

It's time to make your Office **SMARTER** office-lite





BENEFITS

- Better Time Utilization
- Improve staff/resource productivity
- Prevents wastage of resources
- Improve Client - Visitor experience
- Compliances & Security

HIPLA SMART OFFICE LITE can improve office experience, provide better security & increase productivity



VISITOR PAINS

Appointment fixing **01**

Inconvenience of getting into campus **02**

Finding the right building in a large campus **03**

Opening locked doors inside building **04**

Finding the client room **05**



CLIENT PAINS

01 Forgetting appointments

02 Sudden arrival of visitor

03 Meeting room booking and management

04 Struggling to Order tea & snacks for visitor

05 Alloting parking slot for visitors



HIPLA SMART OFFICE LITE SOLUTION - FEATURES



Appointment
Booking



Meeting Room
Management



Access Control
using QR Code



Pantry
Management



Parking
Management



Indoor
Navigation



Lighting
Automation



Analytical
Backend

HOW IT WORKS

STEP
05

Back end system keeps logs of all the events which can be seen on a dashboard by admin

Option 1

- Visitor goes to client Website and requests for meeting by entering basic details
- Client receives link and approves
- Both client and visitor receive QR code by SMS and email
- Visitor gets campus and relevant floor maps showing location path

Option 2

- Client enters visitor Email id and full name in portal. Visitor receives email link and confirms.
- Both client and visitor get QR code by SMS and email
- Visitor gets campus and relevant floor maps showing location path

STEP
01

STEP
02

When visitor reaches campus, security guard scans his QR code on his tablet. Client gets notified about his arrival. Visitor reaches the building following the map and unlocks the door using QR code and reaches the meeting room following the floor maps. He/she scans the QR code on the tablet outside the room to unlock the door and turn on the light.

STEP
04

The tablet shows a notification 10 minute before the allotted time is about to end. They can either decide to extend the meeting or to conclude on time.

When the meeting is over, they can use the tablet to mark the meeting as completed and to turn off the lights before coming out.

STEP
03

The tablet inside the room can be used to control the lights & to order refreshments. When order is placed the pantry responds with an estimated delivery time.

Functions without
Mobile App

HIPLA SMART OFFICE LITE SOLUTION - FAQs

1. How can an employee book a meeting?

Ans: Employees will be able to book meetings from Web Application and Tablets

2. Will a guest be able to book a meeting?

Ans: Guest can book meeting through Website/portal and also through the tablet after reaching the venue

3. Will an employee be able to book a meeting on behalf of another employee?

Ans: Only if the employee has admin login credentials.

4. How will the guest get access to the meeting room?

Ans: Guest will have to scan the QR code received by him over SMS and email on the Tablet available outside of the Meeting Room.

5. Will the guest be able to control lights and door inside the room?

Ans: Yes, they can do so from the Tablet available inside the room.

6. Will the guest be able to order refreshments?

Ans: Yes, they can do so from the Tablet available inside the room.

7. How will the pantry staff get notified?

Ans: Pantry will have its own application installed in a tablet to manage all the orders.

8. Will the employee be able to order food without the meetings?

Ans: Yes.

9. If the internet connection is lost, then can the door and light still be controlled by the Tablet?

Ans: Yes, however, the tablet needs to be in some network.

10. How will the cleaning staff be notified and given access to the meeting room once meeting is over?

Ans: Admin has the option to issue a QR Code with a validation time that is sent through SMS to the cleaning staff, which they can use to enter the meeting room.

11. Are there any dependencies on 3rd party for the application?

Ans: If the user is already using other door lock solution or IoT system then SDK's of those system will be required.

12. How soon the application can be implemented within premises?

Ans: 2 weeks if clear work front is available with standard solution.

13. Can the application be branded according to client needs?

Ans: The application look and feel is customisable according to the client requirement.

14. Can additional modules be added to the application?

Ans: Yes but feasibility need to be discussed.

15. Can multi locations be added?

Ans: Currently the application only supports single location setup.

16. Can more device licenses be added?

Ans: Yes, devices can be added but at an additional cost.

17. What all can be controlled in meeting room?

Ans: Following are the controllable elements

- i. Door lock
- ii. Lights
- iii. Curtains
- iv. AC
- v. Projector etc.

18. What is required at the campus main gate

Ans: A tablet needs to be given to the security guard for scanning the QR.



IOT PLATFORM FOR SMART INFRA

Mumbai

17 & 18, Platinum Techno Park, Level 3, Sector 30 Vashi Mumbai 400705, India.

☎ +91 96648 70382

✉ info@hipla.io

Delhi - NCR

D13, 3rd floor. Sector 3 Noida 201301, India.

☎ +91 96509 72890

✉ info@hipla.io

Kolkata

5A Synergy Building, 5th Floor Thakdari Road P.O. Krishnapur, Rajarhat Kolkata 700102. India

☎ +91 98740 25199

✉ info@hipla.io

Bangalore

#823, 2nd FL, 8th Cross, 27th Main Rd, Sector 1, HSR Layout Bengaluru 560102, Karnataka, India

☎ +91 99168 84801

✉ info@hipla.io

Singapore

One Raffles Place #19-61 Tower 2 Singapore 048616

☎ +65 9233 2199

✉ info@hipla.io

www.hipla.io