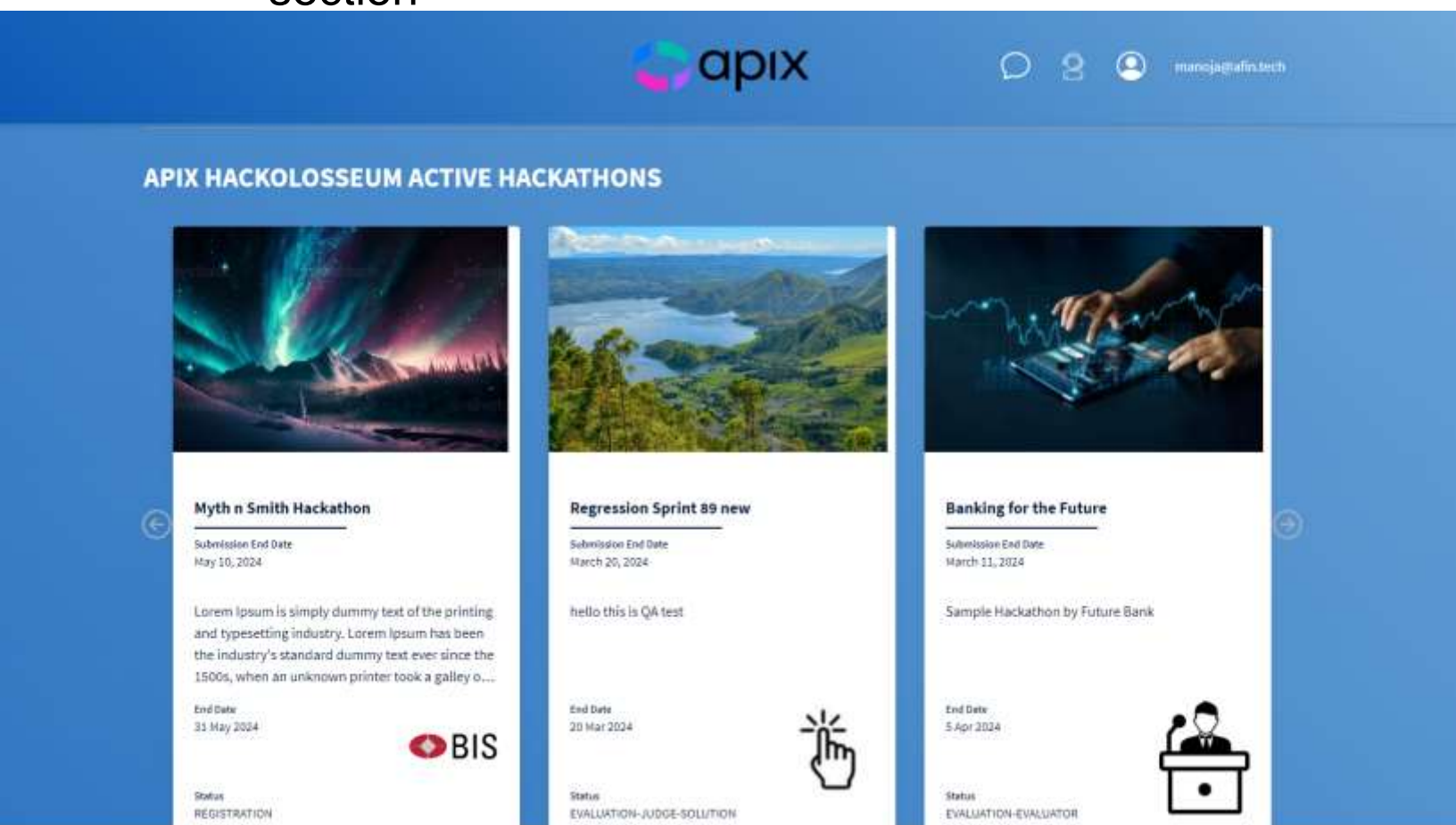There are 2 ways to access a hackathon

1. Accessing the hackathon from the hackolosseum page in the active hackathons list

2. Accessing the hackathon from the Org Participation screen in the New Hackathons table

There are 2 ways to access the Org Participation screen

1. Clicking on Org Participation option available under the hackathon & challenges menu in the Blue Navigation Bar

2. Clicking on Org Participation option under My Hackathon available in the user drop-down menu (man icon in the header)

2.1 Accessing the hackathon from hackolosseum screen

1. Click on Hackathon & Challenges on the Blue Navigation Bar

2. On the hackolosseum page, scroll to Active Hackathons section

2.2 Accessing hackathon from the Org Participation screen

Clicking on Org Participation, you will be displayed the screen having two tables
1. My Hackathons – Lists all the hackathons that you/ your organization has participated or registered for.

2. New Hackathons – Lists all the hackathons on the platform available for registration

2.3 Hackathon Home Page

1. Scroll to the New Hackathons table on the Org Participation screen

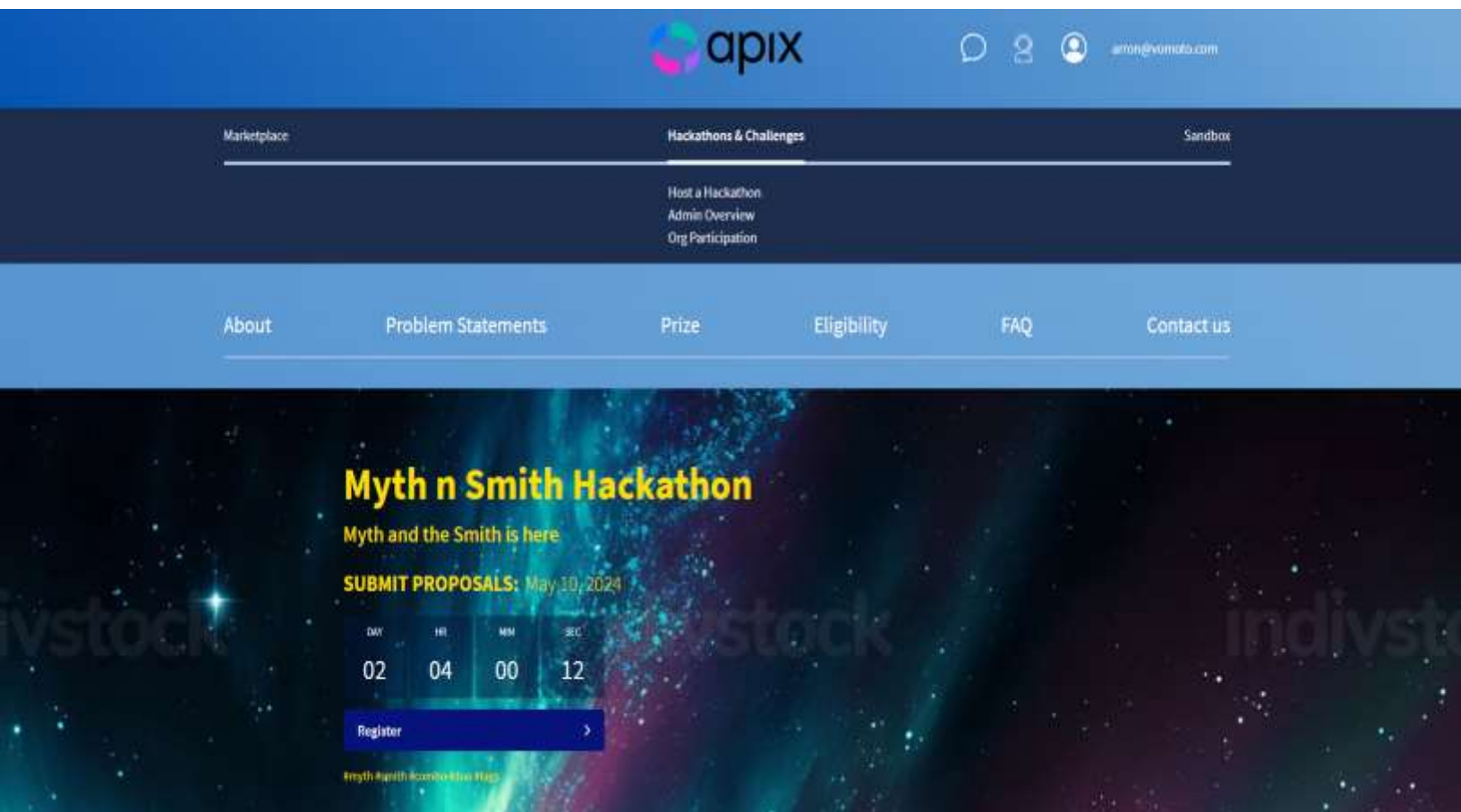2. Click on Visit or click on the hackathon name

3.0 Hackathon – Registration

When the hackathon started accepting Registrations, then the Register CTA will be available.

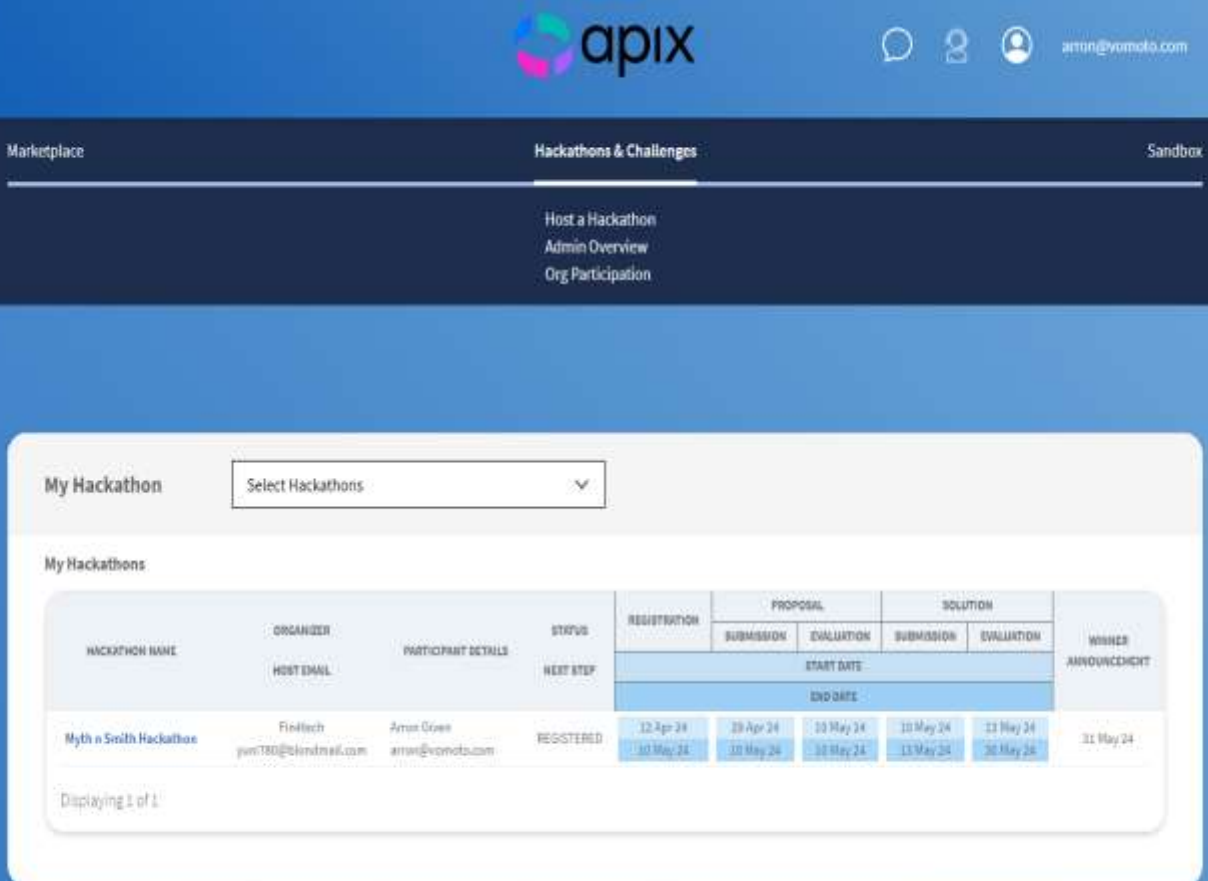Click on Register CTA to Register for the hackathon

3.1 Org Participation – My Hackathon

Once you have registered for the hackathon, then on the Org Participation screen, the hackathon would appear in the My Hackathons table

On clicking on the Hackathon name, you will be displayed with the hackathon steps and details

4.0 Hackathon – Submit Proposal

On registering for the hackathon and when the Proposal Submission stage is started, then the you will be displayed with the Submit Proposal CTA

Submit Proposal CTA is available on the My Hackathons table also
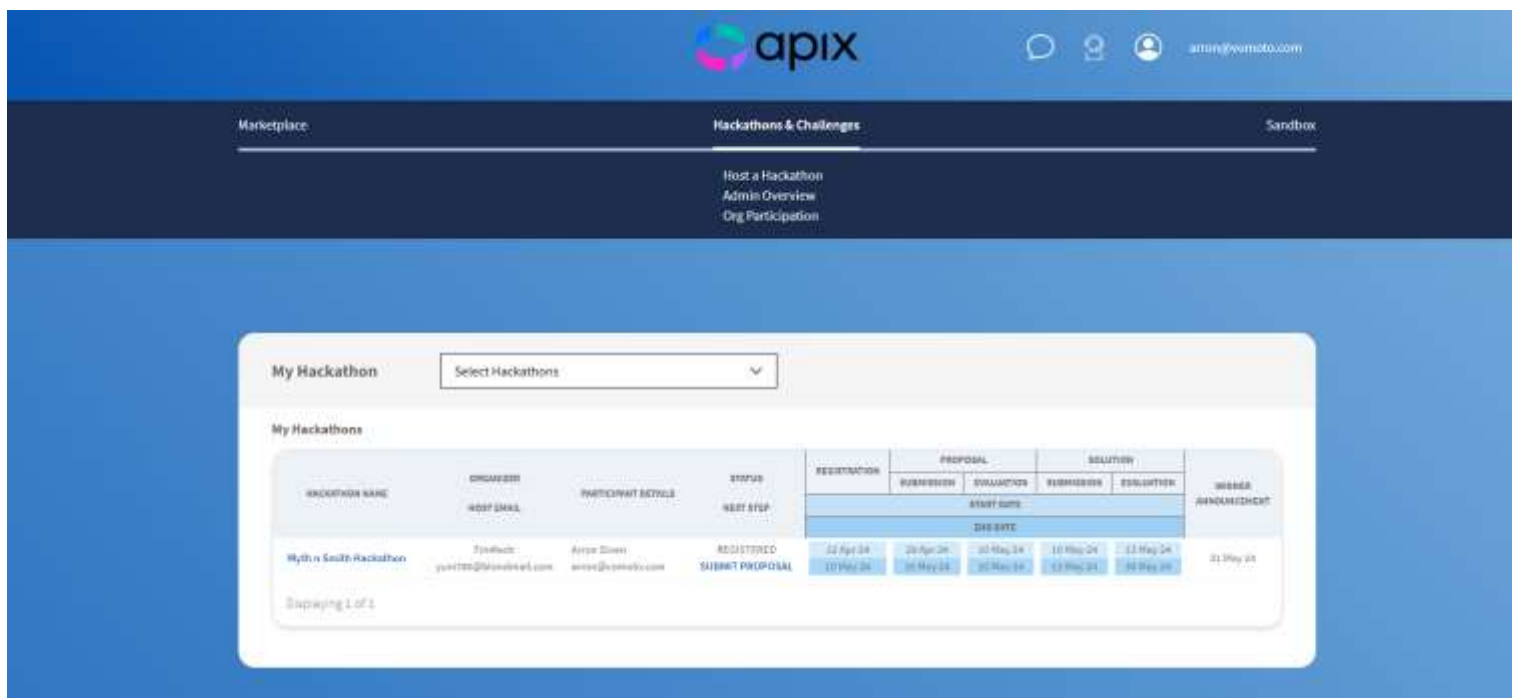
4.1 Hackathon – Proposal Submission

On clicking on Submit Proposal, you will be presented with the participant's terms and condition screen.
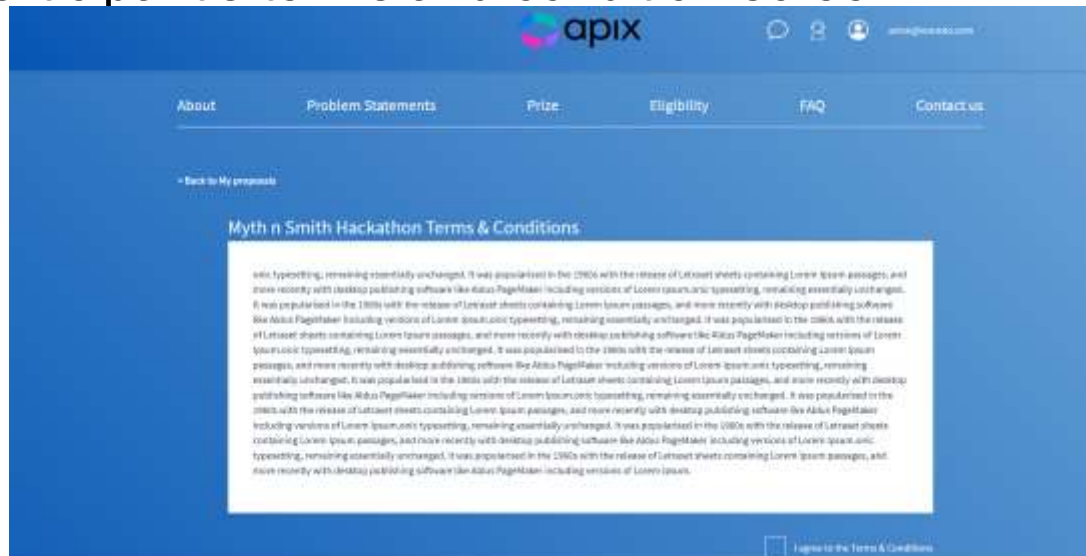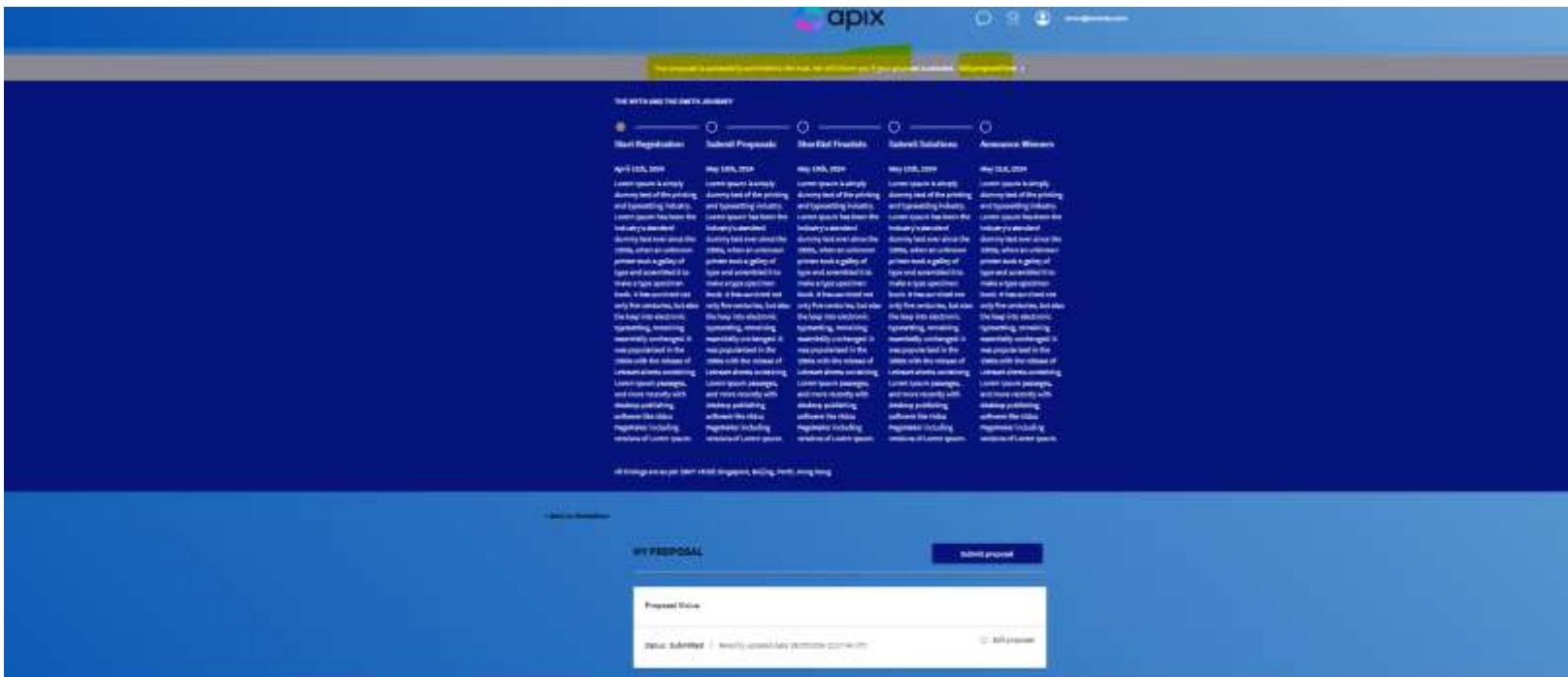
Once you click on the I agree with Terms & Conditions checkbox, you will be displayed with the proposal questions.
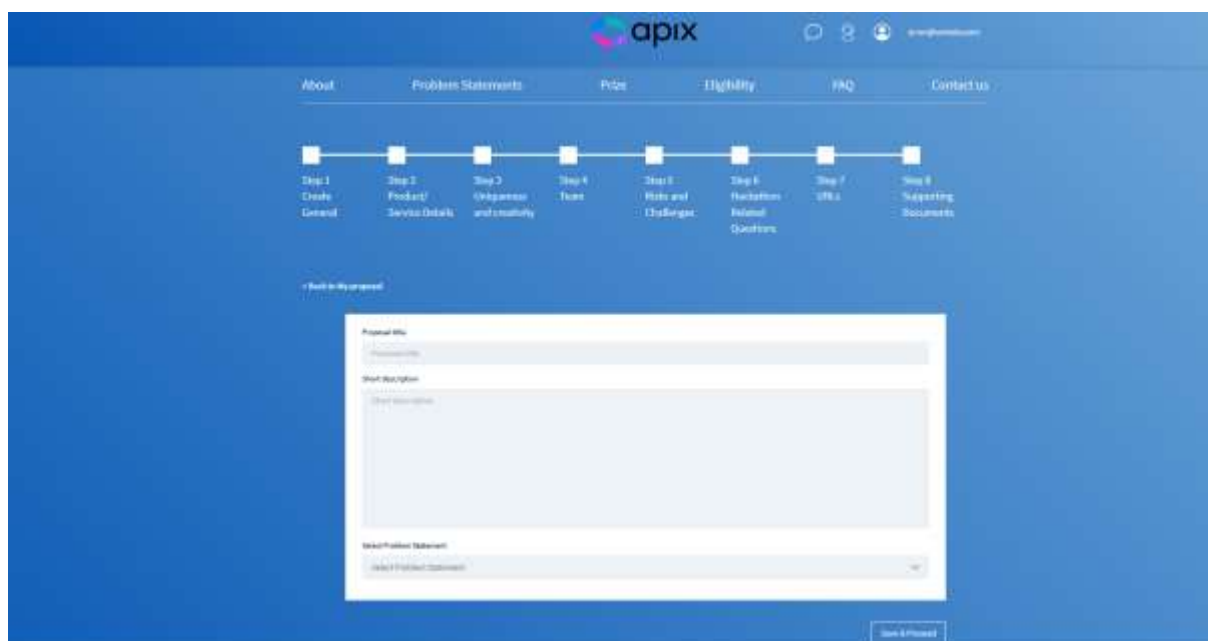
Proceed to complete the proposal questions and submit the proposal.

Once the proposal has been submitted, you will be displayed with the My Proposals screen, with the proposal submitted.

Note: You can submit proposal for more than one problem statement. But you will be able to submit only one proposal for one problem statement.

4.2 Edit Proposal

When the proposal submission stage is still In-Progress, them you will be able to edit the submitted proposal on clicking on Edit Proposal

Once the proposals have been submitted, await the results of the proposal evaluation. Once shortlisted you will receive an email requesting you to Submit your Solutions

User is New to APIX

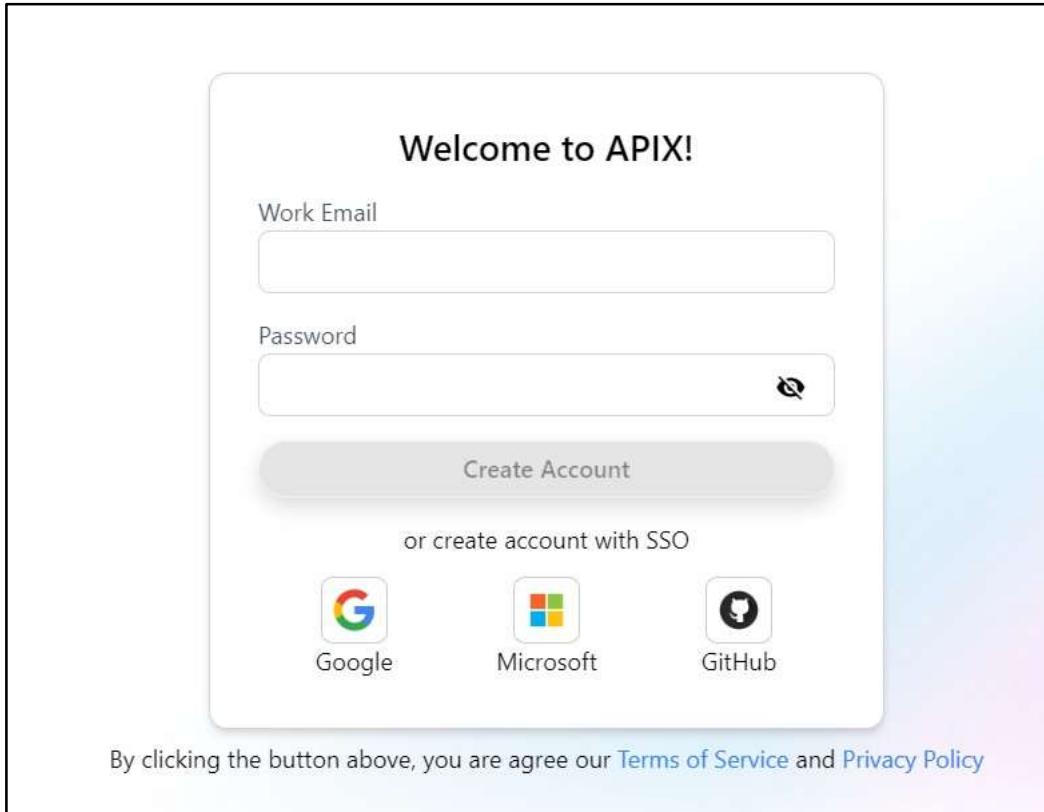If the user/organization is new to APIX, then they first have to get themselves register.

User needs to Click on 'New to APIX- Register' CTA.

Once Clicked on New to APIX – Register, the user will be navigated to Create Account Page

On the Create account screen, enter the work email address and password and click on Create Account CTA.
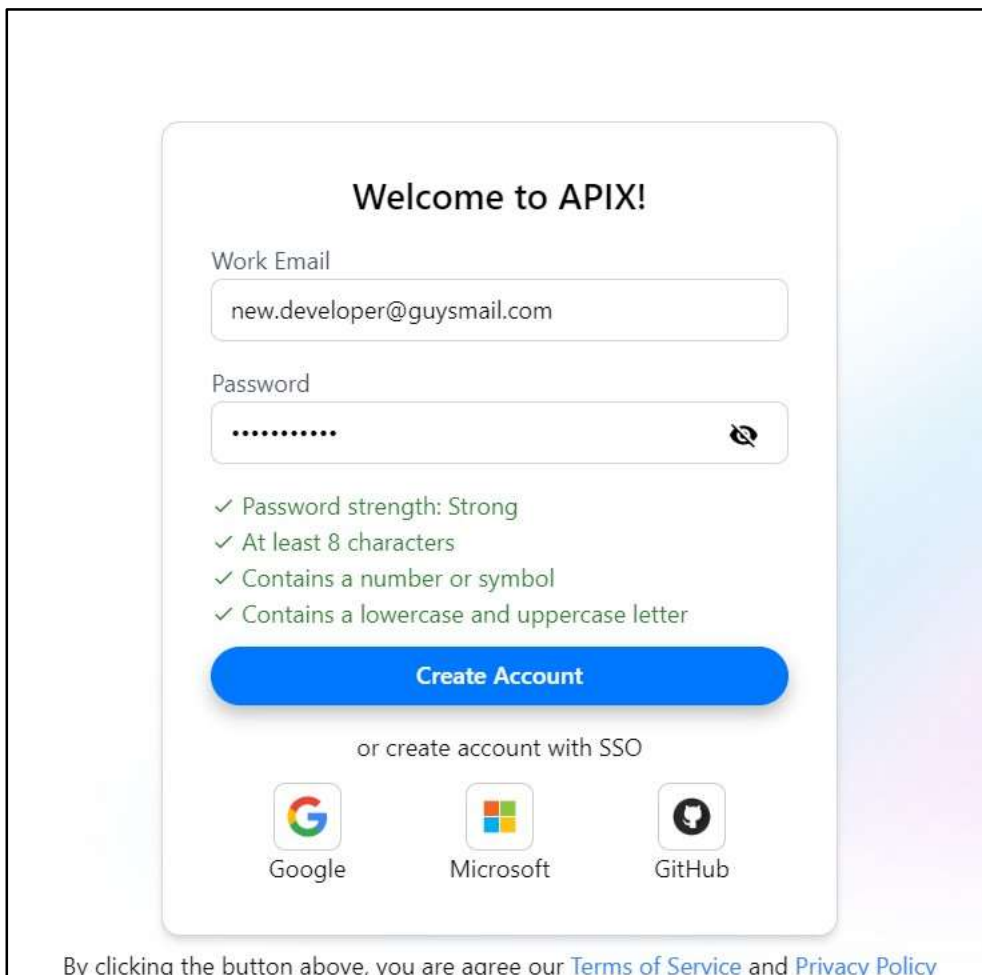
The Terms and Conditions and Privacy policy hyperlinks are available on the screen. Click on each link to read them before you create an account with APIX.

You can also create account with your Google, Microsoft or GitHub accounts other than using the email and password.

The password entered should satisfy the following conditions
1. Should be at least 8 characters long
2. Should contain a lowercase and an uppercase letter
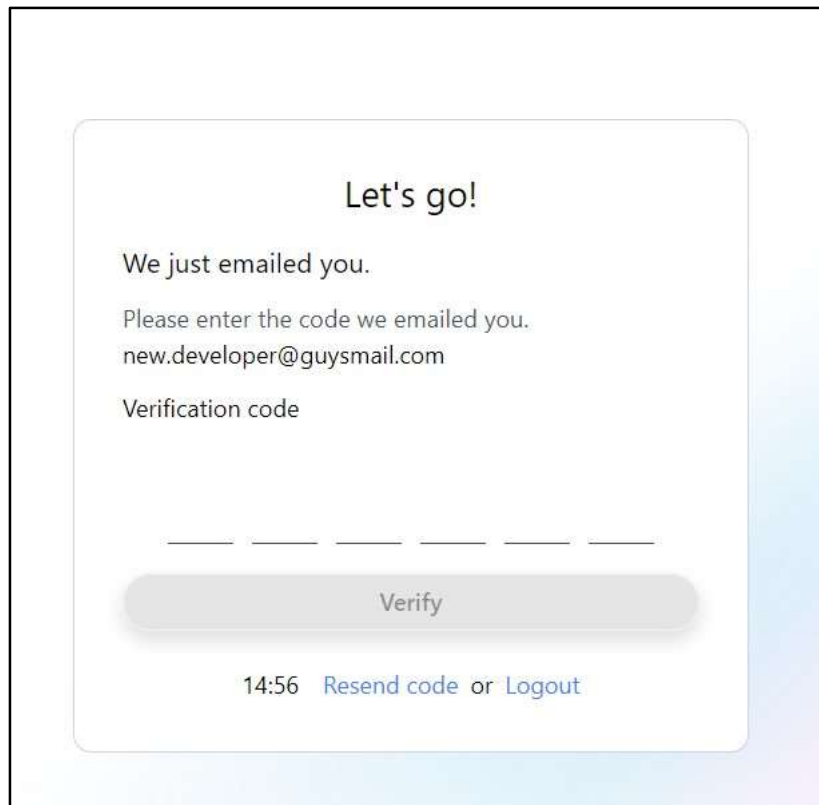3. Should contain a symbol
4. Should contain a number

Enter the password satisfying all the conditions and click on Create Account CTA.
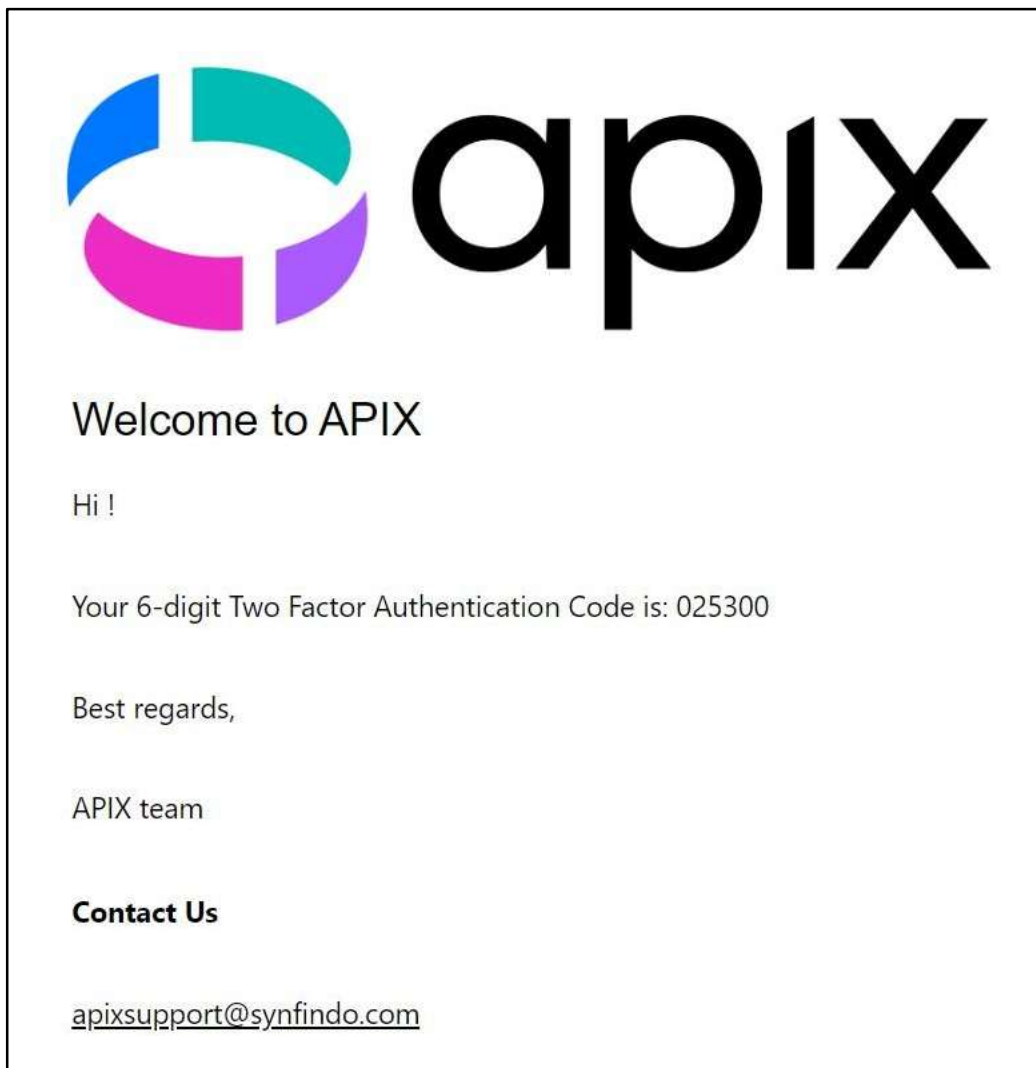
Verification screen

On clicking on Create Account, you will be displayed with the Verification screen, where you will be prompted to enter the verification code sent to your email
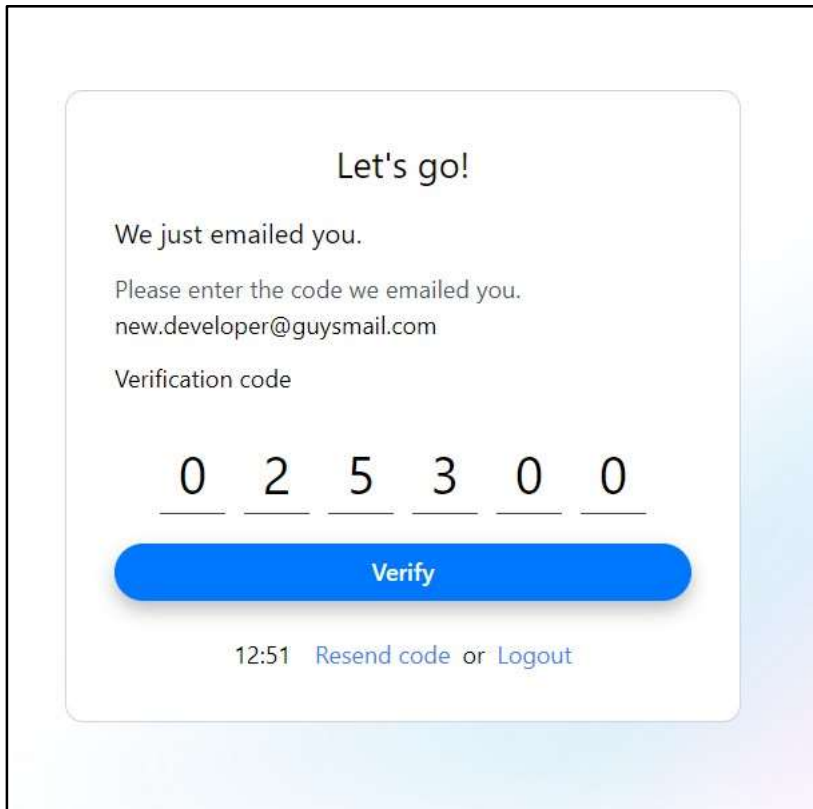

Check your work email entered for the verification code in the inbox. If the code is not available in the inbox, please check your Spam folder.

A 6 digit verification code will be sent from the email address auth@verify.apixplatform.com to your work email entered.

Welcome to APIX

Hi !

Your 6-digit Two Factor Authentication Code is: 025300

Best regards,

APIX team

Contact Us

apixsupport@synfindo.com

The code received is valid for 15 minutes.

Enter the 6 digit code on the verification screen and click on Verify.

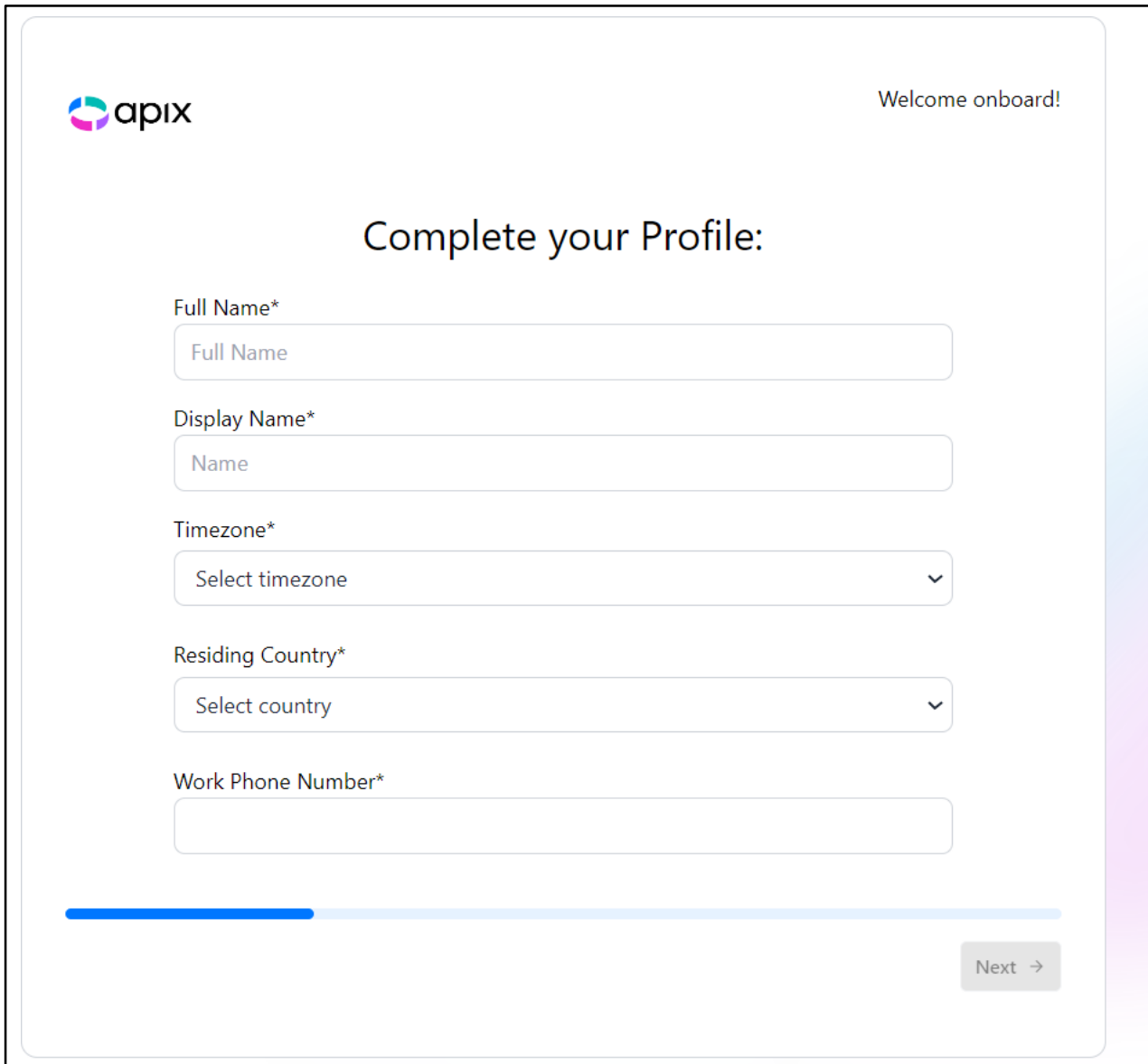Clicking on Resend code, will send the verification code again to your work email entered and clicking on Logout, will log you out of the session.
You can continue from the verification later on logging in with the valid email
address and password.

6. Complete Profile Screen

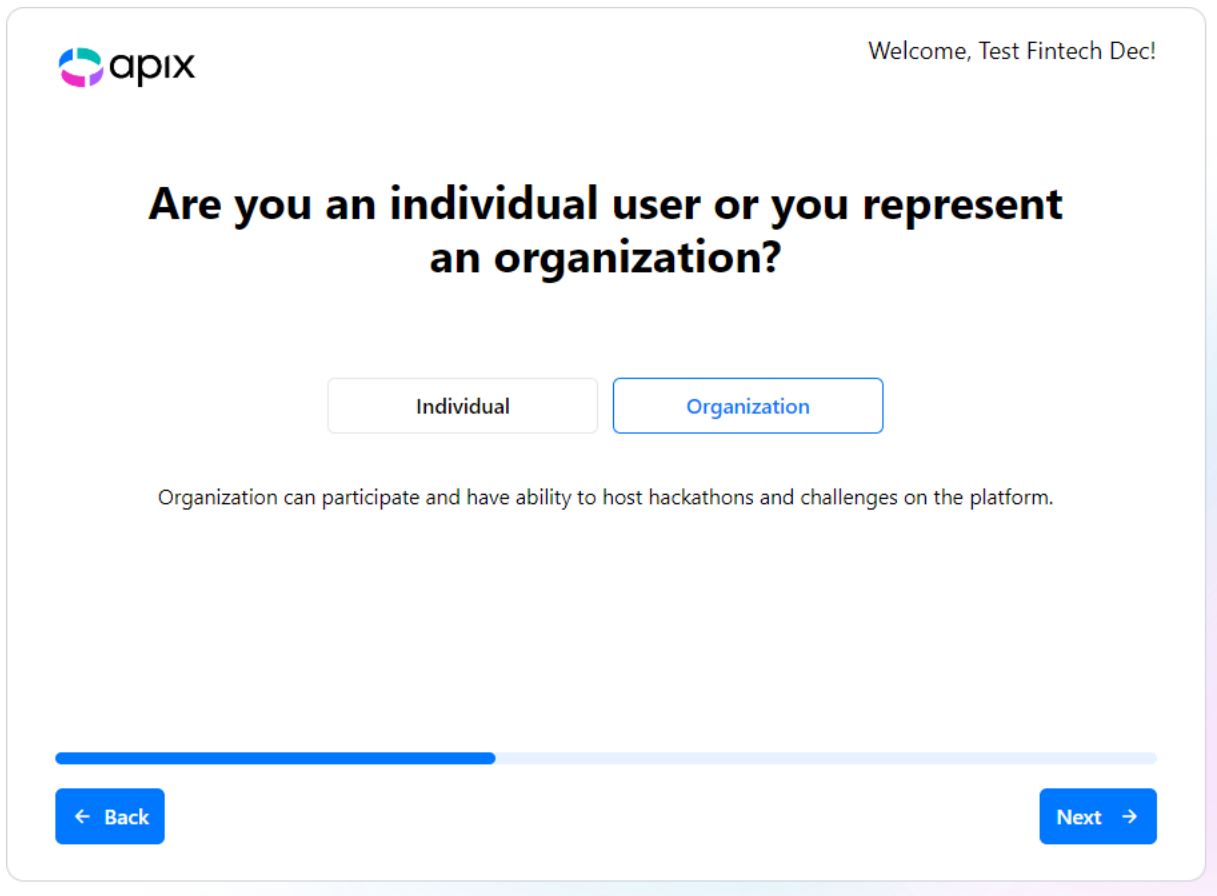On verifying the email by entering the OTP, you will be navigated to the Complete your profile screen.

Enter your full name, display name, time zone, residing country and work phone number to proceed to the next screen. Enter all the details and click on Next.

7. Choose Account type Screen
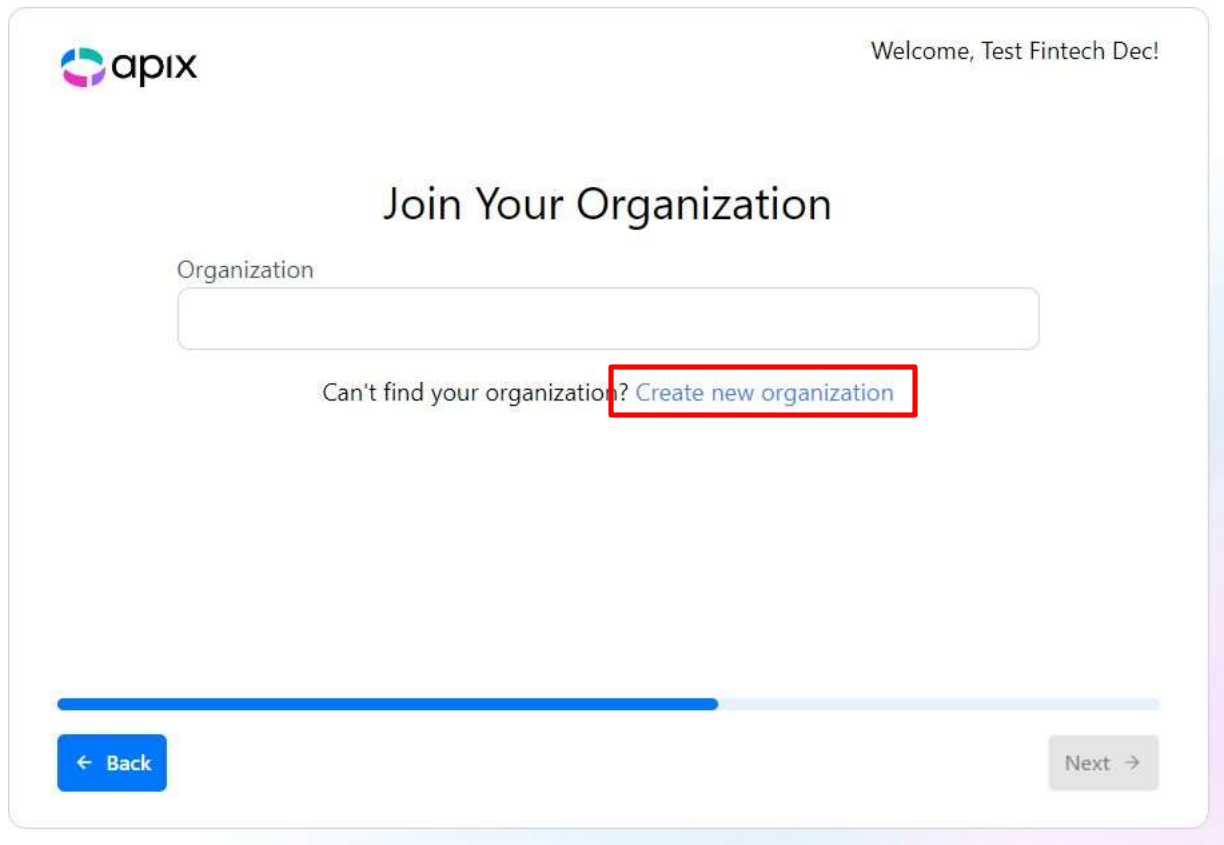
Choose your account type as Organization.

Note: Organization can participate and have ability to host hackathons and challenges on the platform.

Click on Next.

8. Join your Organization

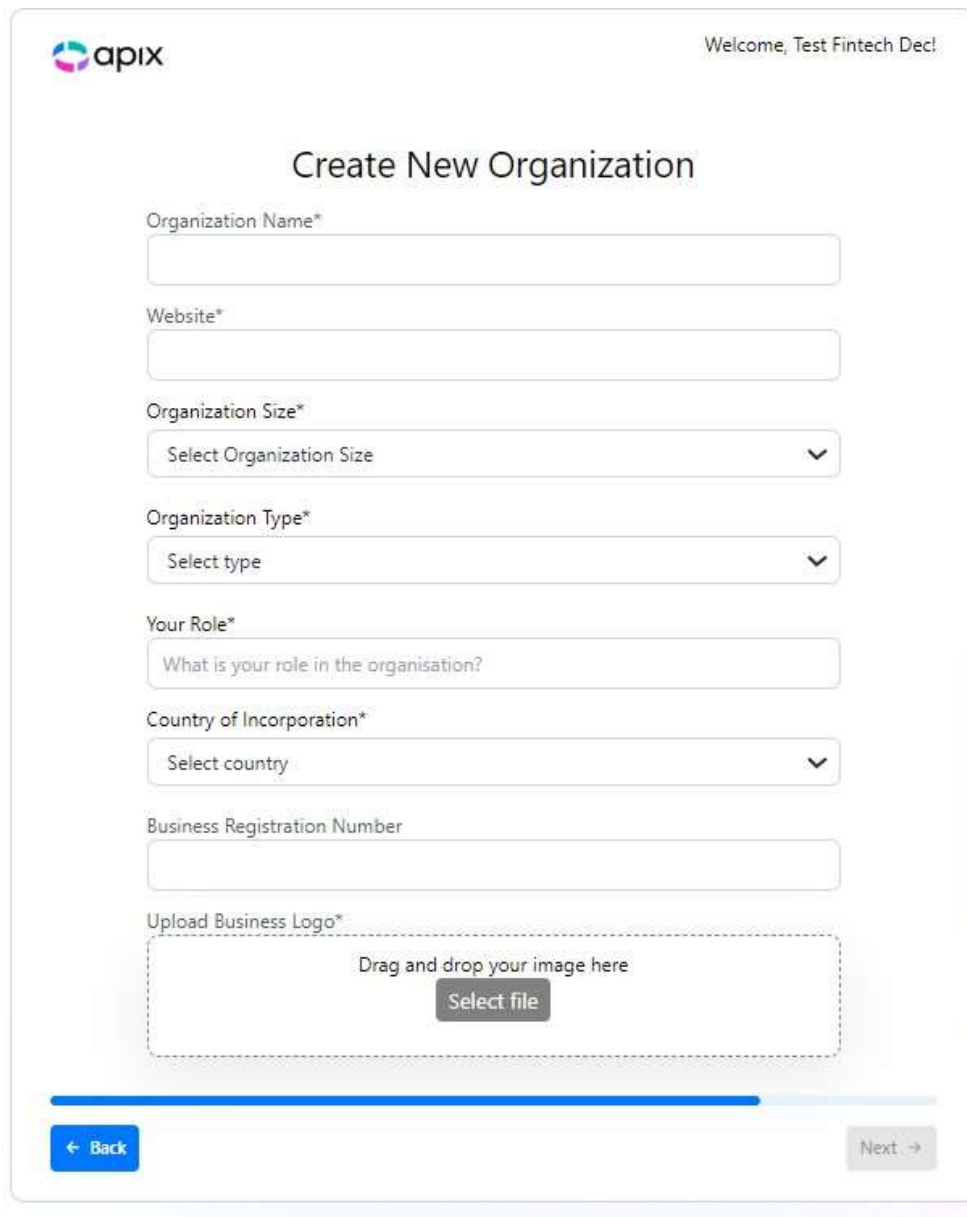On the Join your Organization, click on Create New Organization CTA to register a new organization.

9. Create New Organization

On clicking on Create New Organization CTA, you will be displayed with the Create New Organization screen.

Enter the Organization Name, Website, Organization type, Your Role, Country of Incorporation and Logo.
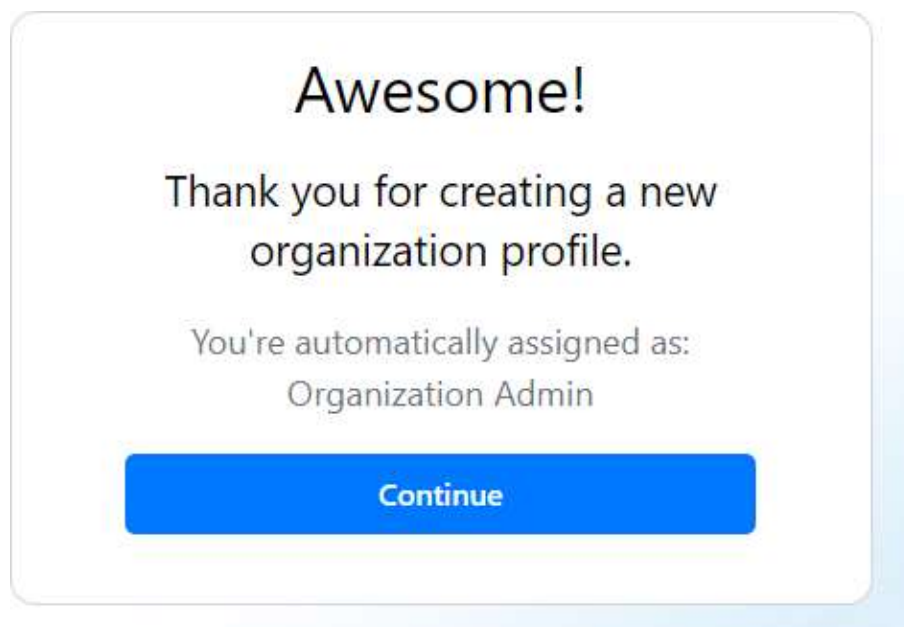

Click on Next.

On entering all the required details on Create New Organization screen and click on Next.
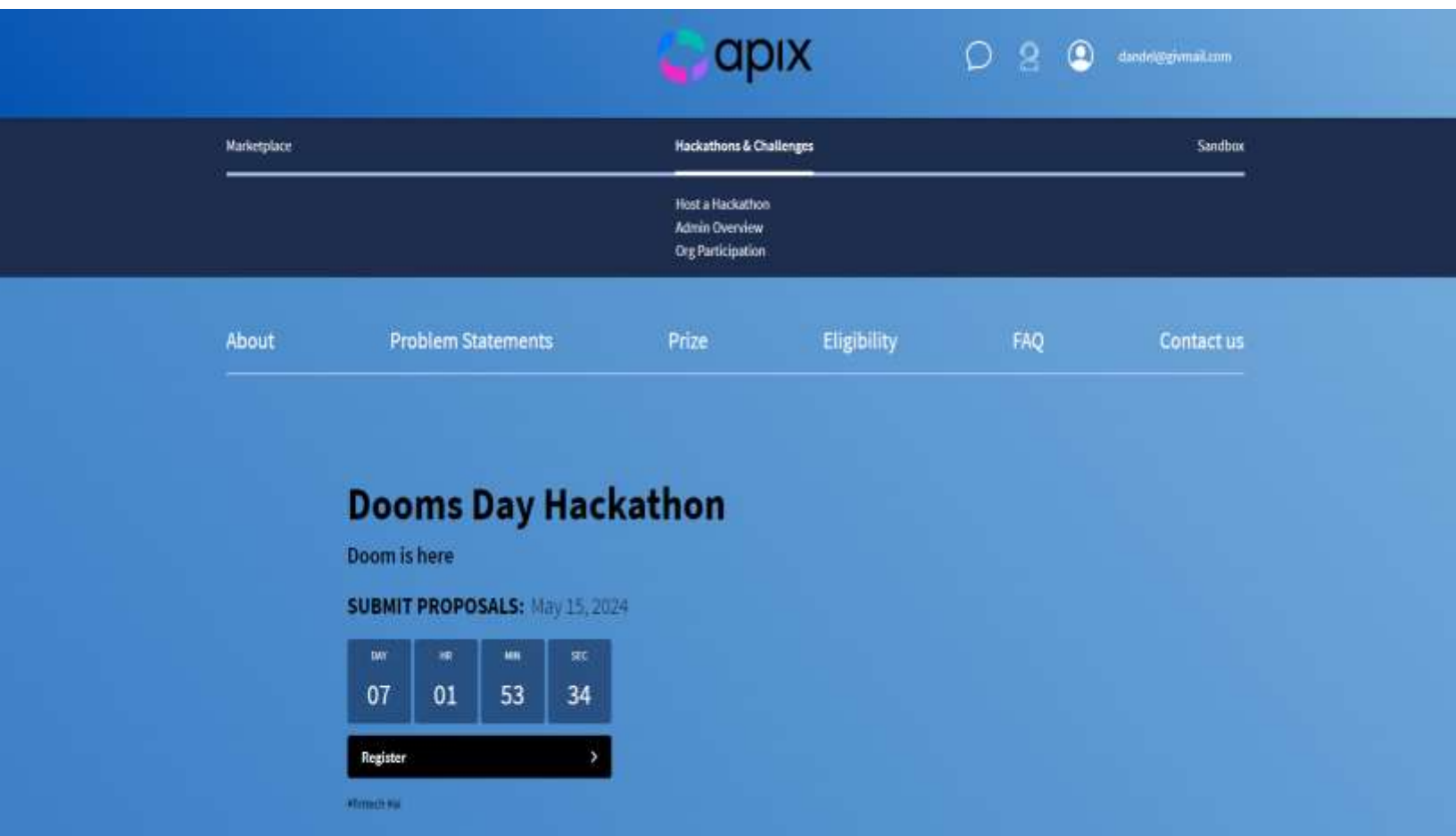
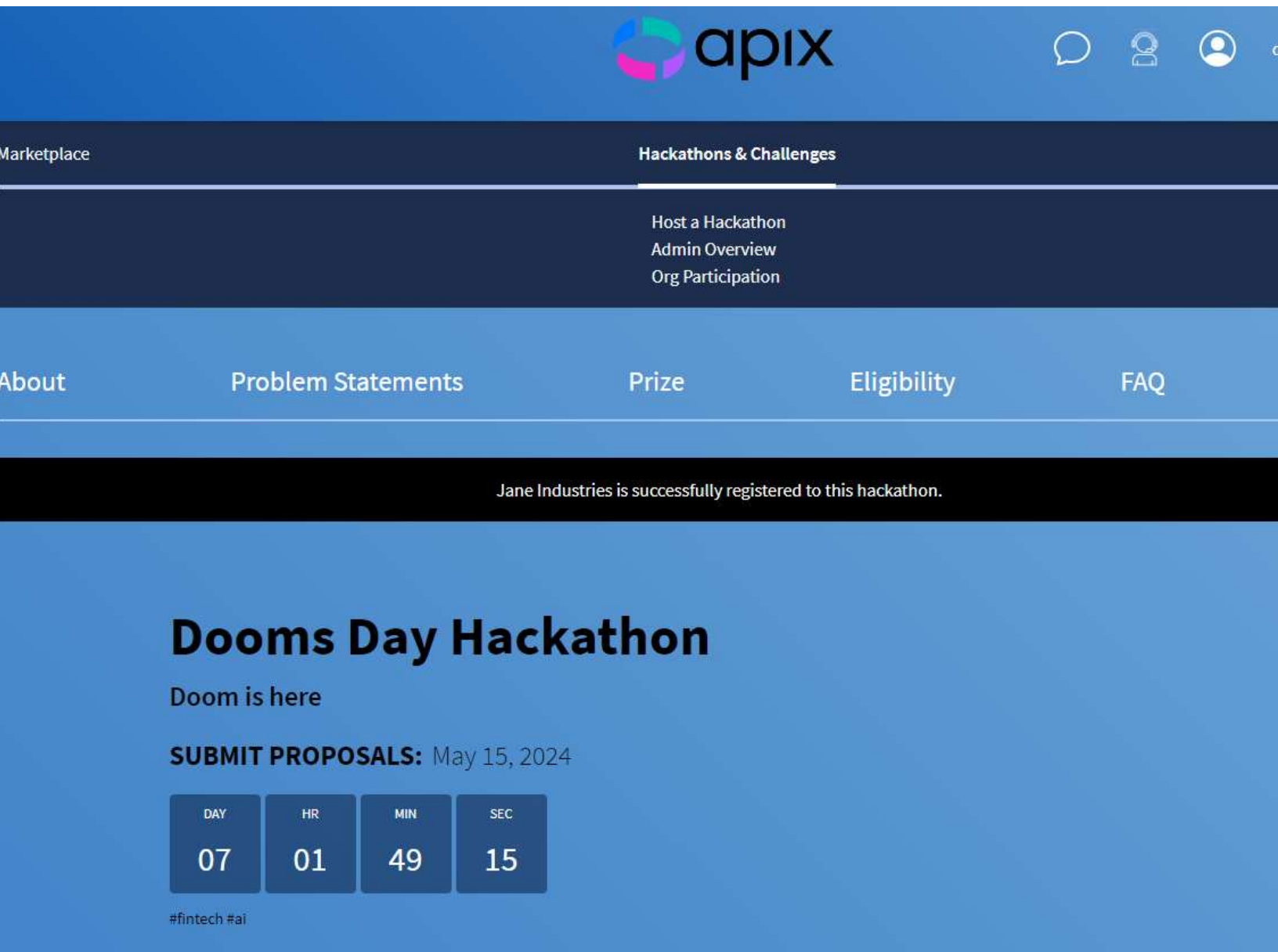The Organization profile is created and you will be displayed the below screen

You will be automatically assigned the Org Admin role.

On the message displayed, click on Continue.

Once Account has been created, user would directly land into Hackathon Page, where they can register for the hackathon by clicking Register CTA
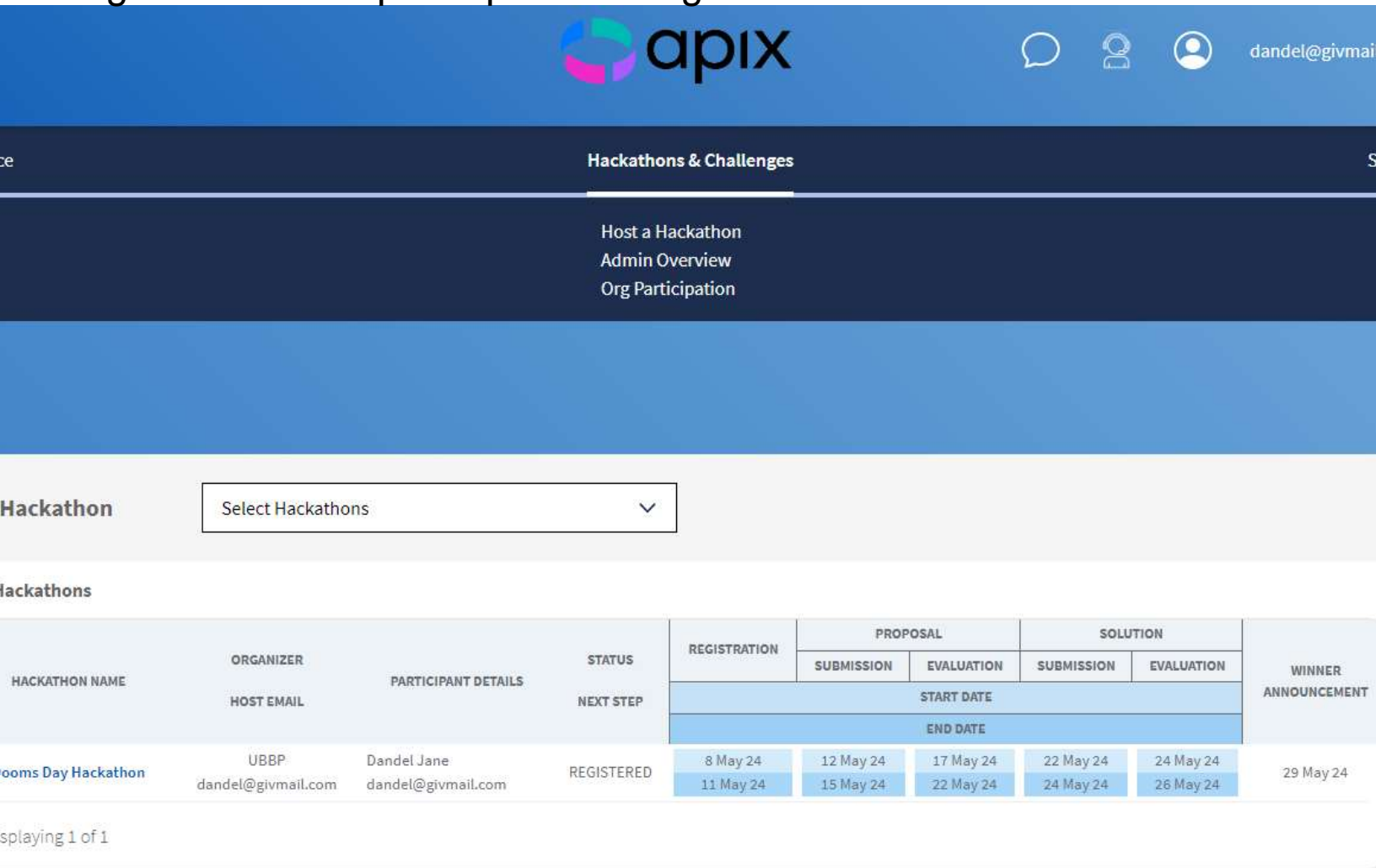
Once clicked on Register CTA, the Registration would be complete.

The successive steps i.e. Submit Proposal would be same as any Already registered user.

Clicking on Org Participation, you will be displayed the screen having two tables
1. My Hackathons – Lists all the hackathons that you/ your organization has participated or registered for.

HACKATHON NAME	ORGANIZER HOST EMAIL	PARTICIPANT DETAILS	STATUS NEXT STEP	REGISTRATION	PROPOSAL		SOLUTION		WINNER ANNOUNCEMENT
					SUBMISSION	EVALUATION	SUBMISSION	EVALUATION	
				START DATE					
				END DATE					
ooms Day Hackathon	UBBP dandel@givmail.com	Dandel Jane dandel@givmail.com	REGISTERED	8 May 24 11 May 24	12 May 24 15 May 24	17 May 24 22 May 24	22 May 24 24 May 24	24 May 24 26 May 24	29 May 24

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Please navigate to Page 6 for next successive steps like Submit Proposals.