

# Kolade Dolapo Haliah

Web developer & Virtual Assistant

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LinkedIn:

[https://www.linkedin.com/in/dolapokolade22?utm\\_source=share&utm\\_campaign=share\\_via&utm\\_content=profile&utm\\_medium=ios\\_app](https://www.linkedin.com/in/dolapokolade22?utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=ios_app)

GitHub: <https://github.com/Dhe-Iris>

## **Summary**

Aspiring full-stack web developer with experience in frontend and backend technologies, passionate about building innovative, user-centric web solutions.

## **Core Competencies**

- Frontend Development (HTML, CSS, JavaScript, Node.js, MySQL)
- Backend development (Node.js, MySQL)
- Web Design
- Version Control: Git, GitHub
- Organizational and Communication Skills
- Proficient in MS Office (Excel, Word, PowerPoint)
- Communication
- Problem Solving and Critical Thinking
- Team collaboration
- Inquisitive and proactive personality

## **Professional Experience**

### **Front-end Development Intern**

*CodeAlpha | August 2024 – December 2024*

- Developing responsive web applications using HTML, CSS, and JavaScript.
- Collaborating with mentors and team members to refine project execution.

## **Freelance Web developer & Virtual Assistant**

*Remote | January 2023 – August 2024*

- Designed and developed responsive websites using HTML, CSS, and JavaScript for small businesses.
- Implemented backend solutions using Node.js and MySQL to support dynamic website functionality.
- Provided administrative support, managing client schedules and communications to enhance project workflows.
- Ensured data accuracy in client databases, delivering projects on time with minimal errors.

## **Customer Service Representative**

*Aminu& Partners | April 2021 – December 2022*

- Managed customer communications via email, phone, and chat, achieving a high satisfaction rating and ensuring timely and accurate information delivery.
- Collaborated with team members to improve customer service workflows, contributing to a 15% increase in customer response efficiency.
- Utilized CRM software to track and follow up on customer inquiries, maintaining organized records for easy access and reporting.

## **Education**

### **Bachelor's Degree in Mass communication**

*Kwara State University, Malete, Nigeria*

*December 2022*

## **Projects**

### **1. *TeleMed Application***

- Developed a telemedicine platform to connect patients and doctors virtually, featuring user authentication, appointment scheduling, and live consultations.
- Used Node.js, MySQL, and EJS for backend functionality and dynamic templates.

### **2. *Personal Portfolio Website***

- Built a portfolio website using HTML and CSS, showcasing personal projects and professional expertise.

### **3. *Weather App***

- Built a weather app to display accurate temperature and time based on the user's location.
- Utilized APIs to fetch real-time weather data and incorporated a responsive design for seamless use on various devices.

## **Certification**

- SheCodes Basic (*14th November,2024*)
- SheCodes Plus
- Alx virtual assistant (*26th November,2024*)

## **Achievements & Leadership**

- Participated in a hackathon to create a personal portfolio using only HTML and CSS.
- Mentored peers in coding and project implementation during the CodeAlpha internship.