

New House Housing Policy

Section 1. Purpose and Authority

Section 1.1. Purpose

The purpose of the housing policy is to clearly establish New House rules and procedures regarding the allocation of rooms to undergraduates in New House 2, 3, 4, and 5. It is the intention of New House to provide for direct interaction between MIT Housing and each cultural house, permitting cultural houses to assign rooms to their members.

Section 1.2. Authority

This housing policy shall be binding upon the Housing Chair and upon all other student officials resident in New House involved in housing.

Section 2. Assignment of Rooms—Generally

Section 2.1. Authority of Housing Chair

Ultimate authority for the assignment of rooms shall rest with the Housing Chair, who shall abide by the policies herein stated.

Section 2.2. General Intent

When possible, rooms shall be assigned such that each student receives the room he or she most desires and, where applicable and mutual, the roommate he or she most desires.

Section 2.3. Forced Triples—Intent

It is the intent of New House that all rooms in New House shall be singles or doubles. It is the responsibility of the Housing Chair and the New House President to further this intention.

Sections 2.4. Forced Triples—Decrowding

When a single becomes empty, the Housing Chair shall offer to all residents of forced triples in the same House the ability to move into said single. If no resident in the same House opts to move into said single, the single shall be offered to all residents of forced triples in the numbered houses.

Section 2.5. Squatting

A resident of a room who is remaining in New House is entitled to remain in their room.

Section 2.6. Transfers among Houses

A transfer of a resident from one House to another must be approved by the Housing Chairs and the housing authorities of each house involved.

Section 3. Assignment of Rooms—Freshmen

Section 3.1. In-House Rush

In House Rush will be run by a policy that is approved by Exec at the end of the spring semester. A suggested policy for In House Rush is that attached at the end of this policy that was used in the 2011 In House Rush.

Section 3.2. Requests for Roommates

Mutual requests to room together in a double or triple shall be honored in all cases, unless a waiver is explicitly granted by the Housing Chair or Undergraduate Housing.

Section 3.3. Placing Final Freshmen

If a freshman has passed completely through the system and no House volunteers to take them, a house with space will be randomly selected and will accommodate said freshman.

Section 4. Assignment of Rooms—Arrivals via Lottery and Waitlist

Section 4.1. Normal Procedure

For new residents assigned to New House by lottery or waitlist, rooms shall be assigned by the Housing Chair after advisory consultation with the impacted House's housing authorities.

Section 4.2. Exceptional Cases

The Housing Chair shall have the authority to establish special policies for the assignment of rooms to new residents assigned to New House by lottery or waitlist.

Section 5. General Provisions

Section 5.1. Election of Housing Chair

The Housing Chair shall be elected by Houses 2, 3, 4, and 5. The Housing Chair must live in House 2, 3, 4 or 5.

Section 5.2. Amendments to this Policy

New House Executive hereby defers to a committee consisting of the presidents of Houses 2, 3, 4, and 5 and the Housing Chair, who shall chair said committee and retain a casting vote.

Squatting

Coming from number house

In House Rush 2011

- Each house needs two representatives for this process. They can be anyone in your house that you choose.
- This year we are going to computerize how freshmen rank the houses. They will fill out this form

<https://spreadsheets.google.com/spreadsheet/viewform?formkey=dHdaN3dlMjY0WVZzT1FkdjdhYU1pS3c6MQ>

Once the form is filled out, the results will appear in a Google Doc spreadsheet.

- Aside from your house representatives, you must choose one person to get access to view the Google Doc. This person is free (and expected) to let members of the House look at the Google Doc as it is being updated. Only the House Representatives, myself, and each House's designated viewer will have access to the Google Doc. I will be the only person who can edit it.
- Let me know who will be your two representatives and the one other person who should be with the remainder of your house to keep them informed of the process. No one in your House will be able to see the Doc until you send me who your three people are and they are given access.
- The results will be updated live. I think this will be much easier than shuffling around little papers like last year. It will also make sure that all people who want to see the process happening can do so, without the hassle of an open meeting.

HOW IT WORKS:

1. The freshmen all show up to New House and are given instructions.
2. The freshmen take a tour of each of the four numbered houses. They will have a paper and will have to get it signed after each tour to show that they took a tour of each.
3. The freshmen will turn in the paper with the signatures and will then fill out the form, seen above, on my or another computer set up for us to collect their submissions in the Arcade.
4. Once all the freshmen have turned their forms in, the Google Doc spreadsheet will be sent out to all the houses. It will show them how each of the freshmen ranked each of the houses.
5. The houses will have **ninety minutes** to discuss the freshmen. The representatives will need to know which freshmen their House wants. Once this period is over, the representatives will be expected to come to the House 6 Lounge *and not leave until choosing freshmen is over*.

This means that your representatives are the voice for your house. They are responsible for conveying your decisions. Make sure your representatives know which freshmen you want, NOT JUST YOUR FIRST CHOICES.

6. In the first round, the representatives will be given the opportunity to accept or reject the freshmen who ranked your house first. They are expected to have this list ready the moment they walk in the door as they have just had 1.5 hours with their house discussing.
7. The freshmen who are accepted will then be taken out of the pool of available freshmen. The results will be shown in the Google Doc. It will be denoted by bolding their name and deleting their preference and leaving only the house that selected them. This will show up live on the Google Doc so all the house members will be able to see what choices have been made. The representative will double check to make sure I have made no error. All decisions are final!
8. There will be a **fifteen minute break** so that the two representatives can take into account which freshmen have been pulled from the available freshmen pool. They can communicate with their house in any way they would like but are NOT to leave until their house is full. If a representative leaves the lounge before this, they are not allowed to reenter the lounge. Your House is not allowed to replace them with a different representative.
9. The second round begins. The representatives accept or reject all the freshmen who ranked them second. The results are again shown live in the Google Doc. Again, freshmen will be taken out of the pool.
10. Another 15 minute break as above.
11. The third and fourth rounds take place in the same manner as above.
12. At the end, all unaccepted freshmen will be cycled through again.
13. Once a house is full, they will obviously not be able to accept more freshmen.
Representatives can leave once they have filled their house. After the end of the round in which your House is full, your House has 45 minutes to return a form which I will give you that has the rooms available to freshmen.
14. When all freshmen are housed, the results are posted in the Arcade.

ALL DECISIONS ON ACCEPTING FRESHMEN ARE FINAL. No exceptions. Period.

I will give you a more exact schedule with round times shortly.