



**Seethalakshmi Achi College For Women**

Pallathur - 630 107. Sivagangai District, TN. India.

(Accredited with \*\*B\*\* Grade by NAAC)

Affiliated to Alagappa University, Karaikudi

## **ZOHO BOOKS – EDUCONNECT LEARNING CENTER**

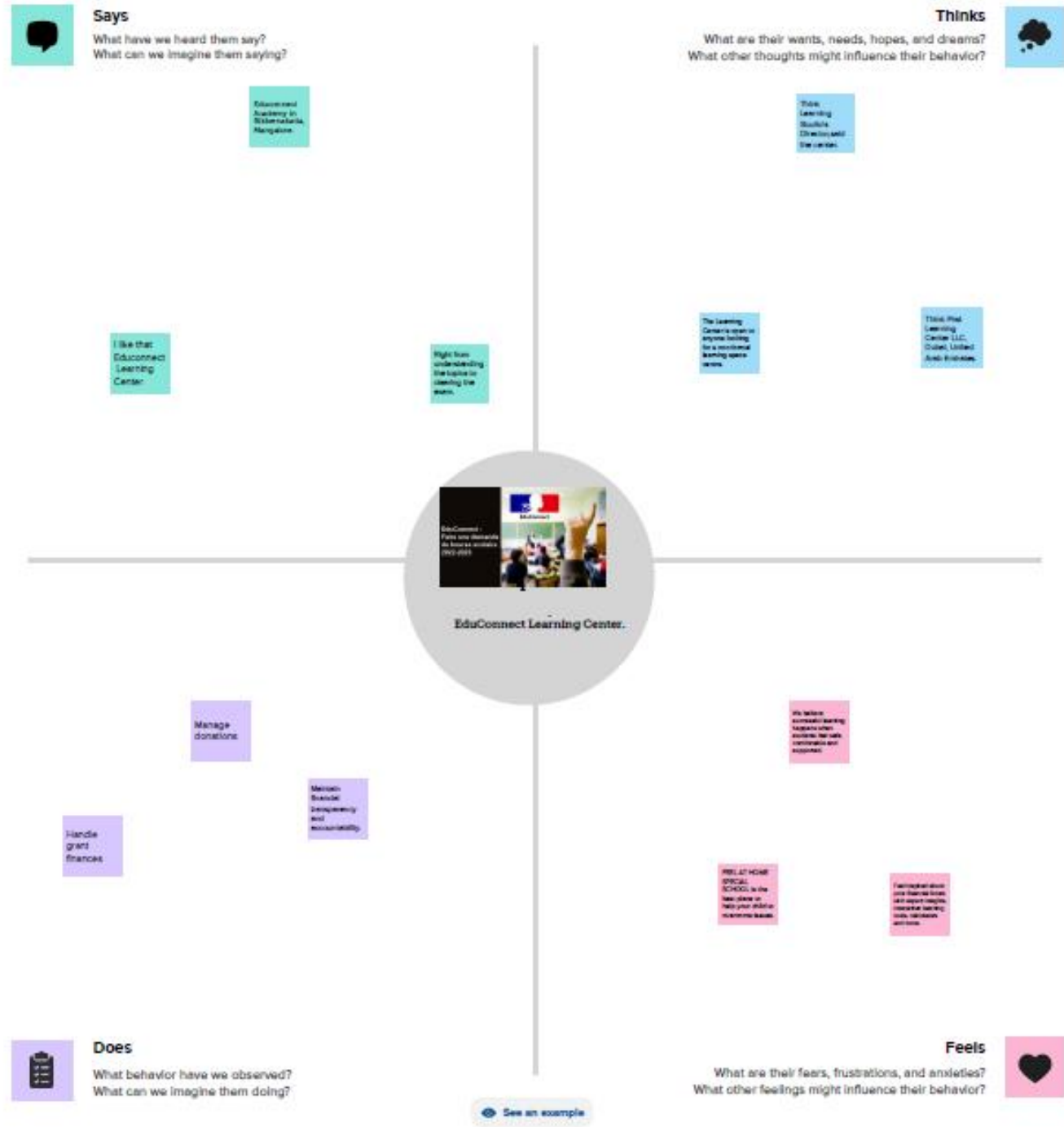
**SUBMITTED BY :**

- 1. R.BHUVANESHWARI**
- 2. S. CHELLAM**
- 3. V. DHARANI**
- 4. S. DHARSHINI**
- 5. S. VIJAYALAKSHMI**

The logo for edUCONNECT, featuring the word 'edU' in a stylized blue font with a horizontal line through the 'e', followed by 'CONNECT' in a bold, blue, sans-serif font.

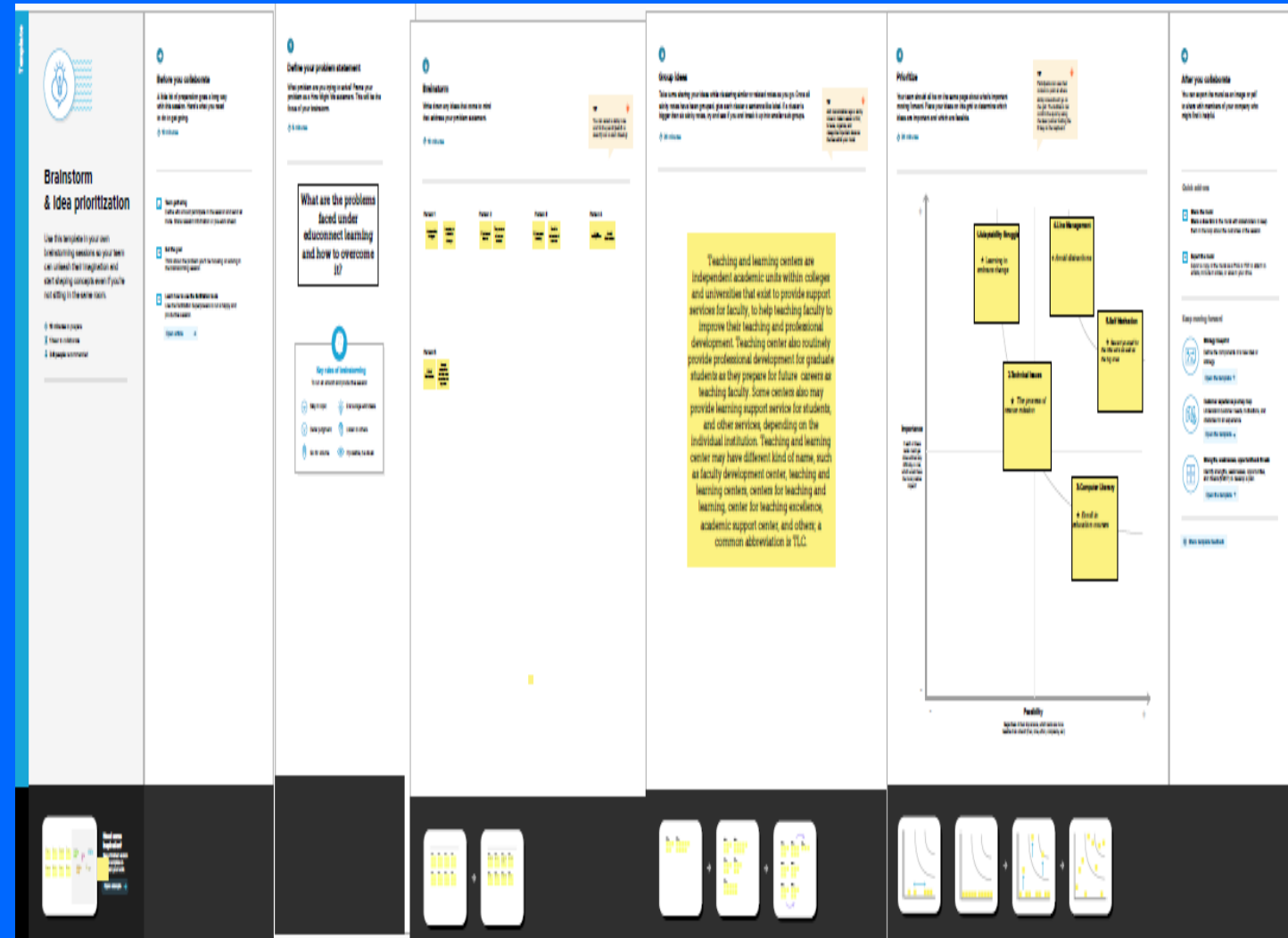
# EMPATHY MAP :

## The EMPATHY MAP shows what EduConnect Learning Center says, thinks, does and feels.



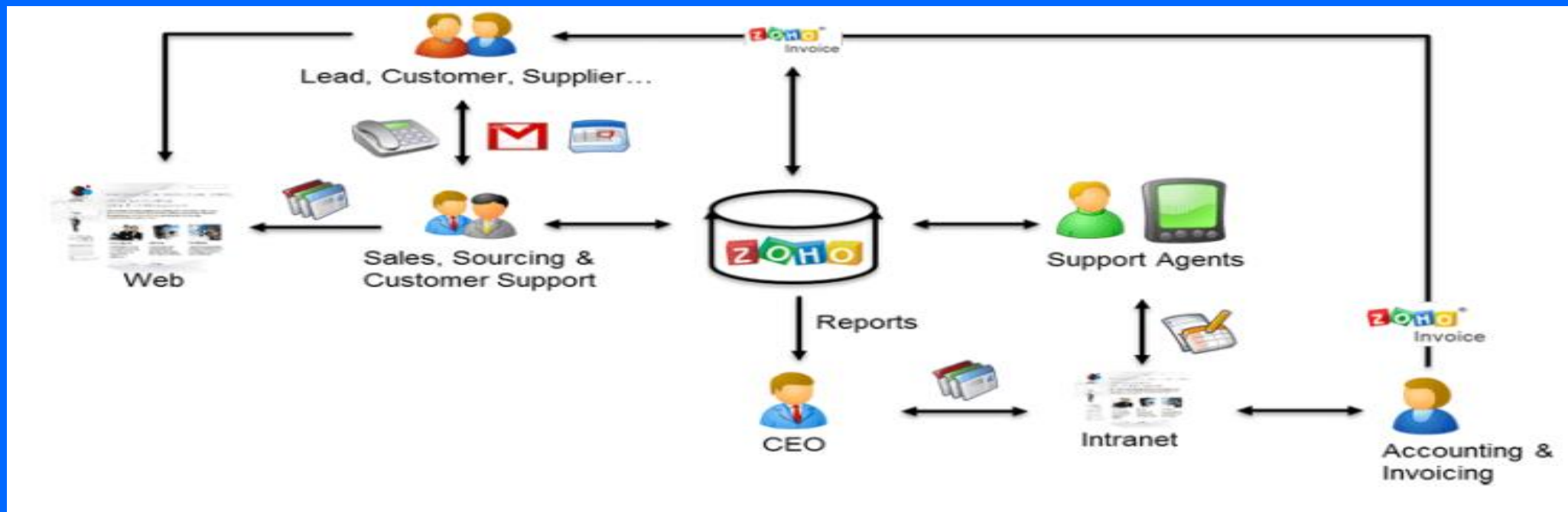
# BRAINSTORMING MAP :

## The BRAINSTORMING MAP shows the problems faced by the company EduConnect Learning Center and how to overcome it.



# PROJECT OVERVIEW :

EduConnect Learning Center, an educational institution, uses Zoho Books to manage their donations, track expenses, and handle grant finances. They can generate donor receipts, track expenses related to educational programs, and generate financial reports. Zoho Books helps them maintain financial transparency and accountability



## PROJECT FLOW:

To accomplish this, we have to complete all the activities listed below,

- Set up your account
- Sign up for a Zoho Books account and log in
- Introduction
- Let's Get Started

### 1. Services

- a. Creation
- b. Review

### 2. Vendors

- a. Vendor Creation
- b. Review Vendors list and details

### 3. Purchases

- a. Purchase order Creation (PO)
- b. PO to Bill Conversion
- c. Purchase Bills Creation
- d. Payment Marking to Purchase Bills



## 4. Customers

- a. Customer Creation
- b. Review Customers list and details

## 5. Sales

- a. Sales Order Creation (SO)
- b. SO to Invoice Conversion
- c. Sale Invoice Creation
- d. Receipt marking to Sale Invoice

## 6. Banking

- a. Adding Bank Account

## 7. New Accounts & Ledgers

- a. Creation of New Accounts & Ledgers

## 8. Journal Entries

- a. Recording Journal Entries



## 9. Expenses

### a. Recording Expense Bills

## 10. Bank Transactions

### a. Recording Bank Transactions

## 11. Financial Reports

### a. Balance Sheet

### b. Profit and Loss

### c. GSTR-3B

### d. TDS Reports

### e. Journal Reports

### f. Accounts Receivables

### g. Accounts Payables



# CASH FLOW :

It summarizes the amount of cash and cash equivalents entering and leaving a company.

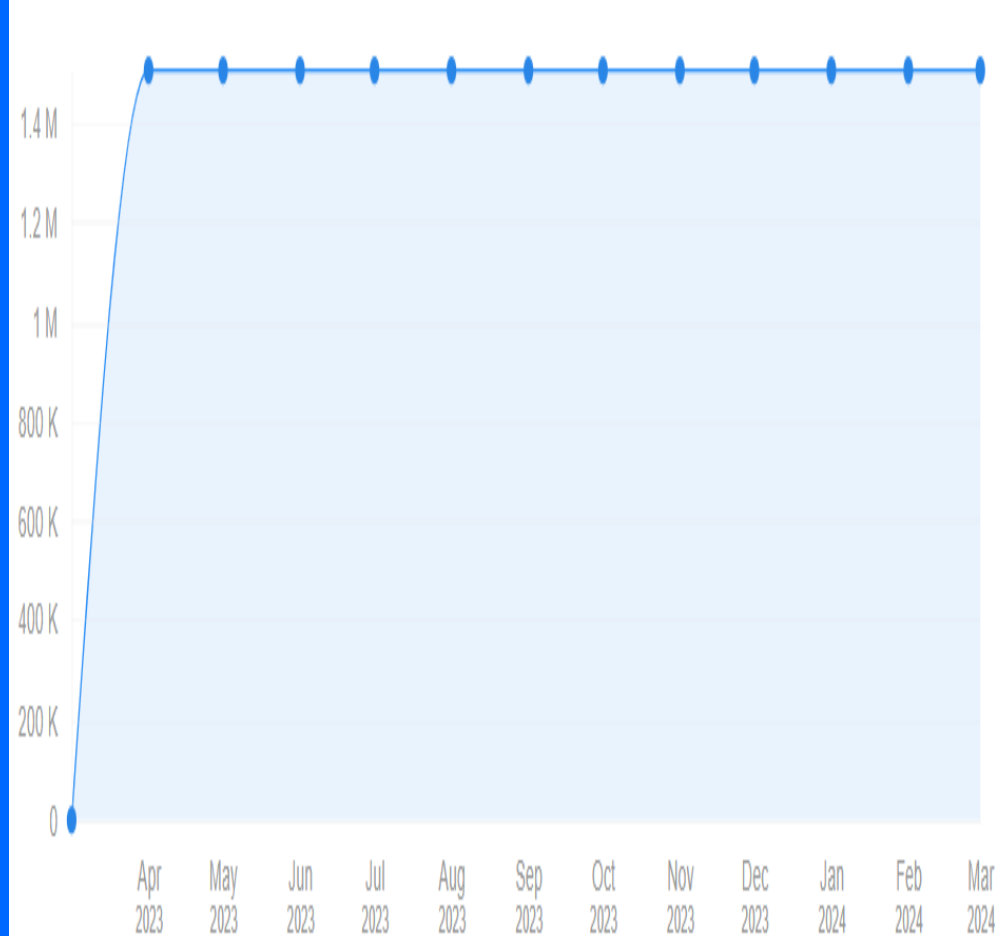
1. The income for fiscal year is exactly Rs.2755000.

2. The expenses for this fiscal year are exactly Rs.12528000.

The amount of cash available in this fiscal year is Rs.1502200.

Cash Flow ⓘ

This Fiscal Year ▾



Cash as on 01/04/2023

₹0.00

Incoming

₹27,55,000.00 +

Outgoing

₹12,52,800.00 -

Cash as on 31/03/2024

₹15,02,200.00 =



## BAR DIAGRAM :

It represents the income and expenses of EduConnect Learning Center.

### Income and Expense ⓘ

This Fiscal Year ▾

Accrual Cash



Income  
Expense

Total Income

₹22,50,000.00

Total Expenses

₹12,15,000.00

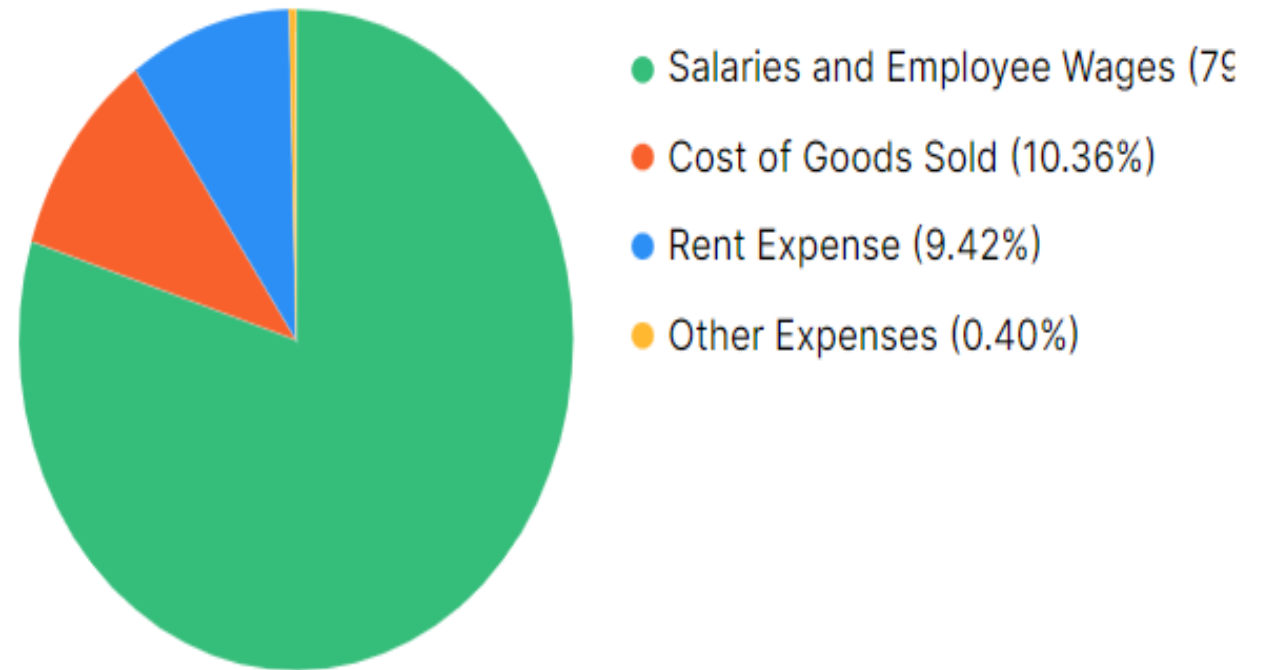
\* Income and expense values displayed are exclusive of taxes.

## PIE CHART :

It represents the percentage of Salaries and Employee Wages, Rent Expenses and Other Expenses.

### Top Expenses ?

This Fiscal Year ▼



# PROFIT & LOSS :

It shows the gross profit and net profit of EduConnect Learning Center.

## EduConnect Learning Center

### Profit and Loss

Basis: Accrual

From 01/04/2023 To 30/04/2023

Account	Total
<b>Operating Income</b>	
Sales	22,50,000.00
<b>Total for Operating Income</b>	<b>22,50,000.00</b>
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	1,10,000.00
<b>Total for Cost of Goods Sold</b>	<b>1,10,000.00</b>
<b>Gross Profit</b>	<b>21,40,000.00</b>
<b>Operating Expense</b>	
Other Expenses	5,000.00
Rent Expense	1,00,000.00
Salaries and Employee Wages	10,00,000.00
<b>Total for Operating Expense</b>	<b>11,05,000.00</b>
<b>Operating Profit</b>	<b>10,35,000.00</b>
<b>Non Operating Income</b>	
<b>Total for Non Operating Income</b>	<b>0.00</b>
<b>Non Operating Expense</b>	
<b>Total for Non Operating Expense</b>	<b>0.00</b>
<b>Net Profit/Loss</b>	<b>10,35,000.00</b>

\*\*Amount is displayed in your base currency INR

# BALANCE SHEET :

It shows the three main accounts (assets, liabilities and equity) and compares the balances against previous periods.

## EduConnect Learning Center

### Balance Sheet

Basis: Accrual

As of 30/04/2023

Account	Total
<strong>Assets</strong>	
<strong>Current Assets</strong>	
<strong>Cash</strong>	
Petty Cash	5,000.00
<strong>Total for Cash</strong>	<strong>5,000.00</strong>
<strong>Bank</strong>	
ICICI Bank-001	14,97,200.00
<strong>Total for Bank</strong>	<strong>14,97,200.00</strong>
<strong>Other current assets</strong>	
Input Tax Credits	0.00
Input CGST	18,900.00
Input SGST	18,900.00
<strong>Total for Input Tax Credits</strong>	<strong>37,800.00</strong>
<strong>Total for Other current assets</strong>	<strong>37,800.00</strong>
<strong>Total for Current Assets</strong>	<strong>15,40,000.00</strong>
<strong>Total for Assets</strong>	<strong>15,40,000.00</strong>
<strong>Liabilities &amp; Equities</strong>	
<strong>Liabilities</strong>	
<strong>Current Liabilities</strong>	
GST Payable	0.00
Output CGST	2,02,500.00
Output SGST	2,02,500.00
<strong>Total for GST Payable</strong>	<strong>4,05,000.00</strong>
<strong>Total for Current Liabilities</strong>	<strong>4,05,000.00</strong>
<strong>Total for Liabilities</strong>	<strong>4,05,000.00</strong>
<strong>Equities</strong>	
Capital Stock	1,00,000.00
Current Year Earnings	10,35,000.00
<strong>Total for Equities</strong>	<strong>11,35,000.00</strong>

Account	Total
<strong>Total for Liabilities &amp; Equities</strong>	<strong>15,40,000.00</strong>

\*\*Amount is displayed in your base currency INR

## ADVANTAGES:

The main advantages are Invoicing and Billing, Online Payment, Expenses Tracking, Inventory Management, Etc...

## DISADVANTAGES :

The major disadvantages are Multiple subscriptions for multiple businesses, additional users require a fee, no payroll services, Etc...

## CONCLUSION :

We are able to use Zoho Books to effectively track the company's income and expenses, and to generate reports that helped the company to make informed financial decisions.

