**Standard Operating Procedure (SOP)**

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| General Information | |
| Process Title: Organic Food | Department: CSE |
| Contact Info: tdhayanandk@gmail.com | SOP ID: |
| Effective Date: | Revision Number: |

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| Process Overview |

**Process Description:**

The process for developing an organic food e-commerce website, providing clear steps and guidelines to ensure a high-quality, user-friendly platform that effectively meets business objectives and customer needs.

**Purpose & Scope:**

The procedures for handling, processing, and storing organic food products to maintain their organic integrity and ensure compliance with organic standards.

**Scope:**

All team members involved in the project, including project managers, UI/UX Designer, frontend developer, content managers, and security specialists**.**

**Definitions & Related Documents:**

*  **Organic Food:** Food produced without synthetic pesticides, fertilizers, GMOs, antibiotics, and growth hormones.
* **E-Commerce Website:** An online platform that allows customers to buy and sell goods or services over the internet.
* **UI (User Interface):** The part of the website that users interact with directly.
* **UX (User Experience):** The overall experience a user has when interacting with the website.
* **Frontend Development:** The practice of producing HTML, CSS, and JavaScript for a website so that a user can see and interact with them directly.



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| Process Steps | | |
| WBS | Task | Owner |
| 1.0 |  | [team member] |
| 1.1 |  |  |
| 1.2 |  |  |
| 2.0 |  |  |
| 2.1 |  |  |
| 2.3 |  |  |

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| --- | --- |
| Resources | |
| WBS | Resources |
| 1.0 | **Frontend:** HTML, CSS, JavaScript, |
| 1.2 | **Version Control:** Git, GitHub |
| 1.3 | **IDE:** Visual Studio Cod |

[Download our free Resource Plan Template for Excel](https://www.projectmanager.com/templates/resource-plan-template?utm_source=project_manager_com&utm_medium=content+library&utm_campaign=sop-word&utm_content=&utm_detail=&utm_term=none)

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| --- |
| Frequency |
| [once, daily, weekly, monthly, etc.] |

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| --- |
| Review & Signatures |

Name/Title

Dhayanand/ Organic Food

Name/Title

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