

C I R C U L A R

Sub:- Registration Department - Establishment - finalisation of liabilities of retired Officers responsibilities fixing of-

Ref:- 1. Circular No. E2-31525/74 dated 3.12.74 of the I.G. of Regn.  
2. Circular No. ARA.4-10074/85 dated 9.3.85 of the Director of Registration.  
3. Circular No. A8-541501/85 dated 15.2.86 of the Director of Regn.

Attention of all officers of the Registration Department is invited to ruling No.5 under Rule 116 of Part III K.S.R. wherein the period for finalising the liability of a retired Officer is fixed as one year after retirement. The guidelines for fixing liabilities are laid down in Circular No.14/Reg.Spl A2/64/Fin. dated 18.3.65 and 7/77/Fin. dated 27.1.77 of the Finance Department. Subsequent Court decisions emphasised the necessity for disbursement of pension from the following month after retirement. It was also made mandatory by the Court, that any delay in settlement of pensionary claims will result in payment of penal interest at market rate by the officers responsible for the delay. In obedience to the above directions, it was ordered in the circular third cited that Sub Registrars and District Registrars will be held personally responsible for settlement of pension and DCRG. In spite of these instructions it is found that a large number of pension remain for want of final orders of Deputy Directors. Therefore the following revised procedure, for ~~speedy~~ speedy settlement of pensionary claims are ordered with immediate effect.

1. On audit objections of the Accountant General, the Dist. Registrars (General) will act as per instructions in the Circular first cited.
2. Audit and inspection of offices should be conducted three to six months prior to the retirement of an Officer, and the balance portion soon after his retirement.
3. Appeals of retired officers need not be a bar in finalising liabilities by the Dist. Registrars.
4. Deputy Directors of Registration need not wait indefinitely for explanations of officers against whom audit objections are raised. After a reasonable time final orders can be passed without waiting for explanations. Any failure for finalising liabilities and issue of Liability Certificate or Non Liability Certificate within one year after retirement of an officer will be deemed as the personal responsibility of the Deputy Director and Dist. Registrar concerned, and the amount lost to Government if any will be realised from the officers concerned who failed to act within the stipulated time.

The receipt of the circular must be acknowledged.

Sd/-  
DIRECTOR OF REGISTRATION.

To  
All D.I. of Registration.  
District Registrars (General & Audit)