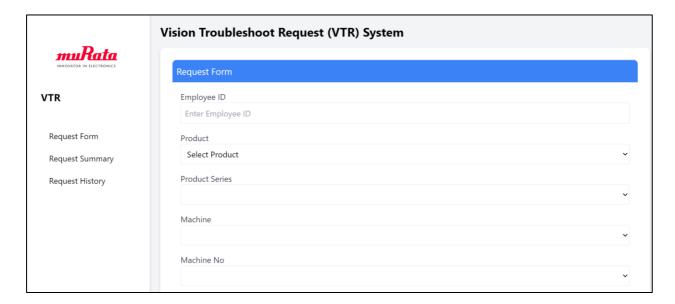
Vision Troubleshoot Request (VTR) System Documentation

Overview

The Vision Troubleshoot Request (VTR) system is a web-based application designed to manage and track troubleshoot requests for vision-related issues. The system provides a centralized platform for users to create, update, and view troubleshoot requests, and offers a range of features to facilitate efficient and effective troubleshooting.



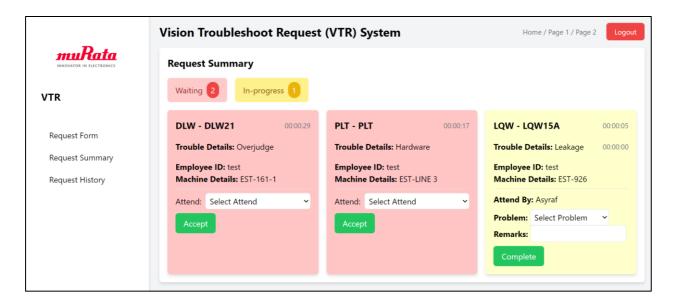
Request Form

Overview:

• This is the entry point for users to submit troubleshoot requests related to vision issues.

Flow:

- Access the Form: Users can navigate to the Request Form from the homepage.
- **Fill Out the Form:** Users input required information, including:
 - User ID
 - Issue description
- **Submit Request:** After filling out the form, users click the submit button.
- Confirmation Popup: A confirmation message appears, indicating the request has been submitted successfully.
- Next Steps: Users are informed that the Vision team will support them shortly.



Request Summary (Vision Team Only)

Overview:

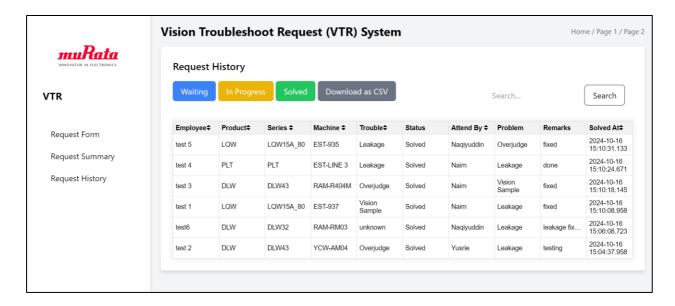
 This page is accessible only to Vision team members and provides an overview of all troubleshoot requests.

Flow:

- Login: Vision team members enter their username and password to access the page.
- View Requests:
 - Waiting List: New requests that are yet to be attended to are displayed in red boxes with timers.
 - In Progress: Requests currently being addressed are shown in yellow boxes.

Manage Requests:

- Team members can click on a waiting status box, select their name from a dropdown, and click "Accept" to start working on the request.
- After resolving the issue, they can select the problem faced, add remarks, and click the "Complete" button to update the request status to solved (green box).
- Logout: A logout button allows team members to exit the session.



Request History

Overview:

 This page allows users to view the status and details of their previous and current troubleshoot requests.

Flow:

- Access the Page: Users navigate to the Request History from the sidebar.
- **Filter Requests:** Users can filter requests by status (Waiting, In Progress, Solved) with a default view of solved issues.
- **Search Functionality:** Users can search for specific requests using keywords.
- **View Details:** Clicking on a request row opens a popup with full details of the request, which can be closed after viewing.
- Download Options: Users can click a button to download their request history as a CSV file for offline access.

Key Features

The VTR system offers the following key features:

- Troubleshoot Request Management: The system allows users to create new troubleshoot requests, update existing requests, and view detailed information about each request.
- **Status Tracking**: The system enables users to track the status of each troubleshoot request, including "Waiting", "In Progress", and "Solved".
- Waiting Time and Troubleshooting Time Tracking: The system tracks the waiting time and troubleshooting time for each request, providing valuable insights into the efficiency of the troubleshooting process.
- **Counters and Metrics**: The system displays counters and metrics for the number of troubleshoot requests in each status, providing a quick overview of the system's workload and performance.

Benefits

The VTR system offers several benefits, including:

- Improved Efficiency: The system streamlines the troubleshooting process, reducing the time and effort required to manage and track troubleshoot requests.
- Enhanced Visibility: The system provides real-time visibility into the status of each troubleshoot request, enabling users to track progress and identify bottlenecks.
- Better Decision-Making: The system provides valuable insights into the troubleshooting process,
 enabling users to make informed decisions about resource allocation and process improvement.

Current Process with Microsoft Forms

Currently, the troubleshooting process involves using Microsoft Forms to collect information from users. Here's a high-level overview of the current process:

- Submission of Troubleshoot Requests: Users submit a troubleshoot request through a Microsoft Form.
- 2. **Information Collected:** The form collects basic information such as the user's ID, issue description, and contact details.

3. **Data Storage:** The form submission is stored in an Oracle database for further processing and management.

Limitations of Microsoft Forms

While Microsoft Forms is a simple and easy-to-use tool, it has several limitations that make it unsuitable for managing troubleshoot requests:

- Lack of Automation: The process is manual, which leads to delays and inefficiencies.
- **Limited Tracking**: It's difficult to track the status of each request, leading to confusion and miscommunication.
- **No Real-Time Visibility**: The team has limited visibility into the status of each request, making it challenging to prioritize and manage requests effectively.

How the VTR System Improves the Process

The VTR system addresses the limitations of Microsoft Forms by providing a centralized platform for managing troubleshoot requests. Here's how the system improves the process:

- Automated Workflow: The system automates the workflow, reducing manual intervention and minimizing delays.
- 2. **Real-Time Tracking**: The system provides real-time tracking of each request, enabling the team to prioritize and manage requests effectively.
- Improved Visibility: The system provides real-time visibility into the status of each request, enabling the team to make informed decisions about resource allocation and process improvement.

Key Benefits of the VTR System

The VTR system offers several benefits over the current process with Microsoft Forms, including:

• **Improved Efficiency:** The system automates the workflow, reducing manual intervention and minimizing delays.

- **Enhanced Visibility:** The system provides real-time visibility into the status of each request, enabling the team to make informed decisions about resource allocation and process improvement.
- **Better Decision-Making**: The system provides valuable insights into the troubleshooting process, enabling the team to identify bottlenecks and areas for improvement.

By replacing Microsoft Forms with the VTR system, the organization can streamline the troubleshooting process, reduce inefficiencies, and improve the overall user experience.

Future enhancements for the VTR system

Email Notifications for New Issues

- Automatic notifications sent to users when a new issue is submitted.
- Ensures prompt action on new issues.

Master Table for Forms

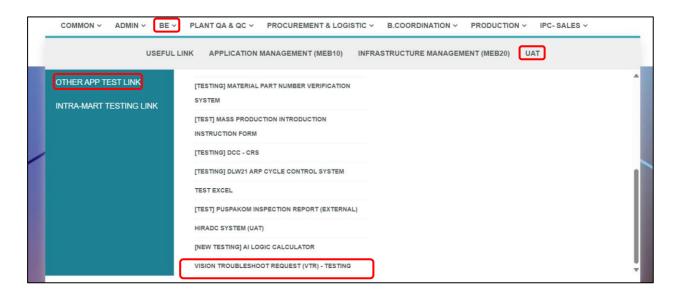
- Centralized management and tracking of forms.
- Ensures all forms are up-to-date and accurate.

Maintenance Page for Vision Members

- Dedicated page for vision members to view and manage new issue requests.
- Notifications for new issues submitted to keep members informed.

User Manual VTR

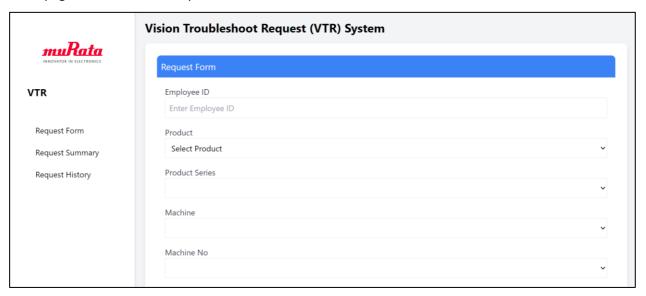
- 1. User can find Vision Troubleshoot Request (VTR) System using two methods.
 - A. Murata Homepage > BE > UAT > Other App test link



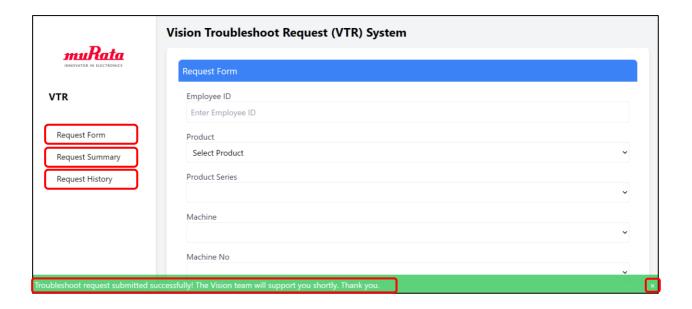
B. Murata Homepage > search bar > keyword



2. Homepage will be the VTR Request Form



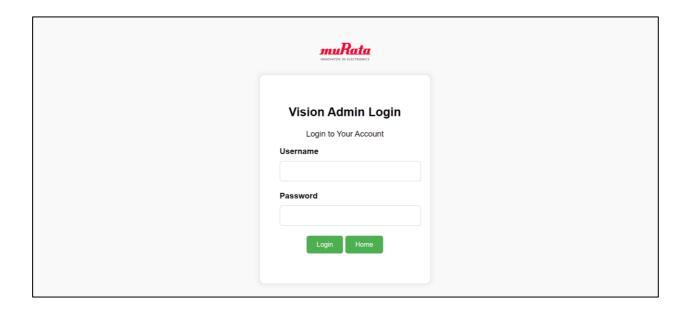
User can fill in the form using requested information needed to be inserted and click submit button to get confirmation popup. *Troubleshoot request submitted successfully! The Vision team will support you shortly. Thank you.* Can be closed.



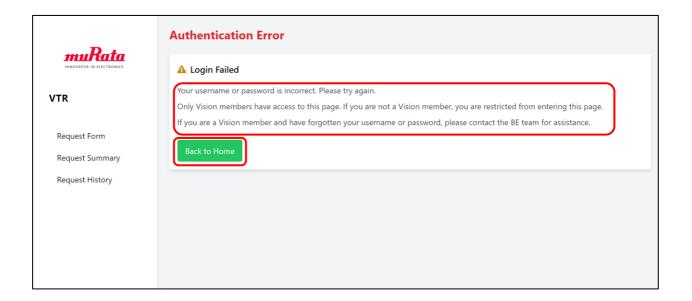
Users can navigate between other pages using the sidebar, which includes three pages:

- Request Form
- Request Summary
- Request History

3. Request summary login page only accessible by the vision team. Vison members need to insert their username and password to access the system, and use Login button to login into the system for access summary page or can click Home button to back to homepage.



4. Authentication error

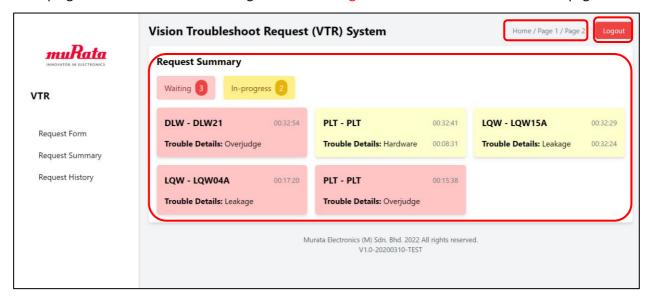


Only Vision members have access to this page. If you are not a Vision member, you are restricted from entering this page.

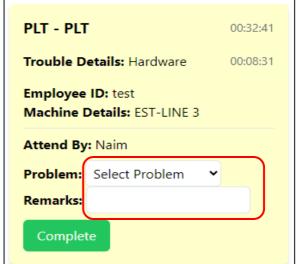
If you are a Vision member and have forgotten your username or password, please contact the BE team for assistance. Has a back to home button to click for back to homepage.

5. Request summary page

Once successful login user will have access to the request summary page can attend the waiting list troubleshoot request or complete back previous problem that attended. The red box and counter shows waiting list new request while the yellow box shows the in-progress request that attended by the vision team. User can navigate between the page using the Home/ page 1/ page2/ buttons on the top right corner. User can use the logout button to Logout the session to back to the home page.







The red box will indicate the new request that still in waiting status for attend by the vision team with timer that shows how long the issue requested with the request details.

Vision members click on any waiting status box then select their name from the dropdown menu and click accept button to trigger the status and timer to update to in progress.

The yellow box will indicate the request has been accepted by vision members and in progress to be fixed. During the in progress there will be additional timer to indicate the progress time.

After vision member has fixed the issue, they must come back again to this page to select what problem has been faced with remarks on the issue, the click the complete button, automatically update in database and the box will turn green and dismissed from this page.

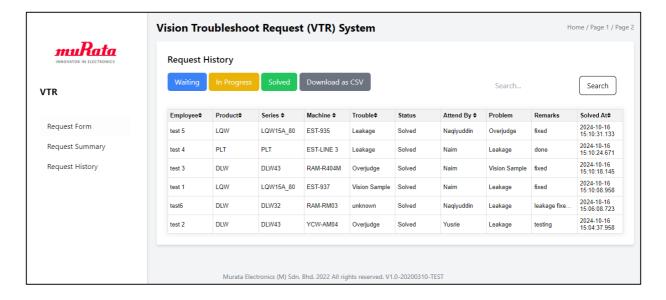
6. Request History

Users can see their request status here and all the details of previous and current troubleshooted issues.

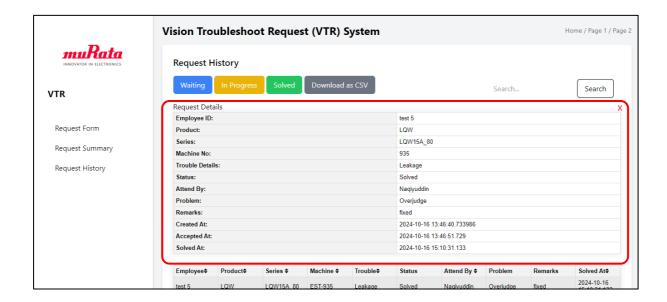
User can filter the status by clicking the filter button Waiting, In Progress and Solved, default it will show the solved issues.

User also able to click the Download as csv button for them to download the table list full in csv format.

User can search keywords to find any data row and click it to view.



User able to view and rows by clicking the row will have a popup on the to shows full details of the data and can be closed using the close button there.



Information for Assistance

If you encounter any issues while using the Vision Troubleshoot Request (VTR) system, please do not hesitate to contact the BE team for assistance. They are available to help resolve any problems you may face.

Next enhancements

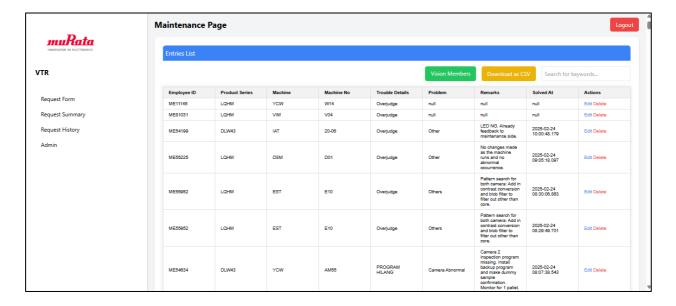
- Form- add example for the id input whether full form or just id (example: MME10001 or 10001)
- Add labels in the inputs.
- Get email notifications if new troubleshoot requested.
- Vision team can register new vision members id and password.
- Vision member can add vision member name in dropdown menu.
- Project version date update
- Project version position and style update
- Add dashboard page for vision team to generate data visualization and analysis.
- Change the view on the in progress where it's too long and overflow!
- Product product series change to product series machine no

Vision Troubleshoot Request (VTR) Version 2

Additional pages and functions

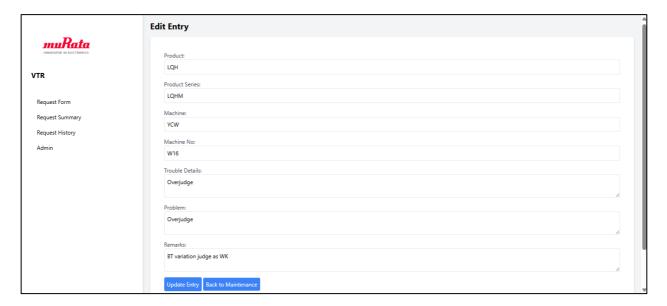
Maintenance Page – Admin

• Added a maintenance page for admin (Vision members) to manage the request from users.



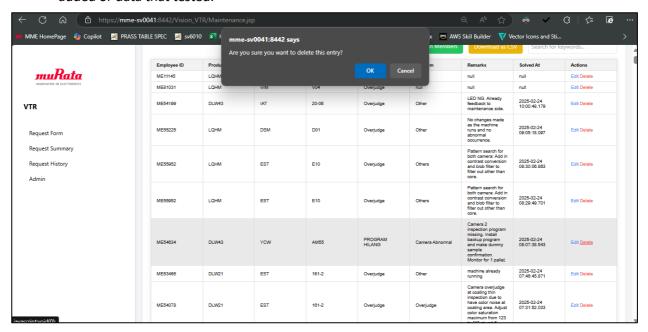
Edit Request

 Added a edit entry page for admin (Vision members) to edit the request from users or vision members comment after solve the issue or got errors when insert data.



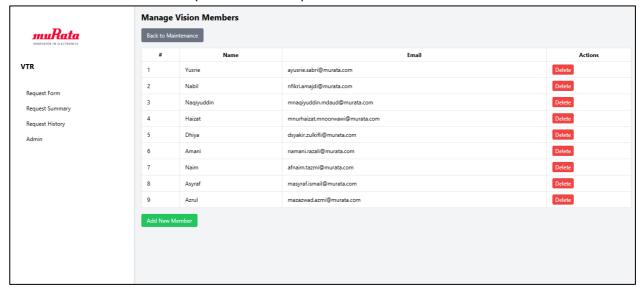
Delete Request

• Added a Delete page for admin (Vision members) to delete the request that is mistakenly added or data that tested.



Manage Vision Members

 Added a manage vision members page for admin (Vision members) to manage the vision members and email recipients for new request.



Add New Vision Member

Added an add new vision member page for admin (Vision members) to add new vision
members and new email recipients upon a new request. They able to delete if the vision
members left or don't need any one of the members do not need to get the email.

