

Academic Calendar Spring 2024

Note: All offices are closed on Saturdays and Sundays. All transactions must occur online.
All email correspondence will be sent to UTD email address

Classes Begin

Full-term session.....Tuesday, January 16
1st 8-week session.....Tuesday, January 16
2nd 8-week session.....Monday, March 18

Web Registration

Enrollment appointments available online.....Monday, Oct. 23
All students should check their enrollment appointment details in Orion for the date and time they can begin registering.

Schedule Planner Available.....Monday, October 23
Online add/swaps ends.....Tuesday, January 23

Last Day for Re-admission/Re-entry ... Saturday, Jan. 6

Last Enrollment from Waitlist Friday, January 12

Last Day for Regular Registration

Full-term session.....Thursday, January 11
1st 8-week session.....Thursday, January 11
2nd 8-week session.....Thursday, March 14

Late Registration and Last Day to Add/Swap

If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum \$100 late registration fee. See Bursar's Office information.

Full-term session.....Friday, Jan. 12 – Tuesday, Jan. 23
1st 8-week session.....Friday, Jan. 12 – Tuesday, Jan. 23
2nd 8-week session.....Friday, Mar. 15 – Monday, Mar. 25

Census Day (State Reporting Date) Last Day to Drop

Full-term session.....Wednesday, January 31
1st 8-week session.....Tuesday, January 23
2nd 8-week session.....Monday, March 25

Drop/Withdrawal Deadlines

Please check Comet calendar for signature procedures.

Full-Term Session

Last day to drop a class without a "W".....Wed., Jan. 31
Undergraduate Courses
Approval required.....Thurs., Feb. 1 – Wed., April 3
Graduate Courses
Withdrawal Ends.....Wednesday, April 3

1st 8-Week Session

Last day to drop a class without a "W".....Tues., Jan. 23
Undergraduate Courses
Approval required.....Wed., Jan. 24 – Mon., Feb. 19
Graduate Courses
Withdrawal Ends.....Monday, February 19

2nd 8-Week Session

Last day to drop a class without a "W".....Mon., March 25
Undergraduate Courses
Approval required.....Tues., Mar. 26 – Mon., April 22
Graduate Courses
Withdrawal Ends.....Monday, April 22

Last Day of Classes (Not including final exams)

Full-term session.....Friday, May 3
1st 8-week session.....Sunday, March 3
2nd 8-week session.....Friday, May 3

Reading Day (Study day prior to final exams)

Full-term & 2nd 8-week sessions only.....Saturday, May 4

Final Exams

Full-term session.....Monday, May 6 – Friday, May 10
1st 8-week session.....Monday, March 4 – Saturday, March 9
2nd 8-week session.....Monday, May 6 – Friday, May 10

Mid-Term Grades Due and Viewable Online

All midterm grades must be submitted online.

Midterm (undergraduate courses only).....Saturday, March 9

Final Grading Period

All grades must be received by Thursday, May 16.

Viewable online after posting begins Tuesday, May 14.

Full-term session.....Tuesday, May 7 – Thursday, May 16
1st 8-week session.....Monday, March 4 – Saturday, March 9
2nd 8-week session.....Tuesday, May 7 – Thursday, May 16

Graduation/Commencement (All Spring 2024 Sessions)

Priority Graduation Application.....Wednesday, January 24
Last day to change primary name or
request preferred name.....Monday, February 26
Final Graduation Application.....Friday, March 1
Commencement Activities.....Friday, May 10 – Sat., May 18
Commencement tickets & GradPass availableMonday, April 1
Doctoral hooding ceremony.....Friday, May 10
Degree conferral date.....Saturday, May 18

The following deadlines must be met by the dates listed and require visitation to the Office of Graduate Education (OGE) website graduate.utdallas.edu:

Last day to request scheduling of
final doctoral oral examination.....Tuesday, March 26
Last day to conduct
final doctoral exam.....Tuesday, April 9
Final day to upload final version of
dissertation for review by OGE.....Tuesday, April 16
Final day to receive approval of final
version of dissertation by OGE.....Tuesday, April 30
Final day to upload final version of
master's thesis for review by OGE.....Thursday, April 18
Final day to receive approval of final
version of master's thesis by OGE.....Thursday, May 2
For OGE Priority Deadlines, visit the [deadlines](#) page.

University Closings

Martin Luther King Day.....Monday, January 15

No Classes:

Spring break.....Monday, March 11 – Sunday, March 17

Incompletes

Incomplete grades due for undergraduates and graduates from
previous long semester.....Monday, March 18

Payment and Refund Calendar Spring 2024

Bursar's Schedule

Bills will be available electronically at www.utdallas.edu/ezpay starting Dec.8th. Bills are not mailed.
Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in Orion starting Jan.11th.

Payment Options

For details see [Payment Options](#)

Payment Due Dates*

Students taking courses in combined sessions in the semester should adhere to deadlines for the earlier session. **You must pay by the published deadline to avoid possible dropping of classes and/or late fees. Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student's responsibility to confirm classes have been dropped to avoid being assessed late fees or penalties.**

Bills and tuition balances may be accessed online through EZPAY at: (www.utdallas.edu/ezpay).

If you add a course to your schedule, you must make a payment the same day or you will be assessed a \$100 late fee and your courses may be canceled.

Official [Tuition Statements](#) available through Orion
Please see <https://bursar.utdallas.edu/> for more information regarding payment deadlines.

UTD Full-Time Employee Deadline Thurs. Jan 25

Full-Term Session:

Early Payment Deadline..... Thur. Dec 21
Regular Payment Deadline..... Thurs. Jan 11
Financial Aid Recipients*..... Thurs. Jan 25
JSOM Executive Education Deadline.....Tues. Jan 16
Late Payment fee required beginning:
\$100..... Fri. Jan 12
\$150..... Fri. Jan 19
\$200..... Thurs. Jan 25
\$250..... Wed. Jan 31

1st 8-Week Session Only

Early Payment Deadline..... Thurs. Dec 21
Regular Payment Deadline..... Thurs. Jan 11
Financial Aid Recipients**..... Thurs. Jan 25
Late Payment fee required beginning:
\$100..... Fri. Jan 12
\$150..... Fri. Jan 19

2nd 8-Week Session Only

Payment Deadline.....Thurs. Mar 14
Financial Aid Recipients*.....Thurs. Mar 21
Late Payment fee required beginning:
\$100..... Fri. Mar 15
\$150..... Fri. Mar 22

***Financial Aid recipients** who have met the requirements have an extended deadline to allow time for their aid funds to be awarded. If you are not going to attend, you must still drop classes prior to term start date to avoid fees. Alternative payment arrangements must be made if the financial aid funds are not awarded by the above deadline, to avoid possible cancellation of classes and/or late fees.

Other Charges Deadline: Insurance, Meal Plan and Housing charges must be paid in full by **Jan 25th** or an installment plan in effect to avoid late fee charges.

Payment Plans

Installment Payment Deadlines

The installment plan allows students to split their tuition and fee bill into four equal installments. The plan is only available for those students who are enrolled in the Full-term session. To enroll you must officially sign up for the installment contract online through EZPAY (www.utdallas.edu/ezpay) and pay the 1st installment due plus a \$25 service fee by the dates below. Simply making payment of 1/4 of the balance does not protect against cancellation. Also, if a course is added you must check EZPAY for the new installment amounts to be paid or your courses may be canceled. Note: Installment plans are only available online through EZPAY.

First installment payment deadline

Early..... Thurs. Dec 21
Regular..... Thurs. Jan 11
Second installment payment deadline.....Wed. Feb 07
Third installment payment deadline.....Wed. Mar 06
Fourth installment payment deadline.....Wed. Apr 03

Short Term Loan Payment Deadline

The short-term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

Short Term Loan Due Date..... Wed. Mar 06

Refund Schedule

Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. This refund policy is based on Texas state law and can be found under Section 54.006 of the Education code of the Texas Statutes.

Dropping a course(s)

If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.

Full-Term Session.....Wed. Jan 31
1st 8 Week Session..... Tue. Jan 23
2nd 8-Week Session..... Mon. Mar 25

Complete Withdrawal

If you drop or withdraw from **all** your courses for the semester listed below are the prorated refund percentages:

Full-Term Session

100% refund through..... Mon. Jan 15
80% refund through..... Mon. Jan 22
70% refund through..... Mon. Jan 29
50% refund through..... Mon. Feb 05
25% refund through..... Mon. Feb 12

1st 8-Week Session

100% refund through..... Mon. Jan 15
80% refund through..... Thurs. Jan 18
50% refund through..... Tue. Jan 23

2nd 8-Week Session

100% refund through.....Sun. Mar 17
80% refund through.....Wed. Mar 20
50% refund through.....Mon. Mar 25