Phase 2 – Org Setup & Configuration

Objective

In this phase, I configured the Salesforce org to support the Real Estate Property Management system. The goal was to set up users, roles, permission sets, custom objects, and the Lightning app so that different users in the company can work with properties, tenants, and leases smoothly.

Steps I Followed

A. Company Information

I went to Setup \rightarrow Company Settings \rightarrow Company Information.

I updated the company details as:

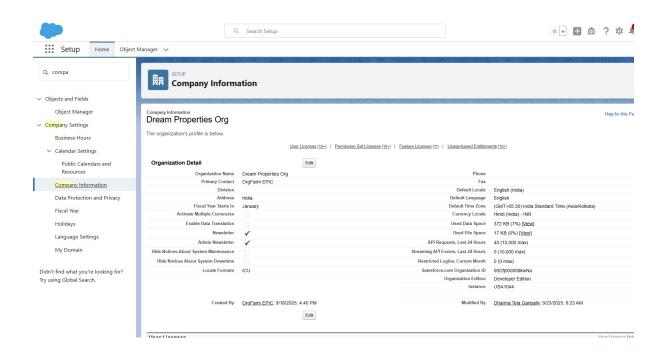
1. Company Name: Dream Properties Pvt Ltd

2. Time Zone: *GMT*+5:30 (*India Standard Time*)

3. Currency: INR – Indian Rupee

4. Fiscal Year: Standard Fiscal Year (Starting April)

After saving, the org was aligned with my project needs.



B. Role Hierarchy

I created a role hierarchy that mirrors a real estate setup:

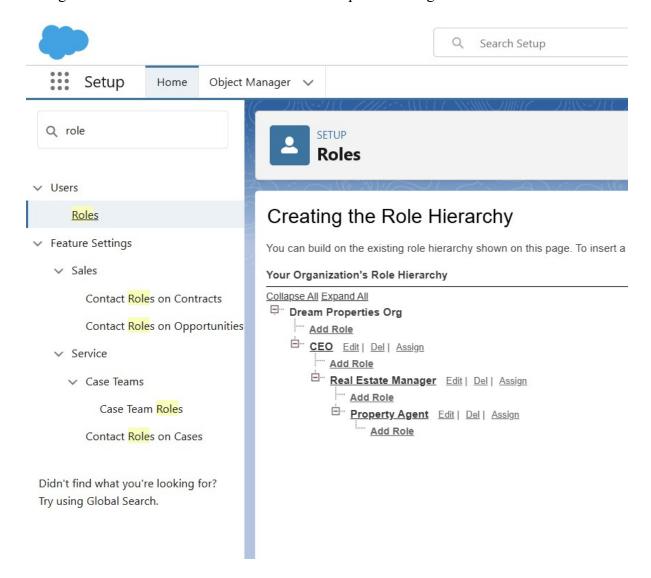
- CEO (top)
- → Sales Manager
- → Sales Agent

Admin as a parallel role for system management.

Then I assigned:

- Teja as Admin
- Vicky as Manager
- Dhanu as Sales Agent

This gave me a clear structure for record ownership and sharing.

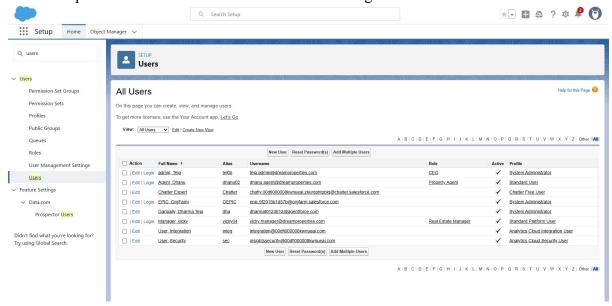


C. Users

I created three users in **Setup** \rightarrow **Users** \rightarrow **New User**:

- Teja Admin (System Administrator, Admin role)
- Vicky Manager (Standard User, Sales Manager role)
- Dhanu Agent (Standard User, Sales Agent role)

I used unique email-format usernames for each and assigned licenses as Salesforce.



D. Permission Sets

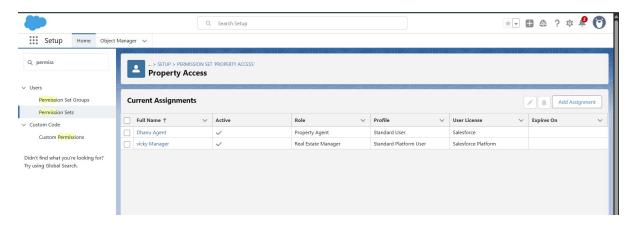
To give access to my custom objects, I created a permission set called **Property Access**.

I added CRUD (Create, Read, Edit, Delete) permissions for:

- Property
- Tenant
- Lease

I then assigned this permission set to Sales Agent and Sales Manager.

This allowed them to manage records without modifying profiles.



E. Custom Objects & Fields

I created three custom objects under **Object Manager**:

- Property
 - o Auto-numbered Property ID (PROP-{0000})
- Tenant
 - Auto-numbered Tenant ID (TEN-{0000})
- Lease
 - Auto-numbered Lease ID (LEASE-{0000})

For **Property**, I added:

- Location: (Text Area)
- City: (Text)
- Rental Amount: (Currency)
- No. of Bedrooms: (Number)
- Status: (Picklist Available, Occupied, Under Maintenance)

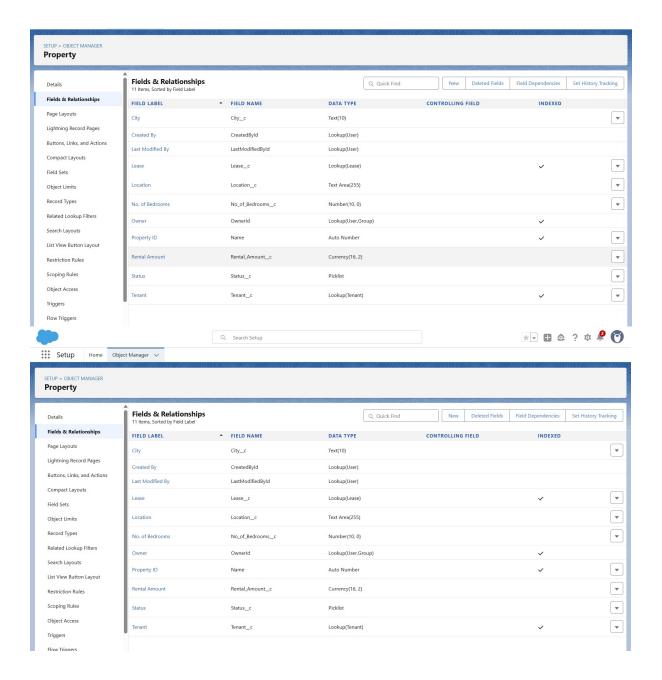
For **Tenant**, I added:

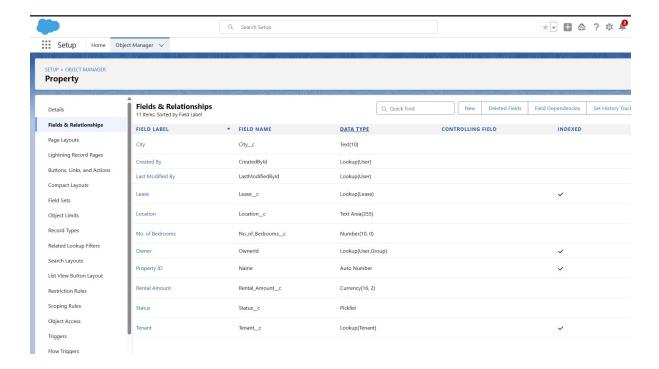
- First Name, Last Name (Text)
- Email (Unique Email field)
- Phone (Phone)
- Property (Lookup → Property)
- Lease (Lookup → Lease)
- Output in en_GB.

For **Lease**, I added:

- Property (Lookup → Property)
- Tenant (Lookup → Tenant)
- Start Date, End Date (Date fields)
- Monthly Rent (Currency)
- Status (Picklist: Active, Terminated, Pending)

I also set **Field-Level Security** so all profiles could see the fields, and added them to **page layouts**.





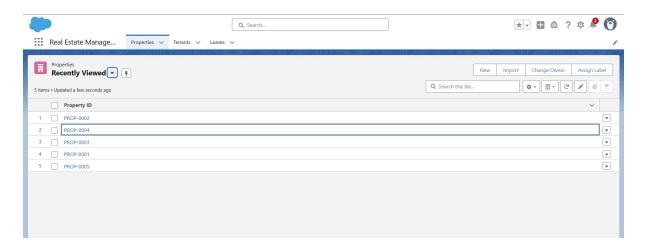
F. Lightning App

I created a Lightning App named Property Management.

I selected **Standard Navigation** and added the following items:

- Properties
- Tenants
- Leases

I assigned the app to all users so they could easily navigate.

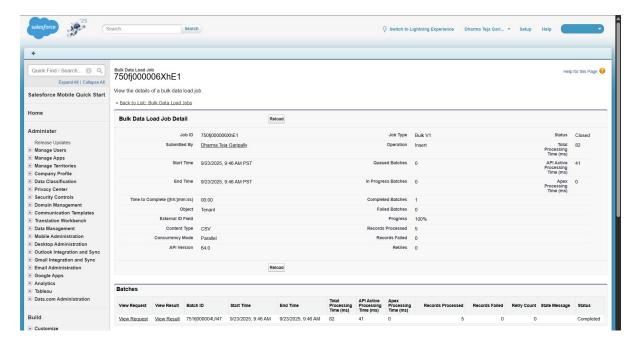


G. Data Import

Using the **Data Import Wizard**, I uploaded sample CSV files for:

- Properties (5 records)
- Tenants (5 records)
- Leases (5 records linked through lookups)

I made sure to map all fields correctly and verify successful imports.

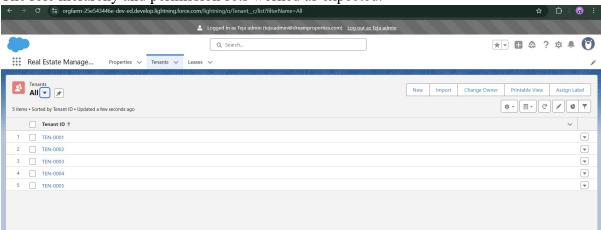


Testing

I tested access by logging in as different users:

- Dhanu Agent:
 - o could view and create Tenants linked to Properties
- Vicky Manager:
 - o could view all Properties and update Tenant details
- Teja Admin:
 - o had full access and could assign permission sets

The role hierarchy and permission sets worked as expected.



Deliverables

Screenshots for each step (Company Info, Roles, Users, Permission Sets, Objects, App, Data Import).

CSV files of sample data.

Documentation of roles, users, and permission set assignments.

Conclusion

By completing Phase 2, I set up the Salesforce org with the required users, roles, permission sets, and objects. I also created a Lightning App to bring everything together for navigation.