

PURCHASE ORDER COMPONENT

#	Details	Description	Amount (Indian Rupees)/Annum	Amount (Indian Rupees)/Month	Remarks
1	Client Name	CKPL			
2	Position Title	MIS Executive			
3	Client Division	CKPL			
4	Sub Position	Uchit req			
5	RFH Number	RFH00512			
6	Name of Select	Vignes b			
7	Hiring Manager	SELF			
8	Type of Engagement	Regular			
9	Current/Last drawn CTC-Annual (Rs)		2,00,000.00	16,667.00	
10	Offer CTC – Annual (Rs)		3,00,000.00	25,000.00	
11	Medical Insurance Premium (Rs)		2,260.00	188.00	
12	Personal Accident Coverage Premium (Rs)		260.00	22.00	
13	Term Insurance Coverage Premium (Rs)		1,277.00	106.00	
14	Staff Welfare Administration Costs (Rs)		1,200.00	100.00	
15	HR Software Modules Access Charges (Rs)		420.00	35.00	
16	Internet charges (For Work from Home)(Rs)		6,000.00	500.00	
17	Provident Fund Admin Charges (Rs)		178.00	15.00	
18	Total Headcount Cost (Rs)		3,11,595.00	25,966.00	
19	HEPL Business Services Charges (Rs)		9,348.00	779.00	
20	Total Purchase Order Value (Rs)		3,20,943.00	26,745.00	
	One Time Recruitment Fee		6,000.00		