

911
No. 38493/87/B3

Office of the Inspector General of
Registration, Kerala, Trivandrum,
13.7.1989.

C I R C U L A R

Sub: - Permanent Advance - Annual acknowledgement -
Instructions issued.

Ref: - 1. Circular Nos. 39/89/Fin. dated 23.6.89 and
21/88/Fin. dated 13.4.88 issued from
Finance Department.
2. Letter No. DH/VI/21-5(c)/61M/1414 dated 22.2.88
of Accountant General, Kerala, Trivandrum.

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As per article 96 of the Kerala Financial Code Vol. I the holder of a permanent advance is responsible for the safe custody of the money and on the 15th of April every year and whenever there is a change of incumbency of the post or in the amount of the permanent advance sanctioned, every Government Servant holding such permanent advance should forward an acknowledgement to the Accountant General for the amount of permanent advance for which he has to render account. (The acknowledgement should be in Form No. 8 when there is a change of incumbency and in Form No. 8-A in other cases). The above article further requires that the bills for pay and allowance for the month of April every year, all officers drawing pay & bills should give a certificate that the acknowledgement of permanent advance as on 31st March of the preceeding year has been send to the Accountant General. Under the circumstances all the officers who are the holder of permanent advance should therefore forward the annual acknowledgement to the Accountant General (A&E) Trivandrum under intimation to the undersigned.

They are requested to observe the above instructions strictly and any ~~px~~ lapse in this regard will be viewed seriously.

All District Registrars (Audit) and Deputy Inspectors General should verify when they conduct their inspection to various subordinate offices whether they have furnished the certificate at the appropriate time. If any lapse in this regard ~~will be~~ found in the course of inspection the ~~fact~~ should be reported to this office. Similarly the District Registrars should produce evidence in having given the annual acknowledgement to the higher officers ~~whenever they conduct~~ inspection in their offices.


INSPECTOR GENERAL OF REGISTRATION

To
The Joint Inspector General of Registration.
All Deputy Inspectors General of Registration.
All District Registrars (General & Audit)
Sub Registrars.
Cashier.

DLG K. O. ZHAKKODE

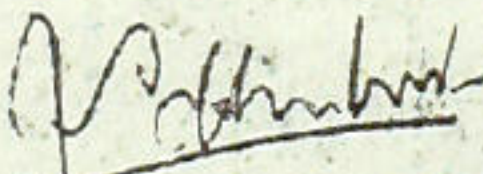
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Article 96 of Kerala Financial Code

The holder of a permanent advance is responsible for the safe custody of the money placed in his hands and he must at all times be ready to produce the total amount of the money in vouchers or in cash. On the 15th April of every year and whenever there is change of the incumbent of the post concerned or in the amount of the advance sanctioned, every Government servant who holds a permanent advance should forward an acknowledgement to the Accountant General for the amount of the permanent advance for which he has to render account. (The acknowledgement should be in Form No. 8 when there is a change of incumbent and in Form No. 8-A in other cases) In the bill for their pay and allowances for the month of April every year, all officers drawing their own pay bills should give a certificate that the acknowledgement of permanent advances as on 31st March of the preceding year has been sent to the Accountant General. In case no permanent advance is held by an Officer, a certificate to this effect should be attached. In the case of officers who are holding sub advances, a certificate to the effect that the acknowledgement has been given to the officer who is holding the main advance, should be given in the bill.

He should also record in the bill for his pay and allowances for the month of April (to be cashed in May) every year a certificate that the acknowledgement has been duly forwarded to the Accountant General.

Note :- Retrenchment should not under any circumstances, be made good from the permanent advance pending appeal or further reference as to their validity.

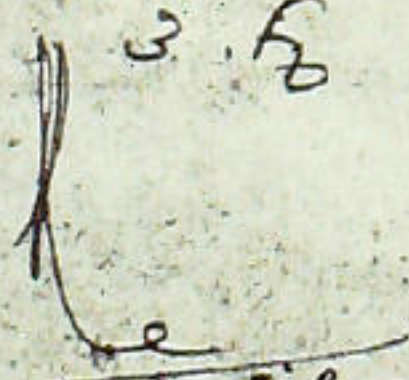

Inspector General of Registration

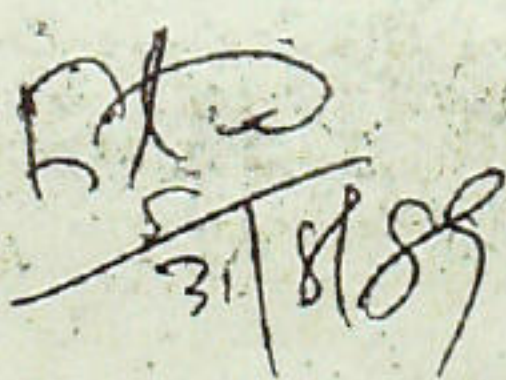
E. 9/11/89

Subscribed

2. Let rep for personal
may be filed as per do.

3. 5




31/8/89

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27/7/89