

Asset Location

-> Create a product with a 'Fixed Asset' location and tracking with 'By Unique Serial Number'.

Sales Orders Franchise Return To Invoice Products Reporting Configuration Kolao Retail Global(level-1) Administrator 1229-1230 Iconic Shyamal, Near Shyamal Cross Road, Ahmedabad, Gujarat - 380115

New Products Keyboard

Update Quantity Replenish Print Labels

Product ?
★ Keyboard

☒ Sales ? ☒ Purchase ? ☐ Point of Sale ? ☐ Rental ?

General Information Attributes & Variants Relation Packing size & Relation Sales Purchase Inventory Accounting

Product Type ? ☒ Goods ☐ Service ☐ Combo

Invoicing Policy ? Ordered quantities

Track Inventory ? ☒ By Unique Serial Number

Valuation by Lot/Serial number ? ☐

Sales Price ? 1.00 ₹ per Units

Sales Taxes ? 15% X 15% X (= 1.15 ₹ Incl. Taxes)

Cost ? 0.00 ₹ per Units

Purchase Taxes ? 15% X 15% X

Category ? All

Reference ?

Barcode ?

Company ? Visible to all

Sales Orders Franchise Return To Invoice Products Reporting Configuration Kolao Retail Global(level-1) Administrator 1229-1230 Iconic Shyamal, Near Shyamal Cross Road, Ahmedabad, Gujarat - 380115

New Products Keyboard

Update Quantity Replenish Print Labels

Product ?
★ Keyboard

☒ Sales ? ☒ Purchase ? ☐ Point of Sale ? ☐ Rental ?

General Information Attributes & Variants Relation Packing size & Relation Sales Purchase Inventory Accounting

RECEIVABLES

Income Account ?

PAYABLES

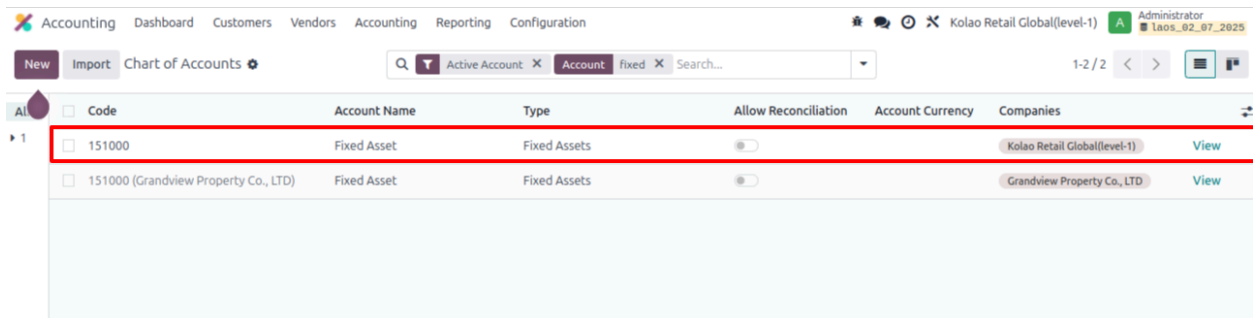
Expense Account ? 151000 Fixed Asset

Price Difference Account ?

-> Then set the automation of the account's Fixed Asset.

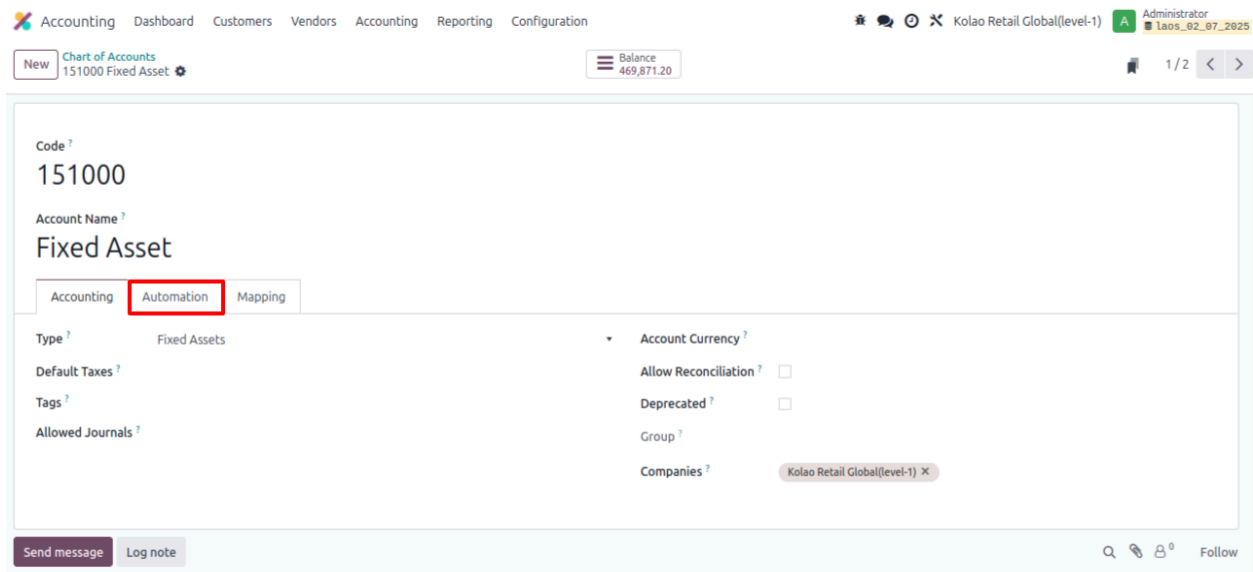
-> Go to the Accounting -> Configuration -> Accounting -> Chart of Accounts.

-> Then search the account and click the view button.



Code	Account Name	Type	Allow Reconciliation	Account Currency	Companies	
151000	Fixed Asset	Fixed Assets	<input checked="" type="checkbox"/>		Kolao Retail Global(level-1)	View
151000 (Grandview Property Co., LTD)	Fixed Asset	Fixed Assets	<input checked="" type="checkbox"/>		Grandview Property Co., LTD	View

-> Then click on the “automation” tab.



Code ?

151000

Account Name ?

Fixed Asset

Accounting Automation Mapping

Type ?

Fixed Assets

Account Currency ?

Default Taxes ?

Allow Reconciliation ?

☐

Tags ?

Depreciated ?

☐

Allowed Journals ?

Group ?

Companies ?

Kolao Retail Global(level-1) X

-> Then select the “Automation Asset” option and set the asset model if needed.

Code ?
151000

Account Name ?
Fixed Asset

Accounting Automation Mapping

Automate Asset ? ☐ No
☒ Create in draft
☐ Create and validate

Manage Items ? ☒

Asset Model ?

-> Create a new purchase order.

Purchase Orders Products Reporting Configuration

New Requests for Quotation P00031

Send by Email Print RFQ **Confirm Order** Cancel

RFQ RFQ Sent Purchase Order

Request for Quotation
★ **P00031**

Vendor ? Administrator

Vendor Reference ?

Agreement ?

Currency ? LAK

Purchase Request ?

Order Deadline ? 02/17/2025 13:52:57

Expected Arrival ? 02/17/2025 13:52:57 **100% On-Time Delivery**

☐ Ask confirmation

Deliver To ? My Company: Receipts

Project ?

Products Other Information

Barcode	Product	Packing size	Unit	Quantity	UoM	Packaging ...	Packaging	Unit Price	Taxes	Amor
	Keyboard		0.00	2.00	Units			1,000.00	15%	0.0

Add a product Add a section Add a note Catalog

-> Click on the “Confirm Order” button.

-> Then click on the Receipt button and validate the picking order.

Purchase Orders Products Reporting Configuration

New Requests for Quotation P00031

Bill Matching Receipt

1 / 1

Receive Products Create Bill Send PO by Email Confirm Receipt Date Cancel Lock

RFQ RFQ Sent Purchase Order

Purchase Order

☆ P00031

Vendor ? Administrator

Vendor Reference ?

Agreement ?

Currency ? LAK

Purchase Request ?

Confirmation Date ? 02/17/2025 13:56:47

Expected Arrival ? 02/17/2025 13:52:57

☐ Ask confirmation

Deliver To ? My Company: Receipts

Project ?

Products Other Information

Barcode	Product	Packing size	Unit	Quantity	Received	Billed	UoM	Packaging ...	Packaging	Unit Price
	Keyboard		0.00	2.00	0.00	0.00	Units			1,000.00

Add a product Add a section Add a note Catalog

-> Click on the validate button.

Purchase Orders Products Reporting Configuration

New Requests for Quotation / P00031 WH/IN/00037

Moves

1 / 1

Validate Print Return Cancel

Draft Ready Done

☆ WH/IN/00037

Receive From ? Administrator

Operation Type ? My Company: Receipts

Destination Location ? WH/Stock

Scheduled Date ? 02/17/2025 13:52:57

Deadline ? 02/17/2025 13:52:57

Source Document ? P00031

Assign Owner ?

Operations Additional Info Note

Product	Packaging	Demand	Quantity	Unit
Keyboard		2.00	2.00	Units

Add a line

Put in Pack

-> Click on the order line button to create a new serial number of the product.

☆ WH/IN/00037

Receive From ? Administrator

Operation Type ? My Company: Receipts

Destination Location ? WH/Stock

Scheduled Date ? 02/17/2025 13:52:57

Deadline ? 02/17/2025 13:52:57



Source Document ? P00031

Assign Owner ?

Operations

Additional Info

Note

Product	Packaging	Demand	Quantity	Unit	
Keyboard		2.00 	2.00	Units	
Add a line					

-> When clicking on the above image button opens a pop-up of stock move.

-> Then click on the 'Generate Serials/Lots' button.

Open: Stock move

Product ? Keyboard

Demand ? 2.00 Units

Generate Serials/Lots Import Serials/Lots

Lot/Serial Number	Store To	Destination Package	From Owner	Quantity	Unit of Measure
	WH/Stock			1.00	Units
	WH/Stock			1.00	Units

Add a line

2.00

ID	Purchase Reque...	Stock Move	Purchase Line	Product	Requested ...	Allocated Q...	Open Quant...
Add a line							

Save Discard

-> Generate the serials/lots numbers.

-> Then click on the “save” button.

-> Then validate the receipt and create a bill for a purchase order.

-> Go to purchase order and click on the ‘Create Bill’ button.

Purchase Orders Products Reporting Configuration

Kolao Retail Global(level-1) Administrator Laos_02_07_2025

New Requests for Quotation P00031

Bill Matching Receipt 1

1/1

Create Bill Send PO by Email Cancel Lock RFQ RFQ Sent Purchase Order

Purchase Order

☆ P00031

Vendor ? Administrator

Vendor Reference ?

Agreement ?

Currency ? LAK

Purchase Request ?

Confirmation Date ? 02/17/2025 13:56:47

Expected Arrival ? 02/17/2025 13:52:57

Deliver To ? My Company: Receipts

Arrival ? 02/17/2025 14:12:12

Project ?

-> Click on the “Confirm” button.

Purchase Orders Products Reporting Configuration

New Requests for Quotation / P00031 Draft Bill

Purchases P00031

1 / 1

Confirm Cancel Draft Posted

Vendor Bill

Draft

Vendor ? Administrator

Bill Reference ?

Auto-Complete ? Select a purchase order or an old bill

Bill Date ? 02/17/2025

Accounting Date ? 02/17/2025

Payment Reference ? Use Bill Reference

Recipient Bank ?

Due Date ? 02/17/2025 or Payment Terms

Journal ? Vendor Bills in LAK

Bank One ?

Bank Two ?

Invoice Lines Journal Items Other Info Reference

Product	Account	Analytic	Quantity	UoM	Sale Price O...	Price	Taxes	Amount
Keyboard	151000 Fixed Asset		2.00	Units	0.00	1,000.00	15%	2,000.00 K

-> When confirming the bill “Asset” is linked with the bill automatically.

Purchase Orders Products Reporting Configuration

New Requests for Quotation / P00031 BILL/2025/02/0016

Asset(s) 2 Purchases P00031

1 / 1

Pay Credit Note Reset to Draft Draft Posted

Vendor Bill

BILL/2025/02/0016

Vendor ? Administrator

Bill Reference ?

Bill Date ? 02/17/2025

Accounting Date ? 02/17/2025

Payment Reference ? Use Bill Reference

Recipient Bank ?

Due Date ? 02/17/2025

Journal ? Vendor Bills in LAK

Bank One ?

Bank Two ?

-> Then Click on the “Asset(s)” Smart button and select any asset from the list view of assets.

Purchase Orders Products Reporting Configuration

New / P00031 / BILL/2025/02/0016 Asset Search...

1-2 / 2

Asset Name	Acquisitio...	Original Value	Method	Book Value	Depreciable V...	Status
<input type="checkbox"/> Keyboard (1 of 2)	02/17/2025	1,000.00 K	Straight Line	1,000.00 K	1,000.00 K	Draft
<input type="checkbox"/> Keyboard (2 of 2)	02/17/2025	1,000.00 K	Straight Line	1,000.00 K	1,000.00 K	Draft

-> Then open the form view of assets and click on the “confirm button”.

Purchase Orders Products Reporting Configuration

New / BILL/2025/02/0016 / Asset Keyboard (1 of 2) Asset(s) 1 Posted Entries 0

1 / 2

Confirm Compute Depreciation Draft Running

Asset Name ?
Keyboard (1 of 2)

Asset Bills Asset Tracking

ASSET VALUES		CURRENT VALUES	
Original Value ?	1,000.00 K	Not Depreciable Value ?	0.00 K
Acquisition Date ?	02/17/2025	Book Value ?	1,000.00 K
Asset Model ?			
Asset Group ?			

DEPRECIATION METHOD		ACCOUNTING	
Method ?	Straight Line	Company ?	Kolao Retail Global(level-1)

-> When clicking on the button opens one pop-up wizard for selecting related bill product serial number.

Keyboard (1 of 2)

Bills Asset Tracking

Odoo

Serial Number ?

aa0
aa1
Search More...

Confirm Cancel

-> Select the serial number and click on the confirm button. Then click on “Asset Tracking” tab.

-> Display the product and serial number and current location of the product.

Purchase Orders Products Reporting Configuration

New / BILL/2025/02/0016 / Asset

Asset(s) 1 Posted Entries 0

1/2

Change Location **Modify Depreciation** Save as Model Cancel Asset

Draft **Running**

Asset Name ?
Keybord (1 of 2)

Asset	Depreciation Board	Bills	Assest Tracking
Location ?	WH/Stock		
Serial No ?	aa0		
Product ?	Keybord		

-> Then you click on the 'Change Location' button.

Purchase Orders Products Reporting Configuration

New / BILL/2025/02/0016 / Asset

Asset(s) 1 Posted Entries 0

1/2

Change Location Modify Depreciation Save as Model Cancel Asset

Draft **Running**

Asset Name ?
Keybord (1 of 2)

Asset	Depreciation Board	Bills	Assest Tracking
Location ?	WH/Stock		
Serial No ?	aa0		
Product ?	Keybord		

ASSET VALUES		CURRENT VALUES	
Original Value ?	1,000.00 ₹	Not Depreciable Value ?	0.00 ₹
Acquisition Date ?	02/17/2025	Book Value ?	1,000.00 ₹
Asset Model ?			
Asset Group ?			

-> Display a pop-up for the change in location of the selected product.

Asset Name ?
Keybord (1 of 2)

Asset	Depreciation Board	Bills	Assest Tracking
Location ?	WH/Stock		
Serial No ?	aa0		
Product ?	Keybord		

ASSET VALUES		CURRENT VALUES	
Original Value ?	1,000.00 ₹	Not Depreciable Value ?	0.00 ₹
Acquisition Date ?	02/17/2025	Book Value ?	1,000.00 ₹
Asset Model ?			
Asset Group ?			

Odoo

Location ? WH/Stock

Destination Location ? WH/Stock Custome

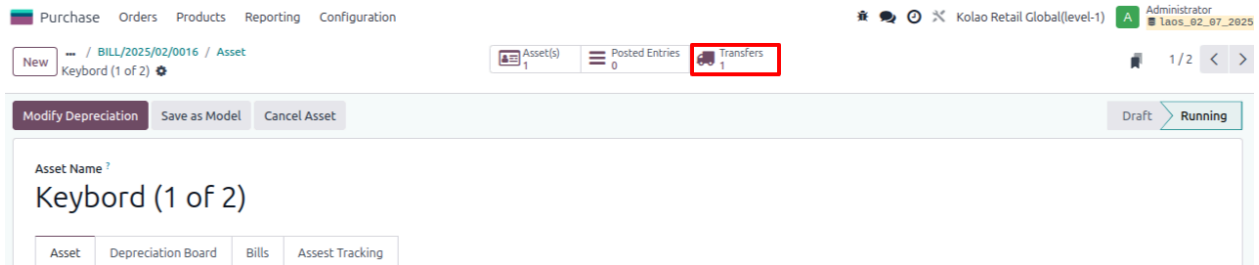
Add a not for change product location...

Confirm Cancel

DEPRECIATION METHOD ACCOUNTING

-> Added notes changed the location of the product and clicked on the “Confirm” button.

-> When clicking on the confirm button transfer is created automatically and linked with assets.



Purchase Orders Products Reporting Configuration

New / BILL/2025/02/0016 / Asset
Keyboard (1 of 2)

Asset(s) 1 Posted Entries 0 **Transfers 1**

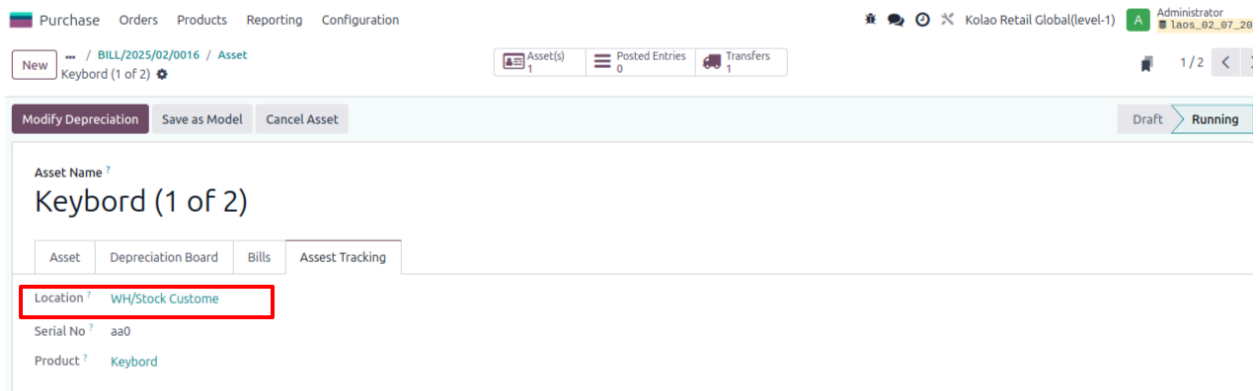
Modify Depreciation Save as Model Cancel Asset

Draft Running

Asset Name ?
Keyboard (1 of 2)

Asset Depreciation Board Bills Asset Tracking

-> Then click on the “Asset Tracking” tab location is changed for the product.



Purchase Orders Products Reporting Configuration

New / BILL/2025/02/0016 / Asset
Keyboard (1 of 2)

Asset(s) 1 Posted Entries 0 Transfers 1

Modify Depreciation Save as Model Cancel Asset

Draft Running

Asset Name ?
Keyboard (1 of 2)

Asset Depreciation Board Bills **Asset Tracking**

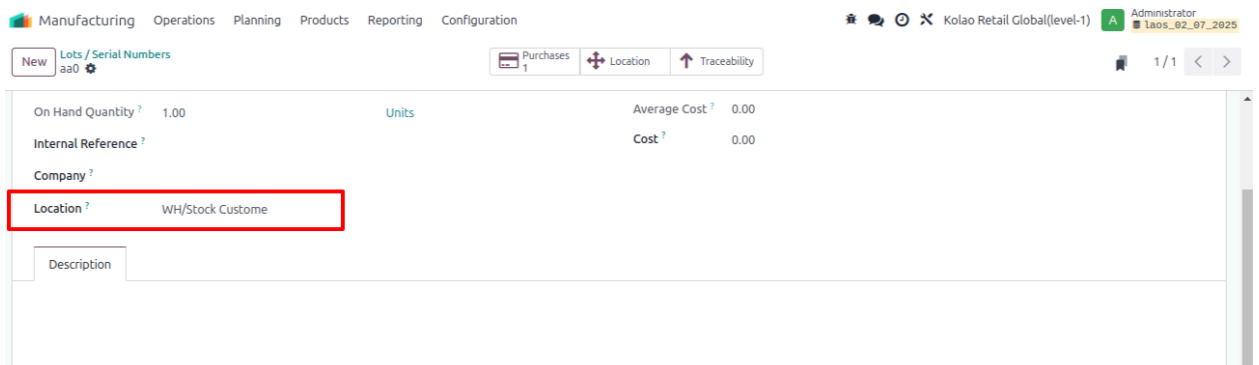
Location ? WH/Stock Custome

Serial No ? aa0

Product ? Keyboard

-> Also, check with the serial numbers it is changing with the new location.

-> Go to Inventory -> Products -> and click Lots / Serial Numbers



Manufacturing Operations Planning Products Reporting Configuration

New Lots / Serial Numbers
aa0

Purchases 1 Location Traceability

On Hand Quantity ? 1.00 Units Average Cost ? 0.00

Internal Reference ? Cost ? 0.00

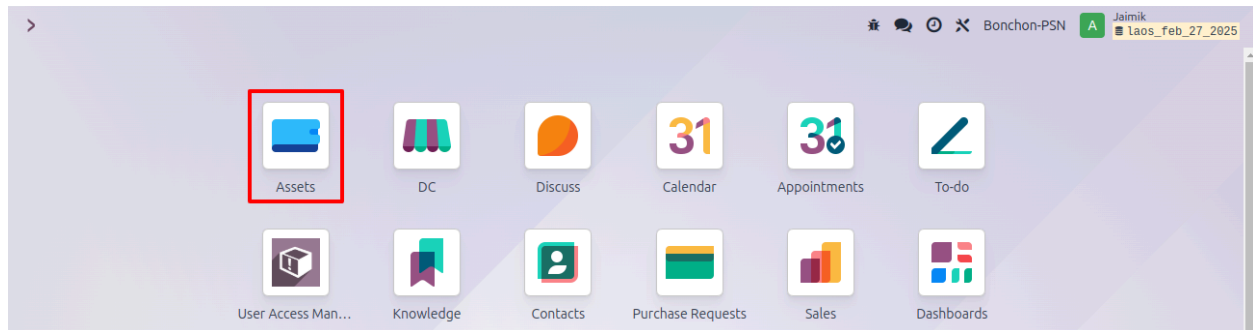
Company ?

Location ? WH/Stock Custome

Description

-> If you need to check all transfers linked with the asset.

-> Go to the apps -> Click on 'Asset' apps.



-> Then click on the 'Transfers' menu.

Assets Location Assets **Transfers**

New Assets Search...

Asset Name	Acquisitio...	Original Value	Method	Book Value	Depreciable V...	Status
<input type="checkbox"/> Computer	02/12/2025	10.00 ₹	Straight Line	10.00 ₹	10.00 ₹	Draft
<input type="checkbox"/> Blueberry Soda	02/13/2025	8,838.70 ₹	Straight Line	8,838.70 ₹	8,838.70 ₹	Draft
<input type="checkbox"/> Black embroidered t-shirt	02/13/2025	22.50 ₹	Straight Line	22.50 ₹	22.50 ₹	Draft
<input type="checkbox"/> Mobile	02/13/2025	60,000.00 ₹	Straight Line	60,000.00 ₹	60,000.00 ₹	Draft
<input type="checkbox"/> Mohila (1 nF 9)	02/13/2025	12,000.00 ₹	Straight Line	12,000.00 ₹	12,000.00 ₹	Draft

-> Get all details of the transfer created by assets.

Assets Location Assets Transfers

New Asset Transfers

Q Search...

1-23 / 23

	Reference	From	To	Contact	Scheduled...	Source Docu...	Batch Tra...	Company	Status
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	WH/Stock		3 days ago	Mobile (1 of 3)		Kolao Retail Global(leve...	Ready
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Partners/Customers			Mobile (1 of 3)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Partners/Customers		3 days ago	Mobile (2 of 3)		Kolao Retail Global(leve...	Draft
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Partners/Customers		3 days ago	Mobile (1 of 3)		Kolao Retail Global(leve...	Ready
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Partners/Customers			Mobile (1 of 3)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Virtual Locations/Scrap			Mobile (1 of 2)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Virtual Locations/Production			Mobile (2 of 2)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Virtual Locations/Production			Mobile		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Virtual Locations/Scrap			Mobile (1 of 5)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	Virtual Locations/Inventory adjustment			Mobile (1 of 5)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	WH/Stock			Mobile (2 of 5)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	WH			Mobile (3 of 5)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	WH/Stock Custome			Mobile (4 of 5)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	WH/Stock Custome			Mobile (2 of 5)		Kolao Retail Global(leve...	Done
<input type="checkbox"/> ☆	WH/INT/0...	WH/Stock	WH/Stock Custome			Mobile (1 of 5)		Kolao Retail Global(leve...	Done

-> If you need to sell the assets product, click on “Modify Depreciation”.

Accounting Dashboard Customers Vendors Accounting Reporting Configuration

Kolao Global International Administrator jmart_may_05

2 / 2

New Assets Keyboard

Posted Entries 0

Change Location **Modify Depreciation** Save as Model Cancel Asset

Draft Running

Asset Name ?
Keyboard

Asset Depreciation Board Bills Asset Tracking

ASSET VALUES


Original Value ? 2,000.00 Kip

Acquisition Date ? 05/08/2025

CURRENT VALUES

Not Depreciable Value ? 0.00 Kip

-> Then it will display the pop-up and select the “sell” Option.

 **Modify Asset**

Action ? ☒ Dispose ☐ **Sell** ☐ Re-evaluate ☐ Pause

Date ? 05/08/2025

A depreciation entry will be posted on and including the date 05/08/2025.

Customer Invoice ?

A disposal entry will be posted on the gain/loss account .


Invoice Line ?

Note ? Add an internal note

Dispose

Cancel

-> Then you select the customer.

 **Modify Asset**

Action ? ☐ Dispose ☒ **Sell** ☐ Re-evaluate ☐ Pause

Date ? 05/08/2025

A depreciation entry will be posted on and including the date 05/08/2025.

Product ? [ASSET-P3R4PJGY] Asset Keybord

A second entry will neutralize the original income and post the outcome of this sale on account .


Customer ? 940001-Phonekheng

Note ? Add an internal note

Sell

Cancel

-> And, click on the “Sell” button.



Modify Asset

Action ? ☐ Dispose ☒ Sell ☐ Re-evaluate ☐ Pause

Date ? 05/08/2025


A depreciation entry will be posted on and including the date 05/08/2025.
 A second entry will neutralize the original income and post the outcome of this sale on account .

Product ? [ASSET-P3R4PJGY] Asset Keybord

Customer ? 940001-Phonekheng

Note ? Add an internal note

-> When you click the button, the new delivery, sale, and invoice are linked with the asset, which is set in draft state. Also, first display one invoice view for the selling revenue account.


940099-Jmart
Administrator
jmart_apr_25

New
Assets / Keybord (1 of 2)
Draft Entry (Keybord (1 of 2): Sale)
Asset
1 / 1

Draft

Approval Level ?

Reference ? Keybord (1 of 2): Sale

Reference ? Keybord (1 of 2): Sale

Accounting Date ? 05/09/2025

Journal ? Miscellaneous Operations

Bank One ?

Bank Two ?

Journal Items	Approval Info	Reference	Other Info
Account	Partner	Label	Analytic Distribution
1900011.1 Land-GBV		Keybord (1 of 2): Sale	Debit 0.00 Kip Credit 2,000.00 Kip
1900011.1 Land-GBV		Keybord (1 of 2): Sale	Debit 1.08 Kip Credit 0.00 Kip
4100011.1 Sales Revenue-HARD LINE		Keybord (1 of 2): Sale	Debit 1,741.94 Kip Credit 0.00 Kip
9200111 Forex Losses		Keybord (1 of 2): Sale	Debit 256.98 Kip Credit 0.00 Kip
			Debit 2,000.00 Kip Credit 2,000.00 Kip

-> Click on the “Post” button and return to the asset display, the created delivery and invoice will be linked.

Accounting Dashboard Customers Vendors Accounting Reporting Configuration

New Assets
Keyboard (1 of 2)

Posted Entries
3

Sales
1

Invoice
1

Delivery
1

1 / 1 < >

Change Location Set to Running Save as Model

Draft Running Closed

Asset Name ?
Keyboard (1 of 2)

Asset Depreciation Board Bills Assest Tracking

ASSET VALUES

Original Value ? 2,000.00 Kip

Acquisition Date ? 05/09/2025

Asset Model ? 1900011.1 jmart

Asset Code ? EFGH00062

Asset Group ?

CURRENT VALUES

Not Depreciable Value ? 0.00 Kip

Book Value ? 0.00 Kip