



**Indira Gandhi Delhi Technical University For Women**  
(Formerly Indira Gandhi Institute of Technology)  
Kashmere Gate, Delhi-110006

**INDUSTRIAL RESEARCH & DEVELOPMENT CELL**

Ref. No. F. IRD/007/IGDTUW/Research Award/2020-21/564-580

Dated: 08-09-2020

**Order**

The guidelines for the Award for Researchers (Faculty/students) of IGDTUW have been duly approved by the Board of Management in its 9<sup>th</sup> meeting held on 06.05.2019 and implemented with effect from 1<sup>st</sup> August 2019 (Annexure-A). The procedure to be followed for the Research award is hereby issued with the approval of the Competent Authority of IGDTUW as under:

- i. The cash award will be given to Researchers (regular/contractual faculty members and students of IGDTUW) in the recognition of importance of the published research work and to motivate the individual excellence in research.
- ii. The award will be granted to the journal papers published in each year (1<sup>st</sup> January to 31<sup>st</sup> December), published along with Digital Object Identifier (DOI), pagination and year of publication.
- iii. Only the first author and/or the corresponding author shall be eligible to apply for the award. In case the student is the first author and also corresponding author and faculty member is a co-author, then the student would apply for the award. However, the prize amount shall be distributed to the faculty member and student as per the approved guidelines.
- iv. If there are more than one corresponding authors then the author whose name appears first on the paper submission system, shall be treated as the corresponding author for the purpose of applying the award.
- v. The publication made in the paid journals and open access journals shall not be considered for cash awards.
- vi. Impact Factor must have been calculated by Thomson Reuters in case of SCI/SSCI or SCIE and Elsevier in case of SCOPUS.
- vii. An application form in Annexure-B is to be filled by Faculty Member/student for applying for the award. The Application form shall be duly verified by HOD and submitted to the IRD Cell along with all the requisite documents.
- viii. The faculty members/students with publications during each year shall submit the form duly verified by HOD to IRD Cell by 31<sup>st</sup> January of the succeeding year. However, for 2019 (from August 1 – December 31, 2019), the faculty members/students shall apply for the award under the four categories mentioned in the guidelines, in the prescribed application form latest by September 30<sup>th</sup> 2020.

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2/9/2020

Contd.. page 2/-

- ix. A University level Committee comprising of all HODs, Dean (Academics), Dean (R & C) and Dean (IRD) shall review the applications. The Committee shall declare the list of faculty members/students eligible for Research awards with approval of the Vice Chancellor.
- x. The regulations for division and distribution of award prize given in the approved guidelines would be applicable.

The expenditure on "Award for Researchers (Faculty/ Students) of the University" will be met under the Head "GIA (General)"


  
(Dr. Ranu Gadi)  
Dy. Dean (IRD)

Ref. No. F. IRD/007/IGDTUW/Research Award/2020-21

Dated: 08-09-2020

Copy forwarded for kind information and further necessary action to:

- I. PS to Hon'ble Vice-Chancellor, IGDTUW, Delhi
- II. PA to Registrar, IGDTUW, Delhi
- III. All Deans/Dy. Deans, IGDTUW, Delhi
- IV. All HoDs, IGDTUW – for circulation among faculty members and Students
- V. AFO, Accounts Branch, IGDTUW, Delhi
- VI. Incharge Personnel Division, IGDTUW, Delhi
- VII. System Analyst with a request to upload the order on the University website.
- VIII. Guard File

  
(Dr. Ranu Gadi)  
Dy. Dean (IRD)



**Guidelines for the Inception of Award for the Researchers (Students/Faculty) of the University**

Research and development activities have a very high weightage for any accreditation like NBA or NAAC or the ranking purpose like NIRF, QS and others. In our University, research aspect needs further boosting. To promote good quality research papers for publication in reputed Journals, following is proposed.

The cash award will be given to researchers (regular/contractual faculty members and students of IGDTUW) in the recognition of importance of the published research work and to motivate the individual excellence in research. The publications considered must be listed in Science Citation Index (SCI) or SCI expanded or SCOPUS. The award will be granted to the journal papers published in each year (1<sup>st</sup> January to 31<sup>st</sup> December). Only the first author and/or the corresponding author shall be eligible to apply for the award. The publication made in the paid journals and open access journals shall not be considered for cash awards (irrespective of the listing in the publication societies/houses/presses specified in the following list).

First Author will be considered an individual who is a faculty member of IGDTUW and his/her name appears first in the list of authors on the title page of the paper. Corresponding author is a faculty member of IGDTUW and his/her name appears first in the list of corresponding authors on the submission page of the paper. As a proof of corresponding author, the researcher must provide the screen shot of the tool box of the paper submission system (say, Editorial Manager/Scholar One etc) where the name of the author appears on the login page and the title of the paper claimed is listed. If there are more than one corresponding authors then the author whose name appears first on the paper submission system, shall be treated as the corresponding author for the purpose of the award.

Impact Factor must have been calculated by Thomson Reuters in case of SCI/SSCI or SCIE and Elsevier in case of SCOPUS.

**AWARD CATEGORIES and SELECTION CRITERIA**

**Outstanding Research Awards**

A Cash Prize of Rs. 50,000/- (Rs. Fifty Thousand only) will be awarded along with certificate of merit  
Selection Criteria: The Paper must be a Journal paper of impact factor at least 3.0, for IEEE Transaction and 1.0 for all other indexed Journals indexed in SCI/SSCI or SCI Expanded and published in the following:

1. Proceedings of Royal Society
2. American Mathematical Society
3. American Physical Society
4. American Society for Mechanical Engineers (ASME)
5. IEEE Transactions (IF>3.0)
6. ACM Transactions
7. Institute of Mechanical Engineering, London
8. American Society of Testing Materials (ASTM)
9. Nature Publishing Groups

In addition to the above list, the journals with impact Factor  $\geq 3.0$  will also be considered for the award.

**Premier Research Award**

A cash prize of Rs.25,000/- (Rs. Twenty-Five Thousand Only) will be awarded along with certificate of merit. Selection Criteria: The Paper must be a journal paper of impact factor at least 1.0, indexed in SCI/SSCI or SCI Expanded and published in the following:

*Handwritten signature and date:*  
8/9/2020

1. IEEE Transaction (TRIF<3)
2. IEEE Journals
3. Springer
4. Elsevier (Science Direct)
5. Oxford University Press
6. Pergamon-Elsevier Science Ltd
7. Cambridge University Press
8. Wiley Blackwell
9. Blackwell Publishing
10. John Wiley & Sons
11. IET
12. Biomedical Central Ltd.
13. MIT Press
14. Indiana University Press
15. American Meteorological Society
16. American Physiological Society
17. American Society of Microbiology
18. American Chemical Society
19. American Institute of Physics
20. Institute of Physics (IOP) Publishing Ltd
21. International Organization for standardization (IOS) Press
22. Princeton University Press
23. Society of Industrial and Applied Mathematics
24. Proceedings of National Academy of Sciences of USA

In addition to the above list, SCI and SCI Expanded indexed journal not included in the above list and having impact factor  $\geq 5.0$  shall also be considered for the award.

#### **Commendable Research Award**

A cash prize of Rs. 15,000/- (Rs. Fifteen Thousand only) will be awarded along with a certificate of merit.

Selection Criteria: The paper must be a journal paper of impact factor less than 1.0 indexed in SCI/SSCI or SCI expanded and published in the above list (Premier Research Award category). In addition to the above list, SCI and SCI Expanded indexed journal not included in the above list and having impact factor  $\geq 2$  and  $< 5.0$  shall also be considered for the award.

#### **Motivational Research Award**

A Cash Prize of Rs. 10,000/- (Rs. Ten Thousand only) will be awarded along with a certificate of merit.

Selection Criteria: The paper must be a journal paper not included in SCI/SSCI or SCI expanded but a SCOPUS indexed with impact factor  $\geq 1.0$ .

#### **REGULATIONS FOR DIVISION & DISTRIBUTION OF AWARD PRIZE**

Case 1: If all the authors are amongst the university faculties, then first author will decide the individual author's contribution for the purpose of distribution of prize amount.

Case 2: If the authors are amongst the university faculties and the university students, then university faculty (whose name appears first in the paper) will decide the individual author's contribution for the purpose of distribution of prize amount.

*A. K. Singh*



Case 3: If the first author, corresponding author and other authors are the University students, then the head of Head of Department of the first/corresponding students department (whose name appears first in the paper) will decide the individual author's contribution in consultation with the first author for the purpose of distribution of prize amount.

Case 4: If one (or more) of the author/s is/are external to the University, then the prize amount will be divided by total number of authors and the equal part (one share) of the total prize amount will be disbursed to the University contributors. The prize amount of the external author will be subtracted from the total prize amount.

Case 5: A faculty member of the University or a University student shall be permitted to claim cash prize for a maximum of three papers as author or co-author in the category of commendable research award.

The Guidelines will be implemented with effect from 1<sup>st</sup> August, 2019.

*R. K. Sharma*



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**Application form for applying for Research award for published paper(s)**

The Published paper(s) come under the category of (Please tick)

- A. Outstanding Research Awards with a cash value of Rs. 50,000/- along with certificate of merit ( )
- B. Premier Research Awards with a cash value of Rs. 25,000/- along with certificate of merit ( )
- C. Commendable Research Awards with a cash value of Rs. 15,000/- along with certificate of merit ( )
- D. Motivational Research Awards with a cash value of Rs. 10,000/- along with certificate of merit ( )

The papers/publications is/are enclosed for consideration of award as per above.

I hereby declare that:

1. All the authors are amongst the University Faculties and myself being the first and/or corresponding author shall decide the Individual author's contribution for the purpose of distribution of prize amount. ( )
2. The authors are amongst the University Faculties and the University students, and myself being the first and/or corresponding author shall decide individual author's contribution for the purpose of distribution of prize amount. ( )
3. One (or more) of the author/s is/are external to the University and the prize amount will be divided by total number of authors and the equal part (one share) of the total prize amount will be disbursed to the University contributors. The prize amount of the external will be subtracted from the total prize amount. ( )

I hereby declare that the above claim is being made by me as per guidelines approved in the 9<sup>th</sup> meeting of BOM dated 06.05.2019. In case of any violation, I will be held responsible and the University is free to take appropriate action and the award money and certificate of merit will be liable to be recovered from me.

Signature of Faculty/Student.....  
Name of Faculty/Student.....  
Department.....  
Emp. Code /Roll No.....  
Mobile No.....

In case the first & corresponding author is student and University faculty is co-author then,

Signature of Faculty.....  
Name of Faculty.....

On the basis of above information, I hereby endorse that I have verified all the above details and forward the same.

Signature of HOD.....  
Name of HOD.....

*Placed*  
*8/9/2020*

**The details of Published Paper(s)**

| S.no. | Title of Paper | Name of Journal | Web Address of Journal | category of paper A/B/C/D | Name of Co-Authors | Impact Factor | Whether journal is open access? | Whether the journal is paid? | Award share Value (Z)* |
|-------|----------------|-----------------|------------------------|---------------------------|--------------------|---------------|---------------------------------|------------------------------|------------------------|
|       |                |                 |                        |                           |                    |               |                                 |                              |                        |
|       |                |                 |                        |                           |                    |               |                                 |                              |                        |
|       |                |                 |                        |                           |                    |               |                                 |                              |                        |
|       |                |                 |                        |                           |                    |               |                                 |                              |                        |
|       |                |                 |                        |                           |                    |               |                                 |                              |                        |

\* The Value of Z Shall be  $0.5 \leq Z \leq 1$ . Please refer to the formula given below for Distribution of Award Money.

**Formula for Distribution of Award Money for Research Awards:**

A is the total award money and there are N authors. The value of Z shall be decided by the Principal author and shall be such that  $0.5 \leq Z \leq 1$ ,

- Case 1: When there is no external author, then the minimum amount credited to each of the author shall be as,

$$A \cdot Z / N$$

- Case 2: When there are external authors, then the minimum amount credited to each of the author shall be as,

$$[A - Y \cdot (A/N)] \cdot Z / (N - Y)$$

Where Y number of authors are external to the University

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## **RESEARCH EXCELLENCE AWARD 2019**

### **UNDERTAKING**

I, ....., Designation....., Department of

..... take this responsibility that I have applied for .....number of papers for the research excellence award and I am First author/Corresponding author\*\* of paper(s).

The paper(s) claimed are eligible for the award as per the Guidelines for the award for Published Paper of the Researchers of Indira Gandhi Delhi Technical University for Women (approved in 9<sup>th</sup> BOM dated 06-05-2019).

In case of any discrepancies or false information revealed in future, University has full right to withdraw the award.

**\*\*In case the mention of first/corresponding author is not distinctly made on the front page of the published paper, submission of a snapshot of the paper submission system (for example the Editorial Manager/ Scholar One) through which paper was submitted as corresponding author is mandatory.**

(Applicant name, signature and date)

*Phani*  
*8/9/2020*