

## **DHANANJAYA**

Email\_ID.: [ghananjayawork5@gmail.com](mailto:ghananjayawork5@gmail.com)

Contact No.: +91 8197171585

Address.: #52 Sarva Nilaya, 2<sup>nd</sup> cross Aradhana Layout, Arekere, Bengaluru – 560 076

Portfolio.: behance.net/dhananjaya511

### **OBJECTIVE**

To be associated with growing organization, accept challenges and overcome with my knowledge. Aiming to leverage my skills to be a part of organization growth and self-improvement.

### **WORK EXPERIENCE**

 **Xpressbees** (Busy Bees Logistics Solutions Pvt. Ltd) - **Assistant supervisor and courier boy.** December 2017 - August 2018

- Worked as courier boy by delivering the customers orders.
- Promoted to assistant supervisor and managed a team of 12 individuals.
- Assigning orders and communicating with courier team.
- Managed the important deliverable like cheque, bank cards and bank essentials.

 **Delivery Agent** in Big basket, Swiggy, Shadow-fax and Flipkart. March 2020 - January 2023.

 **Travel comfort - Travel Agent.** February 2023 - April 2025.

- Served as a travel consultant.
- Managed visa application processes, including submissions and scheduling of appointments.
- Facilitated the processing of passport applications.
- Engaged closely in currency collection and exchange transactions.
- Coordinated the booking of airline and bus tickets.

### **INTER PERSONAL SKILLS**

- Time management
- Customer service
- Communication
- Multitasking
- Adobe Suite (Photoshop, Illustrator, & InDesign).
- Canva (Foundational)

- HTML, CSS ( Proficiency )

### **EDUCATIONAL QUALIFICATION**

- Aradhana academy ( **SSLC** - 2014 )
- Image Creative Education ( **Graphic & UI/UX Designer** - 2024 : Present )

### **LANGUAGES KNOWN**

- English
- Hindi
- Kannada

### **DECLARATION**

I here by declare all the above information are up to mark and per my knowledge

**PLACE:** Bengaluru

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