DHEERAJ SHARMA

Aspiring Data Analyst | SQL | Power BI | Excel
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Professional Summary

Detail-oriented Data Analyst fresher with strong fundamentals in SQL, Excel, and Power BI. Skilled in data cleaning, analysis, and visualization to support data-driven business decisions. Highly motivated, quick learner, and eager to grow in a professional analytics environment.

Work Experience

- **Internship -   2022 8 Months**
  During my finance internship, I worked on financial reporting, expense analysis, GST Filling, Invoice Making, Sale Purchase Analysis ,and Excel-based data analysis, which helped me understand real-world business finance operations.

- **MIS Executive In LetsRyde Pvt Ltd.   2024 – 2025**
  Detail-oriented MIS Executive with strong expertise in data reporting, analysis, and dashboard creation, supporting management with accurate insights for informed decision-making.
  (Excel, MySQL, Power Bi) [Data Analysis]

Technical Skills

- SQL: Joins, Subqueries, Window Functions, CTEs
- Power BI: DAX, Measures, Calculated Columns, Dashboards, Filters
- Excel: Pivot Tables, VLOOKUP/XLOOKUP, Data Cleaning, Charts
- Data Analysis: Data Cleaning, Exploratory Data Analysis (EDA)
- Database: MySQL
- Other: Basic Statistics, Business Understanding

Projects

Sales Performance Dashboard – EXCEL
- Built an interactive dashboard to analyze sales trends, revenue, and top-performing products.
- Used DAX measures such as CALCULATE, SUMX, RANKX, and Time Intelligence functions.
  - Improved decision-making by presenting insights through clear visualizations.

Customer Analysis using SQL
- Analyzed customer purchasing behavior using joins, group by, and window functions.
- Identified top customers and trends to support business strategy.

Education

Bachelor of Commerce (B.Com)
Indira Gandhi National Open University (IGNOU) | **2024**

Data Analysis Program (Ongoing)
AccioJob | **2025**
Focus: SQL, Power BI, Excel, Data Analysis ,Python

Strengths

- Strong analytical and problem-solving skills
- Fast learner with growth mindset
- Good communication and presentation skills