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No..E2-21938/80.

D.O.G.R (N3)
Office of the Inspector General of
Registration, Kerala, Trivandrum 1
20-3-1982.

CIRCULAR.

Sub:- M.L.C. Delay in the issue - Expeditious disposal of pending pension cases - orders issued.

Ref:- D.O. No.F2-22255/80 dt. 16.8.1980.

Attention of all District Registrars is invited to the D.O. cited in which instructions were issued laying down the procedure to be followed for the expeditious settlement of liabilities and issuance of Non-liability Certificate. It is also stipulated that the Section Clerk and Junior Superintendents of the offices concerned along with the officers will be held personally responsible for this undue delay in disposing such items, immediately.

But it is seen that these instructions are not being strictly followed by the subordinate officers.

The following instructions are therefore issued for the expeditious settlement of pending pension cases.

1. Top priority should be given to all pension cases.

2. All the Sub Registrars and others concerned may be addressed once in a fortnight to get the required details to enable you to issue the Non-liability Certificate of the retired officers from your office.

3. Concerned Sections of your office and Junior Superintendents may be alerted to be ~~gilti~~ vigilant about the pending pension cases.

4. In cases, there are difficulties in getting the required replies from the Sub Registrars and other officers concerned in connection with the issue of Non-liability Certificate, it should be brought to the notice of the Inspector General of Registration then and there.

5. All District Registrars will ensure that the instructions are implemented by them correctly.

Your earnest effort in this regard will be reduce the hardship of the pensioners to the great extent.

Please acknowledge the receipt of this circular, by return of post.

You are also requested to issue necessary circular to your subordinate offices on this issue and report compliance to this office.

[Signature]
Inspector General of Registration.

To

All District Registrars (G1) and (Audit)
All Section Superintendents in this office.
All Deputy Inspector Generals of Registration.

*T.Balkn/26/3