


**AGRICULTURE INSURANCE CO. OF INDIA LTD.**

**CALL LETTER FOR ONLINE EXAMINATION FOR MANAGEMENT TRAINEES**

ROLL NO. / USER ID : 5510000346  
 PASSWORD : 18306077  
 DISCIPLINE : INFORMATION TECHNOLOGY  
 CATEGORY : UN-RESERVED  
 NAME AND ADDRESS :  
 DHANANJAYA RATHORE  
 LANE NO.6 HOUSE NO.1  
 EKTA ENCLAVE  
 NATHANPUR JOGIWALA  
 DEHRADUN  
 UTTARAKHAND 248014

REGISTRATION NO. : 590022280  
 VENUE CODE : 12059  
 VENUE OF EXAMINATION :  
 ICREATE SOLUTIONS - LISP  
 OPPOSITE GOVERNMENT ITI  
 DEHRADUN CHAMAN VIHAR  
 SAHARANPUR ROAD DEHRADUN  
 UTTARAKHAND 248001

DATE OF EXAMINATION : 15/04/25 Tuesday  
 REPORTING TIME : 12:00 PM



PLEASE AFFIX YOUR  
 RECENT PASSPORT  
 SIZE COLOUR  
 PHOTOGRAPH & SIGN  
 ACROSS

Madam / Sir,

With reference to your Application for the above recruitment, you are hereby admitted provisionally to the online examination on the date and time at the venue mentioned above. **Please bring this call letter with your recent photograph affixed thereon, photocopy of the ID proof stapled with call letter and same currently valid Photo identity proof in original. - THIS IS ESSENTIAL. Hand over this call-letter alongwith photocopy of photo identity proof duly stapled together to the Invigilator. Currently valid photo identity proof may be PAN Card/Passport/ Permanent Driving License/Voter's Card with photograph/Bank Passbook with photograph/Photo Identity proof issued by a Gazetted Officer on official letterhead along with photograph/Photo Identity proof issued by a People's Representative on official letter head along with photograph/Valid recent Identity Card issued by a recognized College/ University/Aadhaar Card/E-Aadhaar Card with a photograph/ Employee ID in original/Bar Council Identity card with photograph. Please Note - Ration Card and Learner's Driving License will NOT be accepted as valid ID proof for this purpose.** You must report at the examination venue 15 minutes before the time as printed on this call-letter. Candidates reporting later than the time mentioned above will not be allowed to appear for the online examination. The candidates will not be allowed to leave the examination hall without the permission of the test administrator.

**Handwriting Sample (to be copied from screen as instructed)**

I have brought and attached my \_\_\_\_\_ (Aadhar/ PAN/ DL etc.) ID with number \_\_\_\_\_

<b>Left Thumb Impression</b> (in the presence of the invigilator at the time of examination; you may bring your own ink stamp pad for this purpose)	<b>Candidate's Signature</b> (To be signed in the presence of the invigilator at the time of examination)	<b>Invigilator's Signature</b> (Candidate's signature and left thumb impression obtained in my presence and photograph verified by me)

**Deputy General Manager (HR)**

**IMPORTANT :** Your photograph affixed on the call letter should match the one uploaded in the online application form, failing which you may not be allowed to appear for the examination. Registration at the exam venue will be done by photo and biometric capture. Photo captured will be matched with the photo uploaded by you in the application (as printed in the call letter). You must NOT change your appearance from the photo uploaded by you. Your signature should tally with the signature uploaded. In case of discrepancy, you will not be allowed to appear for the examination. Latecomers will not be allowed to take the test.

Candidates coming without stipulated currently valid photo ID card in original (containing exactly same name as mentioned above) and photocopy of the same ID proof which is brought in original will not be allowed to take the test. Photo ID should be valid as on the day of exam.

The examination will be conducted online. You will be required to enter USER ID and Password to enter the On-Line exam site. Please ensure that your name and other details which will subsequently appear on the screen are correct. Disclosure of User ID & Password to third party shall be at the risk & responsibility of the candidate.

➤ Please print and read the attached instructions from next page carefully.

## **INSTRUCTIONS**

1. The examination will be conducted online. You will be required to enter User ID and Password to enter the On-Line exam site. Please ensure that your Name and other details which will subsequently appear on the screen are correct.
2. **You are required to bring this call letter along with photo affixed thereon and currently valid photo identity proof in original and photocopy of the photo identity proof. Please note that your name as appearing on the call letter (provided by you during the process of registration) should exactly match the name as appearing on the photo identity proof. Female candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof you will not be allowed to appear for the exam. In case of candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate/affidavit.**
3. A handout giving information about the type of examination is available on the website of the AICIL. Please download the handout and study it carefully.
4. Candidates should put their Left Thumb Impression **clearly** and sign in the respective space provided on the admit card in the presence of the invigilator.
5. In order to save time on frisking (Metal Detectors will be used), the candidates are advised to follow the below mentioned dress code:
  - Light clothes which cannot be used for hiding any instruments or communication devices.
  - Half sleeves but not having big buttons or any badge, brooches etc. which could be used to hide the communication device, Bluetooth, camera etc.
  - Slippers, sandals and not the shoes/socks.
  - Light Clothes without any metal items like zippers, button etc.

However, candidates coming in customary/religious dresses and PwBD should report at the centre well in advance prior to reporting time for proper frisking.

6. Biometric data (thumb impression) and photograph will be captured before the start of examination at the examination venue. Decision of the Biometric data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. **Refusal to participate in the process of biometric data capturing / verification on any occasion may lead to cancellation of candidature.** With regards to the same, please note the following :
  - (a) If fingers are coated (stamped ink/mehndi/coloured...etc.), ensure to thoroughly wash them so that coating is completely removed before the examination day.
  - (b) If fingers are dirty or dusty, ensure to wash them and dry them before the thumb impression (biometric) is captured.
  - (c) Ensure fingers of both hands are dry. If fingers are moist, wipe each finger to dry them.
  - (d) If the primary finger (thumb) to be captured is injured/damaged, immediately notify the concerned authority in the test centre.(Any failure to observe these points will result in non-admittance for the examination).
7. You must bring a ball point pen with you. You may bring your personal ink stamp pad (blue/black).
8. You are called for the on-line examination **without verifying** your personal details viz age, qualification etc. with your certificates. Before appearing for the on-line examination, you must ensure that you fulfill the eligibility criteria stipulated by the AICIL in all respects.
9. **Your responses (answers) will be analysed with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, your candidature may be cancelled and/or the result withheld.**
10. **You must report at the examination venue 15 minutes before the time as printed on this call-letter. Candidates arriving late will not be permitted to appear for the on-line examination.**
11. Use of books, notebooks, calculators, watch calculators, pagers, mobile phones etc. is not permitted in this examination. Candidates are advised not to bring any of the banned items including pagers to the venue of examination as safety arrangement cannot be assured. Any candidate found resorting to any unfair means or malpractice or any misconduct while appearing for the examination including giving/receiving help to/from any candidate during the examination will be disqualified. The candidate should be vigilant to ensure that no other candidate is able to copy from his/her answers.
12. Any request for change of post / date / session / centre / venue will not be entertained.
13. You may please note that this call-letter does not constitute an offer of employment with the AICIL.
14. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection/recruitment shall be considered as DISQUALIFICATION.
15. Please note that a candidate is allowed to appear only once in the online examination. Multiple appearance in online examination will result in cancellation of candidature. In case more than one call letter has been generated, candidates are advised to appear only once on the date and at the time mentioned on the respective call letter. All other call letters are to be surrendered.
16. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
17. Anyone found to be disclosing, publishing reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorised possession of test content is likely to be prosecuted.
18. Candidates are advised to take note of "The Public Examinations (Prevention of Unfair Means) Act, 2024".

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**WISH YOU GOOD LUCK**