

## SOEN6841 (winter 25)

### Activity #1

#### Chapter 2 summary

##### 1- Use short and brief one sentence to define the following:

- **How is a project initiated?**

A project is initiated by identifying a need or opportunity, defining goals, and obtaining stakeholder approval. It starts with developing key documents like the project charter and assigning a project manager.

- **What is a project charter?**

A project charter is a formal document that authorizes a project and provides an overview, including objectives, scope, stakeholders, and responsibilities. It serves as a reference throughout the project lifecycle.

- **What is project scope?**

Project scope defines the boundaries of a project, specifying deliverables, tasks, and objectives to be accomplished. It helps ensure everyone understands what is included and excluded in the project.

- **What are the objectives in a project?**

Project objectives are specific, measurable goals that define the desired outcomes of the project. They align with the needs of the organization and provide a roadmap for success.

- **What project activities are performed during project initiation?**

Key activities include defining the project's purpose, creating the project charter, identifying stakeholders, estimating resources, and setting high-level timelines and budgets.

##### 2- Give an idea of a project and in few words give an example of the following:

**Idea:** Developing an E-Learning Platform

- **Project Charter:**

Formal approval to build a user-friendly platform for online education, targeting schools and individual learners.

- **Project Scope:**

Develop a web-based platform with features like course creation, student management, and video conferencing within 6 months.

- **Project Objectives:**

Launch a platform with 90% uptime, integrate payment systems, and onboard 500 users in the first 3 months.