

PURCHASE ORDER COMPONENT

#	Details	Description	Amount (Indian Rupees)/Annum	Amount (Indian Rupees)/Month	Remarks
1	Client Name	CKPL			
2	Position Title	Associate- Social Media			
3	Client Division	ckpl			
4	Sub Position				
5	RFH Number	RFH00103			
6	Name of Select	vicky			
7	Hiring Manager	Self			
8	Type of Engagement	Regular			
9	Current/Last drawn CTC- Annual (Rs)		3,454.00	288.00	
10	Offer CTC – Annual (Rs)		40,000.00	3,333.00	
11	Medical Insurance Premium (Rs)		2,260.00	188.00	
12	Personal Accident Coverage Premium (Rs)		260.00	22.00	
13	Term Insurance Coverage Premium (Rs)		1,277.00	106.00	
14	Staff Welfare Administration Costs (Rs)		1,200.00	100.00	
15	HR Software Modules Access Charges (Rs)		420.00	35.00	
16	Provident Fund Admin Charges (Rs)		279.00	23.00	
17	Total Headcount Cost (Rs)		45,696.00	3,808.00	
18	HEPL Business Services Charges (Rs)		1,371.00	114.00	
19	Total Purchase Order Value (Rs)		47,067.00	3,922.00	
	One Time Recruitment Fee		400.00		