



7<sup>th</sup> December, 2020

The Managing Director,  
Lagos Free Zone Company,  
6<sup>th</sup> Floor, Block A,  
Nipost Office Tower,  
23, Adeola Odeku Street,  
Victoria Island,  
Lagos.

Dear Sir,

REQUEST FOR NEPZA APPROVAL FOR STANDARD ORGANISATION OF NIGERIA (SON) AUDIT EXERCISE.

We write this letter to your office requesting NEPZA to kindly grant approval to SON to have access to our Enterprise for the purpose of Food Safety Management System (FSMS) Audits which are requirement for continuous assessment of our system and process of operation.

Kindly invite SON on our behalf and give right of access for this visit, which will last two (2) days. We are proposing 8<sup>th</sup> & 9<sup>th</sup> December, 2020 for the exercise if your able office consider the date suitable.

Thanking you for your usual cooperation.

Yours Faithfully,

**FOR: RAFFLES OIL LFTZ ENTERPRISES.**

**Olalere M.O.**  
**HR/ADMIN MANAGER**