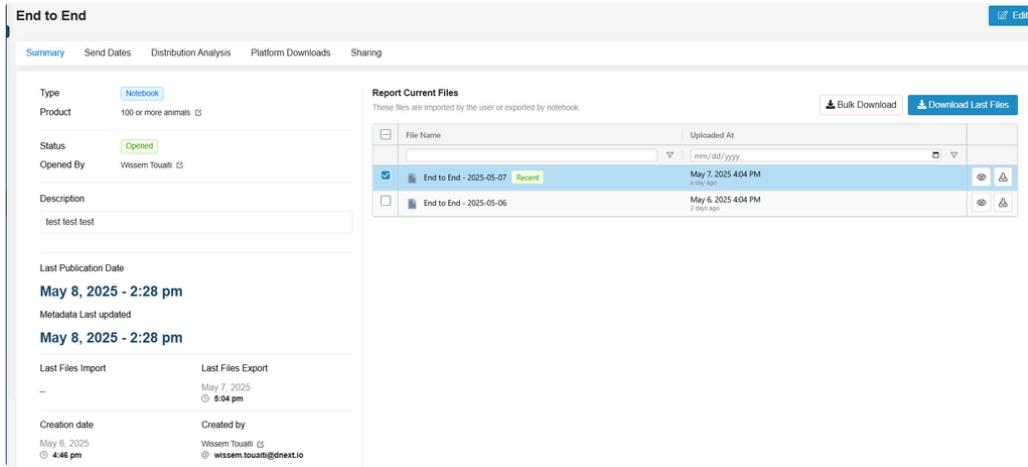


## View report

### View Source Report

In the Report view, at the **summary** level, you'll find all the information related to the report, including the Status attribute (Opened/Closed) for Notebook reports. A list of files available for download is also displayed, with a 'Recent' tag indicating new files added to the report.



The screenshot shows the 'End to End' report summary page. It includes sections for Product (100 or more animals), Status (Opened), Description (test test), Last Publication Date (May 8, 2025 - 2:28 pm), Metadata Last updated (May 8, 2025 - 2:28 pm), and Creation date (May 6, 2025). On the right, there's a 'Report Current Files' section with a table showing two files: 'End to End - 2025-05-07' (Recent, uploaded May 7, 2025, 4:04 PM) and 'End to End - 2025-05-06' (uploaded May 6, 2025, 4:04 PM).

### Send Date :

In the Send Date tab, you will find the list of files sent by email, grouped by date and time of sending (in date and minute format)



The screenshot shows the 'Send Dates' tab of the 'End to End' report. It lists files sent on May 8, 2025, at 2:29 PM, grouped by file name ('End to End - 2025-05-07' and 'End to End - 2025-05-06'). Each entry shows the send date and time (May 8, 2025 2:29 PM, 19 minutes ago) and the recipient's email address.

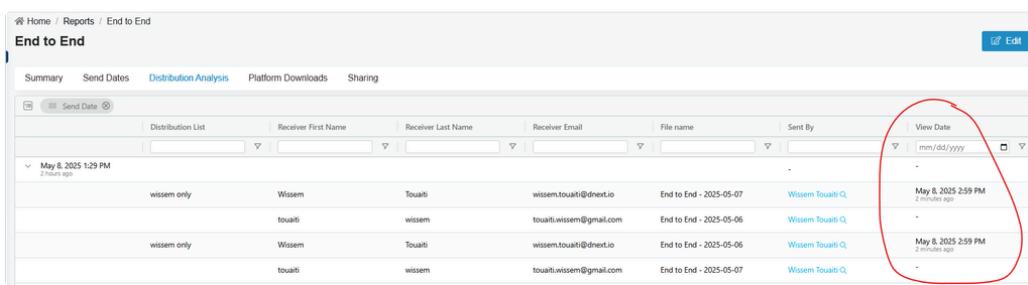
### Distribution Analysis :

This tab displays all files sent via email, whether directly to recipients or via distribution lists.

If a recipient downloads the file from the received email, the last download date is displayed in the View Date column.

The Sent By field also displays, indicating the user who sent the file, the name of each file, and its recipient.

Files are grouped by sent date.



The screenshot shows the 'Distribution Analysis' tab of the 'End to End' report. It lists files sent on May 8, 2025, at 1:29 PM, grouped by distribution list ('wissem only' and 'touati'). Each entry shows the receiver's first name, last name, email, file name, sent by, and view date. A red circle highlights the 'View Date' column for the 'touati' distribution list entries, which show 'May 8, 2025 2:59 PM' (2 minutes ago).

### Platform Downloads

In Platform Downloads, every file download from the platform is logged, whether it comes from the list or a report view.

The user's name and download date are displayed for each action.

So, if the same user downloads a file 100 times, it will appear 100 times with the same information.

Even when a file from a shared report is downloaded from another environment, the download is logged in the source environment, along with the user's name.

End to End		
File Name	Download By	Download At
End to End - 2025-05-06	Wissam Touati Q.	May 6, 2025 5:07 PM 2 days ago
End to End - 2025-05-06	Yossi Mhamedi Q.	May 6, 2025 6:39 PM 1 day ago
End to End - 2025-05-06	Wissam Touati Q.	May 6, 2025 6:39 PM 1 day ago
End to End - 2025-05-06	Yossi Mhamedi Q.	May 6, 2025 6:39 PM 1 day ago
End to End - 2025-05-06	Yossi Mhamedi Q.	May 6, 2025 6:45 PM 2 days ago

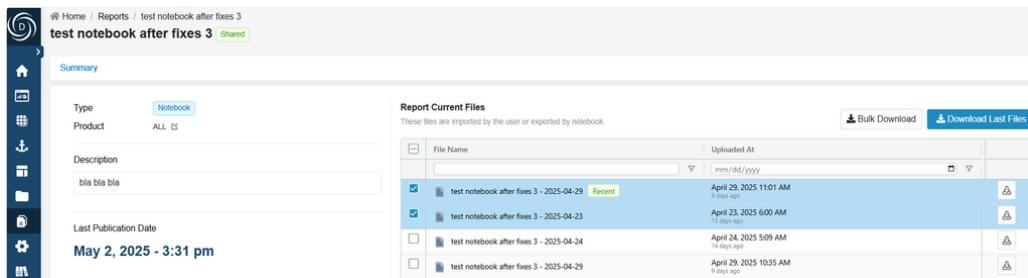
## View Shared Report

In the shared report view, you can only see the type, product, description, and last published date.

A list of all files associated with the report is also displayed.

The **Bulk Download** button allows you to download one or more files.

The **Download Last Files** button allows you to download only recent files, identified by a Recent tag displayed in front of each file.



File Name	Uploaded At
test notebook after fixes 3 - 2025-04-29	Recent April 29, 2025 11:01 AM 1 day ago
test notebook after fixes 3 - 2025-04-23	Recent April 23, 2025 6:00 AM 1 day ago
test notebook after fixes 3 - 2025-04-24	April 24, 2025 5:09 AM 1 day ago
test notebook after fixes 3 - 2025-04-29	April 29, 2025 10:35 AM 9 days ago
test notebook after fixes 3 - 2025-04-29	April 29, 2025 10:35 AM 9 days ago