

It's time to make your Office SMARTER



hiplia™
office



BENEFITS

- Better Time Utilization
- Improve staff/resource productivity
- Prevents wastage of resources
- Improve Client - Visitor experience
- Compliances & Security

HIPLA SMART OFFICE can improve office experience, provide better security & increase productivity



VISITOR PAINS

Appointment fixing **01**

Inconvenience of getting into campus **02**

Finding the right building in a large campus **03**

Opening locked doors inside building **04**

Finding the client room **05**



CLIENT PAINS

Forgetting appointments **01**

Sudden arrival of visitor **02**

Meeting room booking and management **03**

Struggling to Order tea & snacks for visitor **04**

Alloting parking slot for visitors **05**



HIPLA SMART OFFICE SOLUTION - FEATURES



Appointment
Booking



Meeting Room
Management



Access Control
using QR Code



Pantry
Management



Parking
Management



Indoor
Navigation



Lighting
Automation



Automated
Hotdesking

HOW IT WORKS

STEP 05

10 minutes before the meeting end time, they receive a notification on their mobile application as well as the tablet. The employee can decide to either extend the meeting or conclude on time.

After the meeting is over, they can use their respective mobile application or the tablet to mark the meeting as completed.

STEP 01

- Option 1**
- 1. Employee enters basic contact details of the guest to send a meeting request via the mobile application.
 - 2. Guest receives the meeting request on their app and confirms.

- Option 2**
- 1. Guest enters basic contact details of the employee to send a meeting request via the mobile application.
 - 2. Employee receives the meeting request on their app and confirms.

After confirmation, both the guest and employee receives a QR code via SMS, email and on the mobile application.

STEP 02

Once the meeting has been confirmed from both sides, the employee and the guest can add new participants to the meeting.

Also they can list their belongings they wish to bring to the meeting like laptop, pen-drive, hard disks etc. along with details.

STEP 04

Once they are inside the meeting room and the meeting starts, they can control the lights, AC, curtains using the tablet present in the meeting room or from their respective mobile applications.

They can also place order for refreshments during the meeting using the tablet or their respective mobile apps. When they place an order, the pantry team responds with an estimated time of delivery and the order can be tracked in real-time.

On the meeting day, guest reaches the campus, security guard scans their QR code on the tablet. Employee gets notified about their arrival. Guest reaches the building following the map in the mobile application and unlocks the door using the QR code. Then the visitor locates and navigates to the meeting room using indoor navigation embedded in the app. When the guest opens the meeting room door using the QR code, the lights and AC inside the meeting room are automatically turned on. Employee reaches the

STEP 03

HIPLA SMART OFFICE SOLUTION - FAQs

1. How can an employee book a meeting?

Ans: Employees will be able to book meetings from the mobile and web application.

2. Will a guest be able to book a meeting?

Ans: Yes. Guests will be able send meeting requests to an employee from their mobile and web application.

3. Will an employee be able to book a meeting on behalf of another employee?

Ans: Only if the employee has admin login credentials.

4. How will the guest get access to the meeting room?

Ans: Guest will have to scan QR code specific for the meeting on the Tablet available outside the Meeting Room. The QR code can be found on the meeting details page and will be received by them over SMS and email too.

5. Will the guest be able to control lights and door inside the room?

Ans: Yes, they will be able to do so from the app on their mobile phone as well as the tablet available inside the room.

6. Will the guest be able to order refreshments?

Ans: Yes, from the app on their mobile phone as well as the tablet available inside the room.

7. How will the pantry staff get notified?

Ans: Pantry will have its own application installed in a tablet to manage all the orders.

8. Will the employee be able to order food without the meeting?

Ans: Yes. The guest can also order for refreshments while waiting for the employee.

9. If the internet connection is lost, then can the door and light still be controlled by the Tablet?

Ans: Yes, however, the tablet needs to be in same network even if there is no internet available.

10. How will the cleaning staff be notified and given access to the meeting room once meeting is over ?

Ans: Admin has the option to issue a QR Code with a validation time that is sent through SMS to the cleaning staff, which they can use to enter the meeting room.

11. Are there any dependencies on 3rd party for the application?

Ans: If the user is already using other door lock solution or IoT system then SDKs of those systems will be required.

12. How soon the application can be implemented within premises?

Ans: : Four weeks, if clear work front is available with standard solution.

13. Can the application be branded according to client needs?

Ans: The application look and feel is customizable according to the requirement. So each organization will get their own branded app.

14. Can additional modules be added to the application?

Ans: Yes, but feasibility need to be discussed.

15. Can multi locations be added?

Ans: Currently the application only supports single location setup

16. Can more device licenses be added?

Ans: Yes, devices can be added but at an additional cost.

17. What all can be controlled in meeting room?

Ans: Following are the controllable elements

- i. Door lock
- ii. Lights
- iii. Curtains
- iv. AC
- v. Projector etc.

18. What is required at the campus maingate

Ans : A tablet needs to be given to the security guard for scanning the QR



Future Netwings Solutions Pvt. Ltd.

India Corporate Office:

5A Synergy Building
Thakdari Road
P.O. Krishnapur, Rajarhat
Kolkata 700102, India
Tel: +91 82740 01559
Email: info@gohipla.com

Mumbai Office:

Level 3
Platinum Techno Park
17&18 Sector 30, Vashi
Mumbai 400705, India
Tel/Fax: +91 22 61818459
Email: info@gohipla.com

New Delhi Office:

Red Fort Capital Parsvnath Towers
Bhai Veer Singh Marg
Gole Market
New Delhi 110001, India
Tel/Fax: +91 22 66782419
Email: info@gohipla.com

South East Asia Office:

21, Bukit Batok Crescent
#17-82 Wcega Tower
Singapore 658065
Tel/Fax: +65 62255788
Email: info@gohipla.com