

MANUAL 8
A statement of boards, council, committees and other bodies constituted
[Section 4(1)(b)(viii)]

S. N.	Name and address of the body	Main functions of the body	Constitution of the body	Date of constitution/ Date upto which valid
1.	Board of Management	<p>(1) The Board of Management shall be the principal executive authority of the University and as such shall have all powers necessary to administer the University subject to the provisions of Indira Gandhi Delhi Technical University for Women Act, 2012 and the Statutes made there under, and may make ordinances and regulations for that purpose and also with respect to matters provided in the Act.</p> <p>(2) subject to the provisions of the Act, the Board of Management shall be responsible for the general superintendence, directions and control of the affairs of the University and shall exercise all the powers of the University not otherwise provided by the Act, the Statutes and the Ordinances.</p> <p>(3) without prejudice to the above provisions, the Board of Management have the powers -</p> <p>(i) to take decisions on questions of policy relating to the administration and working of the University;</p> <p>(ii) to make ordinances and statutes;</p> <p>(iii) to present to the Court at its annual meeting:</p> <p>(a) annual report of the University; and</p> <p>(b) annual accounts</p> <p>(iv) to consider and pass resolutions on the annual report and the annual accounts of the University and the reports of its auditors on such accounts;</p> <p>(v) to exercise all financial powers and manage and regulate the finances, accounts, investment, properties, business and all other administrative affairs of the University and for the purpose, constitute committees and delegate the powers to such committees or such officers of the University as it may deem fit.</p> <p>(vi) to delegate any of its powers to the Vice-Chancellor, and on the recommendations of the Vice-Chancellor to the Registrar, the Controller of Finance or any other officer, employee or authority of the University or to a committee appointed by it;</p> <p>(vii) to invest any money belonging to the University, including any unapplied income, in such stock, funds, shares or securities as it may, from time to time, think fit, or in the purchase or immovable property in India, with the like power of</p>	<p>The Board of Management shall consist of the following persons, namely:</p> <p>(i) Chairperson shall be an eminent educationist or an eminent scientist or an eminent engineer / technologist or an eminent industrialist to be nominated by the Chancellor in the manner prescribed;</p> <p>(ii) Vice Chancellor (Ex-Officio)</p> <p>(iii) Pro Vice-Chancellor (Ex-officio);</p> <p>(iv) Four persons having special knowledge or practical experience in respect of education, Engineering and Technology, domain of application of technology, to be nominated by the Chancellor, from a panel of eight persons submitted by the Vice-Chancellor;</p> <p>(v) Two representatives of the Industries/ Organizations, to be nominated by the Vice-Chancellor;</p> <p>(vi) A representative of University Grants Commission (UGC);</p> <p>(vii) Principal Secretary or Secretary, Technical Education, Govt. of NCT of Delhi (Ex-officio);</p>	<p>Constituted vide Order No. F.16(1)/Plg. (BOM)/2013/2092 dated the 23rd October 2013 available on University's website www.igit.ac.in</p> <p>The term of office of the Chairperson or, any other member of the Board of Management, other than ex-officio members, shall be three years from the date of his nomination, extendable by two year.</p> <p>The term of office of an ex-officio member shall continue so long as he holds the office by virtue of which he is a member.</p>

		<p>varying such investments from time to time based on the advice of the Finance Committee, except land acquired or buildings constructed with the assistance of the Government, in which cases, the prior approval of the Government shall be required;</p> <p>(viii) to enter into, vary, carryout and cancel contracts on behalf of the University and for that purpose to appoint such officers as it may think fit;</p> <p>(ix) to provide the buildings, premises, furniture and apparatus and other means needed for carrying on the work of the University;</p> <p>(x) to entertain, adjudicate upon, and if it thinks fit, to redress any grievances of the officers, the teaches, the students and the employees of the University;</p> <p>(xi) to create all Groups A,B, C & D posts and appoint persons to academic as well as other posts in the University and to frame recruitment rules and determine salary structure and terms and conditions of different cadres of employees;</p> <p>(xii) to fix the examination fee; emoluments, honorarium and traveling and other allowances of the examiners;</p> <p>(xiii) to select a common seal for the University;</p> <p>(xiv) to lay down policy guidelines for admitting "self financing and sponsored students" as supernumerary against higher fee prescribed by it from time to time;</p> <p>(xv) to exercise such other powers and to perform such other duties as may be considered necessary or imposed on it by or under the Act.</p>	<p>(viii) Principal Secretary or Secretary, Finance, Govt. of NCT of Delhi (Ex-officio);</p> <p>(ix) Principal Secretary or Secretary, Higher Education, Govt. of NCT of Delhi (Ex-officio);</p> <p>(x) Any two Deans of the University nominated by Vice-Chancellor on rotation basis;</p> <p>(xi) Two Professors of the University nominated by Vice-Chancellor on rotation basis;</p> <p>(xii) Such other members as may be prescribed by the statute;</p> <p>(xiii) The Registrar (ex-officio) - Member-Secretary.</p>	
2.	Finance Committee	<p>(1) The functions and duties of the Finance Committee shall be as follows:</p> <p>(a) to examine and scrutinize the annual budget of the University and to make recommendations on financial matters to the Board of Management.</p> <p>(b) to consider proposals for new expenditure and to make recommendations to the Board of Management;</p> <p>(c) all proposals relating to revision of grades, upgradation of the pay-scales and those items which are not included in the budget, shall be examined by the Finance Committee before they are considered by the Board of Management;</p> <p>(d) to consider the annual accounts and the financial estimates of the University prepared by the Registrar and laid before the Finance Committee for approval and thereafter submitted to the Board of Management;</p> <p>(e) the Finance Committee shall fix the limits for the total recurring and non-recurring expenditure for the year, based</p>	<p>There shall be a Finance Committee consisting of the following:</p> <p>(i). Chairperson: Chairman, Board of Management (Ex-officio);</p> <p>(ii) Vice-Chancellor (Ex-officio);</p> <p>(iii) Pro-Vice Chancellor (Ex-officio);</p> <p>(iv) Comptroller of Accounts, Govt. of NCT of Delhi;</p> <p>(v) Principal Secretary or Secretary, Technical Education, Govt. of NCT of Delhi (Ex-officio);</p> <p>(vi) Principal Secretary or</p>	<p>Constituted vide Order No. F.16(3)/Plg. (FC)/2013/21 10 dated the 24th October 2013 read with Order No. F.16(3)/Plg. (FC)/2013/31 54 dated the 09th January, 2014 both available on University's website www.igit.ac.in</p> <p>The term of the members of the Finance Committee,</p>

		<p>on income and resources of the University, and no expenditure shall be incurred by the University in excess of the limits so fixed, without the approval of the Finance Committee;</p> <p>(f) to give its views and to make recommendations to the Board of Management on any financial question affecting the University either on its own initiative or on reference from the Board of Management;</p> <p>(g) to recommend the investment of any money belonging to the University, including any unapplied income, in such stock, funds, shares or securities as it may, from time to time, think fit, or in the purchase or immovable property in India, with the like power of varying such investments from time to time.</p> <p>(2) The Finance Committee shall -</p> <p>(a) develop financial policies of the University and to oversee the revenues and expenditures of the university;</p> <p>(b) make recommendations on generating revenues through the university's activities and these recommendations of the Finance Committee shall be placed before the Board of Management for a decision;</p> <p>(c) make recommendations on improving the operational efficiency of the University's activities, measures for revenue generation, and on major expenditure proposals of the University, as may be required by the Board of Management;</p> <p>(3) The annual accounts and the budget of the university prepared by the Controller of Finance shall be placed before the Finance Committee for approval before being submitted to the Board of Management.</p>	<p>Secretary, Finance, Govt. of NCT of Delhi (Ex-officio);</p> <p>(vii) Two Deans nominated by the Vice-Chancellor;</p> <p>(viii) Two Heads of Department by rotation based on seniority;</p> <p>(ix) Two other members nominated by the Board of Management from amongst its members of whom at least one should be an employee of the University;</p> <p>(x) Such other members as may be prescribed by the Statutes;</p> <p>(xi) Registrar (ex-officio) - Member-Secretary.</p>	<p>other than the ex-officio members, shall be three years.</p>
3.	Academic Council	<p>(1) The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Act, the Statutes and the Ordinances, have the control and regulations of, and be responsible for, the maintenance of standards of instruction, education, research and examination within the University and shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes.</p> <p>(2) The Academic Council shall have the right to advise the Board on all academic matters.</p> <p>(3) Subject to the provisions of the Act, Statutes, Ordinances and Regulations and Overall supervision of the Board of Management, the Academic Council shall manage the academic affairs and matters in the University and in particular shall have the following powers and functions, namely :-</p> <p>(i) to report on any matter referred or</p>	<p>The Academic Council shall consist of the following members, namely -</p> <p>(i) Chairperson: Vice-Chancellor (Ex-officio);</p> <p>(ii) Pro-Vice Chancellor (Ex-officio);</p> <p>(iii) Four persons, who are not employees of the university to be co-opted by the Academic Council on the recommendations of the Vice-Chancellor from amongst Educationists, Scientists or Engineers of</p>	<p>Constituted vide Order No. F.16(1)/Plg. (BOM)/2013/2092 dated the 23rd October 2013 available on University's website www.igit.ac.in</p> <p>The term of the members of the Academic Council, other than ex-officio members, shall be three years.</p>

		<p>delegated to it by the Board of Management;</p> <p>(ii) to make recommendations to the Board of Management with regard to the creation, abolition or classification of teaching posts in the University and the emoluments payable and the duties attached thereto;</p> <p>(iii) to formulate and modify or revise schemes for the organization of the Departments and /or Centre (including creation of Department and/or Centre) and to assign to such Departments their respective subjects and also to report to the Board of Management as to the expediency of the abolition or sub-division of any Department or the combination of one Department with another;</p> <p>(iv) to recommend arrangements for the instruction and examination of persons other than those enrolled in the University;</p> <p>(v) to promote research within the University and to require from time to time, report on such research;</p> <p>(vi) to consider proposals submitted by the departments on the academic activities;</p> <p>(vii) to lay down policies for admissions to the University;</p> <p>(viii) to recognize diplomas and degrees of other Universities and Institutions and to determine their equivalence in relation to the diplomas and degrees of the Universities;</p> <p>(ix) to fix, subject to any conditions accepted by the Board of Management, the time, mode and conditions of the competition for Fellowship, Scholarship and other prizes and to recommend for award of the same;</p> <p>(x) to recommend arrangements for the conduct of examinations and the dates for holding them;</p> <p>(xi) to declare and review the result of the various examinations or to appoint committees or officers to do so, and to make recommendations regarding the conferment or grant of degrees, honours, diplomas, licences, titles and marks of honour;</p> <p>(xii) to recommend stipends, scholarships, medals and prizes and to make other awards in accordance with the regulations and such other conditions as may be attached to the awards;</p> <p>(xiii) to approve or revise the syllabus for the prescribed courses of study and lists of prescribed or recommended text books and to decide for publishing of books by the University;</p> <p>(xiv) to approve such forms and registers as are from time to time, required by the ordinances and regulations;</p> <p>(xv) to formulate, from time to time, the desired standards of education to be adhered in drawing up the curriculum and</p>	<p>repute;</p> <p>(iv) A nominee of the University Grants Commission;</p> <p>(i) A nominee of the All India Council for Technical Education;</p> <p>(ii) A nominee of an Industry Association namely NASCOM/ ASSOCHAM / FICCI, etc.;</p> <p>(iii) All Deans of the University (Ex-Officio);</p> <p>(iv) All Heads of the Departments(Ex-Officio);</p> <p>(v) One Professor, one Associate Professor and one Assistant Professor of the University to be nominated by Vice-Chancellor on rotation basis;</p> <p>(vi) Such other members as may be prescribed by the Statutes;</p> <p>(vii) Registrar (ex-officio) –Member-Secretary.</p>	
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4.	Planning Board	<p>(1) There shall be constituted a Planning Board of the University to be the principal planning body of the University and shall also be responsible for monitoring the development of the University;</p> <p>(2) The Planning Board shall design and formulate appropriate plans for development and expansion of the university, and it shall, in addition, have the right to advise the Board of Management and the Academic Council on any matter which it may deem necessary for the fulfillment of the objects of the University.</p>	The Planning Board shall consist of the Vice-Chancellor and not more than six members to be nominated by the Board of Management;	<p>Constituted vide Order No. F.16(12)/Plg. (PB)/2013/32 18-3237 dated the 13th January, 2014 available on University's website www.igit.ac.in</p> <p>The term of office of members of the Planning Board shall be such as may be prescribed.</p>

