



18th June, 2021

The Managing Director
Lagos Free Zone Company,
6th Floor, Block A
NIPOST Office Tower
23, Adeola Odeku Street,
Victoria Island,
Lagos.

Dear Sir,

REQUEST FOR NEPZA APPROVAL FOR STANDARD ORGANISATION OF
NIGERIA (SON) AUDIT EXERCISE.

We write this letter to your office requesting NEPZA to kindly grant approval to SON to have access to our Enterprise for the purpose of Quality Management System (QMS) Recertification Audit which is requirement for continuous assessment of our system and process of operation.

Kindly invite SON on our behalf and give right of access for this visit, which will last two (2) days. We are proposing 29th & 30th June 2021 if your able office consider the date suitable.

Thanking you for your usual cooperation.

Yours Faithfully,
FOR: RAFFLES OIL LFTZ ENTERPRISES.

Olalere M.O.
HR/ADMIN MANAGER