**RPS M&E ENGINEERING PTE. LTD.**

**QUOTATION**

**TO:**

[name]

[company]

[address]

[contact]

Date: [date]

Ref: [ref\_no]

Cust SO No: [so\_no]

Terms: [terms]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S/N | Description | Qty | Unit Price | Amount |

**Total Amount:** [total\_amt]

**Terms & Conditions:**

1. Customer will be billed after indicating acceptance of the quote
2. 60% downpayment along with PO
3. Please fax or mail the signed price quote to the address above
4. Lead time to delivery of goods 3 working days from the date of PO

We trust that our offer is favourable and looking forward to your acceptance and confirmation.

In the interim, please do not hesitate to contact the undersigned should you require any clarifications.

Thank You & Best Regards

Confirmed & Acknowledged:

Signature & Company Stamp

Purchase Order No: \_\_\_\_\_\_\_\_\_\_

[LEW Name]

[LEW No]

**Name:** [LEW Name]

**Email:** [LEW Email]

**H/P:** [LEW Contact]